

**Annual Report and Accounts  
Ending 31 December 2024**

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**Report for the year ending 31 December 2024**

Sheriff Hutton Village Hall CIO is registered with the Charity Commissioners (No.1169225) and is constituted as a Charitable Incorporated Organisation. When the present hall was built in 1984 the governing body was known as "Sheriff Hutton New Village Hall Trust" (r/c 507406) in order to distinguish it from a previous trust that had been responsible for the old hall, which was still standing at the time. In 2015 the constitution was rewritten as a CIO and during 2017 this was formally adopted.

**Management structure**

The administration of the Capital Fund is the responsibility of the trustees, which can number up to twelve. Day to day management of the Village Hall is delegated from the Trustees to a number of groups each of which is able to focus on specific responsibilities. Trustees are often part of these groups.

**The Operations Group.**

This group of up to nine people is responsible for delivering the cost effective, daily management of the Hall. It does this by providing a venue which is kept in excellent condition and therefore attractive to users. The scale of hiring fees is aimed at ensuring that routine operations are roughly covered by lettings income with due regard to remaining competitive with other village halls. Routine operations include a five year cycle of redecoration and refurbishment. In 2024 the Main Hall floor received a 5-yearly refurbishment. Careful maintenance over the years means that this floor, which had a 20 year 'book life' in 1984 has been extended until 2040.

**The Friends of the Village Hall.**

There are currently around 8 'Friends' but membership is unlimited so this number can vary. The Friends are tasked with having a varied programme of fund-raising to appeal to a wide range of tastes in the Village and surrounding communities and in addition helping to create an inclusive community spirit. The Friends also administer the 200 Club for a regular annual income. Because day to day operations are intended to be covered by lettings income all the monies raised by the Friends are available to be channelled into extraordinary enhancement projects and occasional purchases of long-life equipment.

**Play Area Committee.**

The Childrens' Play Area adjacent to the hall is in the CIO's ownership. It is very popular and well-used. A separate committee is responsible for its day to day care, carrying out or commissioning annual safety inspections and fund raising when new equipment is required. Monthly safety inspections are carried out separately by the Trustees.

**Health & Safety Group.**

This is a Trustee-led group responsible for undertaking the annual risk assessment of the Hall and ensuring that there is compliance with existing and emerging health and safety issues. They maintain the Hall's Health and Safety file.

**Correspondence addresses:**

P J David, Rose Cottages, West Lilling, York, YO60 6RP (Charity Commission matters)

**Trustees who have served throughout the year to the end of December 2024:**

Chair	Gillian Fairbotham
Secretary	
Treasurer	Philip David
Others	Claire Wesley
	Steve Page
	Peter Brown (resigned 28th November 2024)
	Moya Ingold (appointed 17th October 2024)
	Ralph Magee (appointed 17th October 2024, resigned 28th November 2024)
	Nick Page (appointed 28th November 2024)

**Principal Advisors**

Independent Examiner      Hunter Gee Holroyd, Club Chambers, Museum Street,  
York, YO1 7DN

Bankers	CIO Reserves	Skipton Building Society, Wheelgate, Malton
		NatWest Bank, 3 Westborough, Scarborough
	Operations	NatWest Bank, 3 Westborough, Scarborough
	Play Area	Barclays Bank, 25 Yorkersgate, Malton
	Friends	TSB Bank, St Helen's Square, York

**Objects, Activities and Achievements of the CIO**

The objective and ongoing activity since the Hall opened in 1984, and through to the present day has been to provide a facility for recreation, education and leisure for all the people of Sheriff Hutton Civil Parish. The objectives for trustees, as written in the CIO constitution (and broadly copied from the previous Trust Deed) are reviewed regularly to ensure compliance. It has been the Trustees' declared policy to cover the Hall's running costs solely from hiring income. However, in recent years this has been difficult to achieve and the costs have been met by inclusion of the income from the solar (photo-voltaic) panels.

**Public benefit**

The trustees consider that the organisation fully complies with the Charity Commission's requirement to demonstrate the provision of benefit to the public. That this requirement and the CIO's objective as stated above are met is amply demonstrated by the Operations Group and Play Area Receipts and Payments Account (page 5) and by the variety of regular hirers from within the Parish (17 in 2024) and other individual bookings which are embraced in the Lettings Receipts

Financial Review	2024	2023
Movement in funds	£	£
Total funds on 1st January 2024	76227	65385
Total receipts in 2024	45720	38879
Total payments in 2024	36629	28036
Increase/Decrease in funds	9090	10842
Total funds at end of December 2024	85318	76227

**Reserves**

The Trustees have a duty to maintain adequate levels of financial reserves, so as to continue to provide a well-kept and up to date hall and facilities. It is acceptance of this which informs their policy on reserves. We also are mindful of the difficulty in raising large sums of money at short notice, and the demands this would place on volunteers' and villagers' capacity to donate/ participate.

With the future of energy security and climate change in mind, the Trustees recognise the need to replace the oil-fired heating system at some point in the near future. In December 2023, we suffered a fire in the boiler chimney, the knock-on effect of which was the boiler was out of action until June, thus principally over the winter period when the heating demand is greatest. The current thinking is that we should develop a heating system based on air-source heat pumps, together with improved insulation, additional solar panels and battery storage of the electricity we generate.

During 2024 the CIO obtained a grant (from the North East & Yorkshire Net Zero Hub) for a detailed investigation into the energy use and heating of the hall and we secured the services of a consultancy (D3 Associates) to investigate options and prepare proposals. This is part of a central government sponsored scheme to replace polluting oil-based heating systems with electrical heating. The first 20% of this grant was received in 2024, with the remainder due in 2025.

It is assumed that much of the eventual cost of a new heating system, comprising air-source heat pumps, additional insulation, additional solar panels and battery storage will be covered by further government sponsored grants. The estimated overall project cost is in the region of £320,000, but even if we manage to secure grants to cover all of this, in a complex retrofit project like this we should still be prepared for overruns of the order of 5%, say around £16,000. As these costs would come after the grants have been agreed the expectation is that the CIO would have to fund this from cash reserves.

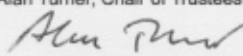
We have assessed the desirable level of reserves required as: £ 84,431  
made up of the following components:

200 Club prizes for 2025	2,100
Unpaid accounts in 2024	831
Working balance to fund month to month commitments	4,000
Medium and longer term needs:	
Amount to cover periodical peaks in planned replacement and repairs	10,000
Play area reserves for maintenance and new equipment	7,500
Longer term - replacement of the main hall floor - now assessed to be by around 2040.	
This is estimated to cost (at most recent estimate in 2019) around £35,000. The trustees' view is that the amount built up for this, at the end of the year under review, should be not less than	24,000
Contingency for unplanned and unexpected expenses, e.g. roof or soffit repairs, due to the building now being 45 years old	20,000
Contingency for expected heating improvements project overruns, i.e. unexpected problems uncovered once the work has been started (5% project estimate)	16,000

The trustees therefore consider that there is an adequate level of funds at the end of December 2024 for the known likely requirements, with some earmarked as a contingency for the energy and heating project.

The trustees declare that they have approved the trustees' report as above.  
Signed on behalf of the charity's trustees

Alan Turner, Chair of Trustees

  
Date 26/8/25

***Independent examiner's report to the Trustees of Sheriff Hutton Village Hall.***

I report to the trustees on my examination of the accounts of Sheriff Hutton Village Hall for the year ended 31 December 2024, which are set out on pages 5 to 8.

**Responsibilities and basis of report**

As the charity trustees of Sheriff Hutton Village Hall, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

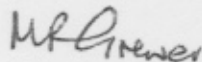
I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Grever

Hunter Gee Holroyd Chartered Accountants

Club Chambers

Museum Street

York

YO1 7DN

Date: 23/5/2025



## Accounts for the year to 31st December 2024

## Receipts and Payments Account: Operations Group and Play Area

	2024		2024	2023
	Unrestricted	Restricted	Total	Total
			£	£
Income Receipts				
Trading Activities				
Hiring Charges for the use of the hall				
Regular lettings	13465		13465	14563
Other lettings (including deposits)	6762		6762	5086
	20227		20227	19649
Other Receipts				
Play Area Receipts from fundraising	899		899	3378
Income from Solar PV	5154		5154	7603
Grants & Donations	8386	2835	11221	674
Other Receipts (including bank interest & arrears)	400		400	0
<b>Total Receipts</b>	<b>35065</b>	<b>2835</b>	<b>37900</b>	<b>31303</b>
Direct Charitable Expenditure				
Repairs and maintenance of the hall and play area	15657		15657	7192
Caretaker costs	3566		3566	2566
Lighting and heating	4076		4076	3637
Telephone & Wifi	795		795	873
Water charges	355		355	345
Cleaning & Refuse collection	5556		5556	4978
Insurances	1868		1868	1588
	31873		31873	23542
Other expenditure				
Secretarial and sundry expenses	0		0	84
New capital equipment	0		0	2365
Energy Project costs		1871	1871	
Arrears	151		151	1519
Independent examiner's fee	600		600	600
Bank charges	0		0	0
Performing rights licence	407		407	145
	1158	1871	3029	2348
<b>Total Payments</b>	<b>33031</b>	<b>1871</b>	<b>34902</b>	<b>25890</b>
<b>Net Receipts less Payments for the period</b>			<b>2998</b>	<b>5413</b>
Cash and Bank Balances on 1 January 2024			17861	12697
Add unpaid bills			543	151
Less outstanding payments for hall hire			8	400
<b>Cash and Bank Balances as at 31 December 2024</b>			<b>21394</b>	<b>17861</b>

## Notes:

- 1 The main maintenance items were boiler and chimney repairs, hall floor refurbishment, replacement of the water tank in the kitchen with instant hot water systems and a replacement vacuum cleaner.
- 2 Restricted funds are for the energy savings project, funded by a grant from "North East & Yorkshire Net Zero Hub"
- 3 Trustees were reimbursed for expenses incurred (Mr. P.M. Brown: £151.11)

## Accounts for the year to 31st December 2024

## Friends of Sheriff Hutton New Village Hall 200 Club

	2024	2023
	£	£
Income Receipts		
Subscriptions to the 200 Club draws for 2024 prize draws	4095	4260
Advance payments for future draw years		125
	<u>4095</u>	<u>4385</u>
Payments		
Draw Prizes for 2024	2250	2320
Lottery Licence and expenses relating to the 200 Club	<u>20</u>	<u>20</u>
	<u>2270</u>	<u>2340</u>
<b>Net 200 Club Receipts for 2024</b>	<b><u>1825</u></b>	<b><u>2045</u></b>

## Friends Fundraising

Income Receipts		
Net fundraising income	2077	2753
Donations	<u>70</u>	<u>110</u>
	<u>2147</u>	<u>2863</u>
Payments		
Fundraising expenses		
<b>Net Fundraising income for 2024</b>	<b><u>2147</u></b>	<b><u>2863</u></b>

Cash & Bank Balances as at 1 January 2024	9978	8970
Less outstanding draw prizes cashed from previous years	250	150
Add outstanding draw prizes not cashed from this year	200	250
Less transferred to CIO Skipton Building Society account	<u>6000</u>	<u>4000</u>
<b>Cash and Bank Balances at year end</b>	<b>7901</b>	<b>9978</b>
of which cash	<u>175</u>	<u>134</u>
TSB Balance at 31 December 2024	<u>7726</u>	<u>9845</u>

## Prize payments 2024

58 @ £25	1450	1500
6 @ £50	300	300
0 @ £20		20
2 @ £100	200	200
2 @ £150	300	300
	<u>2250</u>	<u>2320</u>

There were 62 winning members, 7 of whom won twice and 1 won thrice!

## Accounts for the year to 31st December 2024

## Receipts and Payments Account: Capital Fund

	Unrestricted £	Restricted £	2024 Total £	2023 Total £
Income Receipts				
Investment Income				
Bank Interest (SBS & NatWest)	1,586	0	1,586	769
Transferred from Operations group	0	0	0	0
Transferred from Friends & Fundraising account	6,000		6,000	4,000
Other Receipts	0	0	0	0
<b>Total Receipts</b>	<b>7,586</b>	<b>0</b>	<b>7,586</b>	<b>4,769</b>
Payments	0	0	0	0
<b>Total Payments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Receipts/- Payments for the period</b>			<b>7,586</b>	<b>4,769</b>
CIO Cash and Bank Balances as transferred from Trust on 1 January 2024			48,638	43,868
<b>Overall Balances as at 31st December 2024</b>			<b>56,223</b>	<b>48,638</b>
Skipton Building Society			45,629	38,375
NatWest 35 day account			10,594	10,263
<b>Total CIO savings</b>			<b>56,223</b>	<b>48,638</b>

Note: Skipton BS account rate of savings interest at 31 December 2024 is 2.85%  
 NatWest 35 day account interest rate at 31 December 2024 is 3.05%

**Accounts for the year to 31st December 2024****Statement of Assets and Liabilities**

	<b>2024</b>	<b>2023</b>
	£	£
Total Funds at 1 January 2024	<u>76,227</u>	<u>65,385</u>
Monetary Assets at 31 December 2024		
Bank and Cash Balances		
Day to Day operations		
NatWest current Account (Operations)	13,485	10,951
Barclays Bank Account (Play Area)	7,807	6,909
Bank Deposit Account (Play Area)	2	2
Cash in hand (Play Area)	<u>100</u>	<u>0</u>
	21,394	17,861
Capital Fund & Friends Fundraising		
TSB Bank account (Friends)	7,726	9,845
Skipton Building Society Account	45,629	38,375
NatWest 35 day Account	10,594	10,263
Cash in hand	175	134
Less 2024 prizes not yet cashed	<u>200</u>	<u>250</u>
	63,924	58,366
<b>Total Bank and Cash Assets at 31 December 2024</b>	<u><b>85,318</b></u>	<u><b>76,227</b></u>
Debtors		
Hall rents	8	400
Other accounts	<u>8</u>	<u>400</u>
Liabilities		
200 Club 2025 prizes	2,100	2,190
Unpaid Operations bills	543	151
RYNAT inspections (2021 & 2018)	<u>288</u>	<u>288</u>
	2,931	2,629
<b>Adjusted Financial Assets as at 31 December 2024</b>	<u><b>82,395</b></u>	<u><b>73,998</b></u>

**Non-Monetary Assets**

The Village Hall (cost to date approx. £157,000, insured for £1,548,098)  
 Furniture and equipment in hall (costs unknown, insured for £83,346)  
 (Tables, chairs, stage, electronics and kitchen equipment etc.)  
 Play area equipment, including liability, insured for £107,588

Philip David  
 CIO Treasurer

*Philip David*

Date

*2nd June 2025*