

FRIENDS OF HOLMEWOOD

England & Wales - Charity number 1169151

Details

Other names	FOH
Status	Registered
Legal form	Other
Registered	2016-09-13
Register	View on the Charity Commission register

Contact

Address	Holmewood House School Barrow Lane Langton Green Tunbridge Wells TN3 0EB
Phone	01892860000
Email	friends@holmewoodhouse.co.uk
Website	https://www.holmewoodhouse.co.uk/foh/

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL 2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: Friends of Holmewood undertake regular activities to promote good relations between pupils, parents and staff and fundraise to provide additional facilities to benefit the pupils of the school that would not be funded through normal school budget. We hold annual fundraising events including Christmas Fairs, Quiz Nights and Summer events for all staff, parents and pupils.

Classification

- **How:** Provides Other Finance, Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£58,607	£44,456	-	-
2024-06-30	£28,497	£29,871	-	-
2023-06-30	£88,636	£113,168	-	-
2022-06-30	£18,958	£13,181	-	-
2021-06-30	£6,136	£6,404	-	-

Trustees

Name	Role	Appointed
Ala El-Kour		2023-09-15
Andrea Kayser		2025-04-25
Gemma Mole		2023-10-20

FRIENDS OF HOLMEWOOD

England & Wales - Charity number 1169151

Accounts



Report and Financial Statements

Year ending 30th June 2025

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Officers and Professional Advisers

TRUSTEES AND OFFICERS

Chelsea Crathern – Chair (Resigned on 4 July 2025)

Andrea Kayser – Chair (Appointed Trustee 14 Mar 2025, Appointed Chair 4 July 2025)

Ala El-Kour – Treasurer

Gemma Mole – Secretary

Catherine O'Leary – Trustee (Appointed 14 Mar 2025)

Robbie Ward – Trustee (Appointed 14 Mar 2025)

Sophie Clary - Events Co-ordinator (Resigned on 14 Mar 2025)

BANKERS

Barclays Bank PLC
1 Churchill Place
Canary Wharf
London, E14 5HP, U.K.

ACCOUNTANT

Crowe U.K. LLP
Medway Bridge House
1-8 Fairmeadow
Maidstone
Kent, ME14 1JP, U.K.

PAYMENTS PROVIDERS

Stripe Payments Europe, Limited (through PTA Membership)
The One Building,
1 Grand Canal Street Lower
Dublin 2, Co. Dublin, IRELAND

SumUp Payments Limited
20 Shorts Gardens
London, WC2H 9US, U.K.

REGISTERED OFFICE

Holmewood House School
Barrow Lane
Langton Green
Royal Tunbridge Wells
Kent, TN3 0EB, U.K.

Trustees Report

The Trustees present their annual report (including the Strategic Review) on the affairs of the Friends of Holmewood (the Charity), together with the financial statements for the year ended 30 June 2025.

The Trustees have arranged for an independent Examiner report in line with Charity's policy and the condition of the insurance provided by the PTA-UK membership. PTA-UK requires all associations to have their accounts independently examined. This is a stipulation of the PTA-UK subscription linked insurance for cover against fraud or dishonesty by a Treasurer or another committee member/trustee.

Strategic Review

Introduction

The Friends of Holmewood is an enthusiastic PTA organisation and a registered charity, with membership open to all parents, staff, children and alumni of Holmewood House School.

We have two main aims: our first and foremost is to bring the whole school together, to enable you to meet other families across the school's community, by hosting fun events for you and your children. Our second aim is to raise money for school projects and activities to enrich our children's education and learning environment, and for charity. It has been a tremendous privilege to have led and been part of this team for the past few years and to provide you with a glimpse of some of this year's activities.

The Committee members are immensely grateful to the academic and support staff in school for enabling various activities to take place, and for all the support and donations from the Holmewood House parental body, including many local businesses.

Activities and fundraising in the year ending 30th June 2025 (from 1st July 2024) included:

- Family Fun Day (unfortunately cancelled this year due to weather conditions)
- Fireworks Night
- Christmas Fair
- Christmas Cards and Gifts
- Quiz Night
- Wine Tasting
- Easter Fun
- Summer Ball

Fireworks Night

Post the longest half term break, November brought another magical night where the South Lawn played host to a fantastic fireworks display. We enjoyed an amazing spectacle coupled with super food and warming mulled wine, and plenty of reusable glow sticks which the children loved!

Christmas Fair

Christmas Cheer was in abundance and the whole school community came together with student-run stalls, bucking reindeer rides, a stand-out Father Christmas in the Grotto, cheeky elves, a busy shopping village and delicious food and drink. Proudly, many of the businesses were run by Holmewood families and we were grateful to the many other local businesses who supported the event as suppliers and/or raffle donors.

Another highlight was the epic entrepreneurial battle of the Houses, led by the Year 8s, where, given a brief and budget by Friends and Mr Jervis, they ran their own stalls and games in a bid to raise the most money. Combined with the results of their pine cone decoration competition (Pre-Prep) and the infamous Chocolate Tombola Tower building competition, Cob came out victorious.

Hot Chocolate and Marshmallows at break

In honour of Cob's Christmas triumph, the Friends were delighted to serve hot chocolates, cream, marshmallows and brownies at break time before the end of term. All was calm, all was bright until the Grinch arrived and caused merry chaos, stealing a present from the staff room tree, unceremoniously tearing into the package and distributing the Haribo to all gathered, much to the delight of the children. The madness didn't end there, with poor Mr Porter falling victim to a cream pie in the face from our naughty intruder!

Christmas Cards & Gifts

Each year the children are invited to create Christmas designs, which are used to produce cards, tags, wrapping paper, mugs and tea towels. This is always such a lovely activity to allow the children to create wonderful items that their families and friends can enjoy and keep as mementos. This project was Charlie Jones' final time at the helm and she undoubtedly did a phenomenal job with a record amount of money raised through this campaign. A huge thank you to Charlie for your time in this role and all of you who purchased your childrens' precious designs.

Quiz Night

"Yeehaw!" to all brilliant cowboys and girls who attended the FOH "It's Not my First Rodeo" Quiz Night - you were all thoroughly good sports and the sound of everyone mooing along in the final 'Moo-sic' round will long echo in my mind! The competition was fierce, as were the costumes, and the evening ended with a tie break between the brilliant Quizzy Rascals, Bucking Broncos and We Shot the Sheriff... ultimately, having eliminated Bucking Broncos, it was too close to call for first place and the teams opted to share the top prizes. Proud winner of the "Cow or Tribe" round was none other than Mr Benjamin Kayser! And a big shout out to Emma Calvert for her superb, prize-winning costume.

Huge thanks to all of our prize sponsors, Nick Lambert (my silent quiz partner), Hen and Phoebe L (our wonderful Y8 assistants), Mrs Napleton and the school team and to Culinera, who prepared a delicious meal to sustain us for the evening!

Wine Tasting Evening with Robbie Ward

Our in house aficionado, Robbie Ward, hosted a sold out evening of fun facts, laughter, charcuterie boards and a guided tour through a curated selection of reds and whites. What had been billed as an evening of sophistication descended into redundant spittoons and raucous Bacchanalian spirit (much to the horror of poor Mr O'Riordan, who was on night duty in the Mansion House!) But it was undoubtedly a huge success all round and certainly one that we hope to run annually.

Easter Fun

Once more, the Easter bunny turned up to cause chaos in a high octane battle against her imposter! Many children witnessed the battle of the Holmewood Easter Bunnies, and others were caught in their flour and raw egg crossfire (much to their delight!) Numerous brave teachers were able to refrain from cracking under the pressure of the raining raw eggs, until Mr Davies was caught unawares and he and his shorts fell victim to a direct hit from the naughty rodents! Reconciled with laughter, the two bunnies befriended each other. Battle over, calm restored, the Easter trails commenced on the South Lawn. Meanwhile, down in Pre-Prep, a myriad of activities were underway, and the Easter Bunnies were made most welcome.

Summer Ball

On 20th June the South Lawn once again played host to the most fabulous of “Sicilian Summer” evenings. From the Italian themed feast, exquisitely catered by Culinera, to the limoncello shots, handmade table decorations and names, and the impeccable service of almost 20 Old Holmewoodians, the attention to detail was undoubtable.

Entertainment came in two forms: the internationally acclaimed DJ and saxophonist, Groovewerkz, who had everyone begging for an encore, and the internationally infamous Benjamin Kayser, who did a stellar job as MC and chief auctioneer (no moths remained in anyone’s wallets by the end of the evening!) Special mention also to Andrea Kayser, Gemma Mole and Catherine O’Leary for their monumental efforts to create such a spectacular event.

Aside from the fundraising success, the opportunity to celebrate the end of another successful and happy Holmewood year was a true treat. We are blessed to be part of such a warm, generous and fun-loving community. To see Mrs O’Sullivan and Mr Jervis out on the dance floor, throwing shapes, letting their hair down was a rewarding history lesson in its own right! Jokes aside, the Friends are incredibly grateful for everything the school does to support our efforts and we could not do any of this without them.

Our Supported Charity

Bi-annually, a charity is nominated by the children, and 25% of all funds raised by Friends of Holmewood are donated to this charity. Our charity for the past two years has been Tree of Hope, a small children’s healthcare charity, based in Tunbridge Wells. They help families who have children with long term health conditions or disabilities in the UK, to improve their health and quality of life by supporting their family to fundraise for specialist care that is not freely available through the UK healthcare system.

The children supported are all individuals with no two sets of difficulties the same, and the children who need help often tend to be those with either very rare conditions or complex needs, although there are some exceptions of straightforward conditions that the NHS are just unable to help fund. Tree of Hope have been hugely appreciative of the support they have received from the Friends of Holmewood and it was lovely to welcome Karen Warner back into school for the children to hand over our final cheque to them, a total contribution of over £5500!

We look forward to the children selecting the new charity for 2025-27 in due course.

Supporting the School

During the year, £680 was spent on the purchase of sports and play equipment for the pre school and digital vTech cameras for the pre-prep. (2024: £340). The committee also committed to funding the initial outlay to set up the GreenPower programme at the school with payment of £4,000 made post year end.

The Committee

In my final year as Chair, I have been blessed with an absolute dream team: Ala El-Kour, Treasurer, Gemma Mole, Secretary, Andrea Kayser, Catherine O’Leary, Robbie Ward, Simon Jervis, Laura Redman and Suzy Hughes. Thank you to all the volunteers, and the support of the Reps, who have all provided much needed assistance over the course of the year, and indeed over the many, many years I have been involved in Friends. It has been an honour and a privilege to be part of such of phenomenal community.

Structure, Governance, Management and Decision-Making

The Friends of Holmewood Charity, a public benefit entity, is an unincorporated association established under the Model Constitution for Parent Teacher Associations in England and Wales as a Friends Association . There are currently 6 Trustees who are also members of the Charity. The Charity registered as a charity with the Charity Commission on 13 September 2016, registered number 1169151. The principal office is at: Holmewood House School, Barrow Lane, Langton Green, Royal Tunbridge Wells, Kent, TN3 0EB.

The Charity is governed and managed by a trustee committee who are elected annually by the members at the Annual General Meeting.

The Charity is run directly by the Trustees, supported by a number of volunteers with a day- to-day involvement in its events and activities. The Trustees consider the Charity small enough for this to be the most effective method of governance.

The Trustees are hugely grateful to all of the volunteers who help amongst other things by staffing stalls and providing assistance in helping the Charity achieve its objectives.

Fundraising Regulations

The Charity carries out its fundraising in a fair and responsible way and ensures that funds raised are spent effectively to bring maximum benefit to the pupils. The Charity strives to ensure that its fundraising activities are conducted to the highest level of quality and safety. The approach is donor focused and designed to ensure that donors enjoy and benefit from their engagement with the Charity.

Whilst the Charity strives to perform to the highest standards in everything it does, it is possible that it may not always succeed in meeting these standards. Should a complaint be received, it will be fully investigated, and efforts will be made to correct any shortcomings highlighted. The Charity received no complaints during the year under review. The Trustees recognise the importance of the reputation of the Charity in maintaining the trust and confidence of its donors and this principle sits at the heart of all fundraising activities.

Accountants

Crowe UK, L.L.P. continued to be the Charity's accountants in 2025

As allowed by the Charities Commission Accounting procedures, the Charity continues to prepare accounts on a more simplified set of accounting standards recording receipts and payments rather than on a more complicated accruals basis which is only required for Charities with a revenue stream of more than £250,000 per annum.

Receipts and payments accounts contain a statement summarising all money received and paid out by the charity in the financial year, and a statement giving details of its assets and liabilities at the end of the year. This keeps accounting costs to a reduced amount.

Financial Performance

Net income/(deficit) for the year ended 30 June 2025 amounted to £14,151 (prior year ended 30 June 2024: (£1,373)).

Key revenue activities during the year were as follows:

- Family Fun Day – £0 – Note, the income from this event is £4,663 which was refunded to the parents as the event was cancelled due to weather conditions (prior year ended 30 June 2024: £10,078)
- Fireworks Night – £9,529 (prior year ended 30 June 2024: £9,033)
- Christmas Fair – £9,075 (prior year ended 30 June 2024: £8,192)
- Christmas Design Activity – £950 (prior year ended 30 June 2024: £1,035)
- Wine Tasting – £1,271 (prior year ended 30 June 2024: £Nil – Event not held)
- Summer Ball – £28,684 (prior year ended 30 June 2024: £Nil – Event not held)
- Quiz Night – £1,131 (prior year ended 30 June 2024: £Nil – Event not held)
- Year 7/8 BBQ - £2,730 (prior year ended 30 June 2024: £Nil – Event not held). Note that costs associated with this event were paid post year end.

Fundraising Portals

The Friends of Holmewood had previously signed up for EasyFundraising which generated donations of £125 (prior year ended 30 June 2023: £99)

All parents, staff and alumni are encouraged to register at: <https://www.easyfundraising.org.uk/> and to

nominate Friends of Holmewood as their preferred charity for receipt of donations.

There are over 6,000 stores that support Easyfundraising. All the big box stores are listed like John Lewis, eBay, Argos, Boots, Boden, AO, Currys etc. Their categories cover Business, Electrical, Entertainment, Fashion/Beauty, Finance, Home & Garden, Insurance, Mobiles, Travel and Utilities. Every purchase at an online store will generate a rebate to the Friends of Holmewood.

Reserve Policy

The Charity had Cash Reserves at 30 June 2025 of £31,265 (prior year ended 30 June 2024: £17,114). Please note that some payments related to events held in the year ending 30 June 2025 took place post year end particularly in relation to the Summer Ball and the year 7/8 end of year BBQ. These amounted to £5,212. Had these amounts being paid within the financial year, as occurred in previous years, the cash balance at the end of the 2025 financial year would have been £26,053.

In reviewing its reserves requirement, the Trustees maintain that the Charity needs to hold reserves of c. £10,000 to ensure that it has enough liquidity to pay deposits for events and to maintain a buffer should significant losses be incurred through the cancellation of a major event for which insurance is unavailable, for example, as a result of adverse weather.

Contingent Liability

As per last year's financial statements, it should be noted a sum of £3,610 was received on 11 June 2020 into the Friends Stripe Bank Account Balance used by the PTA portal for ticketing as a result of a transfer supposedly from the Charities Barclays Bank Account Balance for which no corresponding debit is evident. As a matter of prudence and on the basis of accounting advice it is likely the Friends owe this sum of money back to either Stripe or Barclays Bank and it remains a potential contingent liability. The prior Treasurer was unable to ascertain what had transpired and further follow up by the current Treasurer has resulted in no further progress with neither organisation raising any concern.

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Principal Risks and Uncertainties

The Trustees have a risk management strategy which comprises an annual review of the principal risks and uncertainties that the Charity faces and the establishment of policies, systems and procedures to mitigate these risks.

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that the systems and procedures are in place to mitigate their exposure to the major risks. All risks are considered by the Trustees on a regular basis and efforts are made to mitigate any risks, where possible.

Compliance with the Charity Governance Code

The Trustees are aware of the requirements of the Charity Governance Code and ensure the charitable operations comply with this code.

Trustees

Trustees are recruited from the members of the Charity based upon a regular skills audit of the committee. All Trustees were appointed to the committee by members, at the Annual General Meeting, which was held in person and via remote dial-in, on 14th March 2025. Since that time Trustees have either resigned or new Trustees co-opted on by the existing Committee which will be ratified at the next AGM.

The dates of appointment and resignation as charity Trustees were:

Trustee	Office (if any)	Date appointed	Date resigned
Chelsea Crathern	Chair	2 December 2022	4 July 2025
Ala El-Kour	Treasurer	15 September 2023	
Gemma Mole	Secretary & Trustee	20 October 2023	
Catherine O'Leary	Trustee	14 March 2025	
Robbie Ward	Trustee	14 March 2025	
Sophie Clary	Trustee	28 January 2022	14 Mar 2025

All new Trustees receive a briefing to acquaint them with the charity and its aims and activities, management and governance and what is expected of them under charity law. Additionally, new Trustees are invited to meet with other Trustees to learn more about their role and about the charity's activities.

The 2025 AGM is scheduled for **Friday 13th March 2026**.

The Trustee's Report, including the Strategic Review, was approved by the Trustees and signed on their behalf by:

Andrea Kayser

Chair

13 March 2026

Friends of Holmewood

Receipts and payments accounts For the year ended 30 June 2025

	30/06/2025			30/06/2024		
	Unrestricted funds £	Designated funds £	Total funds £	<i>Unrestricted funds £</i>	<i>Designated funds £</i>	<i>Total funds £</i>
Receipts						
BBQ	2,730	-	2,730	-	-	-
Year 8 Ball	85	-	85	-	-	-
Christmas Gifts and cards	950	-	950	1,035	-	1,035
Christmas fair	9,075	-	9,075	8,192	-	8,192
Ski Sale	364	-	364	-	-	-
Wine Tasting	1,271	-	1,271	-	-	-
Fundraising Donations	125	-	125	99	-	99
Summer ball	28,684	-	28,684	-	-	-
Quiz night	1,131	-	1,131	60	-	60
Family Fun Day	4,663	-	4,663	10,078	-	10,078
Fireworks Night	9,529	-	9,529	9,033	-	9,033
Total receipts	58,607	-	58,607	28,497	-	28,497
Payments						
Accountancy	780	-	780	780	-	780
Wine Tasting	996	-	996	-	-	-
BBQ	116	-	116	-	-	-
Parents Disco	-	-	-	215	-	215
Christmas fair	3,399	-	3,399	6,093	-	6,093
Bank and finance charges	-	-	-	11	-	11
Summer ball	21,105	-	21,105	1,388	-	1,388
Family Fun Day	7,172	-	7,172	9,581	-	9,581
Fireworks Night	6,179	-	6,179	6,644	-	6,644
School Equipment	680	-	680	-	-	-
Quiz night	32	-	32	-	-	-
Easter Egg Hunt	57	-	57	-	-	-
Charitable donation	3,778	-	3,778	4,646	-	4,646
Pond project	-	-	-	-	-	-
Membership fees	162	-	162	513	-	513
Total payments	44,456	-	44,456	29,871	-	29,871
Net receipts/ (payments) before transfers	14,151	-	14,151	(1,374)	-	(1,374)
Transfers between funds	-	-	-	-	-	-
Net receipts/ (payments)	14,151	-	14,151	(1,374)	-	(1,374)
Cash funds brought forward	17,114	-	17,114	18,488	-	18,488
Cash funds carried forward	31,265	-	31,265	17,114	-	17,114

Friends of Holmewood
Statement of assets and liabilities
At the end of the period 30 June 2025

Details	£	£
Cash at bank and on hand	31,265	17,114

Assets

£2,509 has been prepaid in relation to a Summer Funday that was cancelled. Credit is held with suppliers for use in subsequent event

Liabilities

The amount which will be paid for accounting fees with respect to preparation of this set of financial statements is £780. This is paid post year end. Also further costs of £5,212 were paid post year end in relation to costs for the Summer Ball and Year 7/8 BBQ.

Contingent liabilities

Stripe credited £3,610 on 11.06.2020, the source of which is unclear. Stripe has not requested repayment to date. The trustees are unclear if this was due to an error in which case this amount will be repayable to Stripe in the future.

The financial statements comprising of the Receipts and Payments Summary and Statement of Assets and Liabilities were approved and authorised for issue by the Board on

Signed on behalf of the Board of Trustees

Signature

Name

Date



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Friends of Holmewood

On accounts for the year ended

30 June 2025

Charity no (if any)

1169151

Set out on pages

1 to 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Signed by:

Emma Rockey

Date:

March 11, 2026

Name:

Emma Rockey

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants of Scotland (ICAS)

Address:

54F Culverden Down, Tunbridge wells, TN4 9SG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

FRIENDS OF HOLMEWOOD

England & Wales - Charity number 1169151

Accounts



friends

OF HOLMEWOOD

Report and Financial Statements

Year ending 30th June 2024



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Officers and Professional Advisers

TRUSTEES AND OFFICERS

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Ala El-Kour – Treasurer

Gemma Mole – Secretary

Sophie Clary - Events Co-ordinator

Florence Arewa – (Prior Charity Selection / School Requests Resigned – 14-Jun-24)

Alicia Faith – (Prior Events Co-ordinator Resigned – 14-Jun-24)

BANKERS

Barclays Bank PLC 1
Churchill Place Canary
Wharf
London, E14 5HP, U.K.

ACCOUNTANT

Crowe U.K. LLP
Medway Bridge House
1-8 Fairmeadow
Maidstone
Kent, ME14 1JP, U.K.

PAYMENTS PROVIDERS

Stripe Payments Europe, Limited (through PTA Membership) The
One Building, 1 Grand Canal Street Lower
Dublin 2, Co. Dublin, IRELAND

SumUp Payments Limited 16-
20 Shorts Gardens London,
WC2H 9US, U.K.

REGISTERED OFFICE

Holmewood House School
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Strategic Review

Introduction

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We have two main aims: our first and foremost is to bring the whole school together, to enable you to meet other families across the school's community, by hosting fun events for you and your children. Our second aim is to raise money for school projects and activities to enrich our children's education and learning environment, and for charity.

The Committee members are immensely grateful to the academic and support staff in school for enabling various activities to take place, and for all the support and donations from the Holmewood House parental body, including many local businesses.

Activities and fundraising in the year ending 30th June 2024 (from 1st July 2023) included:

- Family Fun Day
- Fireworks Night
- Christmas Fair
- Christmas Cards and Gifts
- Easter Fun

Family Fun Day

The beautiful South Lawn played host to the Family Fun Festival last September. Hosting the Festival at the start of the school year enabled us to welcome all the NOVI parents and children, and start the new academic year by bringing our wonderful community together.

We were delighted to be joined by old Holmewoodian Ash Dodd, who opened the day for us performing on our new Central Stage, followed by entertainment for all the ages by Captain Fantastic; lots of magic, bubbles, dancing, potions, laughter and more came from these shows. There was every kind of inflatable, you can imagine - for anyone from 3 years old to mums, dads, grandmas and grandpas who haven't forgotten how much fun they are. Vicky Kielsen, the brilliant art club teacher, set up an incredible Art & Craft tent, which was hugely popular and a perfect place of calm, parents and children alike enjoying the creative hub.

Everyone was also able to try their hand at Nerf blasters, Jousting, saunter round the Assault Course, play to the crowds in the Gladiator Duel, become the Last Man Standing, roll around in a giant Zorb, perfect skills in Dartboard Football and of course feast on fabulous local pizza, burgers, cookies, ice creams, and enjoy a glass or two of Pimms. Having been let down last minute by our mobile bar supplier, we were fortunate to have former HH parent, Sam Trueman, on hand to magic up a Pimms stand, with the unwavering support of Nichola Napleton and very enthusiastic patrons!

Trustees Report

Fireworks Night

November brought a magical night, albeit darker and colder, where the South Lawn played host to a fantastic fireworks display. We had an amazing spectacle coupled with super food and warming mulled wine, and plenty of reusable glow sticks which the children loved!

Christmas Fair

The Christmas Fair, finally returned to the delight of all who attended! Christmas Cheer was in abundance and the whole school community came together, with student-run stalls, bucking reindeer rides, a stand-out Father Christmas in the Grotto, cheeky elves, a busy shopping village and delicious food and drink. Proudly, many of the local businesses were run by Holmewood families and we were grateful to the many other local businesses who supported the event as suppliers and/or raffle donors. Mrs Carter's choir provided us with two beautiful carol performances and whilst it was an epic effort on behalf of each and every volunteer, we were overjoyed for this beloved FOH event to be back - bigger and better than ever!

Christmas Cards & Gifts

Each year the children are invited to create Christmas designs, which are used to produce cards, tags, wrapping paper, mugs and tea towels. This is always such a lovely activity to allow the children to create wonderful items that their families and friends can enjoy and keep as mementos. This project was Charlie Jones' first time at the helm and she undoubtedly did a phenomenal job; particularly when negotiating a deadline extension to enable more families to place their orders. A huge thank you to Charlie and all of you who purchased your childrens' precious designs.

Easter Fun

Once more, the Easter bunny turned up to cause chaos in a high octane battle against her imposter! Many children witnessed the battle of the Holmewood Easter Bunnies, and others were caught in their Super Soaker cross-fire (much to their delight!) To the horror of the unsuspecting teachers, the bunnies gave chase both in and outside of the buildings... until, from the vantage point of the Collings stairs, the true bunny was able to vanquish her assailant and order was restored. Battle won, calm restored, the Easter trails commenced on the South Lawn. Meanwhile, down in Pre-Prep, a myriad of activities were underway, and the Easter Bunny was made most welcome.

Our Supported Charity

The Trustees have regard to the guidance issued by the Charity Commission on public benefit. The Charity further discharges its public benefit obligations by making grants to other charities.

Bi-annually, a charity is nominated by the children, and 25% of all funds raised by Friends of Holmewood are donated to this charity. Throughout the two years the charity is invited to come along to the events. Last year the children nominated Tree of Hope.

For the year ending 30 June 2024, this amounted to a total of £4,323.

Tree of Hope is a small children's healthcare charity, based in Tunbridge Wells. They help families who have children with long term health conditions or disabilities in the UK, to improve their health and quality of life by supporting their family to fundraise for specialist care that is not freely available through the UK healthcare system.

Trustees Report

The children supported are all individuals with no two sets of needs the same, and the children who need help often tend to be those with either very rare conditions or complex needs, although there are some exceptions of straightforward conditions that the NHS are just unable to help fund. Tree of Hope have been hugely appreciative of the support they have received from the Friends of Holmewood over the past year.

Structure, Governance, Management and Decision-Making

The Friends of Holmewood Charity, a public benefit entity, is an unincorporated association established under the Model Constitution for Parent Teacher Associations in England and Wales as a Friends Association. There are currently 5 Trustees who are also members of the Charity. The Charity registered as a charity with the Charity Commission on 13 September 2016, registered number 1169151. The principal office is at: Holmewood House School, Barrow Lane, Langton Green, Royal Tunbridge Wells, Kent, TN3 0EB.

The Charity is governed and managed by a trustee committee who are elected annually by the members at the Annual General Meeting.

The Charity is run directly by the Trustees, supported by a number of volunteers with a day- to-day involvement in its events and activities. The Trustees consider the Charity small enough for this to be the most effective method of governance.

The Trustees are hugely grateful to all of the volunteers who help amongst other things by staffing stalls and providing assistance in helping the Charity achieve its objectives.

Fundraising Regulations

The Charity carries out its fundraising in a fair and responsible way and ensures that funds raised are spent effectively to bring maximum benefit to the pupils. The Charity strives to ensure that its fundraising activities are conducted to the highest level of quality and safety. The approach is donor focused and designed to ensure that donors enjoy and benefit from their engagement with the Charity.

Whilst the Charity strives to perform to the highest standards in everything it does, it is possible that it may not always succeed in meeting these standards. Should a complaint be received, it will be fully investigated, and efforts will be made to correct any shortcomings highlighted. The Charity received no complaints during the year under review. The Trustees recognise the importance of the reputation of the Charity in maintaining the trust and confidence of its donors and this principle sits at the heart of all fundraising activities.

Accountants

Crowe UK, L.L.P. continued to be the Charity's accountants in 2024

As allowed by the Charities Commission Accounting procedures, the Charity continues to prepare accounts on a more simplified set of accounting standards recording receipts and payments rather than on a more complicated accruals basis which is only required for Charities with a revenue stream of more than £250,000 per annum.

Receipts and payments accounts contain a statement summarising all money received and paid out by the charity in the financial year, and a statement giving details of its assets and liabilities at the end of the year. This keeps accounting costs to a reduced amount.

Trustees Report

Financial Performance

Net income/(deficit) for the year ended 30 June 2024 amounted to (£1,373) (prior year ended 30 June 2023: £15,468).

Key revenue activities during the year were as follows:

- Family Fun Day – £10,078 (prior year ended 30 June 2023: £8,066)
- Fireworks Night – £9,033 (prior year ended 30 June 2023: £10,043)
- Christmas Fair – £8,192 (prior year ended 30 June 2023: £Nil – Event not held)
- Christmas Design Activity – £1,035 (prior year ended 30 June 2022: £1,031)

Fundraising Portals

FOH had previously signed up for EasyFundraising which generated donations of £99 (prior year ended 30 June 2023: £120)

All parents, staff and alumni are encouraged to register at: <https://www.easyfundraising.org.uk/> and to nominate Friend of Holmewood as their preferred charity for receipt of donations.

There are over 6,000 stores that support Easyfundraising. All the big box stores are listed like John Lewis, eBay, Argos, Boots, Boden, AO, Currys etc. Their categories cover Business, Electrical, Entertainment, Fashion/Beauty, Finance, Home & Garden, Insurance, Mobiles, Travel and Utilities. Every purchase at an online store will generate a rebate to the Friends of Holmewood.

Reserve Policy

The Charity had Cash Reserves at 30 June 2024 of £17,114 (prior year ended 30 June 2023: £18,488). The decrease in cash reserves is primarily due to advance payments made to secure bookings of the September 2024 summer fun day.

In reviewing its reserves requirement, the Trustees maintain that the Charity needs to hold reserves of c. £10,000 to ensure that it has enough liquidity to pay deposits for events and to maintain a buffer should significant losses be incurred through the cancellation of a major event for which insurance is unavailable, for example, as a result of adverse weather.

Contingent Liability

As per last year it should be noted a sum of £3,610 was received on 11 June 2020 into the Friends Stripe Bank Account Balance used by the PTA portal for ticketing as a result of a transfer supposedly from the Charities Barclays Bank Account Balance for which no corresponding debit is evident. As a matter of prudence and on the basis of accounting advice it is likely the Friends owe this sum of money back to either Stripe or Barclays Bank and it remains a potential contingent liability. The prior Treasurer was unable to ascertain what had transpired and further follow up by the current Treasurer has resulted in no further progress with neither organisation raising any concern.

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Principal Risks and Uncertainties

The Trustees have a risk management strategy which comprises an annual review of the principal risks and uncertainties that the Charity faces and the establishment of policies, systems and procedures to mitigate these risks.

Trustees Report

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that the systems and procedures are in place to mitigate their exposure to the major risks. All risks are considered by the Trustees on a regular basis and efforts are made to mitigate any risks, where possible.

Compliance with the Charity Governance Code

The Trustees are aware of the requirements of the Charity Governance Code and ensure the charitable operations comply with this code.

Trustees

Trustees are recruited from the members of the Charity based upon a regular skills audit of the committee. All Trustees were appointed to the committee by members, at the Annual General Meeting, which was held in person and via remote dial-in, on 10th March 2023. Since that time Trustees have either resigned or new Trustees co-opted on by the existing Committee which will be ratified at the next AGM.

The dates of appointment and resignation as charity Trustees were:

Trustee	Office (if any)	Date appointed	Date resigned
Chelsea Crathern	Chair	2 December 2022	
Ala El-Kour	Treasurer	15 September 2023	
Gemma Mole	Secretary & Trustee	20 October 2023	
Sophie Clary	Trustee	28 January 2022	
Alicia Faith	Events & Trustee	7 October 2022	14 June 2024
Florence Arewa	Charity Selection & Trustee	10 March 2022	14 June 2024

All new Trustees receive a briefing to acquaint them with the charity and its aims and activities, management and governance and what is expected of them under charity law. Additionally, new Trustees are invited to meet with other Trustees to learn more about their role and about the charity's activities.

The 2024 AGM is scheduled for **Friday 14th March 2025**.

The Trustee's Report, including the Strategic Review, was approved by the Trustees and signed on their behalf by:

Chelsea Crathern

Chair

14 March 2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Friends of Holmewood

On accounts for the year
ended

30 June 2024

Charity no
(if any)

1169151

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30th June 2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

3^{1st} March 2025

Name:

Catherine Hyams

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant, Institute of Chartered Accountants of Scotland

Address:

Broomlands, Broom Lane, Langton Green, Tunbridge Wells

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not applicable.

Friends of Holmewood

Receipts and payments accounts For the year ended 30 June 2024

	30/06/2024			30/06/2023		
	Unrestricted funds £	Designated funds £	Total funds £	<i>Unrestricted funds £</i>	<i>Designated funds £</i>	<i>Total funds £</i>
Receipts						
Christmas Designs	-	-	-	-	-	-
Christmas Gifts and cards	1,035	-	1,035	1,031	-	1,031
Christmas fair	8,192	-	8,192	565	-	565
Tea Towel Designs	-	-	-	-	-	-
Amazon Smile	-	-	-	105	-	105
Donations	-	-	-	-	-	-
Fundraising Donations	99	-	99	120	-	120
Summer ball	-	-	-	66,780	-	66,780
Quiz night	60	-	60	1,926	-	1,926
Family Fun Day	10,078	-	10,078	8,066	-	8,066
Fireworks Night	9,033	-	9,033	10,043	-	10,043
Total receipts	28,497	-	28,497	88,636	-	88,636
Payments						
Accountancy	780	-	780	420	-	420
Parents Disco	215	-	215	-	-	-
Christmas fair	6,093	-	6,093	329	-	329
Bank and finance charges	-	-	-	-	-	-
Bank and finance charges	11	-	11	3,152	-	3,152
Summer ball	1,388	-	1,388	50,766	-	50,766
Family Fun Day	9,581	-	9,581	6,628	-	6,628
Fireworks Night	6,644	-	6,644	7,426	-	7,426
PTA events fee	-	-	-	360	-	360
Quiz night	-	-	-	1,220	-	1,220
Easter Egg Hunt	-	-	-	181	-	181
Charitable donation	4,646	-	4,646	2,546	-	2,546
Pond project	-	-	-	-	40,000	40,000
Membership fees	513	-	513	140	-	140
Total payments	29,871	-	29,871	73,168	40,000	113,168
Net receipts/ (payments) before transfers	(1,374)	-	(1,374)	15,468	(40,000)	(24,532)
Transfers between funds	-	-	-	-	-	-
Net receipts/ (payments)	(1,374)	-	(1,374)	15,468	(40,000)	(24,532)
Cash funds brought forward	18,488	-	18,488	3,020	40,000	43,020
Cash funds carried forward	17,114	-	17,114	18,488	-	18,488

Friends of Holmewood
Statement of assets and liabilities
At the end of the period 30 June 2024

Details	£	£
Cash at bank and on hand	17,114	18,488

Assets

£2,200 has been prepaid in relation to the September 2024 Funday.

Liabilities

Accruals include £780 in relation to accountancy fees and there is a further £784 due in relation to monies due to be paid to a charity partner.

Contingent liabilities

Stripe credited £3,610 on 11.06.2020, the source of which is unclear. Stripe has not requested repayment to date. The trustees are unclear if this was due to an error in which case this amount will be repayable to Stripe in the future.

The financial statements comprising of the Receipts and Payments Summary and Statement of Assets and Liabilities were approved and authorised for issue by the Board on

Signed on behalf of the Board of Trustees

Signature *Ala El-Kour*

Name Ala El-Kour

Date 14 March 2025

FRIENDS OF HOLMEWOOD

England & Wales - Charity number 1169151

Accounts



Report and Financial Statements

Year ending 30th June 2023



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Officers and Professional Advisers

TRUSTEES AND OFFICERS

Chelsea Crathern – Chair
Ala ElKour – Treasurer
Gemma Mole – Secretary
Florence Arewa – Charity Selection / School Requests
Alicia Faith – Events Co-ordinator
Sophie Clary - Events Co-ordinator

Andrew Coates (Prior Chair Resigned – 6 July 2023)
Andrew-John Dittrich (Prior Treasurer Resigned – 15 Sept 2023)
Conne Cherrett (Prior Secretary Resigned – 9 January 2023)
Caroline Mulley (Prior Secretary Resigned – 15 Sept 2023)
Neil Parker (Resigned - 30 June 2023)
Hannah Gee (Resigned 27 September 2022)
Anna Rycroft (Resigned - 30 June 2023)
Charlotte Murray (Resigned 7 July 2022)

BANKERS

Barclays Bank PLC
1 Churchill Place
Canary Wharf
London, E14 5HP, U.K.

ACCOUNTANT

Crowe U.K. LLP
Riverside House
40-46 High Street
Maidstone
Kent, ME14 1JH, U.K.

PAYMENTS PROVIDERS

Stripe Payments Europe, Limited (through PTA Membership)
The One Building, 1 Grand Canal Street Lower
Dublin 2, Co. Dublin, IRELAND

SumUp Payments Limited
16-20 Shorts Gardens
London, WC2H 9US, U.K.

REGISTERED OFFICE

Holmewood House School
Barrow Lane
Langton Green
Royal Tunbridge Wells
Kent, TN3 0EB, U.K.

Trustees Report

The Trustees present their annual report (including the Strategic Review) on the affairs of the Friends of Holmewood (the Charity), together with the financial statements for the year ended 30 June 2023. Legally this year an Independent Examiner's report is required as the Gross Income from operations was £88,636 as required by the Charities Commission. Independent audits are required when Gross Revenue exceeds £25,000.

Irrespective it is a condition of the insurance provided by the PTA-UK membership. PTA-UK requires all associations to have their accounts independently examined. This is a stipulation of the PTA-UK subscription linked insurance for cover against fraud or dishonesty by a Treasurer or another committee member/trustee.

Strategic Review

Introduction

Activities and fundraising in the year ending 30th June 2023 (from 1st July 2022) was the first time that the new post COVID committee managed to get their feet under the table and hold a full array of events for the School Community including a Summer Ball the last of which was held some 4 years earlier. Whilst a full-scale Winter Fair was unable to take place in December 2022 it is planned to hold one in December 2023. The logistics of holding two major events in one year was simply unattainable.

Again, the Committee members were immensely grateful to the academic and support staff in school for enabling various activities to take place. The amount of logistics, planning and co-ordination should not be underestimated.

The Committee Members all owe themselves a round of applause as the amount of time and effort in organizing these events for the benefit of the whole school community is no small feat. The Committee will always welcome additional help and support and any parent, staff member or alumni willing to assist / volunteer should contact one of the committee members. Additional help is always appreciated. We would like to thank all those volunteers who helped this past year in putting on all these events and activities.

During the course of the year the following events and activities were held:

- Family Fun Day – 11th September 2022
- Fireworks Night – 3rd November 2022
- Christmas Pop Up Fair – 8th December 2022
- Christmas Design Activity – November/December 2022
- Back to School Quiz Night – 10th March 2023
- Easter Trail – 24th March 2023
- Summer Ball – 17th June 2023

Trustees Report

Family Fun Day

One of the most beneficial aspects of Holmewood House School is the fact the school has over 30 acres of beautiful grounds. The Family Fun Day was hosted on the South Lawn on the first Sunday after school started for the Autumn term.

Whilst in some years this event has traditionally been held at the end of the Summer term, one benefit of holding it at the start of the school year was that we were able to be joined by all the NOVI parents and children as well – giving them a great welcome into the school community. In addition the weather stayed dry despite all the rain earlier in the week.

We had the usual array of inflatables, the Giant Zorbs and the ever popular Nerf Blasters. In addition, for the younger crowd, we also had a magician. Food was provided by a number of guest caterers.

Fireworks Night

In November a much darker and colder South Lawn played host to the usual fantastic fireworks night. We had full attendance for an amazing whizz-bang display coupled with the Friends staffing a Bar serving mulled wine and other refreshments. Food was provided by a number of guest caterers. Children were also catered for with popcorn and environmentally friendly LED light sticks. It was great to see the excitement and wonder of the children attending.

Christmas Pop Up Fair

This was a charming event, an opportunity to shop small and support local providers and families. Almost all the stalls were run by Holmewood families, something we are very proud of. The new Holmewood Cafe was filled with so many fun festive treats and provided a perfect backdrop for the event. The Cafe was sparkling with Christmas decorations by Sveta, 3D letter bricks and key rings by Made Happy, delicious luxury chocolate by Mimi Coco, a gorgeous womenswear boutique for all your Christmas outfits by Love & Luxe, your Christmas pantry was sorted by Larratt & Co, stunning cards from Hello Geronimo, beautiful children's gifts by Sida Says, sustainable stylish bags by Hermosa London, and jewellery sourced and sold by some Year 7 pupils. In addition the Friends sold raffle tickets to win hampers, all generously filled by parents.

Christmas Design Activity - Cards and Gifts

The annual project where children create Christmas designs which are used to produce cards, tags, wrapping paper, mugs and tea towels was once again run. This activity raises a modest amount of money, but its primary benefit is to allow the children to create wonderful items that their families and friends can enjoy and keep as mementos.

Trustees Report

Back to School Quiz Night

The hugely successful Back to School Quiz Night was a big hit with maximum turnout. The Theatre was filled up with tables and teams. Mrs Napleton and her expert team of waiting staff looked after the guests so well. Food was provided by the school and the Friends ran a bar on the night. The Quiz team names, and the school uniform efforts were fantastic, and those involved were treated to some interesting performances not to mention a round of charades! Congratulations to the winning team Artificial Intelligence, and to Whizz Kids, for scooping the ultimate prize of a Wooden Spoon.

Easter Activities

Thanks to some careful planning the annual Easter Hunt took place. This morning saw the battle of the Holmewood Bunnies: one, a nefarious imposter and the other, the true Easter Bunny. A loud cry of, "Protect Mr O'Riordan at all costs!" rang out as the Easter Bunny gave chase through the Mansion House but we can confirm that no teachers were harmed.

Rallied by the support of the excitable students and undeterred by the dastardly tactics of her challenger, the Easter Bunny came out on top and chased the pretender off her turf! Battle won, calm was restored and the Easter trails commenced on the south lawn. Meanwhile, down in Pre-Prep, a myriad of activities were underway and the Easter Bunny was made most welcome. Special requests for international egg deliveries over the holidays have been received, beautiful Easter drawings will be treasured forever and the Easter Bunny may well be back in the future.

Summer Ball

The pinnacle of the year was being able to host a major Summer Ball for the first time post COVID. Thank you to all parents for supporting the Summer Ball and joining us for a fantastic evening. We were overwhelmed with your support and generosity, and we have loved hearing all your wonderful comments about how well run the event was.

The evening started with cocktails on the lawn followed by a fully catered dinner. A bar was provided catering for all tastes. Heads and Tails was played along with much raucous bidding for the live auction compered by the event management company. The evening was followed by dancing to the early hours.

Thank you also to all the staff, parents and businesses that helped us with many hours of their time, and for allowing us to create such an amazing list of items for the raffle and auction.

Trustees Report

Our Supported Charity

Nova Children's Project, based in Southborough, is a specialist short breaks service for children and young people who have moderate to severe learning disabilities. They believe no child should miss out on accessing activities and experiences due to their disability and the children have fun, socialise and develop their independence in a safe and friendly environment, whilst giving parents a much-needed break.

Given the lack of events and the inability to raise money for our chosen charity Nova over the pandemic, the Committee unanimously agreed to extend the usual two-year partnership till 30 June 2023, in order that we will be able to donate a comparable amount of money to previous charities. After this date it is planned that the children will choose a new local Charity to support starting with events held in September 2023 onwards.

Structure, Governance, Management and Decision-Making

The Friends of Holmewood Charity, a public benefit entity, is an unincorporated association established under the Model Constitution for Parent Teacher Associations in England and Wales as a Friends Association . There are currently 6 Trustees who are also members of the Charity. The Charity registered as a charity with the Charity Commission on 13 September 2016, registered number 1169151. The principal office is at: Holmewood House School, Barrow Lane, Langton Green, Royal Tunbridge Wells, Kent, TN3 0EB.

The Charity is governed and managed by a trustee committee who are elected annually by the members at the Annual General Meeting.

The Charity is run directly by the Trustees, supported by a number of volunteers with a day-to-day involvement in its events and activities. The Trustees consider the Charity small enough for this to be the most effective method of governance.

The Trustees are hugely grateful to all of the volunteers who help amongst other things by staffing stalls and providing assistance in helping the Charity achieve its objectives.

Charitable Purpose and the Public Benefit

The Charity's principal objective is to advance the education of the pupils at Holmewood House School by:

- Developing effective relationships between the staff, parents and others associated with the school; and
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Following the commitment of the prior Friends of Holmewood Committee and Trustees the Charity funded roughly 50% of the Pond Project that was regenerated on the school site and now serves as an outdoor learning site.

Trustees Report

The Pond was opened on Tuesday 20th September 2022 by Dr. John Feltwell, a Chartered Biologist and Environmentalist & Mrs O'Sullivan, the Head, accompanied by Andrew Coates and Andrew-John Dittrich to represent the Friends of Holmewood.

The platform will enable pond dipping and other science-based exploratory lessons to take place, as well as cross curricular links to many other subjects such as geography, art, my heart my mind my world and many others. There has been much written about the benefits of learning outside both from an academic and well being perspective. Studies show that a curriculum offering lessons on biodiversity, for example, can improve the psychological mood of the children and therefore improve performance in other areas too (Harvey et al).

A total of £40,000 was provided from prior retained earnings and the profits (75%) of the activities held during the course of the current fiscal year to support the children's education.

In addition, the Trustees have regard to the guidance issued by the Charity Commission on public benefit. The Charity further discharges its public benefit obligations by making grants to other charities.

In the period ended 30 June 2023, the Trustees formalised the process through which other charities are supported by extending the collaboration with the charity nominated by the Charity's members, Nova Children's Project, by an additional year till 30 June 2023.

During this period, Nova Children's Project received 25% of the net profit arising from fund-raising events.

For the year ending 30 June 2023, this amounted to a total of £2,546¹.

Fundraising Regulations

The Charity carries out its fundraising in a fair and responsible way and ensures that funds raised are spent effectively to bring maximum benefit to the pupils. The Charity strives to ensure that its fundraising activities are conducted to the highest level of quality and safety. The approach is donor focused and designed to ensure that donors enjoy and benefit from their engagement with the Charity.

Whilst the Charity strives to perform to the highest standards in everything it does, it is possible that it may not always succeed in meeting these standards. Should a complaint be received, it will be fully investigated, and efforts will be made to correct any shortcomings highlighted. The Charity received no complaints during the year under review. The Trustees recognise the importance of the reputation of the Charity in maintaining the trust and confidence of its donors and this principle sits at the heart of all fundraising activities.

Accountants

During the course of the year the previously approved accounting firm known as the "Charity Accountant" based in Sevenoaks gave notice that they would be unable to continue producing the Charities accounts due to a change in their business model. As a

¹ Note: Final Donation to Nova from profits of the Summer Ball will appear in next year's accounts of c. £3,245.66.

Trustees Report

result of this Friends of Holmewood sought new quotes to produce the accounts for the end of 30 June 2023 and has appointed Crowe UK, L.L.P.

As allowed by the Charities Commission Accounting procedures, the Charity has moved to a more simplified set of accounting standards recording receipts and payments rather than on a more complicated accrual basis which is only required for Charities with a revenue stream of more than £250,000 per annum.

Receipts and payments accounts contain a statement summarising all money received and paid out by the charity in the financial year, and a statement giving details of its assets and liabilities at the end of the year. This keeps accounting costs to a reduced amount.

Financial Performance

Net income for the year ended 30 June 2023 amounted to £15,468 (prior year ended 30 June 2022: £5,778).

Key revenue activities during the year were as follows:

- Family Fun Day – £8,066 (prior year ended 30 June 2022: £7,630)
- Fireworks Night – £10,043 (prior year ended 30 June 2022: £7,512)
- Christmas Pop Up Fair – £565 (prior year ended 30 June 2022: £Nil – Event not held)
- Christmas Design Activity – £1,031 (prior year ended 30 June 2022: £3,344)
- Back to School Quiz Night – £1,926 (prior year ended 30 June 2022: £Nil – Event not held)
- Summer Ball – £66,780 (prior year ended 30 June 2022: £Nil – Event not held)

Fundraising Portals

FOH had previously signed up for AmazonSmile and EasyFundraising which generated donations as follows this fiscal year:

- Amazon Smile: £105
- EasyFundraising: £120

Unfortunately Amazon Smile have terminated their program and all donations ceased in c. February 2023. However, EasyFundraising continues to exist and all parents, staff and alumni are encouraged to register at: <https://www.easyfundraising.org.uk/> and to nominate Friend of Holmewood as their preferred charity for receipt of donations.

There are over 6,000 stores that support Easyfundraising. All the big box stores are listed like John Lewis, eBay, Argos, Boots, Boden, AO, Currys etc. Their categories cover Business, Electrical, Entertainment, Fashion/Beauty, Finance, Home & Garden, Insurance, Mobiles, Travel and Utilities. Every purchase at a online store will generate a rebate to the Friends of Holmewood.

Trustees Report

Reserve Policy

The Charity had Cash Reserves at 30 June 2023 of £18,488 (prior year ended 30 June 2022: £43,020). The decrease in cash reserves is primarily due to the funding of the Pond Project of £40,000 during the year.

In reviewing its reserves requirement, the Trustees maintain that the Charity needs to hold reserves of c. £10,000 to ensure that it has enough liquidity to pay deposits for events and to maintain a buffer should significant losses be incurred through the cancellation of a major event for which insurance is unavailable, for example, as a result of adverse weather.

Contingent Liability

As per last year it should be noted a sum of £3,610 was received on 11 June 2020 into the Friends Stripe Bank Account Balance used by the PTA portal for ticketing as a result of a transfer supposedly from the Charities Barclays Bank Account Balance for which no corresponding debit is evident. As a matter of prudence and on the basis of accounting advice it is likely the Friends owe this sum of money back to either Stripe or Barclays Bank and it remains a potential contingent liability. The prior Treasurer was unable to ascertain what had transpired and further follow up by the current Treasurer has resulted in not further progress with neither organization raising any concern.

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Principal Risks and Uncertainties

The Trustees have a risk management strategy which comprises an annual review of the principal risks and uncertainties that the Charity faces and the establishment of policies, systems and procedures to mitigate these risks.

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that the systems and procedures are in place to mitigate their exposure to the major risks. All risks are considered by the Trustees on a regular basis and efforts are made to mitigate any risks, where possible.

Compliance with the Charity Governance Code

The Trustees are aware of the requirements of the Charity Governance Code and ensure the charitable operations comply with this code.

Trustees Report

Trustees

Trustees are recruited from the members of the Charity based upon a regular skills audit of the committee. All Trustees were appointed to the committee by members, at the Annual General Meeting, which was held in person and via remote dial-in, on 10th March 2023. Since that time Trustees have either resigned or new Trustees co-opted on by the existing Committee which will be ratified at the next AGM.

The dates of appointment and resignation as charity Trustees were:

Trustee	Office (if any)	Date appointed	Date resigned
Andrew Coates	Chair	28 January 2022	6 July 2023
Chelesea Crathern	Chair (prior Trustee)	2 December 2022	
Andrew-John Dittrich	Treasurer	28 January 2022	15 September 2023
Ala Elkour	Treasurer	15 September 2023	
Connie Cherrett	Secretary	11 March 2022	9 January 2023
Caroline Mulley	Secretary	9 January 2023	15 September 2023
Gemma Mole	Secretary & Trustee	20 October 2023	
Neil Parker	Trustee	28 January 2022	30 June 2023
Hannah Gee	Trustee	10 September 2018	27 September 2022
Charlotte Murray	Trustee	11 October 2019	7 July 2022
Anna Rycroft	Trustee	3 November 2020	30 June 2023
Sophie Clary	Trustee	28 January 2022	
Alicia Faith	Events	7 October 2022	
Florence Arewa	Charity Selection & Trustee	10 March 2022	

All new Trustees receive a briefing to acquaint them with the charity and its aims and activities, management and governance and what is expected of them under charity law. Additionally, new Trustees are invited to meet with other Trustees to learn more about their role and about the charity's activities.

The 2023 AGM is scheduled for **Wednesday 20th March 2024**.

Trustees Report

The Trustee's Report, including the Strategic Review, was approved by the Trustees and signed on their behalf by:

Chelsea Crathern

Chair

19 March 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Friends of Holmewood

On accounts for the year
ended

30 June 2023

Charity no
(if any)

1169151

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30th June 2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19th March 2024

Name:

Catherine Hyams

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant, Institute of Chartered Accountants of Scotland

Address:

Broomlands, Broom Lane, Langton Gree, Tunbridge Wells

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not applicable.

Friends of Holmewood

Receipts and payments accounts For the year ended 30 June 2023

	30/06/2023			30/06/2022		
	Unrestricted funds £	Designated funds £	Total funds £	Unrestricted funds £	Designated funds £	Total funds £
Receipts						
Christmas Gifts / Designs	1,031	-	1,031	3,344	-	3,344
Christmas fair	565	-	565	-	-	-
Tea Towel Designs				405	-	405
Amazon Smile	105	-	105	13	-	13
Donations						
EasyFundraising	120	-	120	56	-	56
Donations						
Summer ball	66,780	-	66,780	-	-	-
Quiz night	1,926	-	1,926	-	-	-
Family Fun Day	8,066	-	8,066	7,630	-	7,630
Fireworks Night	10,043	-	10,043	7,512	-	7,512
Total receipts	88,636	-	88,636	18,959	-	18,959
Payments						
Accountancy	420	-	420	420	-	420
Christmas cards and tea towels				986	-	986
Christmas fair	329	-	329			
Bank and finance charges	3,152	-	3,152	508	-	508
Christmas designs				2,472	-	2,472
Summer ball	50,766	-	50,766			
Family Fun Day	6,628	-	6,628	3,509	-	3,509
Fireworks Night	7,426	-	7,426	5,158	-	5,158
PTA events fee	360	-	360	-	-	-
Quiz night	1,220	-	1,220	-	-	-
Easter Egg Hunt	181	-	181	-	-	-
Charitable donation	2,546	-	2,546	-	-	-
Pond project	-	40,000	40,000	-	-	-
Membership fees	140	-	140	128	-	128
Total payments	73,168	40,000	113,168	13,181	-	13,181
Net receipts/ (payments) before transfers	15,468	(40,000)	(24,532)	5,778	-	5,778
Transfers between funds	-	-	-	(40,000)	40,000	-
Net receipts/ (payments)	15,468	(40,000)	(24,532)	(34,222)	40,000	5,778
Cash funds brought forward	3,020	40,000	43,020	37,242	-	37,242
Cash funds carried forward	18,488	-	18,488	3,020	40,000	43,020

Friends of Holmewood

Statement of assets and liabilities At the end of the period 30 June 2023

Details	£
Cash at bank and on hand	18,488
Creditors	
Accruals	780

Contingent liabilities

Stripe credited £3,610 on 11.06.2020, the source of which is unclear. Stripe has not requested repayment to date. The trustees are unclear if this was due to an error in which case this amount will be repayable to Stripe in the future.

The financial statements comprising of the Receipts and Payments Summary and Statement of Assets and Liabilities were approved and authorised for issue by the Board on the **19th March 2024**.

Signed on behalf of the Board of Trustees

Signature



Name: Ala ElKour / Andrew-John Dittrich

Date

20/3/24

19 / MARCH / 2024