

LITTLE LIFESAVERS

England & Wales · Charity number 1169176

Details

Status Registered

Legal form CIO

Registered 2016-09-14

Register [View on the Charity Commission register](#)

Contact

Address Honeymead
Rectory Lane
Ashington
Pulborough
West Sussex
RH20 3LF

Phone 0300 303 5252

Email info@littlifesavers.org

Website www.littlifesavers.org

Activities

Objects: TO ADVANCE THE EDUCATION OF SCHOOL CHILDREN IN THE UK INCLUDING BUT NOT EXCLUSIVELY TO YEAR 5 PRIMARY SCHOOL IN MATTERS RELATING TO THE EFFECTIVE APPLICATION OF CARDIO PULMONARY RESUSCITATION (CPR) AND OTHER LIFE SAVING TECHNIQUES.

Activities: Providing Basic Life Support Education and Training to Schoolchildren aged 9 - 13 years throughout England, Wales, Scotland and Northern Ireland

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, The General Public/mankind

Geography

- Northern Ireland
- Scotland
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,773	£36,736	-	-
2024-03-31	£21,504	£24,530	-	-
2023-03-31	£21,229	£30,209	-	-
2022-03-31	£13,198	£33,282	-	-
2021-03-31	£35,292	£27,331	-	-

Trustees

Name	Role	Appointed
Dr BARBARA STANLEY FRCA	Chair	2016-09-01
Clare Buckland		2023-12-05
Karen Amanda Brent		2023-11-21
Tim Walder		2025-05-01

LITTLE LIFESAVERS

England & Wales - Charity number 1169176

Accounts

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley (appointed 01 September 2016) Dr Thea Clare Morgan (appointed 21 October 2020) Mrs Karen Brent (appointed 21 November 2023) Mrs Clare Buckland (appointed 05 December 2023)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

CONTENTS

Trustees' report	Page 4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 13

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees are delighted to present our annual report for the period 1st April 2024 to 31st March 2025

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2024/25 were as follows:

Mrs Barbara Stanley (appointed 01 September 2016)

Dr Thea Clare Morgan (appointed 21 October 2020)

Mrs Karen Brent (appointed 21 November 2023)

Mrs Clare Buckland (appointed 05 December 2023)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to two part-time administrative staff members who manage the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk is the cost-of-living crisis and funding difficulties. As a very small charity we continue to reduce its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and searching for corporate partners.

Remuneration policy

Our 2 part-time paid members of staff are paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to school years 5 to 8 (or Scottish equivalent) matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: management of child choking, child hands-only CPR, adult hands-only CPR and the Recovery position.

Training is provided free of charge to schools, and children are given the opportunity to practice these core skills as well as information and resources and a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labour without charge. The charity would not be able to function without the 200+ volunteers and the 2 employees to run the volunteer onboarding and school booking frameworks.

Achievements and performance

We are delighted to report the achievement of our target of training 20,000 children by the end of 2025 financial year

During the Year 01.04.24 – 31.03.25 the Charity delivered **101 training sessions** UK wide and **trained 5,247 children**, which is an increase on the previous year and continues to demonstrate both the ongoing need for our sessions and the ongoing effectiveness of both the structure and model taught. 67 sessions received feedback (63%) with **88% of reviews being 5*** (all the rest at 4*)

Volunteer expansion continues with recruitment of **43 new volunteers** from 102 enquiries and despite the loss of some inactive volunteers we remain at over 200 volunteers nationwide.

To ensure efficiency we retain our 2 part-time members of staff; to run the volunteer onboarding process (including safeguarding checks) and the operational framework (organisation and delivery of sessions) as well as encouraging volunteer participation, seeking fundraising and promotional opportunities.

Demand for our sessions continues and the charity continues to grow, as does our output. Our challenges continue around stability of income and volunteer engagement and expansion. Funding remains difficult because we only teach in schools so lottery funding isn't

available for us and corporate funding tends to go to much larger charities. We also tend to need funding for running costs and any small grants won't support this (eg Tesco in-store). Our board of trustees is made up of existing volunteers and medical professionals who lack business and fundraising skills and experience and our capacity to advertise for volunteers and keep them motivated to support the charity is limited financially. Much of the funding is restricted geographically to West Sussex and so the focus on the upcoming year is to increase both regular background givers and events run by volunteers outside West Sussex.

Total income: £41,773

Expenditure on charitable activities: £36,736

The increase in expenditure represents the salary cost of two part-time employees who are required to run the day-to-day operation of the charity. Other expenditure includes maintenance of our booking system with additional reporting features and bug fixes, ongoing printing costs and the cost of website hosting and maintenance, public liability insurance and bookkeeping services.

2 particular expenses this year were for the completion of our new website and the filming of our volunteer training videos. The new website allows the hosting and maintenance to be completed in-house which make it quicker to update and the volunteer training videos allow for flexibility in timing for the volunteers to complete the sign-up process.

With a closing balance of over £50,000 and a reserves policy of £10,000 and a total expenditure of almost £37,000 we will be able to continue to function at our current financial position with our current assets for another 12 months even with zero income. Our focus this year has been on fundraising to ensure income and expenditure match given deficits in previous years. We will now consider strategies to increase volunteer recruitment, engagement and retention.

We focussed this year on sources of income such as local small grants, school partnerships and partnerships with other organisations. We successfully partnered with the Billingshurst Lions as the beneficiary of their major fundraising drive and ongoing partnership with members of the Lions volunteering with us

We've improved our volunteer process by filming a series of volunteer training videos which has improved sign up and training flexibility. These will need revision this year because we now ask the schools to show the students the introduction video before volunteers arrive, so the face-to-face session can focus on the practical. This also serves to offload the lead volunteer role which was one of the aims last year. We will need to refine the volunteer training videos to support this improvement to session delivery and look to do that in the upcoming year.

Our expansion continues in areas outside West Sussex with a session taking place in Sunderland with existing manikins redistributed from an inactive area.

Our 2025-26 focus will be to:

- Reach a total of 25,000 children trained
- Increase our background income of regular "coffee money" donors
- Nurture and develop partnerships with schools and businesses for support
- Increase volunteer activity for both session delivery and charity promotion/fundraising locally

- Improve volunteer support and resources

Reserves Policy

The charity operates a reserves policy for two reasons:

- 1) Lack of a significant corporate partner and lack of adequate background income to meet regular outgoings means income is sporadic, difficult to guarantee and often matched to discreet fundraising events which are mostly undertaken/managed by the administrative executive;
- 2) To ensure its financial obligations to employees and suppliers are met in the event of the closure.

We will therefore keep a minimum of 3 months of operating costs plus staff redundancy payment as well as in reserve based on 2023-2024 figures

This is £10,000

Annual running costs were estimated at £38,577 last year but were actually just under £37,000. With provision for 5 new sets of manikins at approximately £700 per set of 3 (which allows for new groups or replacement equipment) this gives a 1 -year budget of £37,500 plus £10,000 reserves. Our current balance covers this in addition to a small contingency fund

Notes and Specifics

Our volunteer process continues to ask for a small donation to cover the 3rd party DBS check fee (as detailed last year) which allows us to complete checks online and helps share the financial burden of volunteer sign up. Volunteer tee-shirt, ID badge, Leaflets and postage are covered by general fundraising at present. Costs remain stable at this time so we will review this over the coming year.

Trustees' Responsibilities

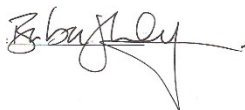
The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley.

MBBS FRCA MA

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestrict ed funds	Restrict ed funds	Total 2025	Total 2024
Income and endowments from:				
Donations and legacies	39,523	2,250	41,773	21,504
Other	-	-	-	-
Total	39,523	2,250	41,773	21,504
Expenditure on:				
Furtherance of charity's objectives	36,736	-	37,736	25,166
Raising funds	-	-	-	0
Total	36,736	-	36,736	25,166
Net income/(expenditure)	2,787	2,250	5,037	(3,661)
Reconciliation of funds				
Total funds brought forward	44,737	945	45,682	49,475
Total funds carried forward	48,469	2,250	50,719	45,682

BALANCE SHEET

AS AT 31 MARCH 2025

		31 March 2025		31 March 2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,799		2,486
Current assets					
Debtors	9	138		124	
Cash at bank and in hand		<u>48,876</u>		<u>40,081</u>	
		49,014		40,205	
Creditors: amounts falling due within one year	10		(94)		
Net current assets			<u>48,920</u>		<u>43,197</u>
Total assets less current liabilities			50,719		45,682
Income funds					
Restricted funds	13		2,250		945
Unrestricted funds			<u>48,469</u>		<u>44,747</u>
			<u>50,719</u>		<u>45,682</u>

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestrict ed funds £	Restrict ed funds £	Total 2025 £	Total 2024 £
<i>Restricted funds</i>	-	-	-	-
<i>Unrestricted funds</i>	39,523	2,250	41,773	21,504
Total	39,523	2,250	41,773	21,504

4. Expenditure

	Staff costs £	Depreciatio n £	Other Costs £	Total 2025 £	Total 2024 £
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	25,219	687	10,830	36,736	25,166
Total	25,219	687	10,830	36,736	25,166

5. Support costs

	Total 2025	Total 2024
	£	£
Miscellaneous costs	9,238	8,875
Insurance	317	310
Professional fees	1,275	1,200
Administrative salaries	25,21	14,145
	9	
Depreciation	687	636
Governance costs	0	0
Total	36,736	25,166

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2024: none).

7. Employees

During the year, the average number of employees was 2 (2024: 1). The full-time equivalent was 1 (2024: 0.4).

There were no employees whose annual remuneration was £60,000 or more. The key personnel of the charity comprised the chairperson who acts as CEO and is voluntary, an Administrator who works part-time (as above) and an Operations Manager also work part time

Comparative funds – Statement of Financial Activities for the year ended 31 March 2024

	Unrestrict ed funds	Total 2024	Total 2023
Income and endowments from:			
Donations and legacies	21,504	21,504	21,229
Charitable activities	-	-	-
Other	-	-	-
Total	21,504	21,504	21,229

Little LifeSavers 1169176
(Charitable Incorporated Organisation)

Notes to the Accounts for the Year Ending 31 March 2025

Expenditure on:			
Furtherance of charity's objectives	25,166	25,166	30,342
Total	25,166	25,166	30,342

8. Tangible fixed assets

	Fixtures, fittings & equipme nt
Cost	
At 1 April 2024	25,915
Additions	<u>0</u>
At 31 March 2025	25,915
Depreciation	
At 1 April 2024	23,429
Charge for year	<u>687</u>
At 31 March 2025	24,116
Net book value	
At 31 March 2025	<u>1,799</u>
At 31 March 2024	2,486

9. Debtors

	31 March 2025	31 March 2024
	£	£
Prepayments and accrued income	138	124
	<u>138</u>	<u>124</u>

10. Creditors: amounts falling due within one year

	31 March 2025	31 March 2024
	£	£
Trade Creditors	-	-
Accruals and other creditors	-	-
Taxes and social security	94	-
	<u>94</u>	<u>-</u>

11. Control

The charity is under the control of the board of trustees.

12. Related Party Transactions

None

13. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

Balance at 1 April 2024	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2025
£		£	£	£
Tesco Groundwork UK Fund		2,250	-	2,250
Total	-	2,250	-	2,250

Tesco Groundwork UK - We have been encouraged by Groundwork UK to apply for 2 grants to cover specific geographic locations in Sussex and have gone ahead. These funds are to be spent on volunteer recruitment costs and delivery of charitable offer within these locations (with equipment costs) only and so are restricted geographically.

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley (appointed 01 September 2016) Dr Thea Clare Morgan (appointed 21 October 2020) Mrs Karen Brent (appointed 21 November 2023) Mrs Clare Buckland (appointed 05 December 2023)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

CONTENTS

Trustees' report	Page 4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 13

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees are delighted to present our annual report for the period 1st April 2024 to 31st March 2025

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2024/25 were as follows:

Mrs Barbara Stanley (appointed 01 September 2016)

Dr Thea Clare Morgan (appointed 21 October 2020)

Mrs Karen Brent (appointed 21 November 2023)

Mrs Clare Buckland (appointed 05 December 2023)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to two part-time administrative staff members who manage the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk is the cost-of-living crisis and funding difficulties. As a very small charity we continue to reduce its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and searching for corporate partners.

Remuneration policy

Our 2 part-time paid members of staff are paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to school years 5 to 8 (or Scottish equivalent) matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: management of child choking, child hands-only CPR, adult hands-only CPR and the Recovery position.

Training is provided free of charge to schools, and children are given the opportunity to practice these core skills as well as information and resources and a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labour without charge. The charity would not be able to function without the 200+ volunteers and the 2 employees to run the volunteer onboarding and school booking frameworks.

Achievements and performance

We are delighted to report the achievement of our target of training 20,000 children by the end of 2025 financial year

During the Year 01.04.24 – 31.03.25 the Charity delivered **101 training sessions** UK wide and **trained 5,247 children**, which is an increase on the previous year and continues to demonstrate both the ongoing need for our sessions and the ongoing effectiveness of both the structure and model taught. 67 sessions received feedback (63%) with **88% of reviews being 5*** (all the rest at 4*)

Volunteer expansion continues with recruitment of **43 new volunteers** from 102 enquiries and despite the loss of some inactive volunteers we remain at over 200 volunteers nationwide.

To ensure efficiency we retain our 2 part-time members of staff; to run the volunteer onboarding process (including safeguarding checks) and the operational framework (organisation and delivery of sessions) as well as encouraging volunteer participation, seeking fundraising and promotional opportunities.

Demand for our sessions continues and the charity continues to grow, as does our output. Our challenges continue around stability of income and volunteer engagement and expansion. Funding remains difficult because we only teach in schools so lottery funding isn't

available for us and corporate funding tends to go to much larger charities. We also tend to need funding for running costs and any small grants won't support this (eg Tesco in-store). Our board of trustees is made up of existing volunteers and medical professionals who lack business and fundraising skills and experience and our capacity to advertise for volunteers and keep them motivated to support the charity is limited financially. Much of the funding is restricted geographically to West Sussex and so the focus on the upcoming year is to increase both regular background givers and events run by volunteers outside West Sussex.

Total income: £41,773

Expenditure on charitable activities: £36,736

The increase in expenditure represents the salary cost of two part-time employees who are required to run the day-to-day operation of the charity. Other expenditure includes maintenance of our booking system with additional reporting features and bug fixes, ongoing printing costs and the cost of website hosting and maintenance, public liability insurance and bookkeeping services.

2 particular expenses this year were for the completion of our new website and the filming of our volunteer training videos. The new website allows the hosting and maintenance to be completed in-house which make it quicker to update and the volunteer training videos allow for flexibility in timing for the volunteers to complete the sign-up process.

With a closing balance of over £50,000 and a reserves policy of £10,000 and a total expenditure of almost £37,000 we will be able to continue to function at our current financial position with our current assets for another 12 months even with zero income. Our focus this year has been on fundraising to ensure income and expenditure match given deficits in previous years. We will now consider strategies to increase volunteer recruitment, engagement and retention.

We focussed this year on sources of income such as local small grants, school partnerships and partnerships with other organisations. We successfully partnered with the Billingshurst Lions as the beneficiary of their major fundraising drive and ongoing partnership with members of the Lions volunteering with us

We've improved our volunteer process by filming a series of volunteer training videos which has improved sign up and training flexibility. These will need revision this year because we now ask the schools to show the students the introduction video before volunteers arrive, so the face-to-face session can focus on the practical. This also serves to offload the lead volunteer role which was one of the aims last year. We will need to refine the volunteer training videos to support this improvement to session delivery and look to do that in the upcoming year.

Our expansion continues in areas outside West Sussex with a session taking place in Sunderland with existing manikins redistributed from an inactive area.

Our 2025-26 focus will be to:

- Reach a total of 25,000 children trained
- Increase our background income of regular "coffee money" donors
- Nurture and develop partnerships with schools and businesses for support
- Increase volunteer activity for both session delivery and charity promotion/fundraising locally

- Improve volunteer support and resources

Reserves Policy

The charity operates a reserves policy for two reasons:

- 1) Lack of a significant corporate partner and lack of adequate background income to meet regular outgoings means income is sporadic, difficult to guarantee and often matched to discreet fundraising events which are mostly undertaken/managed by the administrative executive;
- 2) To ensure its financial obligations to employees and suppliers are met in the event of the closure.

We will therefore keep a minimum of 3 months of operating costs plus staff redundancy payment as well as in reserve based on 2023-2024 figures

This is £10,000

Annual running costs were estimated at £38,577 last year but were actually just under £37,000. With provision for 5 new sets of manikins at approximately £700 per set of 3 (which allows for new groups or replacement equipment) this gives a 1 -year budget of £37,500 plus £10,000 reserves. Our current balance covers this in addition to a small contingency fund

Notes and Specifics

Our volunteer process continues to ask for a small donation to cover the 3rd party DBS check fee (as detailed last year) which allows us to complete checks online and helps share the financial burden of volunteer sign up. Volunteer tee-shirt, ID badge, Leaflets and postage are covered by general fundraising at present. Costs remain stable at this time so we will review this over the coming year.

Trustees' Responsibilities

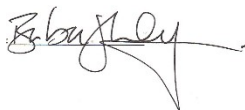
The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley.

MBBS FRCA MA

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestrict ed funds	Restrict ed funds	Total 2025	Total 2024
Income and endowments from:				
Donations and legacies	39,523	2,250	41,773	21,504
Other	-	-	-	-
Total	39,523	2,250	41,773	21,504
Expenditure on:				
Furtherance of charity's objectives	36,736	-	37,736	25,166
Raising funds	-	-	-	0
Total	36,736	-	36,736	25,166
Net income/(expenditure)	2,787	2,250	5,037	(3,661)
Reconciliation of funds				
Total funds brought forward	44,737	945	45,682	49,475
Total funds carried forward	48,469	2,250	50,719	45,682

BALANCE SHEET

AS AT 31 MARCH 2025

		31 March 2025		31 March 2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		1,799		2,486
Current assets					
Debtors	9	138		124	
Cash at bank and in hand		<u>48,876</u>		<u>40,081</u>	
		49,014		40,205	
Creditors: amounts falling due within one year	10		(94)		
Net current assets			<u>48,920</u>		<u>43,197</u>
Total assets less current liabilities			50,719		45,682
Income funds					
Restricted funds	13		2,250		945
Unrestricted funds			<u>48,469</u>		<u>44,747</u>
			<u>50,719</u>		<u>45,682</u>

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestrict ed funds £	Restrict ed funds £	Total 2025 £	Total 2024 £
<i>Restricted funds</i>	-	-	-	-
<i>Unrestricted funds</i>	39,523	2,250	41,773	21,504
Total	39,523	2,250	41,773	21,504

4. Expenditure

	Staff costs £	Depreciatio n £	Other Costs £	Total 2025 £	Total 2024 £
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	25,219	687	10,830	36,736	25,166
Total	25,219	687	10,830	36,736	25,166

5. Support costs

	Total 2025	Total 2024
	£	£
Miscellaneous costs	9,238	8,875
Insurance	317	310
Professional fees	1,275	1,200
Administrative salaries	25,21	14,145
	9	
Depreciation	687	636
Governance costs	0	0
Total	36,736	25,166

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2024: none).

7. Employees

During the year, the average number of employees was 2 (2024: 1). The full-time equivalent was 1 (2024: 0.4).

There were no employees whose annual remuneration was £60,000 or more. The key personnel of the charity comprised the chairperson who acts as CEO and is voluntary, an Administrator who works part-time (as above) and an Operations Manager also work part time

Comparative funds – Statement of Financial Activities for the year ended 31 March 2024

	Unrestrict ed funds	Total 2024	Total 2023
Income and endowments from:			
Donations and legacies	21,504	21,504	21,229
Charitable activities	-	-	-
Other	-	-	-
Total	21,504	21,504	21,229

Little LifeSavers 1169176
(Charitable Incorporated Organisation)

Notes to the Accounts for the Year Ending 31 March 2025

Expenditure on:			
Furtherance of charity's objectives	25,166	25,166	30,342
Total	25,166	25,166	30,342

8. Tangible fixed assets

	Fixtures, fittings & equipme nt
Cost	
At 1 April 2024	25,915
Additions	<u>0</u>
At 31 March 2025	25,915
Depreciation	
At 1 April 2024	23,429
Charge for year	<u>687</u>
At 31 March 2025	24,116
Net book value	
At 31 March 2025	<u>1,799</u>
At 31 March 2024	2,486

9. Debtors

	31 March 2025	31 March 2024
	£	£
Prepayments and accrued income	138	124
	<u>138</u>	<u>124</u>

10. Creditors: amounts falling due within one year

	31 March 2025	31 March 2024
	£	£
Trade Creditors	-	-
Accruals and other creditors	-	-
Taxes and social security	94	-
	<u>94</u>	<u>-</u>

11. Control

The charity is under the control of the board of trustees.

12. Related Party Transactions

None

13. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

Balance at 1 April 2024	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2025
£		£	£	£
Tesco Groundwork UK Fund		2,250	-	2,250
Total	-	2,250	-	2,250

Tesco Groundwork UK - We have been encouraged by Groundwork UK to apply for 2 grants to cover specific geographic locations in Sussex and have gone ahead. These funds are to be spent on volunteer recruitment costs and delivery of charitable offer within these locations (with equipment costs) only and so are restricted geographically.



Section A

Independent Examiner's Report

Report to the trustees	LITTLE LIFESAVERS		
On accounts for the year ended	31 MARCH 2025	Charity no (if any)	1169176
	Set out on pages 1 - 13		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

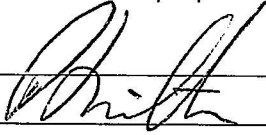
Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 14/11/2025

Name: Peter Smith

Relevant professional qualification(s) or body (if any): Chartered Certified Accountant

Address: 38 Salisbury Road

Worthing
BN11 1RD

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

LITTLE LIFESAVERS

England & Wales - Charity number 1169176

Accounts

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees Dr Barbara Stanley (appointed 01 September 2016)
Dr Thea Clare Morgan (appointed 21 October 2020)
Mrs Karen Brent (appointed 21 November 2023)
Mrs Clare Buckland (appointed 05 December 2023)

Charity number 1169176

Companies House reference CE008794

Registered office Honeymead
Rectory Lane
Ashington
Pulborough
West Sussex
RH20 3LF

Bankers HSBC UK Bank PLC
1 Warwick Street
Worthing
West Sussex
BN11 3DE

CONTENTS

Trustees' report	Page 4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 13

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees are delighted to present our annual report for the period 1st April 2023 to 31st March 2023.

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2023/24 were as follows:

Mrs Barbara Stanley (appointed 01 September 2016)
Dr Thea Clare Morgan (appointed 21 October 2020)
Mrs Karen Brent (appointed 21 November 2023)
Mrs Clare Buckland (appointed 05 December 2023)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to two part-time administrative staff members who manage the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk is the cost-of-living crisis and funding difficulties. As a very small charity we continue to reduce its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and searching for corporate partners.

Remuneration policy

Our 2 part-time paid members of staff are paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to school years 5 to 8 (or Scottish equivalent) matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: management of child choking, child hands-only CPR, adult hands-only CPR and the Recovery position.

Training is provided free of charge to schools, and children are given the opportunity to practice these core skills as well as information and resources and a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labour without charge. The charity would not be able to function without the 200+ volunteers and the 2 employees to run the volunteer onboarding and school booking frameworks.

Achievements and performance

During the Year 01.04.23 – 31.03.24 the Charity delivered **97 training sessions** UK wide from a total of the 154 requested sessions (63%) and **trained 4,715 children**, which is **more than double** the 2023 total of 2,140 and continues to demonstrate both the ongoing need for our sessions and the ongoing effectiveness of both the structure and model taught. 57 sessions received feedback (60%) all of which were 4 and 5* reviews.

Volunteer expansion continues with recruitment of **66 new volunteers** from 125 enquiries and despite the loss of some inactive volunteers we remain at over 200 volunteers nationwide.

To ensure efficiency we retain our 2 part-time members of staff; to run the volunteer onboarding process (including safeguarding checks) and the operational framework (organisation and delivery of sessions) as well as encouraging volunteer participation, seeking fundraising and promotional opportunities.

The charity is growing and demand for our charitable offer continues to increase, with another **doubling of numbers of children trained this year**. With the changes implemented this year, the recruitment of a new team member and the investment, both to make the organisation framework robust and in recruiting background regular donors, we are confident of further funding opportunities in the coming year.

Total income: £21,504

Expenditure on charitable activities: £24,530

Our expenditure was less than usual this year as we benefited from the end of a TUPE of one of our employees to NorWest Medical until September 2023 and our volunteer chairperson covered the operations side of the charity for 3 months so staff costs were much reduced.

We will be able to continue to function at our current financial position with our current assets for another 12 months even with zero income. Our focus this year has been on both increasing volunteer recruitment and refining the operational framework to ensure smooth delivery of consistent session quality (57 x 4 & 5 star reviews) Now that this has been achieved, we will turn our attention to fundraising in the upcoming year.

Having invested in face-to-face promotion and networking opportunities last year, which yielded little in terms of volunteers and only moderate success in revenue through fundraising and donation, we focussed this year on promoting our charity via social media and will invest in a new website that would be managed and edited in-house to reduce cost-along with in house management of volunteer communications and social media. We've also worked to refine our volunteering information literature (included in our printing costs of £1438.26) and updated and maintained our booking system and volunteer database.

We invested in a second member of staff and redesigned our operational framework to standardise information shared with stakeholders and successfully appointed a replacement for that second member of staff after the first postholder resigned. The framework is now established and well managed by our new member of staff who is an excellent addition to our executive team.

We started a new volunteer group in Essex and in Sheffield and the ongoing expansion of our Sussex group required the investment of further manikins so we spent £1798 on new equipment.

Our 2024-25 focus will be to:

- Reach 20,000 children trained
- Increase and maintain our background income of regular "coffee money" donors
- Simplify the administration of sessions and unburden the role of the lead volunteer
- Deliver sessions in new areas of the country

Reserves Policy

The charity operates a reserves policy for two reasons:

1) Lack of a significant corporate partner and lack of adequate background income to meet regular outgoings means income is sporadic, difficult to guarantee and often matched to discreet fundraising events which are mostly undertaken/managed by the administrative executive;

2) To ensure its financial obligations to employees and suppliers are met in the event of the closure.

We will therefore keep a minimum of 3 months of operating costs plus staff redundancy payment as well as in reserve based on 2023-2024 figures

This is £10,000

Annual running costs are estimated at £38,577 (we benefited from Sept-Aug 12-month TUPE

of one of our employees to NorWest Medical so the 2nd 6 months of that figure is included here) and provision for 5 new sets of manikins at approximately £650 per set of 3 (which allows for new groups or replacement equipment) gives a 1 -year budget of £38,577 (including reserves and contingency) which our current closing balance can almost cover.

Notes and Specifics

The volunteer process is now self-sufficient in terms of DBS checking costs– each DBS check costs a 3rd party admin fee of £10.95+VAT and is offset by a £12 donation per volunteer but some have gift aid. This does not account for the cost of volunteer pack assets (tee-shirt/leaflets/ID cards and postage) which is delivered by our printer and is mostly covered by general fundraising. Donations raised from volunteer applicants (£940 plus Gift Aid of £160, minus the Total Giving Platform fee of £26.55=£1073.45) and the cost of DBS umbrella body fee check of £889.93 - which helps cover the cost of posting volunteer tee-shirts, ID badges and literature.

Our ongoing effort to create regular income through background donations through the “Buy Me a Coffee” campaign has increased and generated £1710 after fees.

Our closing bank balance at 31 March 2024 is £36,251.34. This is approximately a year of budget including contingency and £10,000 reserves

Trustees’ Responsibilities

The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees’ report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley.

MBBS FRCA MA

Chairperson

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
Income and endowments from:				
Donations and legacies	21,504	-	21,504	21,229
Other	-	-	-	-
Total	21,504	-	21,504	21,229
Expenditure on:				
Furtherance of charity's objectives	24,530	-	24,530	30,209
Raising funds	-	-	-	0
Total	24,530	-	24,530	30,209
Net income/(expenditure)	(3,025)	-	(3,025)	(8,979)
Reconciliation of funds				
Total funds brought forward	48,530	945	49,475	78,539
Total funds carried forward	45,505	945	46,450	49,475

BALANCE SHEET

AS AT 31 MARCH 2024

		31 March 2024		31 March 2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		3,253		1,455
Current assets					
Debtors	10	3,116		124	
Cash at bank and in hand		<u>40,081</u>		<u>46,020</u>	
		40,205		46,144	
Creditors: amounts falling due within one year	11				
Net current assets			<u>43,197</u>		<u>48,020</u>
Total assets less current liabilities			46,450		50,822
Income funds					
Restricted funds	14		945		945
Unrestricted funds			<u>45,505</u>		<u>48,530</u>
			<u>46,450</u>		<u>49,475</u>

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<i>Restricted funds</i>	-	-	-	-
<i>Unrestricted funds</i>	21,504	-	21,504	21,229
Total	21,504	-	21,504	21,229

4. Expenditure

	Staff costs £	Depreciation £	Other Costs £	Total 2024 £	Total 2023 £
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	14,145	1,346	9,039	24,530	22,869
Total	14,145	1,346	9,039	24,530	22,869

5. Support costs

	Total 2024 £	Total 2023 £
Miscellaneous costs	14,673	12,984
Insurance	310	397
Professional fees	1,200	1,141
Administrative salaries	7,000	7,000
Depreciation	1,347	1,347
Governance costs	0	0
Total	24,530	22,869

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2023: none).

7. Employees

During the year, the average number of employees was 1 (2023: 0). The full-time equivalent was 0.4 (2023: 0).

There were no employees whose annual remuneration was £60,000 or more. The key personnel of the charity comprised the chairperson who acts as CEO and is voluntary, an administrator who works part-time (as above) and a replacement Operations Manager (employed October 2023)

8. Comparative funds – Statement of Financial Activities for the year ended 31 March 2024

	Unrestricted funds	Total 2024	Total 2023
Income and endowments from:			
Donations and legacies	19,524	13,056	13,056
Charitable activities	-	-	-
Other	-	-	-
Total	19,524	13,056	13,056
Expenditure on:			
Furtherance of charity's objectives	24,530	24,530	33,269
Total	24,530	24,530	27,501

9. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2023	24,117
Additions	<u>1,930</u>
At 31 March 2024	26,047
Depreciation	
At 1 April 2023	21,447
Charge for year	<u>1,347</u>
At 31 March 2024	22,794
Net book value	
At 31 March 2024	3,253
At 31 March 2023	1,323

10. Debtors

	31 March 2024	31 March 2023
	£	£
Prepayments and accrued income	3,116	124
	<u>3,116</u>	<u>124</u>

11. Creditors: amounts falling due within one year

	31 March 2024	31 March 2023
	£	£
Trade Creditors	-	-
Accruals and other creditors	-	-
Taxes and social security	-	-
	<u>-</u>	<u>-</u>

12. Control

The charity is under the control of the board of trustees.

13. Related Party Transactions

Notes to the Accounts for the Year Ending 31 March 2024

None

14. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

Balance at 1 April 2023	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2024
£	£	£	£	£
Co-op Local Community Fund	945	-	-	945
Total	-	945	-	945

Co-op Local Community Fund - *The funds are to be used towards recruiting and training our volunteers, provision of equipment for teaching the children and creating a simple booking system for schools to book sessions.*

LITTLE LIFESAVERS

England & Wales - Charity number 1169176

Accounts

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley (appointed 01 September 2016) Dr Thea Clare Morgan (appointed 21 October 2020) Mr Greig St John Orrell (appointed 21 October 2020) Mrs Jennifer Bayford (appointed 01/05/2022) Mr Alex Murphy (appointed 01/05/2022)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
CONTENTS

	Page
Trustees' report	4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 13

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees are delighted to present our annual report for the period April 2022 to March 2023.

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2022/23 were as follows:

Dr Barbara Stanley

Dr Thea Clare Morgan

Mr Greig St John Orrell (appointed 21 October 2020)

Mrs Jennifer Bayford (appointed 01/05/2022)

Mr Alex Murphy (appointed 01/05/2022)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to two part-time administrative staff member who manage the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk the cost-of-living crisis and funding difficulties. As a very small charity we continue to reduce its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and searching for corporate partners.

Remuneration policy

Our 2 part-time paid members of staff are paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to school years 5 to 8 (or Scottish equivalent) matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: Management of Child Choking, Child hands-only CPR, Adult hands-only CPR and the Recovery Position.

Training is provided free of charge to schools, and children are given the opportunity to opportunity to practice these core skills as well as information and resources and a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labor without charge. The charity would not be able to function without the 300+ volunteers, group coordinators and the employees to run the dual frameworks of volunteer onboarding and school booking.

Achievements and performance

During the Year 01.04.22 – 31.03.23 the Charity delivered 45 training sessions UK wide from a total of the 65 requested and **trained 2,140 children**, which is 5 times the 2022 total of 410 and demonstrates both the ongoing need for our sessions and the ongoing effectiveness of both the structure and model taught.

Volunteer expansion continues with recruitment of **72 new volunteers** from 142 enquiries.

To cope with the increase workload, we have invested in a second paid member of staff to run the operational framework and encourage volunteer participation, seek fundraising and promotional opportunities.

The charity is growing in line with expectations, given our current inability to advertise more widely and lack of a large corporate partnership to assist with marketing, volunteer days etc.

Financial Summary and Review

Total income: £21,229

Expenditure on charitable activities: £30,209

We will be able to continue to function at our current financial position with our current assets for another 18 months – our focus has been on both increasing volunteer recruitment and refining the operational framework and will now turn our attention to fundraising.

We have invested £12,984 on promoting and expanding the volunteer and training opportunities to relevant networks (RCUK conference/ BNI) as well as maintaining the operational and volunteering frameworks developed and implemented in the previous 24 months (£7,000)

Reserves Policy

The charity has put in place a reserves policy for two reasons:

- 1) Lack of a significant corporate partner or regular donor or sponsor base to cover regular outgoings- making income sporadic and matched to fundraising events;
- 2) The planned expansion of volunteer numbers with equipment provision and necessary investment to achieve this is ahead of our fundraising income. We will therefore keep a minimum of 1 year of operating costs in reserve based on 2022-2023 figures (minus extraordinary costs e.g., storage fees and HR support)

Annual running costs estimated at £32,750 (we benefitted from Sept-Aug 12-month TUPE of one of our employees to NorWest Medical so 6 months of that figure is included here) and provision for 5 new sets of manikins at approximately £650 per set of 3 gives a 1 -year reserve of £42,700

Notes and Specifics

The volunteer process is *almost* self-sufficient in terms of DBS checking costs– each DBS check costs £13.14 vs £12 donation per volunteer but some have gift aid. This does not account for cost of volunteer pack assets (tee-shirt/leaflets/ID cards and postage) which comes out of general fundraising. Donations raised from volunteer applicants plus gift aid £764.25. Cost of DBS umbrella body fee check £936.72 leaving a £172.47 deficit-covered by general fundraising.

Our Founder's Coffee Club fundraiser started November 2022 with £122.63 net raised as at 31 March 2023

1 year of Reserves held at 31 March 2023 (£42,700 – figure includes salary cost despite TUPE) plus approximately 5 months running cost at current expenditure (balance at 31 March 2023-£58,455.36)

Trustees' Responsibilities

The trustees acknowledge their responsibility for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by



Barbara Stanley Chair

of trustees

Date:

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
Income and endowments from:				
Donations and legacies	21,229	-	21,229	13,198
Other	-	-	-	-
Total	21,229	-	21,229	13,198
Expenditure on:				
Furtherance of charity's objectives	30,209	-	30,209	32,932
Raising funds	-	-	-	350
Total	30,209	-	30,209	33,282
Net income/(expenditure)	(8,979)	-	(8,979)	(20,084)
Reconciliation of funds				
Total funds brought forward	77,594	945	78,539	78,539
Total funds carried forward	48,530	945	49,475	58,455

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

BALANCE SHEET

AS AT 31 MARCH 2023

		31 March 2023		31 March 2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		1,455		1,625
Current assets					
Debtors	10	124		364	
Cash at bank and in hand		<u>46,020</u>		<u>56,935</u>	
		46,144		57,300	
Creditors: amounts falling due within one year	11			(470)	
Net current assets			<u>48,020</u>		<u>56,830</u>
Total assets less current liabilities			50,822		58,455
Income funds					
Restricted funds	14		945		945
Unrestricted funds			<u>48,530</u>		<u>57,510</u>
			<u>49,475</u>		<u>58,455</u>

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
<i>Restricted funds</i>	-	-	-	-
<i>Unrestricted funds</i>	21,229	-	21,229	13,198
Total	21,229	-	21,229	13,198

4. Expenditure

	Staff costs	Depreciation	Other Costs	Total 2023	Total 2022
	£	£	£	£	£
<i>Furtherance of charity's objectives:</i>					
Activities undertaken directly	-	-	-	-	-
Support costs	7,201	1,346	14,319	22,869	33,282
Total	7,201	1,346	14,319	22,869	33,282

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

5. Support costs

	Total 2023	Total 2022
	£	£
Miscellaneous costs	12,984	14,933
Insurance	397	681
Professional fees	1,141	2,666
Administrative salaries	7,000	8,811
Depreciation	1,347	5,662
Governance costs	0	470
Total	22,869	33,282

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2021: none).

7. Employees

During the year, the average number of employees was 1 (2022: 1). The full-time equivalent was 0.4 (2022: 0.4).

There were no employees whose annual remuneration was £60,000 or more (2020: none). The key personnel of the charity comprised the chairperson and treasurer whose roles are voluntary.

8. Comparative funds – Statement of Financial Activities for the year ended 31 March 2022

	Unrestricted funds	Total 2022	Total 2021
Income and endowments from:			
Donations and legacies	13,056	13,056	35,292
Charitable activities	-	-	-
Other	-	-	-
Total	13,056	13,056	35,292
Expenditure on:			
Furtherance of charity's objectives	33,269	33,269	27,051
Total	33,269	33,269	27,501

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

9. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2022	23,072
Additions	<u>1,045</u>
At 31 March 2023	24,117
Depreciation	
At 1 April 2022	15,785
Charge for year	<u>5,662</u>
At 31 March 2023	21,447
Net book value	
At 31 March 2023	1,323
At 30 March 2022	1,625

10. Debtors

	31 March 2023	31 March 2022
	£	£
Prepayments and accrued income	124	364
	<u>124</u>	<u>364</u>

11. Creditors: amounts falling due within one year

	31 March 2023	31 March 2022
	£	£
Trade Creditors	-	20
Accruals and other creditors	-	450
Taxes and social security	-	-
	<u>-</u>	<u>470</u>

12. Control

The charity is under the control of the board of trustees.

13. Related Party Transactions

During the year, the charity received donations from the juvenile son of the chairperson, Dr Barbara Stanley, who has been fundraising for the charity; the total received in the

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

year was £25 (2022: £54).

14. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

	Balance at 1 April 2023	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2023
	£	£	£	£	£
Co-op Local Community Fund		945	-	-	945
Total	-	945	-	-	945

Co-op Local Community Fund - *The funds are to be used towards recruiting and training our volunteers, provision of equipment for teaching the children and creating a simple booking system for schools to book sessions.*

LITTLE LIFESAVERS

England & Wales - Charity number 1169176

Accounts

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley (appointed 01 September 2016) Dr Thea Clare Morgan (appointed 21 October 2020) Mr Greig St John Orrell (appointed 21 October 2020) Dr Anne Pinches (appointed 21 October 2020) Dr Anna Finkelstein (appointed 21 October 2020)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
CONTENTS

	Page
Trustees' report	4 - 6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 - 14

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are delighted to present our annual report for the period April 2021 to March 2022.

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2021/22 were as follows:

Dr Barbara Stanley

Dr Thea Clare Morgan

Mr Greig St John Orrell (appointed 21 October 2020)

Dr Anne Pinches (appointed 21 October 2020)

Dr Anna Finkelstein (appointed 21 October 2020)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to one part-time administrative staff member who manages the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer-term sustainability of the service. The current principal risk to the ongoing viability of the charity is the impact of the COVID-19 pandemic in recruiting and retaining volunteers as well as the ability to deliver the training sessions in schools. This risk is imposed by both official regulations and the risk of infection as perceived by volunteers and school staff.

The charity has reduced its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives, and corporate partners when the opportunity arises.

Remuneration policy

Our part-time administrator is paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to year 5 primary school in matters relating to the effective application of cardiopulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 – 13. Basic Life Saving Skills including but not limited to: Management of Child Choking, Management of Adult Choking, Child CPR, Adult CPR, the Recovery Position.

Training is provided free of charge to schools, and children are provided with training and an opportunity to practice these core skills as well as a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labor without charge. The charity would not be able to function without the 300+ volunteers, group coordinators and the employed administrator to run volunteers through the process and so volunteers can deliver the training in the schools throughout the UK.

Achievements and performance

During the Year 01.04.21 – 31.03.22 the Charity delivered 8 training sessions UK wide and trained 410 children – an excellent restart after the Pandemic, which demonstrates both the ongoing need for our sessions and the effectiveness of the new framework put in place during the previous year.

We continue to work hard to refine the framework and process – streamlining it to increase accessibility to our tool.

The charity is growing in line with expectations, given the current UK-wide conditions

Financial Summary and Review

Total income: £13,198.53

Expenditure on charitable activities: £33,282.17

We will be able to continue to function at our current financial position with our current assets for another 24 months – our focus has been volunteering process and recruitment which has generated regular matched income to begin to cover recruitment cost (umbrella body DBS fee)

We have invested £15,761 in building the charity volunteering and session organisation framework and in necessary changes to charity structure (such as transition to home working (moving out of office and temporary storage) and other short-term costs – such as website rebuild and booking system outlay, validating the need for reserves.

Reserves Policy

The charity has put in place a reserves policy for two reasons:

- 1) We have no large corporate partner or regular donor or sponsor base to cover regular outgoings- making income sporadic and matched to fundraising events and
- 2) The planned expansion of volunteer numbers with equipment provision and necessary investment to achieve this is ahead of our fundraising income. We will therefore keep a minimum of 2 years of operating costs in reserve based on 2021-2022 figures (minus extraordinary costs e.g., storage fees and HR support)

Annual running costs estimated at £20,500 and provision for 10 new sets of manikins over 2 years at approximately £650 per set of 3 gives a 2 -year reserve of £47,356

Reserves held at 31 March 2022 were £58,455.36 (2021: £78,539) (2020: £76,138).

Trustees' Responsibilities

The trustees acknowledge their responsibilities for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees' report above and the following accounts.

Signed on behalf of the board by

Greig Orrell

Dr Barbara Stanley

Chair of trustees

Date:

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
Income and endowments from:				
Donations and legacies	13,198	-	13,198	35,292
Other	-	-	-	-
Total	13,198	-	13,198	35,292
Expenditure on:				
Furtherance of charity's objectives	32,932	-	32,932	27,051
Raising funds	350	-	350	280
Total	33,282	-	33,282	27,331
Net income/(expenditure)	(20,083)	-	(20,083)	7,961
Transfers between funds	-	-	-	-
Net movement in funds	-	-	-	7,961
Reconciliation of funds				
Total funds brought forward	77,594	945	78,539	70,578
Total funds carried forward	57,380	945	58,455	78,539

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

BALANCE SHEET

AS AT 31 MARCH 2022

		31 March 2022		31 March 2021	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		1,625		7,061
Current assets					
Debtors	10	364		236	
Cash at bank and in hand		<u>56,935</u>		<u>72,212</u>	
		57,171		72,448	
Creditors: amounts falling due within one year	11	(470)		(970)	
Net current assets			<u>56,8300</u>		<u>71,478</u>
Total assets less current liabilities			58,455		78,539
			_____		_____
Income funds					
Restricted funds	14		945		945
Unrestricted funds			<u>57,510</u>		<u>77,594</u>
			<u>58,455</u>		<u>78,539</u>

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accrual's basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accrual's basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
<i>Restricted funds</i>				
Co-Op Local Community Fund	-	-	-	2,295
Tesco Bags of Help – Hampshire	-	-	-	1,000
Tesco Bags of Help – Burgess Hill	-	-	-	2,000
Tesco Bags of Help – King’s Lynn	-	-	-	1,000
Tesco Bags of Help – Bicester	-	-	-	3,000
Tesco Bags of Help - Storrington	-	-	-	1,166
Tesco Bags of Help – Yeovil	-	-	-	1,000
<i>Unrestricted funds</i>	13,198	-	13,198	23,831
Total	13,198	-	13,198	35,292

4. Expenditure

	Staff costs	Depreciation	Other Costs	Total 2022	Total 2021
	£	£	£	£	£
<i>Furtherance of charity’s objectives:</i>					
Activities undertaken directly	-	-	-	-	10,040
Support costs	8,936	5,662	18,684	33,282	17,011
Total	8,936	5,662	18,684	33,282	27,051

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

5. Support costs

	Total 2022	Total 2021
	£	£
Miscellaneous costs	14,993	8,104
Insurance	680	472
Professional fees	2666	1,418
Administrative salaries	8811	6,416
Depreciation	5662	151
Governance costs	470	450
Total	<u>33,282</u>	<u>17,011</u>

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2021: none).

7. Employees

During the year, the average number of employees was 1 (2021: 0). The full-time equivalent was 0.4 (2021: 0).

There were no employees whose annual remuneration was £60,000 or more (2020: none). The key personnel of the charity comprised the chairperson and treasurer whose roles are voluntary.

8. Comparative funds – Statement of Financial Activities for the year ended 31 March 2021

	Unrestricted funds	Total 2021	Total 2020
Income and endowments from:			
Donations and legacies	35,292	35,292	56,788
Charitable activities	-	-	-
Other	-	-	100
Total	<u>35,392</u>	<u>35,292</u>	<u>56,888</u>
Expenditure on:			
Furtherance of charity's objectives	27,051	27,051	18,737
Total	<u>27,051</u>	<u>27,051</u>	<u>18,737</u>

LITTLE LIFESAVERS
(CHARITABLE INCORPORATED ORGANISATION)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

Net income/(expenditure)	7,961	7,961	<u>38,151</u>
Reconciliation of funds			
Total funds brought forward	70,578	70,578	<u>32,427</u>
Total funds carried forward	58,325	58,325	<u>70,578</u>

These figures have been restated to reflect corrections required to the accounts for the year ended 31 March 2020 identified in the independent examination for the year ended 31 March 2021.

9. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2021	22,846
Additions	<u>226</u>
At 31 March 2022	23,072
Depreciation	
At 1 April 2021	15,785
Charge for year	<u>5,662</u>
At 31 March 2022	21,447
Net book value	
At 31 March 2022	<u>1,625</u>
At 30 March 2021	<u>7,061</u>

10. Debtors

	31 March 2022	31 March 2021
	£	£
Prepayments and accrued income	<u>364</u>	<u>236</u>
		<u>236</u>

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

11. Creditors: amounts falling due within one year

	31 March 2022	31 March 2021
	£	£
Trade Creditors	20	20
Accruals and other creditors	450	450
Taxes and social security	-	500
	<u>470</u>	<u>970</u>

12. Control

The charity is under the control of the board of trustees.

13. Related Party Transactions

During the year, the charity received donations from the juvenile son of the chairperson, Dr Barbara Stanley, who has been fundraising for the charity; the total received in the year was £54 (2020: £nil).

14. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

	Balance at 1 April 2021	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2021
	£	£	£	£	£
Co-op Local Community Fund	945	-	-	-	945
Tesco Bags of Help – Hampshire	-	-	-	-	-
Tesco Bags of Help – Burgess Hill	-	-	-	-	-
Tesco Bags of Help – King’s Lynn	-	-	-	-	-
Tesco Bags of Help – Bicester	-	-	-	-	-
Tesco Bags of Help – Storrington	-	-	-	-	-
Tesco Bags of Help – Yeovil	-	-	-	-	-
Total	-	-	-	-	945

Co-op Local Community Fund - *The funds are to be used towards recruiting and training our volunteers, provision of equipment for teaching the children and creating a simple booking system for schools to book sessions.*

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

Tesco Bags of Help – *The Bags of Help grant is to be used expand and create further groups in the specified region. They should be used to secure further Mannikins for training and teaching equipment such as t-shirts, certificates, stickers and connectivity such as email and web presence etc., and DBS checks for all coordinators/volunteers.*

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2022 £
Fund balances at 31 March 2022 are represented by:			
Tangible fixed assets	1,625	-	1,625
Current assets	57,300	945	57,300
Creditors: amounts falling due within one year	(470)	-	(470)
	58,455	945	58,455

16. Analysis of net assets between funds – comparative

	Unrestricted funds £	Restricted funds £	Total 2021 £
Fund balances at 31 March 2021 are represented by:			
Tangible fixed assets	7,061	-	7,061
Current assets	71,503	945	72,448
Creditors: amounts falling due within one year	(970)	-	(970)
	77,594	-	78,539

LITTLE LIFESAVERS

England & Wales - Charity number 1169176

Accounts

Charity Registration No. 1169176

Companies House Ref. CE008794

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021



LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Barbara Stanley Dr Thea Clare Morgan Mr Greig St John Orrell (appointed 21 October 2020) Dr Anne Pinches (appointed 21 October 2020) Dr Anna Finkelstein (appointed 21 October 2020) Mr Kieran Moon (resigned 31 October 2020)
Charity number	1169176
Companies House reference	CE008794
Registered office	Honeymead Rectory Lane Ashington Pulborough West Sussex RH20 3LF
Independent examiner	Jasmine Pentecost FMAAT CTA JP Accountancy Services 5 Fairfield Way Ashington Pulborough West Sussex RH20 3LA
Bankers	HSBC UK Bank PLC 1 Warwick Street Worthing West Sussex BN11 3DE

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

CONTENTS

Trustees' report	Page 1-3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the accounts	7-12

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are delighted to present our annual report for the period April 2020 to March 2021.

The financial statements comply with the Charities Act 2011, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Little Lifesavers was formed as a charitable incorporated organisation (CIO) on 14 September 2016. The charity's trustees who served during 2020/21 were as follows:

Dr Barbara Stanley

Dr Thea Clare Morgan

Mr Greig St John Orrell (appointed 21 October 2020)

Dr Anne Pinches (appointed 21 October 2020)

Dr Anna Finkelstein (appointed 21 October 2020)

Mr Kieran Moon (resigned 31 October 2020)

New trustees may be recruited to the board at any time by the existing trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

The charity has volunteer hubs around the country, but all are managed by the administrative office which is operated remotely and overseen by the board of trustees. Day-to-day management of the charity is delegated to one part-time administrative staff member who manages the network of volunteers.

Public Benefit

The trustees have due regard to the charity commission guidance on public benefit in deciding what activities it carries out.

Principal Risks & Uncertainties

Trustees and staff carry out regular risk assessments that affect the operational delivery of our work and longer term sustainability of the service. The current principal risk to the

ongoing viability of the charity is the impact of the COVID-19 pandemic in recruiting and retaining volunteers as well as the ability to deliver the training sessions in schools. This risk is imposed by both official regulations and the risk of infection as perceived by volunteers and school staff.

The charity has reduced its financial risk by leveraging funding from a variety of sources including volunteers, fundraising initiatives and corporate partners when the opportunity arises.

Remuneration policy

Our part-time administrator is paid on a pro-rata basis and their salary reflects the market rate; this salary is reviewed periodically.

Objectives & Activities

The charity's primary objective is to advance the education of school children in the United Kingdom (including Scotland) including but not exclusively to year 5 primary school in matters relating to the effective application of cardio pulmonary resuscitation (CPR) and other life saving techniques.

Little Life Savers teaches children aged 9 - 18 Basic Life Saving Skills including but not limited to: Management of Child Choking, Management of Adult Choking, Child CPR, Adult CPR, the Recovery Position.

Training is provided free of charge to schools, and children are provided with training and an opportunity to practice these core skills as well as a certificate of attendance containing a summary of the skills discussed.

The primary contribution has been made by the voluntary trustees, as well as the volunteer instructors. In addition, staff, parents, and supporters have contributed their time and labour without charge. The charity would not be able to function without the 300+ volunteers, group coordinators and the employed administrator to run volunteers through the process and so volunteers can deliver the training in the schools throughout the UK.

Impact of COVID-19

During the year to 31 March 2021, the Charity was affected by the global pandemic. This brought a halt to teaching activities and made daily activities more difficult in regard to volunteers and training sessions. However, the charity used the time to build on its foundation and processes including:

- Reviewing and updating the volunteer procedures, policies, and strategy
- Streamlining administrative operations and decisions regarding whether to cover the new "First Aid in School's Curriculum"

- Continuing to raise funds and donations to buy required training equipment
- Continued to look for volunteers

The charity is growing in line with expectations, given the current UK-wide conditions.

Financial Summary and Review

Total income: £35,292

Expenditure on charitable activities: £27,331

We will be able to continue to function at our current financial position with our current assets for another 24 months – even if fundraising drops significantly because of the COVID-19 pandemic.

Reserves Policy

The charity has reviewed its reserves policy for two reasons. Firstly, the large donation received as charity partner with Frugi Children’s clothing company is no longer in place. Secondly, the impediment of planned expansion of volunteer numbers with equipment provision and advertising caused by the COVID-19 pandemic of 2020-2022.

With uncertainty over the ability to fundraise in the mid-term future, our policy is to maintain reserves equivalent to 2 years of operating costs.

Reserves held at 31 March 2021 were £78,539 (2020: £76,138).

Trustees’ Responsibilities

The trustees acknowledge their responsibilities for maintaining the accounting records of the charity.

The trustees confirm that there is no requirement for an audit of the financial statements.

The trustees confirm that they have no reason to believe that the charity is not a going concern.

The trustees declare that they have approved the trustees’ report above and the following accounts.

Signed on behalf of the board by

Dr Barbara Stanley

Chair of trustees

Date:

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2021

I report to the charity trustees on my examination of the accounts of the charitable incorporated organisation for the year ended 31 March 2021 on pages 5-12.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Disclosure

During the process of the independent examination, there have been some instances where the supporting documentation was unavailable. This is believed to be due to a change in treasurer during the period and the Trustees believe that all payments made are in line with the charity's objectives. We have sought explanations for transactions where the documentation was unavailable.

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jasmine Pentecost FMAAT CTA
JP Accountancy Services
5 Fairfield Way
Ashington
Pulborough
West Sussex
RH20 3LA

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
Income and endowments from:				
Donations and legacies	23,831	11,461	35,292	56,788
Other	-	-	-	100
Total	23,831	11,461	35,292	56,888
Expenditure on:				
Furtherance of charity's objectives	21,222	5,829	27,051	18,737
Raising funds	280	-	280	-
Total	21,502	5,829	27,331	18,737
Net income/(expenditure)	2,329	5,632	7,961	38,151
Transfers between funds	4,687	(4,687)	-	-
Net movement in funds	7,016	945	7,961	38,151
Reconciliation of funds				
Total funds brought forward	70,578	-	70,578	32,427
Total funds carried forward	77,594	945	78,539	70,578

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

BALANCE SHEET

AS AT 31 MARCH 2021

		31 March 2021		31 March 2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		7,061		12,168
Current assets					
Debtors	10	236		-	
Cash at bank and in hand		<u>72,212</u>		<u>58,410</u>	
		72,448		58,410	
Creditors: amounts falling due within one year	11	(970)		-	
Net current assets			<u>71,478</u>		<u>58,410</u>
Total assets less current liabilities			<u>78,539</u>		<u>70,578</u>
Income funds					
Restricted funds	14		945		-
Unrestricted funds			<u>77,594</u>		<u>70,578</u>
			<u>78,539</u>		<u>70,578</u>

The comparative figures have been restated to reflect corrections required to the accounts for the year ended 31 March 2020 identified in the independent examination for the year ended 31 March 2021.

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Statutory information

The charity is a charitable incorporated organisation registered in England and Wales. The registered office and other administrative information can be found on the legal and administrative information page of these accounts.

2. Accounting policies

2.1. Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102)).

Little Lifesavers meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless stated otherwise.

There are no material uncertainties about Little Lifesavers' ability to continue as a going concern.

2.2. Income

Income is included in the statement of financial activities when the charity is legally entitled to the income, the amount can be quantified with reasonable accuracy and there is certainty over the receipt of the income.

Grants and donations are recognised on an accruals basis, accounted for in the period to which they relate.

2.3. Expenditure

Expenditure is recognised on an accruals basis. The charity is not registered for VAT and therefore expenditure is shown as inclusive of VAT.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both directly and indirectly attributable costs which are necessary to support them.

Governance costs include those associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees. These costs are included within support costs.

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

2.4. Tangible fixed assets and depreciation

Any tangible fixed assets under £150 are written off in the year of purchase.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its useful life, as follows:

Fixtures, fittings & equipment – 25% straight line

3. Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Restricted funds				
Co-Op Local Community Fund	-	2,295	2,295	-
Tesco Bags of Help – Hampshire	-	1,000	1,000	-
Tesco Bags of Help – Burgess Hill	-	2,000	2,000	-
Tesco Bags of Help – King’s Lynn	-	1,000	1,000	-
Tesco Bags of Help – Bicester	-	3,000	3,000	-
Tesco Bags of Help - Storrington	-	1,166	1,166	-
Tesco Bags of Help – Yeovil	-	1,000	1,000	-
Unrestricted funds	23,831	-	23,831	56,788
Total	23,831	11,461	35,292	56,788

4. Expenditure

	Staff costs £	Depreciation £	Other Costs £	Total 2021 £	Total 2020 £
Furtherance of charity’s objectives:					
Activities undertaken directly	-	5,561	4,479	10,040	6,434
Support costs	6,416	151	10,444	17,011	12,303
Total	6,416	5,712	14,923	27,051	18,737

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

5. Support costs

	Total 2021	Total 2020
	£	£
Miscellaneous costs	8,104	11,389
Insurance	472	568
Professional fees	1,418	-
Administrative salaries	6,416	296
Depreciation	151	-
Governance costs	450	50
Total	17,011	12,303

Governance costs relate to independent examiner's fees.

6. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. No trustee invoiced for services provided (2020: none).

7. Employees

During the year, the average number of employees was 1 (2020: 0). The full-time equivalent was 0.4 (2020: 0).

There were no employees whose annual remuneration was £60,000 or more (2020: none). The key personnel of the charity comprised the chairperson and treasurer whose roles are voluntary.

8. Comparative funds – Statement of Financial Activities for the year ended 31 March 2020

	Unrestricted funds	Total 2020	Total 2019
Income and endowments from:			
Donations and legacies	56,788	56,788	44,078
Charitable activities	-	-	598
Other	100	100	-
Total	56,888	56,888	44,676
Expenditure on:			
Furtherance of charity's objectives	18,737	18,737	17,139
Total	18,737	18,737	17,139

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Net income/(expenditure)	38,151	38,151	27,537
Reconciliation of funds			
Total funds brought forward	32,427	32,427	4,890
Total funds carried forward	70,578	70,578	32,427

These figures have been restated to reflect corrections required to the accounts for the year ended 31 March 2020 identified in the independent examination for the year ended 31 March 2021.

9. Tangible fixed assets

	Fixtures, fittings & equipment
Cost	
At 1 April 2020	22,241
Additions	605
At 31 March 2021	22,846
Depreciation	
At 1 April 2020	10,073
Charge for year	5,712
At 31 March 2021	15,785
Net book value	
At 31 March 2021	7,061
At 30 March 2020	12,168

10. Debtors

	31 March 2021	31 March 2020
	£	£
Prepayments and accrued income	236	-
	236	-

11. Creditors: amounts falling due within one year

31 March 2021	31 March 2020
£	£

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Trade creditors	20	-
Accruals and other creditors	450	-
Taxes and social security	500	-
	970	-

12. Control

The charity is under the control of the board of trustees.

13. Related Party Transactions

During the year, the charity received donations from the juvenile son of the chairperson, Dr Barbara Standley, who has been fundraising for the charity; the total received in the year was £54 (2020: £nil).

14. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held for specific purposes:

	Balance at 1 April 2020	Incoming Resources	Resources Expended	Transfers to/from Unrestricted Funds	Balance at 31 March 2021
	£	£	£	£	£
Co-op Local Community Fund	-	2,295	1,350	-	945
Tesco Bags of Help – Hampshire	-	1,000	489	(511)	-
Tesco Bags of Help – Burgess Hill	-	2,000	977	(1,023)	-
Tesco Bags of Help – King’s Lynn	-	1,000	489	(511)	-
Tesco Bags of Help – Bicester	-	3,000	1,466	(1,534)	-
Tesco Bags of Help – Storrington	-	1,166	569	(597)	-
Tesco Bags of Help – Yeovil	-	1,000	489	(511)	-
Total	-	11,461	5,829	(4,687)	945

Co-op Local Community Fund - *The funds are to be used towards recruiting and training our volunteers, provision of equipment for teaching the children and creating a simple booking system for schools to book sessions.*

LITTLE LIFESAVERS

(CHARITABLE INCORPORATED ORGANISATION)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Tesco Bags of Help – *The Bags of Help grant is to be used expand and create further groups in the specified region. They should be used to secure further Mannikins for training and teaching equipment such as t-shirts, certificates, stickers and connectivity such as email and web presence etc., and DBS checks for all coordinators/volunteers.*

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2021 £
Fund balances at 31 March 2021 are represented by:			
Tangible fixed assets	7,061	-	7,061
Current assets	71,503	945	72,448
Creditors: amounts falling due within one year	(970)	-	(970)
	77,594	945	78,539

16. Analysis of net assets between funds – comparative

	Unrestricted funds £	Restricted funds £	Total 2021 £
Fund balances at 31 March 2020 are represented by:			
Tangible fixed assets	12,168	-	12,168
Current assets	58,410	-	58,410
Creditors: amounts falling due within one year	-	-	-
	70,578	-	70,578