

**Burnage Food Bank**  
**Annual Report**

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**Year to 31st March 2021/22**

# **Burnage Food Bank Annual Report**

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# **Burnage Food Bank Annual Report**

## **Charity Information**

**The Trustees declare that they approve the Trustees' Report**

**St Bernards Church Hall, Burnage Lane, Burnage, Manchester M19 1DR**

**Registration No. 1169272**

## **Charity Trustees**

<b>Rachel Mann</b>	<b>Chair Trustees</b>	<b>5 years 6 months</b>
<b>Leonard Brown</b>	<b>Treasurer/ Trustee</b>	<b>5 years 6 months</b>
<b>Julie Crossley</b>	<b>Trustee</b>	<b>1 year 6 months</b>
<b>Steve Bourke</b>	<b>Trustee</b>	<b>5 years 6 months</b>
<b>Jane Franklin</b>	<b>Trustee</b>	<b>5 years 6 months</b>
<b>Chr Azra Ali</b>	<b>Trustee</b>	<b>4 years 6 months</b>
<b>Heather Green</b>	<b>Project Manage</b>	

# **Burnage Food Bank Annual Report**

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## **Charity Summary**

Burnage Foodbank was opened in October 2014. It has two Distribution Centres, which operate on a Tuesday afternoon at St Nicholas Church Hall and a Friday afternoon at St Bernard's Church Hall, offering emergency food supplies. The donated food is stored in the basement of St Bernard's Church Hall with a smaller stock facility within St Nicholas Church Hall. Since December 2019 we have additionally been using a warehouse facility at Safestore, Stockport.

We have a Project Manager, Heather Green, who is a paid employee and since the last report we have a new Chair of Trustees and a new Trustee. The Trustees usually meet every 8 to 12 weeks to discuss areas of focus with regular reports from the Treasurer and the Project Manager. During the year we resumed face-to-face meetings (we were meeting over Zoom during the pandemic).

# **Burnage Food Bank Annual Report**

## **Our Objectives**

The main objective of the Foodbank is the relief of hardship amongst people in Burnage and the surrounding area in such ways as the Trustees think fit This includes the following:

- providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities and other organisations working to prevent or relieve poverty
- such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services
- and to provide such services with a Christian ethos, supported by churches together in Burnage.

It is not the purpose of Burnage Foodbank to promote Christianity, but many of its volunteers are drawn from the churches of Burnage, at whose initiative the foodbank was set up, and it delivers its services in accordance with Christian principles.

# **Burnage Food Bank**

## **Annual Report**

### **Our Activities**

Activities of the Foodbank are focused on providing food to individuals or families in a crisis/emergency. The Foodbank works with frontline agencies such as local schools, housing associations and other community groups, who refer people to the Foodbank whom they assess as facing financial crisis.

We have two centres set up on a Tuesday and Friday where people who come with a referral voucher or code can get three days-worth of nutritionally balanced food. Since March 2020 when the country went into Lockdown because of Covid-19, the centres had to adapt significantly so that physical distancing could be observed and clients and volunteers would be kept safe. This way of operating has continued, with clients waiting outside to receive their parcels. Although this makes signposting a lot more difficult the volunteers have still managed to build good relationships with the clients and make the experience as friendly and positive as they can.

# **Burnage Food Bank**

## **Annual Report**

### **Core Processes**

The core process for providing emergency food is as follow:

- Schools, churches, businesses and individuals donate non-perishable in-date food to the foodbank.
- We have one guaranteed Tesco Burnage collection in December and there may be other collections throughout the year although these come on a first come first serve system run by Tesco. We have a similar arrangement with Asda Reddish.
- With both Asda and Tesco we also have a permanent collection point that is monitored weekly.
- Once the donated food is collected from Asda and Tesco it is then delivered to the warehouse where volunteers date and sort the food into crates ready for distribution.
- The food collected is weighed, this weight is recorded and sent to the Trussell Trust who report this to Tesco/Asda Head Office and they give us a monetary contribution per kg. This is awarded every 6 months, which is an extra boost to our funds.
- We also have individual and corporate donors who regularly contribute both money and food. We are dependent on food and monetary donations to fulfil our core objectives.



# **Burnage Food Bank Annual Report**

## **Core Statistics**

As part of our ongoing work to help the wider community we record statistics which Trustees review quarterly.

Our final review showed that during 2021/22, 4,671 people have been fed, (up from 4,513 in 2020/21); 2,748 of them were adults and 1,923 children. The top five reasons for clients using the Foodbank were low income, sickness, benefit changes, debt and no recourse to public funds. Around 35% of the clients using Burnage Foodbank are Muslim (known by requests for halal food). The majority of people fed were aged 25-64; only 8% of adults fed were aged over 65 years of age (although this is an increase from the previous year when it was 6%).

# **Burnage Food Bank**

## **Annual Report**

### **Our Reserve & Financial Status**

Our reserves reflect our aim to maintain a level equal to a year of financial dependency including any planned & projected expansion of our offering that reflects the current and anticipated future demand. The reserve contains funds to cover different financial demands brought on in the current economic conditions. The financial position of the charity is reviewed by the trustees in regular meetings more formally annually.

Our financial status is good & positive as at April 2022, with positive indicator for the future years. The Foodbaks sources of income are donations and grants from various sources and our partnership with Tesco who are active and willingly participate our fund raising. The total funds received provided a small surplus in funding and reflects the demanding economic conditions following the pandemic.

The foodbank does not own or lease any properties. Our activities are supported & space & time provided by local churches. Our only assets are cash deposits, food stocks, from collections & donations, computers & our van


# Burnage Food Bank Annual Report

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) MATTHEW ROBERT MICHAEL  
CALLADINE

Position (eg Secretary,  
Chair, etc) CHAIR

Date 28 . 6 . 23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity name

Reg (if any)

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	24,004	-	-	24,004	46,207
Grants	6,880	-	-	6,880	11,071
Manchester Councils	6,104	-	-	6,104	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>36,988</b>	<b>-</b>	<b>-</b>	<b>36,988</b>	<b>57,278</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>36,988</b>	<b>-</b>	<b>-</b>	<b>36,988</b>	<b>57,278</b>
<b>A3 Payments</b>					
Food	9,755	-	-	9,755	7,086
Fees	1,184	-	-	1,184	900
Expenses	1,845	-	-	1,845	990
Donation Shelter	96	-	-	96	80
Post	-	-	-	-	15
Insurance	1,078	-	-	1,078	1,164
Motor	-	-	-	-	301
Storage Rental	8,601	-	-	8,601	7,531
Wages	13,307	-	-	13,307	7,593
<b>Sub total</b>	<b>35,866</b>	<b>-</b>	<b>-</b>	<b>35,866</b>	<b>25,660</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>35,866</b>	<b>-</b>	<b>-</b>	<b>35,866</b>	<b>25,660</b>
<b>Net of receipts/(payments)</b>	<b>1,122</b>	<b>-</b>	<b>-</b>	<b>1,122</b>	<b>31,618</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,122</b>	<b>-</b>	<b>-</b>	<b>1,122</b>	<b>31,618</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		19,084		6,290
		-	40,000	5,000
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	19,084	40,000	11,290

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Stock, weight converted to value	12,600		
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Matthew Calladine

MATTHEW CALLADINE



Burnage Foodbank

Accounts 2021/2022

**Declaration**

**Financial Statements Review**

Having reviewed the accounts for Burnage Foodbank for the twelve months 01/04/2021 – 31/03/2022. The statements, Receipts & Payments and Assets & Liabilities,

The statements are correct and represent the financial activity of the charity in the year.

There are no financial irregularities to report.

Vincent Kelly ACMA FRSA

A handwritten signature in black ink, appearing to be 'Vincent Kelly', with a small comma to the right.