



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2020	To	31 03 2021

Section A Reference and administration details

Charity name

Penkhull Village Brass

Other names charity is known by

Registered charity number (if any) 1169202

Charity's principal address

24 Marina Road

Trent Vale

Stoke-on-Trent

Postcode

ST4 5PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Standeven	Chairman		
2	Glynn Lewis	Band Manager		
3	Louise Cooper	Treasurer		
4				
5	Dawn Fradley			
6	Alan Chaplain-Payne			
7	Edward James			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected By Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the art of brass band music. To develop public appreciation in the said art by the presentation of concerts and similar activities. To promote and provide education and training opportunities for new brass and percussion instrumentalists.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Continued Development of Players.

As of mid-March 2020 the Covid pandemic has stopped us rehearsing and performing as a band.

We managed to do 3 outdoor socially distanced rehearsal in July & August 2020 and 6 socially distanced indoor rehearsals in September & October at Burslem Cricket Club before we were locked down again.

The only Gigs that we were able to carry out were outside the Cenotaph in Hanley and Penkhull Church busking Christmas Carols.

We continued the Kids Band via Zoom, giving one to one individual weekly lessons and a Zoom get together for them once a week.

We kept in contacts with the main band via Zoom and Facebook. We have held weekly quizzes and meetings via Zoom and kept in contact and supported our players throughout this difficult time.

We are hoping that restrictions are lifted mid next year so that we can continue rehearsals & concerts.

I can confirm that the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Due to Covid and the restrictions imposed we have carried out only minimal activity this year.

We have kept the Kids Band running via Zoom and continued with their musical education.

We have supported out Main Band via Zoom.

We have a very good committee and trustee structure which enables everything to run smoothly.

Section E Financial review

Brief statement of the charity's policy on reserves

We have reviewed our reserve policy and have increased this to £5000. This would allow the band to continue paying for room hire, insurance and licences for a 12 month period if no other income was produced. As the band grows this figure will be reviewed annually.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

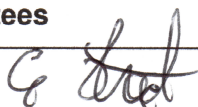
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Gary George Standeven

Louise Cooper

Position (eg Secretary, Chair, etc)

Chairman

Treasurer

Date

5/10/2021.

INCOME & EXPENDITURE 01/04/20 - 31/03/21**INCOME**

INC	£	754.30
POTTO LOTTO	£	779.50
AMAZON SMILE	£	29.50
SUBS	£	159.00
EQUIPMENT SALE	£	1,235.00
DONATIONS	£	3,080.87
GIFT AID	£	1,074.01
WALES 2021	£	250.00

£ 7,362.18

EXPENDITURE

RENT	£	110.00
MUSIC	£	106.97
GENERAL EXPENSES	£	98.00
KIDS BAND	£	182.63
EQUIPMENT	£	92.60
INSURANCE	£	575.18

£ 1,165.38

NET PROFIT

£ 6,196.80

Receipts & Payments Account Year Ended 31st March 2021

Balances @ 31/03/2021	Bank	£ 17,849.47
	Cash	£ 3.36
		<hr/> £ 17,852.83 <hr/>

Receipts & Payments Account Year Ended 31st March 2020

Balances @ 31/03/2020	Bank	£ 11,573.67
	Cash	£ 82.36
		<hr/> £ 11,656.03 <hr/>

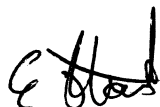
Signed as a true representation of the account 01/04/2020 to 31/03/2021.

Treasurer



Lou Cooper

Chairman



Gary Standeven