

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

**TRUSTEES' REPORT AND UNAUDITED
ACCOUNTS FOR THE YEAR ENDED 31 MARCH
2025**



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley (appointed 01 September 2016) Dr Thea Clare Morgan (appointed 21 October 2020) Mrs Karen Brent (appointed 21 November 2023) Mrs Clare Buckland (appointed 05 December 2023)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

CONTENTS

Trustees' report	Page 4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 13

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees are delighted to present our annual report for the period 1st April 2024 to 31st March 2025

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2024/25 were as follows:

Mrs Barbara Stanley (appointed 01 September 2016)
Dr Thea Clare Morgan (appointed 21 October 2020)
Mrs Karen Brent (appointed 21 November 2023)
Mrs Clare Buckland (appointed 05 December 2023)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to two part-time administrative staff members who manage the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk is the cost-of-living crisis and funding difficulties. As a very small charity we continue to reduce its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and searching for corporate partners.

Remuneration policy

Our 2 part-time paid members of staff are paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to school years 5 to 8 (or Scottish equivalent) matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: management of child choking, child hands-only CPR, adult hands-only CPR and the Recovery position.

Training is provided free of charge to schools, and children are given the opportunity to practice these core skills as well as information and resources and a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labour without charge. The charity would not be able to function without the 200+ volunteers and the 2 employees to run the volunteer onboarding and school booking frameworks.

Achievements and performance

We are delighted to report the achievement of our target of training 20,000 children by the end of 2025 financial year

During the Year 01.04.24 – 31.03.25 the Charity delivered **101 training sessions** UK wide and **trained 5,247 children**, which is an increase on the previous year and continues to demonstrate both the ongoing need for our sessions and the ongoing effectiveness of both the structure and model taught. 67 sessions received feedback (63%) with **88% of reviews being 5*** (all the rest at 4*)

Volunteer expansion continues with recruitment of **43 new volunteers** from 102 enquiries and despite the loss of some inactive volunteers we remain at over 200 volunteers nationwide.

To ensure efficiency we retain our 2 part-time members of staff; to run the volunteer onboarding process (including safeguarding checks) and the operational framework (organisation and delivery of sessions) as well as encouraging volunteer participation, seeking fundraising and promotional opportunities.

Demand for our sessions continues and the charity continues to grow, as does our output. Our challenges continue around stability of income and volunteer engagement and expansion. Funding remains difficult because we only teach in schools so lottery funding isn't

available for us and corporate funding tends to go to much larger charities. We also tend to need funding for running costs and any small grants won't support this (eg Tesco in-store). Our board of trustees is made up of existing volunteers and medical professionals who lack business and fundraising skills and experience and our capacity to advertise for volunteers and keep them motivated to support the charity is limited financially. Much of the funding is restricted geographically to West Sussex and so the focus on the upcoming year is to increase both regular background givers and events run by volunteers outside West Sussex.

Total income: £41,773

Expenditure on charitable activities: £36,736

The increase in expenditure represents the salary cost of two part-time employees who are required to run the day-to-day operation of the charity. Other expenditure includes maintenance of our booking system with additional reporting features and bug fixes, ongoing printing costs and the cost of website hosting and maintenance, public liability insurance and bookkeeping services.

2 particular expenses this year were for the completion of our new website and the filming of our volunteer training videos. The new website allows the hosting and maintenance to be completed in-house which make it quicker to update and the volunteer training videos allow for flexibility in timing for the volunteers to complete the sign-up process.

With a closing balance of over £50,000 and a reserves policy of £10,000 and a total expenditure of almost £37,000 we will be able to continue to function at our current financial position with our current assets for another 12 months even with zero income. Our focus this year has been on fundraising to ensure income and expenditure match given deficits in previous years. We will now consider strategies to increase volunteer recruitment, engagement and retention.

We focussed this year on sources of income such as local small grants, school partnerships and partnerships with other organisations. We successfully partnered with the Billingshurst Lions as the beneficiary of their major fundraising drive and ongoing partnership with members of the Lions volunteering with us

We've improved our volunteer process by filming a series of volunteer training videos which has improved sign up and training flexibility. These will need revision this year because we now ask the schools to show the students the introduction video before volunteers arrive, so the face-to-face session can focus on the practical. This also serves to offload the lead volunteer role which was one of the aims last year. We will need to refine the volunteer training videos to support this improvement to session delivery and look to do that in the upcoming year.

Our expansion continues in areas outside West Sussex with a session taking place in Sunderland with existing manikins redistributed from an inactive area.

Our 2025-26 focus will be to:

- Reach a total of 25,000 children trained
- Increase our background income of regular "coffee money" donors
- Nurture and develop partnerships with schools and businesses for support
- Increase volunteer activity for both session delivery and charity promotion/fundraising locally

- Improve volunteer support and resources

Reserves Policy

The charity operates a reserves policy for two reasons:

- 1) Lack of a significant corporate partner and lack of adequate background income to meet regular outgoings means income is sporadic, difficult to guarantee and often matched to discreet fundraising events which are mostly undertaken/managed by the administrative executive;
- 2) To ensure its financial obligations to employees and suppliers are met in the event of the closure.

We will therefore keep a minimum of 3 months of operating costs plus staff redundancy payment as well as in reserve based on 2023-2024 figures

This is £10,000

Annual running costs were estimated at £38,577 last year but were actually just under £37,000. With provision for 5 new sets of manikins at approximately £700 per set of 3 (which allows for new groups or replacement equipment) this gives a 1 -year budget of £37,500 plus £10,000 reserves. Our current balance covers this in addition to a small contingency fund

Notes and Specifics

Our volunteer process continues to ask for a small donation to cover the 3rd party DBS check fee (as detailed last year) which allows us to complete checks online and helps share the financial burden of volunteer sign up. Volunteer tee-shirt, ID badge, Leaflets and postage are covered by general fundraising at present. Costs remain stable at this time so we will review this over the coming year.

Trustees' Responsibilities

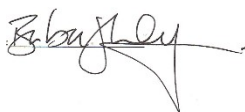
The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley.

MBBS FRCA MA

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestrict ed funds	Restrict ed funds	Total 2025	Total 2024
Income and endowments from:				
Donations and legacies	39,523	2,250	41,773	21,504
Other	-	-	-	-
Total	39,523	2,250	41,773	21,504
Expenditure on:				
Furtherance of charity's objectives	36,736	-	37,736	25,166
Raising funds	-	-	-	0
Total	36,736	-	36,736	25,166
Net income/(expenditure)	2,787	2,250	5,037	(3,661)
Reconciliation of funds				
Total funds brought forward	44,737	945	45,682	49,475
Total funds carried forward	48,469	2,250	50,719	45,682

BALANCE SHEET

AS AT 31 MARCH 2025

		31 March 2025		31 March 2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,799		2,486
Current assets					
Debtors	9	138		124	
Cash at bank and in hand		<u>48,876</u>		<u>40,081</u>	
		49,014		40,205	
Creditors: amounts falling due within one year	10		(94)		
Net current assets			<u>48,920</u>		<u>43,197</u>
Total assets less current liabilities			50,719		45,682
Income funds					
Restricted funds	13		2,250		945
Unrestricted funds			<u>48,469</u>		<u>44,747</u>
			<u>50,719</u>		<u>45,682</u>

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestrict ed funds £	Restrict ed funds £		Total 2025 £	Total 2024 £
<i>Restricted funds</i>	-	-		-	-
<i>Unrestricted funds</i>	39,523	2,250	-	41,773	21,504
Total	39,523	2,250		41,773	21,504

4. Expenditure

	Staff costs £	Depreciatio n £	Other Costs £	Total 2025 £	Total 2024 £
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	25,219	687	10,830	36,736	25,166
Total	25,219	687	10,830	36,736	25,166

5. Support costs

	Total 2025	Total 2024
	£	£
Miscellaneous costs	9,238	8,875
Insurance	317	310
Professional fees	1,275	1,200
Administrative salaries	25,21	14,145
	9	
Depreciation	687	636
Governance costs	0	0
Total	36,736	25,166

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2024: none).

7. Employees

During the year, the average number of employees was 2 (2024: 1). The full-time equivalent was 1 (2024: 0.4).

There were no employees whose annual remuneration was £60,000 or more. The key personnel of the charity comprised the chairperson who acts as CEO and is voluntary, an Administrator who works part-time (as above) and an Operations Manager also work part time

Comparative funds – Statement of Financial Activities for the year ended 31 March 2024

	Unrestrict ed funds	Total 2024	Total 2023
Income and endowments from:			
Donations and legacies	21,504	21,504	21,229
Charitable activities	-	-	-
Other	-	-	-
Total	21,504	21,504	21,229

Little LifeSavers 1169176
(Charitable Incorporated Organisation)

Notes to the Accounts for the Year Ending 31 March 2025

Expenditure on:

Furtherance of charity's objectives

25,166

25,166

30,342

Total

25,166

25,166

30,3

42

8. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2024	25,915
Additions	<u>0</u>
At 31 March 2025	25,915
Depreciation	
At 1 April 2024	23,429
Charge for year	<u>687</u>
At 31 March 2025	24,116
Net book value	
At 31 March 2025	<u>1,799</u>
At 31 March 2024	2,486

9. Debtors

	31 March 2025	31 March 2024
£	£	£
Prepayments and accrued income	138	124
	<u>138</u>	<u>124</u>

10. Creditors: amounts falling due within one year

	31 March 2025	31 March 2024
£	£	£
Trade Creditors	-	-
Accruals and other creditors	-	-
Taxes and social security	94	-
	<u>94</u>	<u>-</u>

11. Control

The charity is under the control of the board of trustees.

12. Related Party Transactions

None

13. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

Balance at 1 April 2024	Incoming Resources		Resource s Expende d	Transf ers to/from Unrestrict ed Funds	Balance at 31 March 2025
£		£	£	£	£
Tesco Groundwork UK Fund		2,250	-	-	2,250
Total	-	2,250	-	-	2,250

Tesco Groundwork UK - We have been encouraged by Groundwork UK to apply for 2 grants to cover specific geographic locations in Sussex and have gone ahead. These funds are to be spent on volunteer recruitment costs and delivery of charitable offer within these locations (with equipment costs) only and so are restricted geographically.

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ACCOUNTS FOR THE YEAR ENDED 31 MARCH
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LITTLE LIFESAVERS

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- Increase volunteer activity for both session delivery and charity promotion/fundraising locally

- Improve volunteer support and resources

Reserves Policy

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- 1) Lack of a significant corporate partner and lack of adequate background income to meet regular outgoings means income is sporadic, difficult to guarantee and often matched to discreet fundraising events which are mostly undertaken/managed by the administrative executive;
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This is £10,000

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Trustees' Responsibilities

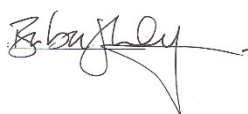
The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley.

MBBS FRCA MA

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestrict ed funds	Restrict ed funds	Total 2025	Total 2024
Income and endowments from:				
Donations and legacies	39,523	2,250	41,773	21,504
Other	-	-	-	-
Total	39,523	2,250	41,773	21,504
Expenditure on:				
Furtherance of charity's objectives	36,736	-	37,736	25,166
Raising funds	-	-	-	0
Total	36,736	-	36,736	25,166
Net income/(expenditure)	2,787	2,250	5,037	(3,661)
Reconciliation of funds				
Total funds brought forward	44,737	945	45,682	49,475
Total funds carried forward	48,469	2,250	50,719	45,682

BALANCE SHEET

AS AT 31 MARCH 2025

		31 March 2025		31 March 2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,799		2,486
Current assets					
Debtors	9	138		124	
Cash at bank and in hand		<u>48,876</u>		<u>40,081</u>	
		49,014		40,205	
Creditors: amounts falling due within one year	10		(94)		
Net current assets			<u>48,920</u>		<u>43,197</u>
Total assets less current liabilities			50,719		45,682
Income funds					
Restricted funds	13		2,250		945
Unrestricted funds			<u>48,469</u>		<u>44,747</u>
			<u>50,719</u>		<u>45,682</u>

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestrict ed funds £	Restrict ed funds £		Total 2025 £	Total 2024 £
<i>Restricted funds</i>	-	-		-	-
<i>Unrestricted funds</i>	39,523	2,250	-	41,773	21,504
Total	39,523	2,250		41,773	21,504

4. Expenditure

	Staff costs £	Depreciatio n £	Other Costs £	Total 2025 £	Total 2024 £
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	25,219	687	10,830	36,736	25,166
Total	25,219	687	10,830	36,736	25,166

5. Support costs

	Total 2025	Total 2024
	£	£
Miscellaneous costs	9,238	8,875
Insurance	317	310
Professional fees	1,275	1,200
Administrative salaries	25,21	14,145
	9	
Depreciation	687	636
Governance costs	0	0
Total	36,736	25,166

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2024: none).

7. Employees

During the year, the average number of employees was 2 (2024: 1). The full-time equivalent was 1 (2024: 0.4).

There were no employees whose annual remuneration was £60,000 or more. The key personnel of the charity comprised the chairperson who acts as CEO and is voluntary, an Administrator who works part-time (as above) and an Operations Manager also work part time

Comparative funds – Statement of Financial Activities for the year ended 31 March 2024

	Unrestrict ed funds	Total 2024	Total 2023
Income and endowments from:			
Donations and legacies	21,504	21,504	21,229
Charitable activities	-	-	-
Other	-	-	-
Total	21,504	21,504	21,229

Little LifeSavers 1169176
(Charitable Incorporated Organisation)

Notes to the Accounts for the Year Ending 31 March 2025

Expenditure on:

Furtherance of charity's objectives

25,166

25,166

30,342

Total

25,166

25,166

30,3

42

Notes to the Accounts for the Year Ending 31 March 2025

8. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2024	25,915
Additions	<u>0</u>
At 31 March 2025	25,915
Depreciation	
At 1 April 2024	23,429
Charge for year	<u>687</u>
At 31 March 2025	24,116
Net book value	
At 31 March 2025	<u>1,799</u>
At 31 March 2024	2,486

9. Debtors

	31 March 2025	31 March 2024
£	£	£
Prepayments and accrued income	138	124
	<u>138</u>	<u>124</u>

10. Creditors: amounts falling due within one year

	31 March 2025	31 March 2024
£	£	£
Trade Creditors	-	-
Accruals and other creditors	-	-
Taxes and social security	94	-
	<u>94</u>	<u>-</u>

11. Control

The charity is under the control of the board of trustees.

Notes to the Accounts for the Year Ending 31 March 2025

12. Related Party Transactions

None

13. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

Balance at 1 April 2024	Incoming Resources	Resource s Expende d	Transf ers to/from Unrestrict ed Funds	Balance at 31 March 2025
£		£	£	£
Tesco Groundwork UK Fund		2,250	-	2,250
Total	-	2,250	-	2,250

Tesco Groundwork UK - We have been encouraged by Groundwork UK to apply for 2 grants to cover specific geographic locations in Sussex and have gone ahead. These funds are to be spent on volunteer recruitment costs and delivery of charitable offer within these locations (with equipment costs) only and so are restricted geographically.



Section A

Independent Examiner's Report

Report to the trustees	LITTLE LIFESAVERS		
On accounts for the year ended	31 MARCH 2025	Charity no (if any)	1169176
Set out on pages	1 - 13		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/11/2025

Name:

Peter Smith

Relevant professional qualification(s) or body (if any):

Chartered Certified Accountant

Address:

38 Salisbury Road

Worthing
BN11 1RD

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.