



TRUSTEES' REPORT FOR THE YEAR ENDED 31ST JANUARY 2025

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2025 ("the financial year").

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Elaine Henderson has undertaken an independent review of the financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. During the financial year two new trustees were appointed and one resigned so that on 31st January 2025, and at the date of this report, there were twelve trustees on the committee.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk. The policies which are particularly relevant to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation; and
- to make the hall available and provide such facilities for the benefit of:
 - the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
 - individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities (in the period 1st February 2024 to 31st January 2025)

The usage of the hall can be summarised in two categories: hiring the hall to third parties for their own events; and events organised by the committee.

During the year the hall was hired by an increasing number of regular users on a weekly or monthly basis for a wide range of activities. These included:

- exercise, dance and yoga classes;
- art and craft classes;
- children's activities, including the Newbiggin & Stainton Playgroup and the 1st Petteril Vale Cub Scouts;
- social activities, notably the Stainton Methodist monthly Messy Church; and meetings of other clubs, societies and local businesses.

The hall was also hired by a variety of users for one-off events. These included bookings by individuals for birthdays, christenings and other parties, by clubs and societies for meetings, and by organisations for training events and workshops.

The committee, informed by a village wide survey at the end of 2023, organised various events during the year to raise funds to support the running costs of the hall and to support the feeling of community in the local area. These were run with the invaluable help of a number of volunteers.

As in the previous year, the regular events comprised a weekly community café and a farmers' market which took place most months except for January and February. The music nights organised in conjunction with the Eden Valley Arts Network were discontinued due to lack of support.

There were also several successful one-off events: a wine tasting evening; a talk and presentation by a local business owner, talks on local history, a swing dance, a ceilidh a theatre production and a children's Christmas play organised with the Highlights Rural Touring scheme.

A series of Sustainable Stainton Network events was organised, including during Village Hall week and The Great Big Green week with the aid of a £255 grant from CAFS (Cumbria Action for Sustainability).

Another new initiative was the Stainton Cinema Club which commenced screenings in October 2024 with a programme of six monthly films, which proved successful and will be continued in 2025.

The committee also facilitated various events in the hall to support the community and other causes for which no charges were made. These included meetings of the Dacre Parish Council and Stainton Sports and Recreation Committee, food drives, a children's Christmas party organised by the Stainton Sports and Recreation Committee and a Christmas tea run by young people for older members of the community.

Financial Review (for the period 1st February 2024 to 31st January 2025)

Overview

Income exceeded expenditure in the financial year by £7,179.

Total income increased by 7%. The CIO's income from its ordinary activities, namely hiring out the hall and fundraising events organised by the committee, amounted to over 90% of total income and increased by 15% compared with the previous year. Of the other income, receipts from grants and donations declined while bank interest increased.

Total expenditure increased by 6%. Spending on building work was lower than the previous year, but the cost of equipment maintenance and servicing was significantly higher.

In January 2025 the Lottery Community Fund released the legal charge over the hall building that had been in place since the Fund made the grant to assist with the funding of the construction of the new hall. The release of the charge followed the satisfactory completion of the Fund's post-completion evaluation.

Receipts

The CIO's total receipts for the year were £21,854 (2024: £20,415).

The main sources of income were from hiring the hall to third parties and events organised by the committee which together raised £20,391, a significant increase on the 2024 figure of £17,755. Hall hire income generated £14,574 (2024: £13,300), and the fundraising events organised by the committee raised £5,817 (2024: £4,455).

A grant of £730 was received from the Cumbria Community Foundation towards the purchase of new chairs with armrests which are particularly appreciated at the Community Café.

Donations amounted to £165 (2023: £1,307). The trustees were grateful for all donations.

The remainder of the income comprised bank interest of £467 and electricity feed-in tariff of £102.

Expenditure

The CIO's expenditure for the year was £14,675 (2024: £13,821). Significant items were:

- cleaning and materials charges of £3,429 (2024: £3,159);
- maintenance and servicing of equipment (air-conditioning, fire alarm, plumbing and the automatic doors) £3,370 (2024: £1,669)
- equipment purchased of £1,677 (2024: £1,242) for new chairs, sound equipment and secure storage boxes; and
- utilities (electricity and water) of £4,830 (2024: £4,571), which was partially offset by a contribution from Atkinson Builders.

Surplus

Income exceeded expenditure in the financial year by £7,179 (2024: £6,594).

Financial Resources at the Year End

On 31st January 2023 the CIO's financial resources amounted to £53,281 (2024: £46,102), comprising a current account balance of £21,702 and a savings account balance of £31,578.

RESERVES POLICY

The trustees have agreed that the CIO should, if possible, maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT

The committee has no immediate concerns regarding the operation and maintenance of the hall. At the present time, the committee believes the most significant operational risk would be a reduction in the number of trustees, committee members or volunteers who are all essential for the operation of the hall, arranging fundraising, the community café, the farmers' market and social events; and maintaining the building. To address this risk the committee would welcome the involvement of more local residents, especially as the village expands.

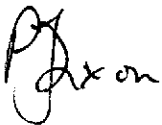
The key aspects of financial risk are:

- rising costs for the day-to-day operation of the hall, particularly maintenance of plumbing and electrical systems, and the risk of further rises in utility costs; and
- unexpected expenses for building repairs and maintenance – the committee believes that the CIO has adequate financial resources to meet unexpected costs.

PROSPECTS AND PLANS FOR THE YEAR ENDING 31ST JANUARY 2026

The hall bookings to date in the 2025-26 financial year have continued at a strong level from a combination of regular users as well as bookings for one-off events such as birthday parties, family gatherings and training events. The committee has also been encouraged by the attendance at, and income from, the farmers' market and the community café. As such the committee is hopeful that the CIO's ordinary income from hall hire and the regular fundraising events organised by the committee will cover the normal operating expenses (excluding any capital and other one-off items) of the hall in 2025-26.

Discussions have continued with Atkinson Builders over the proposal for a car park at the rear of the hall. These discussions have progressed well, and the committee is hopeful that the car park will become available for use before the end of 2025. The committee is grateful to Atkinson Builders for facilitating this project.



Philip Dixon, Treasurer, Stainton Village Hall CIO

7th July 2025



STANTON VILLAGE HALL CIO	1169150
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Receipts and payments accounts

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For the period from	Period start date 2/1/2024	To	Period end date 1/31/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - Local restrictions support grants (Covid-19)	-	-	-	-	-
Grants - other	730	-	-	730	1,000
Bank interest and bonuses	467	-	-	467	236
Donations	165	-	-	165	1,307
Electricity feed in tariff	102	-	-	102	118
Fundraising	5,817	-	-	5,817	4,455
Hall hire	14,574	-	-	14,574	13,300
Sub total (Gross income for AR)	21,854	-	-	21,854	20,415
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,854	-	-	21,854	20,415
A3 Payments					
Artwork project	-	-	-	-	-
Bank charges	176	-	-	176	243
Broadband charges and equipment	300	-	-	300	360
Building work and decorating	478	-	-	478	1,658
Cleaning and materials	3,429	-	-	3,429	3,159
Donations	-	-	-	-	725
Equipment maintenance and servicing	3,370	-	-	3,370	1,669
Equipment purchased	1,677	-	-	1,677	1,242
Insurances	936	-	-	936	907
Licences - lotteries, music and Zoom	601	-	-	601	465
Sundries	167	-	-	167	597
Utilities - electricity	3,033	-	-	3,033	2,855
Utilities - water	1,797	-	-	1,797	1,716
Utilities - third party contribution	1,642	-	-	1,642	2,102
Email, online bookings, and website	354	-	-	354	328
Sub total	14,675	-	-	14,675	13,821
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,675	-	-	14,675	13,821
Net of receipts/(payments)	7,179	-	-	7,179	6,594
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,102	-	-	46,102	39,508
Cash funds this year end	53,281	-	-	53,281	46,102

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Current Account	21,702		-
	Business Savings Account	31,578		-
	Petty Cash	0	-	-
	Total cash funds (agree balances with receipts and payments account(s))	53,281	-	-

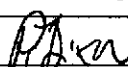
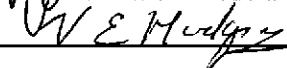
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PHILIP JOHN DIXON	7.7.25
	VIVIEN Elaine Hodgson	7.9.25