



# **The Mayor of Wigan's Charity Appeal**

## **Trustees' Annual Report**

**For the Period**

**1<sup>st</sup> September 2021**

**To**

**31<sup>st</sup> August 2022**

## Reference and Administration Details

**Charity Name:** The Mayor of Wigan's Charity Appeal

**Also Known as:** The Mayor's Charity

**Registered Charity Number:** 1169188

**Charity's Principal Address:** C/O The Mayor's Office  
Wigan Town Hall  
Library Street  
Wigan  
WN1 1YN

**Names of the charity trustees who manage the charity:**

Miss Judith Atherton

Mr Andrew Sharrock                      Chair and Treasurer

Mr Michael William Winstanley      Secretary

**Independent Examiner:**

Stephen Atherton

**Bank:**

HSBC  
21 The Grand Arcade  
Wigan  
Lancs  
WN1 1BH

## Structure, Governance and Management

<b>Type of Governing Document:</b>	Trust Deed adopted 13 <sup>th</sup> September 2016
<b>How the Charity is constituted:</b>	Membership of the Charity is open to everyone who can support the Charity and there are currently 10 members.
<b>Trustee selection Method:</b>	Trustees are appointed or reappointed annually at the General Meeting usually held in May following the appointment of the Mayor for the ensuing Mayoral Year.

All trustees give their time voluntary and receive no remuneration or other benefits.

<b>Risk:</b>	The risk that the charity is exposed to is reviewed annually by the trustees and due to its operating model the risk is deemed to be low and this is reflected in the reserve policy.
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## Objectives and Activities

### **Summary of the objectives of the charity set out in its governing document:**

To further such exclusively charitable purposes, according to the laws of England and Wales, as the trustees determine by the provision of grants.

### **Grant Making Policy:**

The policy on grant making is that the incoming Mayor during their year as Deputy Mayor will select an organisation or organisations which they would like the charity to support during their Mayoral Year; they put this to the trustees who consider the request and make the decision to accept or reject the request. The organisation selected to be supported by the charity **must benefit the residents of the borough**. The charity prefers that the selected organisation uses the grant for some capital purpose, to give some longevity from the grant; but the charity does not rule out the grant being used for some revenue purpose. The selected organisation will discuss and agree with the charity how the grant will be used.

### **Summary of the main activities undertaken for the public benefit in relation to these objectives:**

During this year, 2021 to 2022, the Mayor was Councillor Yvonne Klieve and the charities to be supported by The Mayor of Wigan's Charity Appeal were selected were 'Daddys with Angels' and 'Wigan Music Service'.

**Daddys with Angels (DWA)** is now a national charity, Registered Charity Number 1173978. They are based right here in Wigan Borough in Lowton. The charity fills a void to by offering support to devastated parents and their families directly affected by the loss of a child at any age or gestation and by any cause. The charity is run entirely by bereaved dads.

Their Mission Statement is:

***To relieve the suffering and emotional distress amongst persons suffering bereavement, in particular, but not exclusively male family members following the loss of a child/children in particular but not exclusively by providing advice, support, and information.***

**Wigan Music Service** is formed by a teaching team of over 80 music specialists deliver music in schools and colleges throughout the borough. Over the last twenty years, Wigan Music Service has grown from a small instrumental teaching agency working with only a few hundred children across the borough into a fully encompassing support service for music provision in schools. They now work with over 10,000 pupils per year and are in a position to provide a flexible high quality support service no matter what the level of need or indeed ambition in a school.

The service also supports young people to be part of a choir or play as part of a band, orchestra or ensemble.

Wigan Music Service has to raise funds to enable it to provide all the services it delivers and the Mayors Charity will donate £5,000 to the Wigan Music Service and all the remainder of the funding raised during the Mayoral year will go to Daddys with Angels.

## Achievements and Performance

We were delighted that on 2<sup>nd</sup> April 2022 we were able to hold The Mayor of Wigan Charity Ball again. The event was held at the MacDonald Kilhey Court Hotel and was almost a sell-out. As well as being well attended everyone enjoyed the food, drink, DJ and local female vocalist Olivia Garcia – who stepped in at the last moment to avoid disappointment as the original artist had been taken ill, so our thanks to Olivia.

With the pandemic restrictions starting to lift we were also able to see some of our normal fund-raising activities return.

We had our annual visit the Wigan Brew House and people enjoyed a guided tour of the brewery and picked up some knowledge about the brews on tap, along with some light refreshments and good conversation with friends; plus the mandator raffle.

The Payer Breakfast also returned, with speaker, prayers and breakfast.

For the more cerebral supporters of the Charity the annual Quiz Night returned. This as well as testing your brain cells, memory and knowledge on a number of fronts is also a fund night with – yes, you’ve guest it light refreshments and alcohol and good company.

We even had our first ‘bucket collection’ post pandemic.

While restriction were lifted during the year, the impacts of the pandemic were still felt by the charity as we could not stage as many fund raising events as we would have liked to. While we always welcome donations the circumstances, we were operating in meant that donations were even more valuable and special. The Mayor and Charity Trustees would like to say a very big and special thank you to all who have supported and donated to the charity during this very difficult year.

## Financial Review

### **Reserve Policy:**

The charity has no costs associated with meetings of the charity committee; the accommodation is provided free of charge by Wigan Council. Any costs associated with the administration of the charity are provided by the trustees at no cost to the charity. Any costs related to fundraising activities may be paid up front by the charity and then recouped from the proceeds of the event. The charity has no paid staff. In light of this the trustees have assessed that the charity does not require to hold any funds in reserve at this time.

### **Details of any funds materially in deficit:**

Not applicable.

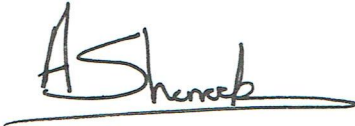
# The Mayor of Wigan's Charity Appeal Balance Sheet for the Year 1st September 2021 to 31st August 2022

ASSETS		EXPENDITURE	
Balance brought forward The Mayor	£14,000.00	Licenses	£20.00
Balance brought forward Councillor S Dawber	£3,804.86	Equipment	£155.50
Balance Brought Forward	£17,804.86	Mayors Ball 2022	£4,157.45
Donations to Current Account	£19,006.57	Deposit for Mayors Ball 2023	£500.00
Donations received via PayPal	£75.00	PayPAL Fees	£2.78
Total Donations	£19,081.57	Bank Fees	£59.78
Mayors Charity Ball 2022	£8,596.52		
Fund raising	£858.90		
TOTAL	£46,341.85	TOTAL	£4,895.51
Total Income for the Year	£46,341.85		
Less Total Expenditure for the Year	£4,895.51		
Balance for the Year	£41,446.34		
Current Account Balance	£41,374.12		
PayPal Account Balance	£72.22		
Total Balance	£41,446.34		

## Declaration

The trustees declare that they have approved the trustees' report above at a meeting held on

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'ASharrock', with a long horizontal flourish extending to the right.

Andrew Sharrock  
Chair

Date: 16/01/23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
The Mayor of Wigan's Charity Appeal

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1169188

Set out on pages

6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26/12/2022

Name:

STEVE ATHERTON

Relevant professional  
qualification(s) or body  
(if any):

Address:

PILPIN STREET FARM  
SMITHY LAKE, BRINDLEY,  
LANCASHIRE, PR6 8ND

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

PAYPAL FEES + INCOME ALIGNED WITH  
ACCOUNTS SUBMITTED.