

Change a Chapter

CHANGE A CHAPTER

A Charitable Incorporated Organization, CIO

Registered Charity Number : 1169249

Annual Report and Accounts

For the Financial Year ending 31st July 2022

Change a Chapter

Contents of the Annual Report and financial statements for the year ended 31st July 2022

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Trustees' Annual Report for the period

From 1/8/2021 Period start date To 31/7/2022 Period end date

Charity name: Change A Chapter

Charity registration number: 1169249

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity currently works to advance the education of the children in the coastal region of Kenya from Malindi in the North to Mombasa in the South in particular by 1. Providing and assisting in the provision of facilities for education at Watamu Academy Junior School, Timboni, Watamu. 2. Providing sponsorship for children at primary and secondary schools.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During the financial year commencing 1st August 2021 and ending 31st July 2022 a total of £23381 was raised and received by the charity from a variety of different sources. The expenditure for the financial year was £24323 (see Receipts and Payment accounts for the year.) This last financial year Change a Chapter has continued to receive donations from benevolent individuals and two separate trust funds. The trustees of the charity all work on a voluntary basis. The charity continues to receive these donations as the donors know that every financial gift goes directly to improving the welfare of the children who live in great poverty. <u>Primary school support</u> The charity has continued to support the education for all the children with a named

		sponsor and the donations received have also meant four other children have been supported to attend primary school. This financial year has involved intense academic terms for the children as the children continue to catch up on the 9 months of education missed due to the closure of all the schools in 2020 at the onset of the Covid 19 pandemic. The academic year for 2021 started in the last week of July 2021 and was completed in March 2022. The academic year for 2022, commenced in April 2022 and will complete in December 2022. The Kenyan education academic year will then recommence as it was before the pandemic in January of each New Year. The primary school children the charity supports have been attending three different schools. As of April 2022 the Change a Chapter children attend two different primary schools. We had to relocate eight students to a new primary school in April 2022 as their former school was closing. <u>Secondary school support</u> The academic terms for the secondary school students have been amended so that they are in line with the primary schools and to catch up on the 9 months of missed education in 2020. We have continued to support three children, one boy and two girls who are now in their final year of secondary school. They will sit the national exams in December the academic level being equivalent to A levels. This financial year two girls have commenced their first year at secondary school. The financial support for the secondary school children who are all at boarding school includes all their requirements to attend school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have referred to the guidance issued for the Charity Commission on public benefit and have due regard for these in the charities' activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity has one volunteer.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the financial year commencing 1st August 2021 and ending 31st July 2022 a total of £23381 was raised and received by the charity from a variety of different sources. The expenditure for the financial year was £24323 (see Receipts and Payment accounts for the year.) Despite the challenges of the intense school timetable due to the schools still catching up on the 9 months of missed education in 2020, we are pleased with the achievements of the charity this financial year. <u>Primary school education</u> We have provided the school fees including examination charges for all the children in primary school with a dedicated sponsor and in addition have been supporting four other needy children so they could also attend school. The children have been in three different primary schools for the academic year 2021 which ended in March 2022 and currently the children are now in two primary schools.

		The children's school fees also ensure that that the children receive two meals per day. For some of the children it may be the only food they receive in a day. The children have also been provided with new school uniforms and school shoes as well as sports kit and plimsols. Textbooks, exercise books and other stationary items including geometrical sets are purchased for the children depending on the necessary requirements of the child depending on which year they are in. Face masks are provided as they remain obligatory in schools. All the children have written thankyou letters to their sponsors and also made them Christmas cards. The Kenyan based Change a Chapter coordinator will then get these scanned and emailed across so they can be printed and sent to the child's respective sponsor. All the children are very grateful that someone who has never met them is kind hearted and is willing to support them. Some of their English is not perfect but the children are learning and English is their third language, after Kiswahili and Giriama, however we the trustees are impressed that the children make the effort and really want to say thank you. <i>'I take this opportunity to thank you for paying for paying for the school fees and buying me school shoes and uniform. I thank you for supporting me in my studies. I am working hard to achieve my dream and you have really made my education journey to be easy.'</i> Christopher <i>'I take this chance to say thank you for paying for me school fees, buying me school uniform and taking me to a good school. I am so happy for getting all the school needs you have been providing to me. Thank you so much. I love you.'</i> Avril <i>'The reason of writing this letter, I want to say thank you for supporting me at school and you have stand for me for the burial of my mother. I was not happy but you have stayed and now I am happy because you are supporting me all the time.'</i> Leah
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		Change a Chapter had been supporting a teacher from Watamu Academy Junior school to complete his legal teaching qualifications. We the trustees are delighted that finally he now has his certificates and documents and is now a member of the Kenyan Teachers Service Commission. He has been an advocate for the older primary school children when required and remains guardian to the one boy currently at secondary school we support. He is now a teacher at a school called Glory Academy. This will equip him with further experience and he is keen that it may be possible for Watamu Academy Junior school to reopen in 2023. The school where eight of our primary school children were attending since the schools reopened after the 9 months closure in 2020, has closed its doors since the end of the last term in March 2022. We were concerned where to secure a place for these children in school. The above teacher now working at Glory Academy spoke on our behalf to the headmaster and the Director of Glory Academy to see if the children may get a chance there. These children all had to sit an exam and be interviewed at the school and we the trustees and the Change a Chapter team in Kenya were delighted they all got places. They commenced their first term of the academic year 2022, at the end of April 2022. The children have all settled in very well and some of the children are being taught by the teacher Change a Chapter enabled to be a qualified teacher. <u>Secondary School Education</u> One of our sponsored girls at secondary school completed her Kenyan Certificate of Secondary Examinations in April 2022. She achieved a remarkable overall Grade B-. We are truly delighted in her performance. She has worked so hard to Change a Chapter in her life and she has succeeded and received this Grade despite her home being a mud house and all the education missed during the pandemic. She has now applied to universities and colleges and due to the Grade, she scored she will be able to apply for a government grant to pay her fees.
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		We now have three students who are in the final year at secondary boarding school. Some subjects they were struggling with and in the months holiday before they commenced their final year it was arranged for them to have extra tuition which they attended together for 5 weeks and they all benefitted from. This extra private tuition continued during their half term break. Like the primary students the secondary school students also write to their sponsors and Change a Chapter. <i>'I hereby take this great opportunity to thank you for all the support you have granted me in my studies. Although education in Kenya was interfered with the covid pandemic but I thank God and am grateful joining form four. Your support has made my life and education run smoothly'.</i> Rehema <i>'I want to take this opportunity to give back much thanks to you. Now I am heading into form four. Thank you so much for providing for me all the school equipment. You have been my strong pillars of my dreams for your tireless effort towards me, I am grateful'.</i> Juma One girl in August 2021 commenced secondary school. She did very well in her Kenya Certificate of Primary School exams and joined a girl's boarding school in Watamu in August 2021. She has settled in well to her new school. <i>'I am enjoying my education at Ngala girls and am working hard to achieve my goals of being a trained nurse. Thank you for making my education be possible. My thanks is to you for making me healthy. You have been there for me during my medical check-ups. May my Lord bless you with long life'.</i> Martha <u>Change a Chapter Covid Management.</u> We are happy to report that the adults in Kenya who support the children have now had three Covid vaccinations. The secondary school children have also had one or two vaccinations. The children of all ages are still required to wear face masks in school which we provide for them.
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		<u>Medical</u> All the girls at secondary school have had health issues this financial year. Two girls have had severe anaemia. One of them was diagnosed in the last financial year but she remained on medication to ensure she was well enough to sit her national exams. Another girl developed severe anaemia and had a number of investigations to find the cause. She remains on a high dose of medication and will be having regular blood tests. One child was diagnosed with a duodenal ulcer and had to have treatment for that and she remains on medication. The malnourished children have continued to receive regular medical reviews and the weight of these children is now increasing well. All the children have received deworming medication on a regular basis. As a result of the good medical care the children have received, they have been able to continue with their primary and secondary studies which otherwise would not have been possible especially for the two girls with very severe anaemia. <u>Trustees oversight in Kenya during the financial year.</u> The Kenyan based Change a Chapter coordinator and their deputy have been in regular communications regarding the children. The coordinator provides regular reports of expenditure and ensures that funds sent to Kenya have been used as per the trustee's authorisation. One of the trustees has been to Kenya and met with all the children. The children were very happy. The children were seen individually and then all the children and the team in Kenya met with the children to play together and have snacks. What was touching to the trustee is that the children of all ages now refer to each other as their brother or sister and the older children look after the younger children. We the trustees have met with our aims and objectives and are delighted with the achievements made by the charity this financial year.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£19898
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the charity to retain sufficient funds in the bank accounts to avoid becoming overdrawn and incurring unnecessary bank charges. The aim of the charity is to hold sufficient reserves for the foreseeable future
Amount of reserves held	Para 1.22	£ 19898
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.47	The financial donations this year have been received from generous individuals and two trust funds.
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The charity's principal sources of funds (including any fundraising)		
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CIO Registered 19 September 2016
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Organization
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by invitation after consideration but the Board of Trustees. No new appointments have been made during this financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties		

	Para 1.51	
Other		

Reference and Administrative details

Charity name	Change A Chapter
Other name the charity uses	
Registered charity number	1169249
Charity's principal address	Dormers, Dashpers, Brixham, Devon, TQ5 9LJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Diane Evans			
2	David Langley			
3	Timothy Colebrook			
4	Rebecca Langley			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

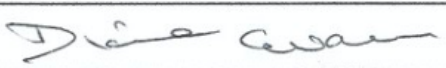
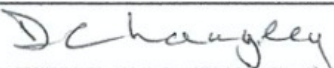
Change a Chapter are highly appreciative for all the donations and financial gifts it has received over the last financial year.

We are most grateful for the ongoing support of our Patrons,
Bishop Timothy Dudley-Smith and Lady Julia Clayton.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Diane Evans	David Langley
Position (eg Secretary, Chair, etc)		
Date	2.9.22.	



Receipts and payments accounts

CC16a

For the period
from

Period start date
1082021

To

Period end date
31072022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship	-	10,428	-	10,428	10,870
Donations	12,953	-	-	12,953	13,855
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,953	10,428	-	23,381	24,725
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,953	10,428	-	23,381	24,725
A3 Payments					
Primary School fees	-	4,185	-	4,185	1,716
Primary School textbooks	279	314	-	593	-
Salaries	2,453	-	-	2,453	3,761
Secondary School fees	423	2,860	-	3,283	3,386
Secondary Textbooks	215	450	-	665	-
Secondary School sundries	2,231	-	-	2,231	-
Medical	1,866	-	-	1,866	1,783
Food and water	1,345	-	-	1,345	3,112
School uniforms	-	1,246	-	1,246	1,089
Buidfing and maintenance	86	-	-	86	541
Transport	814	1,373	-	2,187	1,314
Covid 19 supplies	475	-	-	475	3,291
Educational courses	1,170	-	-	1,170	1,599
Administrative and legal	2,538	-	-	2,538	2,089
	13,895	10,428	-	24,323	23,681
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,895	10,428	-	24,323	23,681
Net of receipts/(payments)	- 942	0	-	- 942	
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	19,898	0	-	19,898	20,952

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	19,898	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>Diana Evans</i>	DIANE EVANS	2-9-22
	<i>D Langley</i>	DAVID LANGLEY	2-9-22

Notes to financial statements for the year ended 31st July 2022

1. There has been a large increase in primary school costs this financial year as there have been four academic terms instead of three as the school academic calendar is still catching up on the nine months when there was no school for the children in 2020. In addition a large number of the primary school children have had to be moved to a different school which has higher costs.
2. There has been an increase in a number of secondary school costs, for example, text books and items required for personal hygiene.
3. Transport costs have increased as in the UK due to the rise in fuel costs.
4. Very little was required in terms of Covid costs this financial year.
5. Provision of food and water locally have reduced with the return of children to school where they are provided with at least two meals a day.