



# Trustees' Annual Report for the period

Period start date  
From 01 04 2023 To 31 03 2024  
Period end date

## Section A Reference and administration details

Charity name

Penkhull Village Brass

Other names charity is known by

Registered charity number (if any) 1169202

Charity's principal address

24 Marina Road

Trent Vale

Stoke-on-Trent

Postcode

ST4 5PG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Standeven	Chairman		
2	Glynn Lewis	Band Manager		
3	Louise Cooper	Treasurer		
4	Philip Wileman			
5	Dawn Fradley			
6	Alan Chaplain-Payne			
7	Edward James			
8	Carl Talbot		01/05/2023	
9	David Cross		01/05/2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected By Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the public in the art of brass band music. To develop public appreciation in the said art by the presentation of concerts and similar activities. To promote and provide education and training opportunities for new brass and percussion instrumentalists.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Continued Development of Players.

Both the main band and the childrens band have continued to grow and develop.

The childrens band have put on their own concerts both in outdoor and indoor venues. In December 2023 the childrens band put on a Christmas Concert which was extremely well attended and gave them a great boost of confidence. The children band also joined the main band in a charity event for MIND, which integrated the two bands so the children could play along with the adults. This gave the children a great boost of confidence and pride. The childrens band have continued with their musical professional development and have continued to progress through their musical grade exams.

The main band have continued their musical support for local charities and events including The Royal Marines Association, MIND, Jubilee Celebrations and Hanley Cenotaph. These were carried out free of charge. We also carried out three concerts the first our Octoberfest, the second was Christmas Concert and the third was Poptastic 5 which took place at The Jubilee Club in Trent Vale. We also performed on the Pottery Throwdown Christmas Special, which gave the band a great boost.

We have a busy year ahead with bookings and concerts and also more community charity events.

We also have a thriving social side to the band which for our older players is invaluable. Friendships are flourishing and the band has a real feeling of comradeship.

I can confirm that the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Continued growth of both the main band & childrens band.

We have performed 3 of our own sell out concerts

We are looking forward to a busy year ahead.

We have ongoing relationships with charities and local councils, offering them musical support.

We have a very good committee and trustee structure which enables everything to run smoothly.

## Section E Financial review

### Brief statement of the charity's policy on reserves

We have reviewed our reserve policy and with how the band has grown we feel that £12,000 is currently the correct amount required. This would allow the band to continue paying rent, utilities, insurance and licences until the end of our lease if no other income was produced. As the band grows this figure will be reviewed annually.

### Details of any funds materially in deficit

none

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

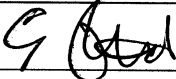
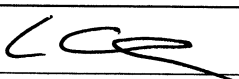
We have received a large amount of funding from Lewis Brothers Roofing Ltd. The donations that they have given to us are for the purpose of renovating a derelict council building for the sole use for the band. On completion of the works, having use of this building will allow us to expand our charitable aims further into the local community.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gary George Standeven	Louise Cooper
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	23/10/2025	

**INCOME & EXPENDITURE 01/04/23 - 31/03/24****INCOME**

INC	£	5,526.82
LEWIS DONATION	£	20,000.00
POTTO LOTTO	£	921.50
AMAZON SMILE	£	38.51
SUBS	£	3,942.00
DONATIONS	£	1,946.75
EQUIPMENT	£	1,000.00
WALES 23	£	1,325.00
HMRC	£	2,813.22

**£ 37,513.80**

**EXPENDITURE**

RENT	£	3,240.00
MUSIC	£	952.02
GENERAL EXPENSES	£	1,348.62
EQUIPMENT	£	609.77
WALES 23 & 24	£	2,689.52
REPAIRS	£	225.00
BAND INSURANCE	£	855.14
CLOTHING	£	1,700.16
KIDS EXPENSES	£	112.20
PRS	£	159.88
DONATIONS	£	190.00
XMAS	£	1,131.17
OCTOBERFEST	£	363.79
BANDROOM	£	19,965.64
ELECTRIC	£	170.57
POPTASTIC 24	£	128.18

**£ 33,841.66**

**NET PROFIT**

**£ 3,672.14**

**Receipts & Payments Account**

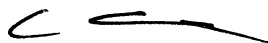
Balances @ 31/03/24	Bank	£	28,739.46
	Cash	£	72.88
		<b>£</b>	<b>28,812.34</b>

**Receipts & Payments Account****Year Ended 31st March 2023**

Balances @ 31/03/2023	Bank	£	25,067.34
	Cash	£	72.88
		<b>£</b>	<b>25,140.22</b>

Signed as a true representation of the account 01/04/2023 to 31/03/2024.

Treasurer



Lou Cooper

Chairman



Gary Standeven



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Penkull Village Brass

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

1169202

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/04/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23/10/24.

Name:

MICHAEL HILL

Relevant professional  
qualification(s) or body  
(if any):

LOCAL GOVERNMENT OFFICER

Address:

66 CHESTER CRESCENT WESTLANDS  
NEWCASTLE U CYME ' STAFF  
STS RW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None to report.

**INCOME & EXPENDITURE 01/04/23 - 31/03/24**

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Year Ended 31st March 2023

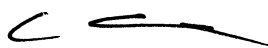
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Lou Cooper

Chairman



Gary Standeven