

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

Emley Brass Band

Other names charity is known by

Registered charity number (if any)

1169209

Charity's principal address

9 Beaumont Street

Emley

West Yorkshire

Postcode

HD8 9RJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Clewes	Chair		
2	Stephen Chapple	Vice Chair	01/06/2020 – 30/04/2021	
3	Marie Bedford	Contest Secretary		
4	Felicity Clewes	Treasurer		
5	Laura Murphy	Band Sargent		
6	Jennifer Turner	Secretary	01/06/2020 – 30/04/2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>Constitution</i>	Constitution
How the charity is constituted <i>By the members</i>	CIO
Trustee selection methods <i>By the members</i>	<p>The following roles, for the time being ("the office holder"), shall automatically, by virtue of holding that office ("ex officio"), be charity trustee: Chairperson, Vice Chairperson, Treasurer, Secretary, Band Sergeant, Contest Secretary.</p> <p>These office holders are elected at AGM or ESGM.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

AGM was delayed due to Covid. This did not impact the organisation but was out with timelines set down in the Constitution.

Secretary & Vice Chair did not take up Trustee position until 01/06/2020 due to Covid impacting trustee handover. This did not impact the organisation as we remained above the minimum number of trustees during this period.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects with a focus on Brass Band music, by any means the trustees see fit, including through the presentation of public concerts and recitals.
- To further such charitable purpose or purposes for the public

benefit as are exclusively charitable according to the laws of England and Wales as the trustees in their absolute discretion shall think fit.

Our main activity was forced to stop due to Covid restrictions enacted into law. In accordance with guidelines at the time we were able to provide a lone bugler at the Emley Remembrance event, and a small group to perform Christmas carols at the Emley village Christmas Trail.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers.

A number of Emley Brass Band volunteers provide on-going teaching and training to other members of the band to aid and improve their musical skills and knowledge.

As lockdown restrictions eased, we were able to organise some outdoor open rehearsals for small groups which promoted musical education within the community.

Volunteers also provided wellbeing support to members throughout the lockdown periods by organising virtual quizzes and social events.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our main activities were forced to stop due to Covid restrictions enacted into law:

- No major concert performances were given
- No contest performances were given
- Annual Real Ale Festival Fundraiser was cancelled

During the year we purchased the strip of wasteland land surrounding our bandroom. This land was not maintained for a number of years and reflected poorly on the Band. Due its close proximity we were assumed by many in the local community to be the land owners already, even though this was not the case.

The agreed purchase price was for a reasonable sum and has been estimated to have added more value to our land as we now own the entire corner plot. The purchase and planned tidy up activity have boosted relations in the local community.

Section E

Financial review

Brief statement of the charity's policy on reserves	Emley Brass Band has some obligations as a result of, for example, owning the band room, which would need to be covered if it was wound up. A minimum level of reserves of £1,500 has been agreed to cover these costs.
Details of any funds materially in deficit	N/A

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives including any ethical investment policy adopted.	<p>Principal source of funds in this reported period:</p> <ul style="list-style-type: none">Member donation – our members have generously continued supporting the band despite enforced lockdown.Covid Grants – Grants received from Kirklees council to support organisations impacted by covid lockdown. <p>How expenditure supports key objectives:</p> <ul style="list-style-type: none">Insurance & Utilities – Maintaining and caring for assets of the organisation.
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Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	FELICITY CLEWES	LAURA MURPHY
Position (eg Secretary, Chair, etc)	TREASURER	BAND SARGANT
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Emley Brass Band

1169209

Receipts and payments accounts

CC16a

For the period
from

01/05/2020

To

30/04/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	13,558	-	-	13,558	14,049
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,558	-	-	13,558	14,049
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,558	-	-	13,558	14,049
A3 Payments					
	4,237	-	-	4,237	15,895
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,237	-	-	4,237	15,895
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,237	-	-	4,237	15,895
Net of receipts/(payments)	9,321	-	-	9,321	1,846
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,303	-	-	17,303	19,149
Cash funds this year end	26,624	-	-	26,624	17,303

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank and in Hand	26,624	-	-
		-	-	-
		-	-	-
	Total cash funds	26,624	-	-
	(agree balances with receipts and payments account(s))			

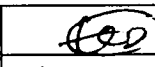

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	FELICITY CLEVES	12/02/22
	LAURA MURPHY	16/2/22