

SYCAMORE HALLS COMMUNITY ASSOCIATION

Charity Number: 1169184

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH 2023

Sycamore Halls Community Centre, Winklebury, Basingstoke, RG23 8AB

SYCAMORE HALLS COMMUNITY ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 March 2023

TRUSTEES

Shirley Keer (Chair)

Diana Clarke (Treasurer)

Angela Freeman

Matthew Clarke (Vice Chair)

Martella Hayes (Secretary)

Jacqueline Hayes

GOVERNANCE

The CIO was registered on 14th September 2016

PRINCIPAL ACTIVITY

To run local community centre to help benefit the local community comprising three community spaces free for community use and at relevant rates for local charities and enterprises.

The charity occupies and manages the building on a free licence to occupy from BDBC (the freeholder). All external and capital repairs are funded by the freeholder. All internal and maintenance repairs are funded by the charity or third party grant funding.

The centre administrator is working to increase room occupancy following the hiatus of COVID but the community ethos overrides pure revenue generation.

ACCOUNTING POLICIES

The charity has suffered administrative difficulties in maintaining compliance with filing requirements but now has appropriate support to introduce accounting systems policies and processes that will set it on a sound footing for the future

RESERVES POLICY

The charity aims to hold six months of running costs to cover the eventuality of winding up.

Funds received for specific purposes that remain unspent at the end of the year are ring-fenced as appropriate.

TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

Charity law requires the trustees to prepare the financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Also, the trustees are required to follow best practice, notably The Charities (Accounts and Reports) Regulations 2010 and the Statement of Recommended Practice - Accounting Reporting by Charities. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently;
- making judgements and estimates that are reasonable and prudent;
- stating whether applicable accounting standards and statements of recommended practice have been followed; and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Charity is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustee by

Shirley Keer (Chair)

SKeer

28.11.2024

Date

SYCAMORE HALLS COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the charity for the year ended 31 March 2023 set out below

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the charity.

It is my responsibility to:

- examine the accounting records under section 145 of the Charities Act 2011
- follow the procedures laid down by 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

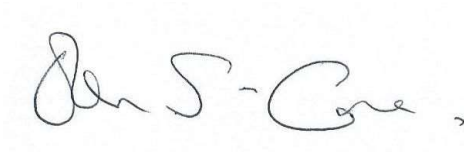
My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

Other than as stated below, no matter has come to my attention in the course of my examination: which gives me reasonable cause to believe that, in any material respect, the Charity's trustees have not met the requirements to ensure that -

proper accounting records are kept in accordance with section 130 of the Charities Act 2011; and accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Eleanor Greene ICPA , Do the Numbers Ltd, 37 Upper Brownhill Road, Southampton, SO16 5NG

Date

26th November 2024

SYCAMORE HALLS COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 March 2023

	Notes	2023		2022	
		£	£	£	£
Hirers – Hall			29,998		27,658
Hirers – parties			125		640
WYP			2,848		978
Advertising			0		0
Saplings / Muchkins			1,241		787
Grants			0		8,000
Hall Events			2,463		1,274
Other			0		0
Interest			25		2
TOTAL RECEIPTS			<u>36,702</u>		<u>39,338</u>
Consumables		7,967		4,889	
Stationary		18		20	
Utilities		11,120		8,357	
Advertising		0		0	
Maintenances		4,424		3,462	
Equipment		360		4,244	
WYP		0		0	
Insurance		721		715	
Cleaning		8,642		5,061	
Lunch Club		1,393		399	
Wages		7,018		7,018	
Misc		3,476		4,264	
TOTAL PAYMENTS			<u>45,138</u>		<u>38,429</u>
SURPLUS / (DEFICIT) FOR THE YEAR			(8,436)		909
General reserve brought forward			22,253		21,344
RESERVES AT END OF YEAR	5		<u>13,817</u>		<u>22,253</u>
REPRESENTED BY					
Current Account			2,561		3,625
Instant access savings accounts			9,291		16,158
Reserve deposit account			0		0
Undeposited cash			1,964		2,470
			<u>13,817</u>		<u>22,253</u>
			0		0

Signed on behalf of the trustee:

Shirley Keer (Chair) **SKeer**
Date **28.11.2024**