



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	May	2022	To	30	April	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Clewes	Chair	01/05/2022 – 25/09/2022	
2	Stephen Chapple	Chair	26/09/2022 – 30/04/2023	
3	Stephen Chapple	Vice Chair	01/05/2022 – 25/09/2022	
4	Marie Bedford	Vice Chair	26/09/2022 – 31/12/2022	
5	Felicity Clewes	Treasurer		
6	Jennifer Turner	Secretary		
7	Simon Jarman	Contest Secretary	01/05/2022 – 05/03/2023	
8	Kirsty Chapple	Contest Secretary	06/03/2023 – 30/04/2023	
9	Laura Murphy	Band Sargent	01/05/2022 – 25/09/2023	
10	Conor Black	Band Sargent	26/09/2023 – 30/04/2023	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	<p>The following roles, for the time being ("the office holder"), shall automatically, by virtue of holding that office ("ex officio"), be charity trustee: Chairperson, Vice Chairperson, Treasurer, Secretary, Band Sergeant, Contest Secretary.</p> <p>These office holders are elected at AGM or ESGM.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects with a focus on Brass Band music, by any means the trustees see fit, including through the presentation of public concerts and recitals.
- To further such charitable purpose or purposes for the public

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

benefit as are exclusively charitable according to the laws of England and Wales as the trustees in their absolute discretion shall think fit.

Performance of a number of public concerts throughout the year including open rehearsals, free autumn concert, Remembrance events and Christmas carols for the village.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers.

A number of Emley Brass Band volunteers provide on-going teaching and training to other members of the band to aid and improve their musical skills and knowledge.

Volunteers also provide supporting notes/commentary on the music being performed by the band to enhance music performance and public knowledge.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The band gave a number of performances through the year at various types of events, organised by both the band and third parties, to large public audiences.

Maintained our place in the 2nd Section with a strong result evidencing the progression of the band.

Our main fundraising event, Emley Real Ale Festival, was extremely successful. It was well attended throughout the weekend building the bands connection with the local community as well as contributing to our financial reserves.

Performing at a number of Remembrance events in Emley and further afield.

Providing music at key services at St Michaels Church, Emley.

Section E

Financial review

Brief statement of the charity's policy on reserves

Emley Brass Band has some obligations as a result of, for example, owning the band room, which would need to be covered if it was wound up. A minimum level of reserves of £1,500 has been agreed to cover these costs.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds in this reported period:

- Member donations – our members have generously continued supporting the band despite enforced lockdown.
- Concert Income
- Fundraising activities, such as Emley Real Ale Festival

How expenditure supports key objectives:

- Insurance & Utilities – Maintaining and caring for assets of the organisation.
- MD Expenses – provides musical education to members of the band and public.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L. Murphy	C. Blak
Full name(s)	LAURA MURPHY	CONOR BLAK
Position (eg Secretary, Chair, etc)	Vice chair	CHAIR
Date	26/2/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Emley Brass Band

1169209

Receipts and payments accounts

CC16a

For the period
from

01/05/2022

To

30/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	14,653	-	-	14,653	19,427
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,653	-	-	14,653	19,427
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,653	-	-	14,653	19,427
A3 Payments					
	16,850	-	-	16,850	10,812
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,850	-	-	16,850	10,812
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,850	-	-	16,850	10,812
Net of receipts/(payments)	- 2,197	-	-	- 2,197	8,615
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,238	-	-	35,238	26,623
Cash funds this year end	33,041	-	-	33,041	35,238

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank and in Hand	33,041	-	-
		-	-	-
		-	-	-
	Total cash funds	33,041	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	L. Murphy	LAURA MURPHY	26/2/24
	C. Birch	CAROL BIRCH	26/02/24