



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	01	2022	To 31 12 2022

Section A Reference and administration details

Charity name Hornchurch Passion Play

Registered charity number (if any) 1169216

Charity's principal address St Andrew's Church

222 High Street

Hornchurch, Essex

Postcode

RM12 9QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Barry Hobson	Chair	1 Jan 2022 – 7 Dec 2022	The Trustees
2	Mrs Patricia Clark	Secretary		The Trustees
3	Mr Peter Carver	Treasurer		The Trustees
4	Mr Alan Bruniges		1 Jan 2022 – 7 Dec 2022	The Trustees
5	Mrs Jackie Bruniges		1 Jan 2022 – 7 Dec 2022	The Trustees
6	Mr Adam Carpenter		1 Jan 2022 – 7 Dec 2022	The Trustees
7	Mr Simon Pugsley			The Trustees
8	Mr Michael Swift			The Trustees
9	Mrs Jane Swift			The Trustees
10	Rev Lisa Bewick	Chair	7 Dec 2022 – 31 Dec 2022	The Trustees

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation - Foundation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the existing Trustees

Additional governance issues (Optional information)

- You **may choose** to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity’s organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees’ consideration of major risks and the system and procedures to manage them.

The Charity Trustees have the overall responsibility for governance, however a wider committee manages the charity, which consists of the Charity Trustees plus other volunteers.

The charity does not work directly with children or vulnerable adults, however the committee agreed to adopt a safeguarding policy ahead of the 2022 performances.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian religion in the borough of Havering for the benefit of the public through the holding of prayer meetings, participating in dramatic and musical performances, broadcasting, producing and/or distributing literature on Christianity to enlighten others about the Christian religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Religious performances

- Passion Play performances every four or five years, historically in 1995, 2000, 2006, 2011, 2015, and most recently 2022 (delayed due to the Covid-19 pandemic). The next play is planned for the 2026 Easter weekend.
- Annual “Voices for Christmas” and “Voices for Easter” performances re-telling the Nativity and Easter stories for the local community.

Interaction with other religious groups

- Interaction with the churches across Havering from multiple denominations including presence at the annual Good Friday March of Witness in Hornchurch Essex.
- Passion Trust annual conference – the Hornchurch Passion Play hosted the 2018 Passion Trust Conference and continue to engage with the wider Passion Play community.

Christian fellowship and fundraising events

- Social events including quiz nights; Murder mystery events and Burns’ night celebrations to share in prayer and Christian fellowship with the community.
- Regular Committee meetings to share in prayer and discuss fundraising options and community events to further the objects of the charity.

The Trustees take regular regard to the Charity Commission’s guidance on Public Benefit to ensure that all events planned meet both the Charity’s objects as well as ensure that these are for the public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Our main achievement during the year was the completion of the 2022 Passion Play performances over the Easter weekend. As a free event, we can't be sure of the audience size, however we estimate that more than 5,000 individuals came to witness our portrayal of the Easter story over the course of the weekend.
- The production costs were largely in line with our budget, despite some unexpected late expenses. Donations collected were higher than expected considering the slightly smaller post-Covid audiences.
- A grant of £10,000 was secured toward the next performance in 2026, due to be received in late 2025.
- For the first time we were able to accept contactless donations as part of the performances, which amounted to almost £700. We will continue to invest in this form of donation for future events.
- Despite being busy with the rehearsals, we were able to run our annual Burns Night fundraiser, which in total raised over £2,000.
- Donations from individual donors over the year amounted to over £5,000, of which around £4,740 was collected from the Easter weekend performances. A gift aid claim in relation to eligible donations is due in 2023.
- Local churches also supported the performance as part of their own outreach, which amounted to an additional £650.
- We continued to strengthen our digital network with more people following news via social media and the website.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is not the policy of the Trustee of accumulate reserves in the long term. The Trustee accumulates adequate reserves to fund a major Passion Play performance every four to five years. Funds are also used to support ongoing fundraising events and campaigns, which are the sole source of income for the charity.

Details of any funds materially in deficit

The accounts are prepared on a receipts and payments basis and so no funds are in material deficit.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The major sources of funds are:

- donations from local churches or individuals; and
- fundraising events organised by the committee.

Existing funds are used to run additional events to increase the level of funds managed by the committee.

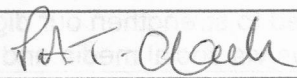
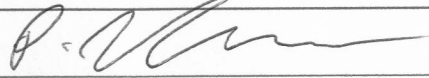
Due to the liquidity requirements of the charity, and the low ongoing level of funds, the funds are held in a bank account and not invested. The committee will keep this policy under review as the level of funds increase over time.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PATRICIA A.T. CLARK	PETER J CARVER
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
Date	6/9/23	



Charity Name:	Charity No:
Hornchurch Passion Play	1169216

Receipts and payments accounts

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For the period from	1-Jan-22	To	31-Dec-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation from Amazon Smile	30	-	-	30	-
Donations from individuals	5,086	-	-	5,086	-
Donations from supporting churches	650	-	-	650	-
Income from events	2,696	-	-	2,696	-
Merchandise sales	310	-	-	310	-
Interest on deposit account	2	-	-	2	-
Sub total(Gross income for AR)	8,774	-	-	8,774	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,774	-	-	8,774	-
A3 Payments					
Cost of fundraising events	106	-	-	106	-
Merchandise purchases	198	-	-	198	-
Insurance premium	1,129	-	-	1,129	-
Production costs - Easter 2022	31,596	-	-	31,596	-
Card fees	67	-	-	67	-
Sub total	33,096	-	-	33,096	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,096	-	-	33,096	-
Net of receipts/(payments)	- 24,322	-	-	- 24,322	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,252	-	-	40,252	-
Cash funds this year end	15,931	-	-	15,931	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit account	2,752	-	-
	Current account	12,998	-	-
	Cash	180	-	-
	Total cash funds	15,931	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B3 Investment assets

		-	-
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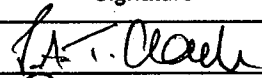

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P.A.T. CLARK	6/9/23
	P. CARVER	6/9/23