



# Trustees' Annual Report for the period

Period start date  
From 01 04 2021 To 31 03 2022  
Period end date

## Section A Reference and administration details

Charity name Penkhull Village Brass

Other names charity is known by

Registered charity number (if any) 1169202

Charity's principal address 24 Marina Road

Trent Vale

Stoke-on-Trent

Postcode ST4 5PG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Standeven	Chairman		
2	Glynn Lewis	Band Manager		
3	Louise Cooper	Treasurer		
4	Philip Wileman		25/05/2021	
5	Dawn Fradley			
6	Alan Chaplain-Payne			
7	Edward James			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected By Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the public in the art of brass band music. To develop public appreciation in the said art by the presentation of concerts and similar activities. To promote and provide education and training opportunities for new brass and percussion instrumentalists.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### Continued Development of Players.

Due to Covid restrictions, distanced rehearsals resumed in July 2021. These were still very hit and miss due Covid restrictions being imposed.

In August 21, the childrens band managed to put on an outdoor concert at Bakewell Park which was well attended and gave the children a chance to show what they had learnt over lockdowns via our Zoom lessons which happened all through Covid.

The main band carried out a few gigs this year for local charities including The Royal Marines Association and Hanley Cenotaph. These were carried out free of charge. We also carried out two concerts the first was our Christmas Concert and the second was Poptastic 3 which took place at The Jubilee Club in Trent Vale. Both of these concerts sold out.

We have a busy year ahead with bookings and concerts and are hoping that the next year we can get back to full speed.

We also have a thriving social side to the band which for our older players is invaluable. Friendships are flourishing and the band has a real feeling of comradeship.

I can confirm that the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

Continued growth of the band.

We are now back to full rehearsals after Covid.

We have performed two of our own sell out concerts

We are looking forward to a busy year ahead.

We have ongoing relationships with charities and local councils, offering them musical support.

We have a very good committee and trustee structure which enables everything to run smoothly.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have reviewed our reserve policy and with how the band has grown we have increased this to £9000. This would allow the band to continue paying for room hire, insurance and licences for a 12 month period if no other income was produced. As the band grows this figure will be reviewed annually.

### Details of any funds materially in deficit

none

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

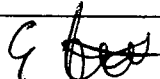
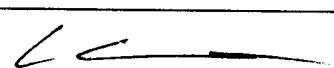
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gary George Standeven	Louise Cooper
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date 29/6/2022.

**INCOME & EXPENDITURE 01/04/21 - 31/03/22**

**INCOME**

INC	£	4,048.68
POTTO LOTTO	£	756.00
AMAZON SMILE	£	51.45
SUBS	£	2,015.04
EQUIPMENT SALE	£	76.80
DONATIONS	£	3,987.36
GIFT AID	£	292.22
	£	<u>11,227.55</u>

**EXPENDITURE**

RENT	£	2,495.00
MUSIC	£	378.22
GENERAL EXPENSES	£	1,100.27
EQUIPMENT	£	2,822.04
INSURANCE	£	576.93
REPAIRS	£	245.90
MISC	£	848.08
CLOTHING	£	1,147.97
PRS	£	100.20
	£	<u>9,714.61</u>
<b>NET PROFIT</b>	£	<u>1,512.94</u>

Receipts & Payments Account

Year Ended 31st March 2022

Balances @ 31/03/22	Bank	£	18,917.37
	Cash	£	448.40
		£	<u>19,365.77</u>

Receipts & Payments Account

Year Ended 31st March 2021

Balances @ 31/03/2021	Bank	£	17,849.47
	Cash	£	3.36
		£	<u>17,852.83</u>

Signed as a true representation of the account 01/04/2021 to 31/03/2022.

Treasurer



Lou Cooper

Chairman



Gary Standeven