

Charity registration number 1169255

**YOUNG WESTMINSTER FOUNDATION**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# YOUNG WESTMINSTER FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

N Daly  
F Chowdhury  
C Archibald  
J Rosenberg  
H Taouzzale  
K Scarborough  
B Bickell  
J Vertkin

(Appointed 12 October  
2021)

M Jamiluddin

(Appointed 3 February  
2022)

R Rahman

(Appointed 5 April 2022)

### Chair

N Daly

### Charity number

1169255

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# YOUNG WESTMINSTER FOUNDATION

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# YOUNG WESTMINSTER FOUNDATION

## CHAIRMAN'S STATEMENT

### FOR THE YEAR ENDED 31 MARCH 2022

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We started the year with the publication of our needs analysis, *Our City, Our Future*, which was published in March 2021. Youth voice and responding to the changing needs of the communities of Westminster continues to be the main driver behind our work. The Foundation continues to regularly listen and explore the issues faced by local young people and youth organisations. This report set out our three thematic priorities for the year which include: responding to children's mental health and emotional wellbeing; supporting youth employment and addressing youth violence.

Another important listening experience this past year was a consultation into the needs of young people in North West Westminster which has helped to shape a new project called *Helping Hands*. This is a locality based project responding to high levels of youth violence. We were pleased to receive seed funding from London's Violence Reduction Unit via Westminster City Council and Children in Need to launch the Helping Hands programme. Our ethos revolves around creating interventions that are led by the voices of young people and community members who have been directly and indirectly affected by youth violence. Working in collaboration with local youth clubs and key partners, the programme will give communities ownership over creating innovative opportunities for the borough through, building on the valuable work already being done to keep young people safe. This has included a new Community Fund, Community Network and a brilliant film produced by Sam in partnership with the Media Trust to launch the campaign.

Our *Mastering My Future Programme* received a boost in September with a renewed two-year funding commitment from The Mercer's Company. This continues to be our flagship employment programme led by the inspirational 2-3 Degrees with Westminster Befriend a Family and Inspire! EBP. Through workshops and events, mentoring and work experience, the programme collaborates with local businesses to create meaningful career focused opportunities in the borough. We've seen how Mastering My Future positively engages young people into new industries and helps to develop our relationships with our corporate partners.

Responding to the rising need for mental health services we have collaborated with Westminster City Council to direct funding to the local MIND to fund mental health youth workers who are integrated across the youth hubs.

The infrastructure of Westminster's youth hubs has continued to develop over the last year with YWF taking a pivotal role to leading the regular steering group in partnership with Westminster City Council, bringing in new partners and working strategically with the Westminster Foundation to ensure core funding and sustainability.

Another new project has recently been launched across the hubs supporting LGBT+ young people with our member organisation Mosaic LGBT+ Young Person's Trust meeting a gap in services identified by our needs analysis and supporting our wider membership to make their organisations inclusive for young people and employees of all gender and sexual identities.

Moving out of the pandemic we have retained some good practice including digital engagement with member organisations including continuation of youth worker locality cluster calls taking place monthly on Zoom. This has been complimented by in-person youth hub steering group and quarterly youth worker forums.

Renewed in-person engagement with youth workers has enabled us to make good progress with our priority around workforce development, led by needs identified by our members. This has included delivering a development programme with GRIT for 41 practitioners. Followed up with trauma informed training, Level 1 youth worker training and a pilot project in partnership with London Metropolitan University to host youth work students in cross-hub placements. This will remain a priority area in 2022 and beyond.

Digital inclusion has remained important and with further funding under the Digital Futures project we were able to reach out to schools and respond to further need for laptops in December.

## **CHAIRMAN'S STATEMENT (CONTINUED)**

### ***FOR THE YEAR ENDED 31 MARCH 2022***

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Over the last year there have been a significant number of refugees and asylum seekers living in hotels in Westminster, including a large group of Afghan families arriving in August 2021. Young Westminster has been part of a coordinated community response to provide additional activities and support for these families, in partnership with our members and Westminster City Council. This work will remain a focus, including support for families arriving from Ukraine.

Collaboration, flexibility and innovation continue to be at the centre of our work. Collaboration has been more important than ever for YWF, we committed to be part of the London Funders response and collaborated very closely with Westminster City Council, the Met Police and our 50 + business partners over the last year.

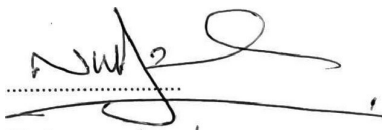
Our team grew to 10 employees over the last year boosting our expertise and capacity in the areas of youth work, serious youth violence, youth voice, data and evaluation.

We have also had changes on our Board with Hamza Taouzzale stepping down as he takes his new role as Lord Mayor of Westminster. We're delighted to be supported by Hamza in his year in office as his chosen charity. Hamza will transition to become a Patron of YWF.

The Foundation officially turns five in 2022. Planning has begun for our anniversary campaign which runs throughout the year to celebrate the impact of our members, partners, supporters and young ambassadors; culminating in a community event at the National Gallery this Autumn. We're inviting new corporate partners to support our work as Growth Partners.

I have been delighted to welcome Jayne Vertkin, Jamil Uddin and Rashma Rahman to join our Board.

I'd like to thank the team, our trustees, funders and partners and look forward to working together over the coming year. Neil Daly

  
Chair  
Date: 9/8/22

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Report of the Trustees

The trustees present their report financial statements for the financial period of 12 months ended 31 March 2022 confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

### Legal Structure

Young Westminster Foundation ("The Foundation") is a registered charity, number 1169255. It was registered with the Charities Commission in September 2016, constituted as a Charitable Incorporated Organisation (CIO).

### Our Trustees

YWF is governed by a skilled and enthusiastic team of trustees with a mix of private, public and third sector experience. The board is made up of 10 trustees, our trustees are detailed below:

Neil Daly, Chair. Neil is Head of Employer Brand & Communications for RWE. Neil leads the strategic development of YWF working closely with the CEO.

Jackie Rosenberg, Founding Trustee of the YWF and Vice Chair. CEO of One Westminster and Deputy CEO of Paddington Development Trust (YWF Member), extensive knowledge and experience of third sector in Westminster.

Fahmim Chowdhury, YWF Treasurer. Fahmim is a Management Accountant at McKinsey & Co. As a young man having grown up in Central London, Fahmim often goes into local schools to give inspirational talks about his experiences.

Councillor Karen Scarborough, Trustee. Deputy Cabinet Member for the Environment in Westminster City Council. Karen support the events workstream and networking into the corporate sector.

Councillor Hamza Taouzzale, Trustee and Young Ambassador – supporting the YA Team and the CEO with business engagement. Hamza became the Lord Mayor of Westminster in May 2022 and has stepped down as a trustee.

Brian Bickell, CEO of Shaftesbury PLC. Brian is a resident of Westminster and brings extensive strategic experience.

Carol Archibald, Head of Youth Work at Avenues Youth Project. Carol is a Westminster resident and brings a wealth of experience through her youth work practice.

Jayne Vertkin, Regional Youth Hub Advisor for Central Government. Jayne retired from Westminster City Council in September 2021 where she served as Head of Early Help. She has worked in Westminster for 41 years. She is supporting YWF with fundraising and government commissioning.

Rashma Rahman works at King Solomon Academy. Rashma grew up in Westminster and worked with YWF as a Young Ambassador in 2017 and completed an internship with the charity in 2019.

Jamil Uddin, Jamil grew up in Westminster and studied at Warwick University. Jamil worked with YWF as a Young Ambassador in 2017.

### Public Benefit

The trustees have complied with their duty to have due regard to the Charity Commission's Public Benefit Guidance (PB1 the Public Benefit Requirement, PB2 Public Benefit Running a Charity and PB3 Public Benefit Reporting) when exercising powers or duties to which the guidance is relevant.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### Objectives and activities

##### Staff

We have seven paid members of staff:

Philip Barron, our CEO who started on a full time basis in May 2017. Phil joined the YWF from working in a sustainability role at LandSec.

Helen Mann, our Development Director, started with us in September 2017. Helen leads on fundraising and membership development. Helen has worked for several small charities and businesses, most recently working for Healthwatch.

Matira Wheeler, our Director of Strategy & Communications. Previously our Marketing and Communications Manager joined the YWF initially on a secondment position through John Lewis Partnership's charity, the Golden Jubilee Trust. Matira leads on our research and youth voice, communications and events.

Nora Loewenberg, our Grants and Evaluation Manager, joined us in April 2019. Nora is responsible for managing our grants programme and impact work.

Hazel Pedlar, our Operations Manager joined the Foundation in February 2020 and supports the team and coordinates finances and operations.

Sam Wightman, our Marketing and Engagement Manager joined the Foundation in October 2020 and supports the Youth Hubs with their capacity as well as supporting membership engagement, marketing and workforce development for YWF.

Beverley Bossanga, our Youth Voice Coordinator, joined the Foundation in Summer 2021. Beverley coordinates our Young Ambassador Programme.

Marium Uddin, our Youth Violence Programme Manager, joined the Foundation in March 2022. Marium is working to establish and build on the Serious Youth Violence Community Network within North West Westminster.

Karolina Drozd, our Social Media and Events Intern, is supporting the Foundation with social media channels and planning events.

Laurie Poole, our Evaluation and Data Specialist, joined the Foundation in April 2022. Laurie is working with our Youth Hubs and Centre for Youth Impact to implement a shared measurement framework.

#### YWF Advisors

YWF has a network of Advisors who are experts in different fields. Our Advisors act as a sounding board for the charity team and trustees on their respective area of expertise. When new projects are being developed our Advisors are consulted and invited to join project steering groups.

Our Advisors are not part of the formal governance of the charity and can therefore be independent and objective in their feedback.

Advisor candidates are recruited by the Chief Executive and approved by the Board of Trustees. Our Advisors are reviewed annually in line with our AGM in October.

Arionla Edeh is YWF's Advisor on Education. Arinola has worked in the public sector for over 30 years, with over 20 of those being in further and adult education. She is currently the Principal and Head of Service of Westminster Adult Education Service (WAES), a Local Authority, Adult Community Education Service in London.

Christopher Sadler is YWF's Advisor on Policing. Chris is an Inspector for Neighbourhood Policing in Westminster and also led the Met Police Service in setting up the first Youth Engagement Team.



# **YOUNG WESTMINSTER FOUNDATION**

## **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Governance**

The Board takes its governance and responsibilities very seriously. We have met formally every 3 months during the financial year 2021-22 period with the CEO and his staff. We have set up “working -groups” to look in detail at key issues such as events, communications, finance, membership processes and our small grants programme. We have a Board Handbook to ensure that trustees are aware of their roles and responsibilities.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Organisation Away Day**

Clear Thinking Consultancy was commissioned by Young Westminster Foundation to deliver our trustee and staff Away Day, the first opportunity for them to get together in person for over 15 months. This took place on 22nd June 2021 at St Matthew's House and Conference Centre.

The focus of the day was to:

- Reconnect and, in some cases, get to know each other
- Reflect on the past 15 months and its impact on YWF's landscape
- Review what we have learned during this period about the impacts of Covid-19 and other factors, and to consider what this means for YWF's priorities
- Differentiate between what should happen now, soon and later in focused areas
- Reach a consensus about how we should measure the success of that work, in order to know that we are meeting our overall mission.

The wider team clearly appreciated the time together and, there was a sense that it would be beneficial to bring people together on a formal or informal basis to continue the discussions at a later point.

Reflections from the day included:

- There continues to be ambiguity and uncertainty, which will not come to an end suddenly when restrictions are lifted.
- there were opportunities for collaboration and getting ahead of the curve, in the knowledge that we were all struggling, so we could adopt a "let's work this out together" approach.
- We have learned a lot about how we can engage our members and have seen success with high turnouts for virtual networking and engagement events and webinars. • Access to resources is an issue for many with the impact of digital exclusion being Amplified.
- The world around us is very different. There has been a huge shock to the West End which, during previous tumultuous times, had remained relatively unaffected.
- Activism has gained momentum which we saw with the protests that followed the killing of George Floyd and with more pressure for companies to think about their stance towards equality, representation of black people in senior positions, in the creative industries and in the promotion of goods.
- We need to communicate a clear position and a loud authoritative voice amongst all of this uncertainty, including revisiting the principles of youth work for individuals' support, the understanding and promotion of which is crucial to supporting young people during this crisis and in their recovery.

### **Policies and procedures**

We have identified the range of organisational policies and procedures which we need to ensure compliance with our charitable requirements and to ensure we manage our activities effectively and efficiently. We continuously review our policies and procedures to ensure they are relevant and up to date.

### **Premises**

The Foundation has been located at 21 Wardour Street, a Shaftesbury office since August 2018.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Our why**

We believe that all young people in Westminster should grow up healthy, safe & happy with the best opportunities for brighter futures. Youth workers offer life changing support for young people and our wider community. Young Westminster Foundation exists to help keep local youth services open, innovative and impactful.

### **Our how**

Young Westminster Foundation brings together youth organisations, young people, businesses, Westminster City Council, government, schools, funders and the wider community to create opportunities for Westminster's young people. Through working together more effectively at a local level, we believe we can find solutions to some of London's greatest challenges including serious youth violence, emotional health & wellbeing and youth employability. We're part of a growing network of Young People's Foundations (YPFs) established nationally by John Lyon's Charity and the YPF Trust.

### **Our what Members: Helping youth clubs and youth organisations to thrive**

As a membership organisation, we focus on supporting our members to be the best they can be through training, information sharing, advice, networks, research and advocacy. With a growing community of over 120 members, organisations range from large youth clubs to local grassroots charities. Many have specialist skills in a range of interest areas like arts or sports, and others provide educational and vocational activities or support services. Some members also offer bespoke programmes for groups including young carers, young people facing homelessness and young people with disabilities.

### **Partnerships: Fostering a community who care about Westminster's young people**

We bring together youth organisations, young people, businesses, Westminster City Council, government, schools, funders and the wider community. This year, we have continued working in collaboration with partners to create opportunities for both members and young people, through networking events and programmes such as [Mastering My Future](#) and [Digital Futures](#).

### **Funding: Generating long term investment for brighter futures**

We work to increase long term funding for youth organisations in Westminster through mobilising corporate investment, facilitating consortium grant applications and encouraging individual philanthropy. Last year, we made **£340,000** available in grants to our members through fundraising, including through our annual [Brighter Futures Fund](#) in partnership with Westminster City Council and local business partners.

### **Knowledge: Listening, learning and sharing**

We work hard to sustain ourselves as a resilient, informed, go-to organisation for local expertise and knowledge. This year, we've enhanced the specialist knowledge of our team around youth work, youth voice and digital engagement and undertook training in environmental competency and unconscious bias in response to Black Lives Matter and the Climate Crisis. We conduct research to explore and understand the experiences of young people growing up in Westminster. Our 2018 and 2021 needs analysis reports, together with smaller thematic research projects inform our work & that of our wider community. Huge worries exist for Westminster's young people around their mental health, body image, housing, staying safe, exam pressure and future employability.

### **Context**

YWF exists to positively impact the lives of the 71,000 young people of Westminster, via our member & partner organisations.

# **YOUNG WESTMINSTER FOUNDATION**

## **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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We were established against the context of Government cuts to funding resulting in youth organisations going out of existence, a reduction in the number and capacity of youth workers and fragmentation of services.

We have a strong infrastructure of historic youth clubs in Westminster and we are now working closely with a core of youth clubs to build a new partnership together to rebuild core capacity, to bid for grants and avoid further closures.

There is a hidden need in Westminster, with some of the largest income, wealth and health disparities in the capital. Westminster is the borough with third highest rates of child poverty in London. Supporting local grassroots, cross-sector and sustainable solutions ensures the Westminster youth sector thrives and all young people are happier, safer, healthier & more ambitious.

There is a hidden need in Westminster, with some of the largest income, wealth and health disparities in the capital. Westminster is the borough with third highest rates of child poverty in London. Supporting local grassroots, cross-sector and sustainable solutions ensures the Westminster youth sector thrives and all young people are happier, safer, healthier & more ambitious.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Cultural Competency - Our Pledge

Young People's Foundations work with and represent diverse communities. Our member organisations are grassroots non-profits supporting young people in our communities. Many of these organisations are led by global majority groups. As YPFs we work with our members to elevate their work and voices.

We recognise the impact of poverty and racism on our communities. We aim to work actively alongside communities rather than 'doing to them' and take an intersectional approach. We also acknowledge the additional impact of discrimination experienced by women, disabled people and LGBT++ people of the global majority.

As YPFs, we have a shared commitment to developing a culturally competent approach across our network. This involves working within our respective YPFs with our teams, trustees, member and partner organisations as well as a collective across our YPFs.

This means ensuring that:

- our diverse communities are reflected in our organisations and structures
- we design programmes that deliver and represent the needs of our diverse communities
- we support, develop, advocate and work in partnership with global majority people and organisations throughout our networks.

### Grant Making Policy

- YWF runs an annual grants programme called **B righter Futures Fund**. Our approach is to bring together funders, the local authority and corporates to co-invest funds into a single grants programme to provide an efficient funding mechanism for member organisations within Westminster. In 2021/22 YWF brought together funders to give out 24 grants totalling £313,000.
- Our approach for grant making includes an application process for our member organisations with due diligence undertaken by our Grants and Evaluation Manager followed by recommendations to an independent grants panel with participation from funders, young people and strategic partners.
- YWF also runs a small grants programme for Supplementary Schools. In 2021/22 our grants programme has provided 7 grants to supplementary schools in the borough totalling £25,000.
- Commissioned Programmes – where the local authority or other statutory partners commissions YWF our approach is to then commission our member organisations to deliver activities. YWF will always enter into a Service Level Agreement with the statutory partner and then put in place agreements with our grantees. Examples of commissioned programmes include Helping Hands and Church Street Transitions Pilot.
- Where grants are £10k or above, YWF will enter into a grant agreement with grantees and for amounts below then a letter of agreement.
- All grants are overseen with monitoring, evaluation and project visits. This is recorded on Beacon, our CRM system.
- The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Young Westminster Foundation should undertake.

## OUR ACTIVITIES

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Needs Analysis – *Our City, Our Future***

*Our City, Our Future* is Young Westminster Foundation's most recent needs analysis, covering the issues and experiences of young people growing up in Westminster over the past year. To produce this report, we worked with a trained group of 10 young people as peer researchers, in addition to hearing from youth workers and practitioners through a series of online focus groups, conducted in partnership with Rocket Science, Partnership for Young London and King's College London's MSC in Public Policy & Management Programme.

Following on from *A City Within A City* in 2017, we have been able to capture insights into the areas of life that matter most to young people today, with emerging focuses on employment, mental health & wellbeing, social action and access to information on local services. Importantly, it has also shown us that despite a challenging year, young people in Westminster are optimistic for their future.

This report serves as a tool for the wider Westminster community including YWF's 120+ member organisations, business partners, Westminster City Council, Met Police and NHS to collaborate and to open a conversation about the needs of young people and act together.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Our Members

Our members range from large Youth Clubs to smaller grass roots organisations. Driven by their passion to provide support services that will give life changing support to Westminster's young people. Members have specialist skills in a range of interest areas like arts or sports and are focused on providing young people with educational and vocational activities, youth enterprise, training opportunities, healthy lifestyles and nutrition.

By May 2022, we have joined up 120 organisations as members of YWF.

Our core youth club partners in Westminster are:

- Fourth Feathers
- Marylebone Bangladesh Society
- Avenues Youth Project
- North Paddington Youth club
- Churchill Gardens Youth club (Future Men)
- Amberley Youth Club (Future Men)
- St Andrews Youth Club
- Pimlico Foundation

Our wider members include:

**Arts and media** focussed members include Paddington Arts, DreamArts, Pan Intercultural Arts, Union Dance, You Press, The Screen Community and Mousetrap Theatre.

**Health** focussed members include Mind, My Time Active and Support and Advice on Sexual Active (SASH).

**Education** focussed members include the Floating Classroom, Doorstep Library, Westminster Children's University, Language in the Community and supplementary schools such as Al Ola.

**Sports and play** focussed members include Greenhouse Sports, London Tigers, Pro Touch CIC, St John's Wood Adventure Playground and London Basketball Association.

**Housing association** members include Peabody Community Foundation, City West Homes and the Octavia Foundation.

**General community and family services** focussed members include the Abbey Community Centre, Paddington Development Trust, Westbourne Park Family Centre, St Vincent's Family Centre and Cardinal Hume Centre.

**Youth justice** focussed members tackling youth violence include Redthread, Future Men, Victim Support and Peer Power.

### Membership Offer COMMUNICATIONS

Our membership offer centres around communications, networking, partnerships, capacity building and funding. Over the period we have held quarterly members' networking events including at the Museum of Youth Culture.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2022***

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We are grateful to our partners for hosting. These events are an opportunity for us to share updates on the Foundation, for guest speakers and for plenty of time for networking and partnership building opportunities.

### **Our City**

In summer 2021 we launched a brand new website [ourcity.org.uk](http://ourcity.org.uk) in partnership with Young K&C. The platform lists free & low cost activities for under-25s in Westminster and Kensington & Chelsea. Features include: • Valuable promotion for local youth organisations and programmes

- Up-to-date local listings
- Referral point and signposting for specialist services
- Signposting employment opportunities for young people and youth workers Collaboration with WCC & RBKC to promote HAF programmes through Our City.

Impact over Q3-4:

- 70 000 page views
- 8000 users
- 829 direct bookings of activity/service with YWF member
- Secured advertising space on Sky Go in Westminster postcodes for Our City website. Our advert was seen by 67 000 households over a 2 month period, with a click through rate from Sky Go to Our City of 4.7% (compared to Sky Go benchmark of 0.8%)

### **FUNDING**

We have different approaches to supporting our members with funding. This is through consortium/ partnership bids for funding, through programmes such as our Mastering My Future Programme and through our grants programme.



# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Brighter Futures Fund**

Young Westminster Foundation is delighted to announce that we have awarded 24 grants totalling £313,000 to youth organisations across Westminster as part of the third round of the Westminster Brighter Futures Fund, in partnership with Westminster City Council. This investment will support Westminster's young people and their families over the coming 12 months.

This year, the fund received a total of 39 applications totalling £712,000. The awarded projects were decided by a panel of YWF staff, trustees, funders, partners and young people.

This year's funding was made available by Westminster City Council and John Lyon's Charity, with further contributions from Colas Rail, Landsec, Shaftesbury PLC, The Mercers' Company, FM Conway, St Giles & St George, Howard De Walden Estate, the Eyre Estate and Total Media.

### **Holiday Activities and Food Programme (HAF)**

We worked in partnership with Westminster City Council to coordinate and award this funding from the Department for Education for Easter and Summer programmes. 33 providers participated in the programme, offering 1675 places for local young people to take part in activities over the summer holidays ranging from sport to art to cooking to residential trips. A total of 2796 young people participated in total, with funding totalling £469 673.

### **Supplementary Schools**

Our grants programme has provided 7 grants to supplementary schools in the borough totalling £25,000. Our Grants and Evaluation Manager provides a coordinating role, advice and support for this provision.

### **Special Projects**

The Foundation identifies gaps in provision and brings together partners and funders to address issues and needs. The following projects have been initiated and delivered by our partners over the last year:

- *Mastering My Future Programme* with delivery partners 2-3 Degrees, Westminster Befriend a Family and Inspire! Funded via the Mercer's Company and contributions from corporate partners.
- *Church Street Transitions Programme* – led by Future Men with funding from MOPAC and the VRU. The Project Coordinator is now working with children from 4 primary schools in the Church Street area.
- *Helping Hands Programme* - 12 month funding from London's Violence Reduction Unit. This includes funding for our new Programme Manager post to set up youth led steering groups across 4 housing estates (Mozart, Warwick, Amberley and Brindley), establish a community network and training programmes. Children in Need have also provided some match funding which will be used for evaluation and consultancy support for the project.
- *Supporting Refugee Families* - Through our fundraising campaign £24k secured, funding being used for travel cards, school uniforms and activities. Over the last year the team has worked with member organisations to support refugees and asylum seeker families living in 6 Westminster hotels.
- *The Story of Christmas* – Following securing funding in 2021 for a renovation project for the Fourth Feathers Youth Club, YWF secured funding for a renovation project for the Floating Classroom.
- *Church Street Youth Voices* - Collaboratively Westminster City Council, Young Westminster Foundation, and Marylebone Bangladeshi Society staff members facilitated and co-designed with young people an informal Church street 'youth voice' forum which provided an informal channel of engagement with young participants who live or have invested interest in the Church Street ward.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2022***

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### **Our Impact – Member Survey**

This year we conducted our second annual members survey. As a membership organisation, our members are crucial to our work. We cannot do what we do without our ongoing collaboration and the continued support of our members. The survey sought to help us understand the ways in which we can tailor and enhance the support that we offer. We want to know how satisfied members are with our services, and gain insight to help us pinpoint our best practices, alongside areas where we need to improve.

This year we increased the response rate from 34% to 42% with 44 responses in total. The YWF team and board of trustees have carefully reviewed the data and comments received. You can view a summary of how we are planning to put ideas into action on our website.

- **75%** of respondents said that YWF added significant value to the sector in the last 12 months, and no one said YWF don't add any value.
- 73% of members said increasing funding opportunities for members through YWF funding is very important.
- 72% of members thought encouraging youth voice is our most important role.
- 71% of smaller members reported that brokering opportunities/ partnerships.
- 79% of larger members reported that our local cluster meetings were valued most.

We are delighted to see that YWF takes a meaningful and important place in the Westminster community. Smaller and larger organisations face different issues and have different needs and expectations about YWF's role. However, "Encouraging youth voice" is a pressing issue for all members and has been highlighted as a priority for us. A noticeable shift from last year's result is the emphasis on funding, especially through YWF, and our role as a local grant maker.

We were interested (but not surprised) to see that organisations, small and large, struggle to offer a full service to young people even if they have the funding in place to do so. This shows that demand for services is higher than the available capacity, and YWF will work towards tackling this pressing issue.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Digital Futures

The Digital Futures project tackles digital exclusion in Westminster through an ambitious partnership between local charities, businesses and schools aiming to provide devices and connectivity to communities impacted by coronavirus. Our goal is to ensure that no young person in Westminster goes without having access to a computer at home and a stable internet connect to inspire their learning and development. The main part of the project completed in May 2021. A further £30k of underspend was used to buy more laptops in December.

**Results of school survey** - Teachers reported that the devices had a very positive impact on student's attendance, engagement and even on their progress. One school explained that "because we knew all children were able to access learning online, we were able to provide a very comprehensive provision to ensure children were continuing to learn and stay connect to their friends and teachers throughout this time. During the first lockdown, we didn't have this and it has made the biggest difference."

Other positive effects have been on children's wellbeing (57% of schools said their student's wellbeing has increased), on improved communication (66%) and relationships (52%) between families and the school. The devices also allowed teachers to track their student's progress more easily (57% said this). Two schools also highlighted better relationships between pupils and between siblings: "Parents and siblings' well-being has improved – there is less stress and tension within the family". Our Business Partners

We build long-term mutually beneficial partnerships with businesses. We have a tiered offer to businesses to partner with YWF. Our founding partners include:

- Colas Rail
- LandSec
- Capital Arches Group (McDonald's franchise)
- Shaftesbury
- The Mercer's Company
- John Lewis Partnership
- City West Homes Residential
- Howard de Walden Estates
- London and Regional

Some business partners have sponsored specific programmes or events.

Another route to business partnerships and investment has been through social value commitments made by Westminster City Council contractors.

We are using routes such as Westminster City Council social value commitments, business improvement districts and team/ trustee connections to engage businesses. We look for opportunities to link with corporate interest around social mobility, diversity and inclusion, talent match, apprenticeships and employee engagement.

YWF runs quarterly business webinars focusing on employability, industry challenges and recruitment.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Strategic Partners

Health is a key priority for the YWF and as such we have built and will maintain partnerships with Healthwatch and the North West London Clinical Commissioning Group.

The Metropolitan Police remain key partner and we are working strategically and operationally with different officers, in particular around our Helping Hands Programme.

We're developing our relationships with cultural and educational institutions such as the University of Westminster, London Metropolitan University, King's College London and the West End's Theatres through new projects including Cultural Connections, GRIT, workforce development and our needs analysis.

### Young People's Foundations

We network closely with the other 8 Young People's Foundations (YPFs) – Harrow, Brent, Barnet, Hammersmith and Fulham, Ealing, K&C, Camden and Manchester. This includes attendance at bi-monthly CEO meetings, operational staff meetings and attendance at a YPF Residential facilitated by John Lyon's Charity and Young Manchester in Manchester.

**Young Ambassadors** Acting on the recommendation from the Our City report we have committed to maintain a group of young ambassadors. YWF's team of young people aged 16-25 who all live or study in Westminster and we are passionate about making a difference.

The group meets once a month at Victoria Business Library – a chance to meet new people and learn skills from research, to social action to podcasting. Supporting the Foundation by going out and speaking to other young people about what it's like to grow up in London, supporting each other to speak up on issues we care about.

The role of this group is to:

- Undertake regular consultation
- Social action campaigns
- Training and development, networking opportunities for the young people involved and learn new skills
- **Finding out what's important for local young people**– peer researchers interviewed over 100 young people to help create the [Our City, Our Future](#) report. A chance for young people's views to be heard by people in power
- **Amplifying youth voice** – Young Ambassadors joined the YWF grants panel and HAF panel to help decide how £300 000 should be spent for young people in Westminster
- **Meeting local employers** – presentations at events, leading to internships, building confidence for future jobs and promotion of the YWF through supporting corporate engagement activities
- **Theatre trips and social events** – we regularly explore culture together in the borough

Our current needs analysis work includes an element of peer research and we intend to develop a new group of Young Ambassadors called Young Voices.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Westminster City Council**

Our most important partner we collaborate closely on our shared vision to improve lives of young people in the City of Westminster. We have two councillors on our board and have developed good working relationships with key councillors including cabinet and shadow cabinet members for Economic Development, Education & Community; and Family Services & Public Health.

We have a strong network across council departments including Children's Services, Public Health, Economy, Community Safety and Policy, Performance & Communications. This has led to new projects for our members for example the Staying Safe Project. We are working closely with the policy team to ensure the success of the WCC City Lions Project by linking this in with our business partners, members and our projects.

### **Representing the Youth Sector on boards and networks**

A key part of our role has been to influence decision making and bring the sector's voice to bear to existing and new networks locally, London wide and Council committees.

This has included attendance at the WCC Early Help Board, the Westminster Serious Youth Violence Task Group, London Youth Leaders Group and the NHS Central London Clinical Commissioning Group.

### **Our Funders**

In addition to Westminster City Council our core funders include:

- **John Lyon's Charity:** gives grants to benefit children and young people up to the age of 25 who live in nine boroughs in northwest London. The Charity's mission is to promote the life-chances of children and young people through education.
- **City Bridge Trust:** is the funding arm of Bridge House Estates. It was established to make use of funds surplus to bridge requirements and provides grants totalling around £20m per year towards charitable activity benefitting Greater London.
- **The Mercer's Company:** a livery company focussed on being a force for philanthropic good.
- **Westminster Foundation:** The Duke of Westminster's charitable foundation.
- **Story of Christmas Westminster City Council**
- **Children in Need**

Thanks to Westminster City Council and all our funders.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### Business Plan

In December 2020 we published our 3 year business plan

### Looking Ahead

We have several priorities to work through the next year:

- *Serious Youth Violence* – finalise the consultation and establishment of youth steering groups for the Helping Hands project in NW Westminster and look to secure longer term funding. Also look to roll out best practice across the City.
- *Youth Worker Community* – further develop a workforce development offer including level 2 and 3 youth worker training with Avenues, continue to grow the youth worker forum, provide training placements working with London Met University Youth Work Department and explore a joint pool of youth workers across the youth hubs.
- *5t h Anniversary Campaign* – run a fundraising campaign towards a high profile event in September to celebrate the work of YWF, our members, young people and thank investors.
- *Growth partners* – convert founding partners and existing warm business partners to become growth partners committing to invest in YWF over a 3 year period,
- *Youth Hub Infrastructure* – work with youth hubs to build up a picture and advocate for a fully fledged youth service in Westminster.
- *Employability* – work with our business community, Mastering My Future to create and promote opportunities for work.
- *Cultural competency* – further develop the working group and review YWF's inclusion and representation of Westminster's diverse communities through our team, board, volunteers, advisors, young ambassadors and members.
- *Brighter Futures Fund* – identify new investors including the Westminster Charitable Trust and fundraise for a bigger grants programme to launch in December 2022 with greater funds ringfenced for core funding for member organisations
- *Impact & Evaluation* – continue to work with the Centre for Youth Impact to develop the capacity of the sector to deliver and record impact.

# YOUNG WESTMINSTER FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Trustees' responsibilities in respect of the financial statements**

The Charity Commission requires the trustees to prepare financial statements each year which give a true and fair view of the financial transactions of the Charity during the year and of the disposition at the end of the Charity year of the assets and liabilities and contain the information specified in relevant regulations. The trustees are required to:

- Select suitable accounting policies and apply them consistently and;
- Make judgements and estimates that are reasonable and prudent.

The trustees are responsible for keeping proper accounting records, in accordance with trust law, which disclose the financial transactions and the assets and liabilities with reasonable accuracy. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and irregularities.

### **Financial review Structure, governance and management**

N Daly  
F Chowdhury  
C Archibald  
J Rosenberg  
H Taouzzale  
K Scarborough  
B Bickell  
J Vertkin  
M Jamiluddin  
Rahman


(Appointed 12 October 2021)  
(Appointed 3 February 2022) R  
(Appointed 5 April 2022)

The trustees' report was approved by the Board of Trustees.

Neil Daly

Chair

Date:

  
9/8/22

# **YOUNG WESTMINSTER FOUNDATION**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Young Westminster Foundation and of the incoming resources and application of resources of the Young Westminster Foundation for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Young Westminster Foundation and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Young Westminster Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# YOUNG WESTMINSTER FOUNDATION

## INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF YOUNG WESTMINSTER FOUNDATION

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### Opinion

We have audited the financial statements of Young Westminster Foundation (the 'Young Westminster Foundation') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Young Westminster Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Young Westminster Foundation's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# YOUNG WESTMINSTER FOUNDATION

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF YOUNG WESTMINSTER FOUNDATION

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### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or - we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the Young Westminster Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Other matters - Prior year financial statements not audited**

Comparative information in the financial statements is derived from Young Westminster Foundation's prior period financial statements which were not audited. We have conducted audit procedures on opening balances to ensure that we have obtained a reasonable assurance that there is not a material misstatement in those figures.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

# YOUNG WESTMINSTER FOUNDATION

## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF YOUNG WESTMINSTER FOUNDATION

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### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Robert Kirtland (Senior Statutory Auditor)**

for and on behalf of

.....  
18/7/2022

### Chartered Accountants

#### Statutory Auditor

Critchleys Audit LLP is eligible for appointment as auditor of the Young Westminster Foundation by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006 - 23 -

# YOUNG WESTMINSTER FOUNDATION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted	Restricted	Total Unrestricted	Restricted	Total funds
		2022	2022	2022	2021	2021
	Notes	£	£	£	£	£
<b>Income from:</b>						
Donations and legacies	3	413,267	1,158,826	1,572,093	266,542	1,180,386
Investments	4	10	-	10	21	-
<b>Total income</b>		<b>413,277</b>	<b>1,158,826</b>	<b>1,572,103</b>	<b>266,563</b>	<b>1,180,386</b>
<b>Expenditure on:</b>						
Charitable activities	5	293,089	1,122,221	1,415,310	187,743	1,174,867
<b>Net incoming resources before transfers</b>		<b>120,188</b>	<b>36,605</b>	<b>156,793</b>	<b>78,820</b>	<b>5,519</b>
Gross transfers between funds		(10,617)	10,617	-	(79,280)	79,280
<b>Net income for the year/ Net movement in funds</b>		<b>109,571</b>	<b>47,222</b>	<b>156,793</b>	<b>(460)</b>	<b>84,799</b>
Fund balances at 1 April 2021		84,335	112,035	196,370	84,795	27,236
<b>Fund balances at 31 March 2022</b>		<b>193,906</b>	<b>159,257</b>	<b>353,163</b>	<b>84,335</b>	<b>112,035</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# YOUNG WESTMINSTER FOUNDATION

## BALANCE SHEET

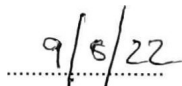
AS AT 31 MARCH 2022

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	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Debtors	8	106,331		148,226	
Cash at bank and in hand		414,126		237,390	
		<u>520,457</u>		<u>385,616</u>	
<b>Creditors: amounts falling due within one year</b>	9	(167,294)		(189,246)	
		<u></u>		<u></u>	
Net current assets			353,163		196,370
			<u></u>		<u></u>
<b>Income funds</b>					
Restricted funds	11	159,257		112,035	
Unrestricted funds		193,906		84,335	
		<u>353,163</u>		<u>196,370</u>	

The financial statements were approved by the Trustees on .....

  
N Daly

  
9/6/22

# YOUNG WESTMINSTER FOUNDATION

## STATEMENT OF CASH FLOWS

**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	15		176,726		24,653
<b>Investing activities</b>					
Investment income received		10		21	
<b>Net cash generated from investing activities</b>	10	21			
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			176,736		24,674
Cash and cash equivalents at beginning of year			237,390		212,716
<b>Cash and cash equivalents at end of year</b>			414,126		237,390

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **1 Accounting policies**

#### **Charity information**

Young Westminster Foundation is a Charitable Incorporated Organisation (CIO).

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Young Westminster Foundation's Charitable Incorporated Organisation Association, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Young Westminster Foundation is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Young Westminster Foundation. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the Young Westminster Foundation has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised when the Young Westminster Foundation is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are recognised in the financial statements when due. Donations are recognised when received. Sales are recognised when the related services have been provided.

Cash donations are recognised on receipt. Other donations are recognised once the Young Westminster Foundation has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Young Westminster Foundation has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **1 Accounting policies**

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is accounted for on an accruals basis and includes irrecoverable VAT. Grants payable are recognised as expenditure when payment is due to the partner organisation in accordance with the terms of the agreement.

#### **1.6 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **1.7 Financial instruments**

The Young Westminster Foundation has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Young Westminster Foundation's balance sheet when the Young Westminster Foundation becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.



# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Young Westminster Foundation's contractual obligations expire or are discharged or cancelled.

#### **1.8 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Young Westminster Foundation is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.9 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the Young Westminster Foundation's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	-	58,012	58,012	10	5,161	5,171
Grant income	162,600	987,043	1,149,643	172,200	680,949	853,149
Business partner income	3,000	113,771	116,771	-	94,500	94,500
Contract income	6,860	-	6,860	2,807	399,776	402,583
Other	240,807	-	240,807	91,525	-	91,525
	<u>413,267</u>	<u>1,158,826</u>	<u>1,572,093</u>	<u>266,542</u>	<u>1,180,386</u>	<u>1,446,928</u>

### 4 Investments

Unrestricted funds    Unrestricted funds

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Interest receivable	10	21
	<u>          </u>	<u>          </u>

### 5 Charitable activities

	2022 £	2021 £
Staff costs	266,270	205,941
Grants	1,025,820	644,327
Direct project costs	65,987	470,790
Recruitment, training and other staff costs	16,213	17,574
Rent and office expenses	18,190	11,951
General expenditure	22,830	12,027
	<u>          </u>	<u>          </u>
	1,415,310	1,362,610
	<u>          </u>	<u>          </u>
	1,415,310	1,362,610
	<u>          </u>	<u>          </u>
<b>Analysis by fund</b>		
Unrestricted funds	293,089	187,743
Restricted funds	1,122,221	1,174,867
	<u>          </u>	<u>          </u>
	1,415,310	1,362,610
	<u>          </u>	<u>          </u>

### 6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the Young Westminster Foundation during the year.

### 7 Employees

The average monthly number of employees during the year was: 7

	2022 Number	2021 Number
Employees	7	6
	<u>          </u>	<u>          </u>

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 7 Employees (Continued)

Employment costs	2022 £	2021 £
Wages and salaries	230,231	177,426
Social security costs	23,836	17,716
Other pension costs	12,203	10,799
	<u>266,270</u>	<u>205,941</u>

There were no employees whose annual remuneration was more than £60,000.

### 8 Debtors

Amounts falling due within one year:	2022 £	2021 £
Trade debtors	81,071	146,938
Prepayments and accrued income	25,260	1,288
	<u>106,331</u>	<u>148,226</u>

### Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	6,987	5,889
Deferred income	10,000	83,000
Trade creditors	56,474	19,306
Other creditors	1,552	1,648
Accruals and deferred income	92,281	79,403
	<u>167,294</u>	<u>189,246</u>

Notes

10

### 10 Deferred income

	2022 £	2021 £
Other deferred income	10,000	83,000
	<u>10,000</u>	<u>83,000</u>

Deferred income is included in the financial statements relates to deposits and grants received in the year relating to planned activities in 2021/22.

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### 10 Deferred income

(Continued)

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	10,000	83,000
	=====	=====
Movements in the year:		
Deferred income at 1 April 2021	83,000	-
Released from previous periods	(83,000)	-
Resources deferred in the year	10,000	83,000
	=====	=====
Deferred income at 31 March 2022	10,000	83,000
	=====	=====

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£
Beachcroft	-	19,837	(19,837)	-	-	-	-	-	-
Brighter Futures Fund	389	299,355	(318,877)	19,133	-	303,468	(303,468)	-	-
Church St Forum	-	10,000	(3,000)	-	7,000	-	(3,000)	-	4,000
Centre for Youth Impact	(1,920)	-	-	1,920	-	-	-	-	-
Church St Pilot	23,910	75,000	(44,631)	-	54,279	31,540	(25,589)	-	60,230
Digital Futures	-	441,461	(409,999)	-	31,462	-	(31,684)	222	-
GRIT Project	-	13,562	(13,562)	-	-	5,000	(15,007)	10,007	-
Outreach	-	39,815	(24,995)	-	14,820	23,891	(41,351)	2,640	-
HAF Easter	-	33,000	(39,645)	6,645	-	403,287	(381,294)	-	21,993
Mastering My Future	1,770	35,328	(65,459)	28,361	-	156,471	(111,935)	-	44,536
Needs Analysis	8,581	8,680	(15,064)	-	2,197	-	-	(2,197)	-
Prevent	-	35,731	(34,200)	-	1,531	-	-	(1,531)	-
Refugee support	-	-	-	14,829	-	23,205	(4,200)	-	19,005
Serious Youth Violence	-	9,500	(9,504)	4	-	25,852	(16,760)	-	9,092
Story of Christmas	-	-	-	-	-	93,117	(93,117)	-	-
Supplementary Schools	-	25,000	(25,000)	-	-	25,000	(25,000)	-	-
Transitions	-	20,000	(26,298)	6,298	-	10,000	(10,000)	-	-
Portman Foundation	-	-	-	-	-	16,744	(16,744)	-	-
Core	-	59,750	(59,750)	-	-	41,250	(41,250)	-	-
Others	(5,494)	54,367	(65,046)	2,090	746	-	(1,821)	1,476	401
	<u>27,236</u>	<u>1,180,386</u>	<u>(1,174,867)</u>	<u>79,280</u>	<u>112,035</u>	<u>1,158,825</u>	<u>(1,122,220)</u>	<u>10,617</u>	<u>159,257</u>

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 11 Restricted funds

(Continued)

During the period, Young Westminster Foundation transferred amounts from unrestricted funds to those restricted funds that would otherwise have been in deficit.

The above restricted funds are for the following uses:

**Brighter Futures Fund** - Small Grants Programme all paid to members to fund activities for young in Westminster

**Church St Forum**- Funding for Youth Voice Project with Marylebone Bangladeshi Society.

**Church St Pilot** - Funding for Future Men to fund activities and an additional youth worker.

**Digital Futures** – Digital inclusion project to provide laptops for all school children in Westminster determined to be in need of such equipment.

**The GRIT Project** - a professional development programme for youth worker practitioners in Westminster including a 3 day intensive training package to develop practice.

**Outreach** - Funding to support Outreach activities in the borough, mainly going to Future Men.

**HAF 21 and HAF 22** - Holiday Activities Funding for young people on FSM funded from DFE via City of Westminster.

**Mastering My Future** - Our ongoing mentoring programme. Funding is split between 2-3 Degrees, Westminster Befriend A Family (WBAF) and Inspire!

**Portman** - Funding from the Portman Foundation that went to the Four Feathers Youth Club.

**Refugee Support** - Fundraising campaign as a response to the ongoing refugee crisis in Afghanistan and Ukraine. Funded via Individual Donations and Goldman Sachs.

**Serious Youth Violence** - SYV Project is now called Helping Hands – the programme revolves around creating interventions that are led by the voices of young people and community members who have been affected by youth violence. Led by YWF in partnership with youth clubs in NW Westminster.

**Story of Christmas** - Funding for renovation projects that went to The Floating Classroom and Four Feather Youth Club.

**Supplementary Schools** – John Lyons funding to directly support supplementary schools in the Borough.

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### 11 Restricted funds

**(Continued)**

**Transitions** - Funding from William Shelton Educational Charity to support young people making the transition from Year 6 to Year 7, all given to Dream Arts

**Young Ambassadors** - A group of young people we use for consultation, events, training opportunities and to be member of our grant panels. A vital part of the YWF team.

# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 12 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Current assets/ (liabilities)	193,906	159,257	353,163	84,335	112,035	196,370
	<u>193,906</u>	<u>159,257</u>	<u>353,163</u>	<u>84,335</u>	<u>112,035</u>	<u>196,370</u>

### 13 Operating lease commitments

At the reporting end date the Young Westminster Foundation had outstanding commitments for future minimum lease payments in regard of the rental of their current premises under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	4,061	4,061
	<u>4,061</u>	<u>4,061</u>



# YOUNG WESTMINSTER FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

### 14 Related party transactions

#### Transactions with related parties

Trustees Hamza Taouzzale and Karen Scarborough are both Councillors of Westminster City Council and Jayne Vertkin is an employee of Westminster City Council. During the year Westminster City Council provided funding to the Young Westminster Foundation of £616,886 (2021 - £30,554).

Trustee Hamza Taouzzale is also a Trustee of Paddington Arts which received grants and funding from Young Westminster Foundation totalling £28,160 during the year (2021 - £29,960).

Trustee Brian Bickell is the Chief Executive Officer of Shaftesbury Plc which provided funding to the Young Westminster Foundation of £35,000 during the year (2021 - £70,000).

Trustee Jackie Rosenberg is the Deputy Chief Executive Officer of Paddington Development Trust which received funding from the Young Westminster Foundation under the Brighter Futures Fund totalling £14,038 during the year (2021 - £14,828).

Trustee Carol Archibald is employed by The Avenues Youth Club which received grants and funding from the Young Westminster Foundation totalling £55,233 during the year (2021 - £31,830).

15 Cash generated from operations	2022 £	2021 £
Surplus for the year	156,793	84,339
Adjustments for:		
Investment income recognised in statement of financial activities	(10)	(21)
Movements in working capital:		
Decrease/(increase) in debtors	41,895	(116,694)
Increase/(decrease) in creditors	51,048	(25,971)
(Decrease)/increase in deferred income	(73,000)	83,000
<b>Cash generated from operations</b>	<b>176,726</b>	<b>24,653</b>

### 16 Analysis of changes in net funds

The Young Westminster Foundation had no debt during the