STAINTON VILLAGE HALL CIO

England & Wales · Charity number 1169150

Details

Status	Registered
Legal form	CIO
Registered	2016-09-13
Register	View on the Charity Commission register

Contact

Address	Stainton Village Hall Stainton Penrith Cumbria CA11 0EP
Phone	07772247897
Email	enquiries@staintonvh.org.uk
Website	https://staintonvh.org.uk/

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF STAINTON VILLAGE CUMBRIA, AND IMMEDIATE SURROUNDING AREA ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: Stainton Village Hall CIO was created to replace an ageing village hall with a new community services hub for the inhabitants of Stainton, near Penrith, for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, as well as for the public generally.

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Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Disability, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Cumbria

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£21,854	£14,675	-	-
2024-01-31	£20,415	£13,821	-	-
2023-01-31	£17,459	£17,083	-	-
2022-01-31	£20,236	£21,872	-	-
2021-01-31	£40,204	£31,612	-	-

Trustees

Name	Role	Appointed
Dr Vivien Hodgson	Chair	2019-10-06
Charles Chapman		2019-10-06
David John Hall		2024-11-11
Dorothy Anne Metcalf		2019-10-06
Greta Johnson		2023-03-13
Isobel Morley		2019-10-06
JUDITH DERBYSHIRE		2016-08-22
Maria Golden		2023-05-02
Philip John Dixon		2019-10-06
Prof Liz Beaty		2019-10-06
Stephen Ian Helm		2023-10-15

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STAINTON VILLAGE HALL CIO

England & Wales - Charity number 1169150

Accounts

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST JANUARY 2025

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2025 ("the financial year").

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Elaine Henderson has undertaken an independent review of the financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. During the financial year two new trustees were appointed and one resigned so that on 31st January 2025, and at the date of this report, there were twelve trustees on the committee.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk. The policies which are particularly relevant to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation; and
- to make the hall available and provide such facilities for the benefit of:
  - the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
  - individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities (in the period 1st February 2024 to 31st January 2025)

The usage of the hall can be summarised in two categories: hiring the hall to third parties for their own events; and events organised by the committee.

During the year the hall was hired by an increasing number of regular users on a weekly or monthly basis for a wide range of activities. These included:

- exercise, dance and yoga classes;
- art and craft classes;
- children's activities, including the Newbiggin & Stainton Playgroup and the 1st Petteril Vale Cub Scouts;
- social activities, notably the Stainton Methodist monthly Messy Church; and meetings of other clubs, societies and local businesses.

The hall was also hired by a variety of users for one-off events. These included bookings by individuals for birthdays, christenings and other parties, by clubs and societies for meetings, and by organisations for training events and workshops.

The committee, informed by a village wide survey at the end of 2023, organised various events during the year to raise funds to support the running costs of the hall and to support the feeling of community in the local area. These were run with the invaluable help of a number of volunteers.

As in the previous year, the regular events comprised a weekly community café and a farmers' market which took place most months except for January and February. The music nights organised in conjunction with the Eden Valley Arts Network were discontinued due to lack of support.

There were also several successful one-off events: a wine tasting evening; a talk and presentation by a local business owner, talks on local history, a swing dance, a ceilidh a theatre production and a children's Christmas play organised with the Highlights Rural Touring scheme.

A series of Sustainable Stainton Network events was organised, including during Village Hall week and The Great Big Green week with the aid of a £255 grant from CAfS (Cumbria Action for Sustainability).

Another new initiative was the Stainton Cinema Club which commenced screenings in October 2024 with a programme of six monthly films, which proved successful and will be continued in 2025.

The committee also facilitated various events in the hall to support the community and other causes for which no charges were made. These included meetings of the Dacre Parish Council and Stainton Sports and Recreation Committee, food drives, a children's Christmas party organised by the Stainton Sports and Recreation Committee and a Christmas tea run by young people for older members of the community.

Financial Review (for the period 1st February 2024 to 31st January 2025)

Overview

Income exceeded expenditure in the financial year by £7,179.

Total income increased by 7%. The CIO's income from its ordinary activities, namely hiring out the hall and fundraising events organised by the committee, amounted to over 90% of total income and increased by 15% compared with the previous year. Of the other income, receipts from grants and donations declined while bank interest increased.

Total expenditure increased by 6%. Spending on building work was lower than the previous year, but the cost of equipment maintenance and servicing was significantly higher.

In January 2025 the Lottery Community Fund released the legal charge over the hall building that had been in place since the Fund made the grant to assist with the funding of the construction of the new hall. The release of the charge followed the satisfactory completion of the Fund's post-completion evaluation.

Receipts

The CIO's total receipts for the year were £21,854 (2024: £20,415).

The main sources of income were from hiring the hall to third parties and events organised by the committee which together raised £20,391, a significant increase on the 2024 figure of £17,755. Hall hire income generated £14,574 (2024: £13,300), and the fundraising events organised by the committee raised £5,817 (2024: £4,455).

A grant of £730 was received from the Cumbria Community Foundation towards the purchase of new chairs with armrests which are particularly appreciated at the Community Café.

Donations amounted to £165 (2023: £1,307). The trustees were grateful for all donations.

The remainder of the income comprised bank interest of £467 and electricity feed-in tariff of £102.

Expenditure

The CIO's expenditure for the year was £14,675 (2024: £13,821). Significant items were:

- cleaning and materials charges of £3,429 (2024: £3,159);
- maintenance and servicing of equipment (air-conditioning, fire alarm, plumbing and the automatic doors) £3,370 (2024: £1,669)
- equipment purchased of £1,677 (2024: £1,242) for new chairs, sound equipment and secure storage boxes; and
- utilities (electricity and water) of £4,830 (2024: £4,571), which was partially offset by a contribution from Atkinson Builders.

Surplus

Income exceeded expenditure in the financial year by £7,179 (2024: £6,594).

Financial Resources at the Year End

On 31st January 2023 the CIO's financial resources amounted to £53,281 (2024: £46,102), comprising a current account balance of £21,702 and a savings account balance of £31,578.

RESERVES POLICY

The trustees have agreed that the CIO should, if possible, maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT

The committee has no immediate concerns regarding the operation and maintenance of the hall. At the present time, the committee believes the most significant operational risk would be a reduction in the number of trustees, committee members or volunteers who are all essential for the operation of the hall, arranging fundraising, the community café, the farmers' market and social events; and maintaining the building. To address this risk the committee would welcome the involvement of more local residents, especially as the village expands.

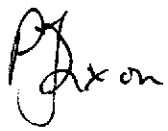
The key aspects of financial risk are:

- rising costs for the day-to-day operation of the hall, particularly maintenance of plumbing and electrical systems, and the risk of further rises in utility costs; and
- unexpected expenses for building repairs and maintenance – the committee believes that the CIO has adequate financial resources to meet unexpected costs.

PROSPECTS AND PLANS FOR THE YEAR ENDING 31ST JANUARY 2026

The hall bookings to date in the 2025-26 financial year have continued at a strong level from a combination of regular users as well as bookings for one-off events such as birthday parties, family gatherings and training events. The committee has also been encouraged by the attendance at, and income from, the farmers' market and the community café. As such the committee is hopeful that the CIO's ordinary income from hall hire and the regular fundraising events organised by the committee will cover the normal operating expenses (excluding any capital and other one-off items) of the hall in 2025-26.

Discussions have continued with Atkinson Builders over the proposal for a car park at the rear of the hall. These discussions have progressed well, and the committee is hopeful that the car park will become available for use before the end of 2025. The committee is grateful to Atkinson Builders for facilitating this project.



Philip Dixon, Treasurer, Stainton Village Hall CIO

7th July 2025

STAINTON VILLAGE HALL CIO	1169150	CC16a

Receipts and payments accounts

For the period from	Period start date 2/1/2024	To	Period end date 1/31/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - Local restrictions support grants (Covid-19)	-	-	-	-	-
Grants - other	730	-		730	1,000
Bank interest and bonuses	467	-	-	467	236
Donations	165	-	-	165	1,307
Electricity feed in tariff	102	-	-	102	118
Fundraising	5,817	-	-	5,817	4,455
Hall hire	14,574	-	-	14,574	13,300
***Sub total** (Gross income for AR)*	21,854	-	-	21,854	20,415
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,854	-	-	21,854	20,415
A3 Payments					
Artwork project		-	-	-	
Bank charges	176	-	-	176	243
Broadband charges and equipment	300	-	-	300	360
Building work and decorating	478	-	-	478	1,658
Cleaning and materials	3,429	-	-	3,429	3,159
Donations	-	-	-	-	725
Equipment maintenance and servicing	3,370	-	-	3,370	1,669
Equipment purchased	1,677	-	-	1,677	1,242
Insurances	936	-	-	936	907
Licences - lotteries, music and Zoom	601	-	-	601	465
Sundries	167	-	-	167	597
Utilities - electricty	3,033	-	-	3,033	2,855
Utilities - water	1,797	-	-	1,797	1,716
Utilities - third party contribution	- 1,642	-	-	- 1,642	- 2,102
Email, online bookings, and website	354			354	328
Sub total	14,675	-	-	14,675	13,821
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	14,675	-	-	14,675	13,821
Net of receipts/(payments)	7,179	-	-	7,179	6,594
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,102	-	-	46,102	39,508
Cash funds this year end	53,281	-	-	53,281	46,102

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Business Current Account	21,702		-
	Business Savings Account	31,578		-
	Petty Cash	0	-	-
	Total cash funds (agree balances with receipts and payments account(s))	53,281	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
P Dixon	PHILIP JOHN DIXON	7.7.25
V E Hodgson	VIVIEN Glaine Hodgson	7.7.25

STAINTON VILLAGE HALL CIO

England & Wales - Charity number 1169150

Accounts

STAINTON VILLAGE HALL

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST JANUARY 2024

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2024 ("the financial year").

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Elaine Henderson has undertaken an independent review of the financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. During the financial year three new trustees were appointed so that on 31st January 2024, and at the date of this report, there were eleven trustees on the committee.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk. The policies which are particularly relevant to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation; and
- to make the hall available and provide such facilities for the benefit of:
  - the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
  - individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances; in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities (in the period 1st February 2023 to 31st January 2024)

The usage of the hall can be summarised in two categories: hiring the hall to third parties for their own events; and events organised by the committee.

During the year the hall was hired by an increasing number of regular users on a weekly or monthly basis for a wide range of activities. These included:

- exercise, health, sport and dance classes;
- children's activities, including Stainton Playgroup and the 1st Petrill Vale Cub Scouts;
- social activities, such as a monthly Messy Church, midweek Christian lunches and a day centre; and
- meetings of other clubs and societies.

The hall was also hired by a variety of users for one-off events. These included bookings by individuals for birthdays, christenings and other parties, by clubs and societies for meetings, by organisations for training events and workshops and increasingly for fund raising events such as The Big Breakfast, and a yoga and pilates event in aid of Macmillan.

The committee, with the invaluable help of a number of volunteers, organised various events during the year to raise funds to support the running costs of the hall and to support the feeling of community in the local area. As in the previous year, the regular events comprised a weekly community café, a farmers' market which took place most months except for January to March, and music nights arranged in conjunction with the Eden Valley Arts Network.

There were also several one-off events: two music nights featuring local singers, a ceilidh and a craft workshop.

The committee also facilitated various events in the hall to support the community and other causes for which no charges were made. These included food drives, a children's Christmas party organised by the village Sports and Recreation Committee, a Christmas tea for older members of the community as well as the bi-annual Stainton Garden Gadabout.

Feedback obtained during the year from hirers and users of the hall and from a survey sent to all village homes showed a high level of satisfaction with the hall and the events offered. Suggestions for new activities were also collected and included a film club, talks of local interest and quiz nights. These are being planned to take place during 2024.

Financial Review (for the period 1st February 2023 to 31st January 2024)

Overview

Income exceeded expenditure in the financial year by £6,594.

The CIO's income from its ordinary activities, namely hiring out the hall and fundraising events organised by the committee, increased significantly compared with the previous year. This was largely due to an increase in hall hire income, while income from fundraising events was similar to the previous year. In total, this amounted to over 85% of the total income. Most of the other income comprised grants and donations.

Total expenditure was 20% lower than the previous year when the costs of the artwork project were incurred. Spending on building work/maintenance and equipment purchases was also significantly lower

Receipts

The CIO's total receipts for the year were £20,415 (2023: £17,459).

The main sources of income were from hiring the hall to third parties and events organised by the committee which together raised £17,755, a significant increase on the 2023 figure of £13,541. Hall hire income generated £13,300 (2023: £9,428), and the fundraising events organised by the committee raised £4,455 (2023: £4,113).

Two grants of £500 were received from Dacre Parish Council towards capital spending projects.

Donations amounted to £1,307 (2023: £325) of which £1,000 was a generous gift from the Stainton Garden Club from the proceeds of the Garden Gadabout. The trustees were grateful for all donations.

The remainder of the income comprised electricity feed-in tariff of £118 and bank interest of £236.

Expenditure

The CIO's expenditure for the year was £13,821 (2023: £17,083). Significant items were:

- building expenses of £1,658 (2023: £2,280), mainly for maintenance work of the exterior of the hall and decorating costs;
- equipment purchased of £1,242 (2023: £2,405), of which £1,113 was for sound reduction boards to improve the acoustics in the meeting room;
- maintenance and servicing of equipment (air-conditioning, fire alarm and the automatic doors) £1,669 (2023: £1,157);
- cleaning and waste disposal charges of £3,159 (2023: £3,084); and
- utilities (electricity and water) of £4,571 (2023: £2,596), which was partially offset by a contribution from Atkinson Builders.

Surplus

Income exceeded expenditure in the financial year by £6,594 (2023: £376).

Financial Resources at the Year End

On 31st January 2023 the CIO's financial resources amounted to £46,102 (2023: £39,508), comprising a current account balance of £15,714 and a savings account balance of £30,388.

RESERVES POLICY

The trustees have agreed that the CIO should, if possible, maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT

The committee has no immediate concerns regarding the operation and maintenance of the hall. At the present time, the committee believes the most significant operational risk would be a reduction in the number of trustees, committee members or volunteers who are all essential for the operation of the hall, arranging fundraising, the community café, the farmers' market and social events; and maintaining the building. To address this risk the committee would welcome the involvement of more local residents, especially as the village expands.

The key aspects of financial risk are:

- rising costs for the day-to-day operation of the hall, particularly utility costs and cleaning - the committee has addressed this risk by deciding that the charges for hiring the hall should be increased from 1st February 2024; and
- unexpected expenses for building repairs and maintenance – the committee believes that the CIO has adequate financial resources to meet unexpected costs.

PROSPECTS AND PLANS FOR THE YEAR ENDING 31ST JANUARY 2025

The hall bookings to date in the 2024-25 financial year have continued at a strong level from a combination of regular users as well as bookings for one-off events such as birthday parties, family gatherings and training events. The committee has also been encouraged by the attendance at, and income from, the farmers' market and the community café. As such the committee is hopeful that the CIO's ordinary income from hall hire and the regular fundraising events organised by the committee will cover the normal operating expenses (excluding any capital and other one-off items) of the hall in 2024-25.

The committee has already arranged several social events, such as a wine tasting evening, a talk by a local business owner and a quiz night, with more planned for the rest of the year, including a swing dance, other local talks, a ceilidh and a play, which should both engage the local community and raise additional income.



Philip Dixon, Treasurer, Stainton Village Hall CIO
7th May 2024

STAINTON VILLAGE HALL CIO	1169150

Receipts and payments accounts

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For the period from	Period start date 2/1/2023	To	Period end date 1/31/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - Local restrictions support grants (Covid-19)	-	-	-	-	2,667
Grants - other	1,000	-		1,000	800
Bank interest and bonuses	236	-	-	236	21
Donations	1,307	-	-	1,307	325
Electricity feed in tariff	118	-	-	118	105
Fundraising	4,455	-	-	4,455	4,113
Hall hire	13,300	-	-	13,300	9,428
***Sub total** (Gross income for AR)*	20,415	-	-	20,415	17,459
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,415	-	-	20,415	17,459
A3 Payments					
Artwork project		-	-	-	2,393
Bank charges	243	-	-	243	187
Broadband charges and equipment	360	-	-	360	360
Building work and decorating	1,658	-	-	1,658	2,280
Cleaning and materials	3,159	-	-	3,159	3,084
Donations	725	-	-	725	640
Equipment maintenance and servicing	1,669	-	-	1,669	1,157
Equipment purchased	1,242	-	-	1,242	2,405
Insurances	907	-	-	907	863
Licences - lotteries, music and Zoom	465	-	-	465	486
Sundries	597	-	-	597	336
Utilities - electricty	2,855	-	-	2,855	1,850
Utilities - water	1,716	-	-	1,716	746
Utilities - third party contribution	- 2,102	-	-	- 2,102	-
Email, online bookings, and website	328			328	296
Sub total	13,821	-	-	13,821	17,083
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	13,821	-	-	13,821	17,083
Net of receipts/(payments)	6,594	-	-	6,594	376
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,508	-	-	39,508	39,132
Cash funds this year end	46,102	-	-	46,102	39,508

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Current Account	15,714		-
	Business Savings Account	30,388		-
	Petty Cash	0	-	-
	Total cash funds (agree balances with receipts and payments account(s))	46,102	-	-
		OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	V E Hodgson	VIVIEN HODGSON	7.5.24
	P Dixon	PHILIP JOHN DIXON	7.5.24

STAINTON VILLAGE HALL CIO

England & Wales - Charity number 1169150

Accounts

STAINTON VILLAGE HALL

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST JANUARY 2023

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2023.

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Elaine Henderson has undertaken an independent review of the financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. On 31st January 2023 there were eight trustees on the committee; at the date of this report there are ten trustees.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

At the committee meeting on 9th January 2023 Jon Rush stood down as Chairperson and Vivien Hodgson was elected by the committee as the new Chairperson. The committee wishes to record its thanks to Jon for his invaluable leadership and commitment to the CIO throughout his years as Chairperson.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk The policies which are of particular relevance to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation

for the benefit of:

- the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
- individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances

in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities

The usage of the hall can be summarised in two categories: hiring the hall to third parties for their own events; and events organised by the committee.

During the year the hall was hired by a number of regular users on a weekly or monthly basis for a range of activities. These included:

- exercise, health, sport and dance classes;
- children's activities, including Stainton Playgroup and the Ist Petrill Vale Cub Scouts;
- social activities, such as Messy Church and a midweek Christian service and lunch; and
- meetings of other clubs and societies.

The hall was also hired by a variety of users for one-off events. These included bookings by individuals for birthdays, christenings and other parties, by clubs and societies for meetings, by organisations for training events and workshops, and a gig by local band 'Soul Junction'.

The committee, with the invaluable help of a number of volunteers, organised various events during the year to raise funds to support the running costs of the hall. As in the previous year, the regular events comprised a weekly community café, a farmers' market which took place most months except over winter, and music nights arranged in conjunction with the Eden Valley Arts Network.

There were also several one-off events. A highlight was the Jubilee Event which included a street party during the day and a ceilidh in the hall in the evening. The proceeds from raffle and lucky dip stall enabled a donation of £511 to be made for humanitarian aid in Ukraine. The committee wishes to record its thanks to Eden District Council for the grant which facilitated the event. Another very successful event was a wine tasting evening in the hall presented by a Stainton resident.

The committee also facilitated various events in the hall to support the community and other causes for which no charges were made. These included food drives, a senior citizens' afternoon tea organised by local residents, a childrens' Christmas party organised by the village Sports and Recreation Committee, a Christmas Fair and a Ukrainian evening.

Another achievement during the year was the completion of the artwork project. This had been conceived during the construction of the new hall and a grant of £2553 was obtained from Cumbria Community Foundation in April 2019 to fund it. The committee and our chosen artist, Gwen Bainbridge, collaborated closely to agree the desired outcome of the project, and the result is the commemorative plate celebrating the centenary of the hall which is displayed in the foyer. The committee wishes to record its thanks to Gwen who undertook the project during difficult Covid restrictions. The unspent portion of the grant was returned to the Foundation.

Feedback obtained during the year from hirers and users of the hall showed a high level of satisfaction with the hall.

Financial Review

Overview

Income exceeded expenditure in the financial year by £376.

The CIO's income from its ordinary activities, namely hiring out the hall and fundraising events organised by the committee, increased significantly compared with the previous year when the hall was initially closed due to Covid-19 restrictions and once open bookings took some time to build up, and amounted to over 75% of the total income. Most of the other income comprised the final payment under the Government's Local Restrictions Support Grants scheme and the grant for the Jubilee Event.

Total expenditure was over 20% lower than the previous year when the final payment relating to the construction of the new hall had been incurred. However, this was partially offset by increases in other expenditure categories including the cleaning and utilities costs which reflected the greater usage of the hall.

Receipts

The CIO's total receipts for the year were £17,459 (2022: £20,236).

The main sources of income were from hiring the hall to third parties and events organised by the committee which together raised £13,541, more than double the 2022 figure of £6,133. Hall hire income generated £9,428 (2022: £5,033), and the fundraising events organised by the committee raised £4,113 (2022: £1,100). The final payment under the Government's Local Restrictions Support Grant scheme, introduced in response to the closures required by Covid-19 restrictions, contributed £2,667 and a grant of £800 was received from Eden District Council towards the Jubilee Event.

Donations amounted to £325 (2022: £2,102) of which £240 was earmarked for a memorial bench which was purchased after the year-end. The trustees were grateful for all donations.

The remainder of the income comprised electricity feed-in tariff of £105 and bank interest of £21.

Expenditure

The CIO's expenditure for the year was £17,083 (2022: £21,872). Significant items were:

- cleaning and waste disposal charges of £3,084 (2022: £2,129), a significant increase because of the greater usage of the hall and maintaining the cleaning standards introduced in response to Covid-19;

- equipment purchased of £2,405 (2022: £379) – £1,594 for additional staging for the hall of which £1,310 was funded by a grant from Cumbria County Council received in the previous financial year, and the balance for a large storage shed at the rear of the hall;
- the artwork project of £2,393, comprising payments to the artist and the return of unspent funds to the Cumbria Community Foundation;
- building works of £2,280 (2022: £2,008), being the installation of new safety railings at the fire exit;
- utilities (electricity and water) of £2,596 (2022: £1,193); and
- maintenance and servicing of equipment (air-conditioning and the automatic doors) £1,157 (2022: £1,704);

Surplus

Income exceeded expenditure in the financial year by £376 (2022: deficit of £1,636).

Financial Resources at the Year End

On 31st January 2023 the CIO's financial resources amounted to £39,508 (2022: £39,132), comprising a current account balance of £24,315, a savings account balance of £15,165 and cash of £28.

RESERVES POLICY

The trustees have agreed that the CIO should if possible maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT

In the previous year, the committee was of the view that the key aspect of operational risk and mitigation was providing a Covid-secure environment. The committee no longer views the closing of the hall due to Covid as a significant risk, although the more rigorous cleaning standards introduced as part of the Covid measures will continue to apply for the foreseeable future.

At the present time, the committee believes the most significant operational risk would be a reduction in the number of trustees, committee members or volunteers who are all essential for the operation of the hall; arranging fundraising, the community café, the farmers' market and social events; and maintaining the building. Whilst this is not an immediate concern, the committee would welcome the involvement of more local residents.

The key aspect of financial risk is rising costs and the implications for hall hire charges. The hall currently benefits from an electricity tariff fixed in November 2021 but this will expire in November 2023 when the hall's energy costs will inevitably increase. All other costs are also rising. As a result, it is highly likely that the charges for hiring the hall will have to be increased later in this financial year. This creates a risk that some users will decide not to hire the hall. The committee believes this

risk is mitigated by the quality of the hall for a variety of activities, which has been confirmed by feedback from users, and the committee will endeavour to ensure that the hall hire charges remain competitive with other local venues. The committee will ensure that users are adequately forewarned of any increase in the hire charges.

PROSPECTS AND PLANS FOR THE YEAR ENDING 31ST JANUARY 2024

The bookings to date in the 2023-24 financial year have been maintained at the level of 2022-23 from a combination of regular users as well as bookings for one-off events such as birthday parties, family gatherings and training events. The committee has also been encouraged by the attendance at, and income from, the farmers' market and the community café. As such the committee is hopeful that the CIO's ordinary income from hall hire and the regular fundraising events organised by the committee will cover the normal operating expenses (excluding any capital and other one-off items) of the hall in 2023-24.

The committee is planning several social events during the year, including a ceilidh and another wine tasting evening, which should both engage the local community and raise additional income.

In addition, the CIO has healthy financial resources to meet any shortfall between income and expenditure. Accordingly, the committee believes that the CIO has adequate funding to continue its activities at the present time.



Philip Dixon, Treasurer, Stainton Village Hall CIO
5th June 2023

STAINTON VILLAGE HALL CIO	1169150

Receipts and payments accounts

CC16a

For the period from	1/2/2022	To	31/1/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - new village hall project	-	-	-	-	
Grants - Local restrictions support grants (Covid-19)	2,667	-	-	2,667	10,096
Grants - other	800	-		800	1,810
Bank interest and bonuses	21	-	-	21	3
Donations	325	-	-	325	2,102
Electricity feed in tariff	105	-	-	105	93
Fundraising	4,113	-	-	4,113	1,100
Hall hire	9,428	-	-	9,428	5,033
***Sub total** (Gross income for AR)*	17,459	-	-	17,459	20,236
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,459	-	-	17,459	20,236
A3 Payments					
Accountants fee	-	-	-	-	720
Artwork project	2,393	-	-	2,393	-
Bank charges	187	-	-	187	110
Broadband charges and equipment	360	-	-	360	360
Building work and decorating	2,280	-	-	2,280	2,008
Cleaning and maintenance	3,084	-	-	3,084	2,129
Construction contract - new hall project	-	-	-	-	11,000
Donations	640	-	-	640	-
Equipment maintenance and servicing	1,157	-	-	1,157	1,704
Equipment purchased	1,094	1,310	-	2,405	379
Insurances	863	-	-	863	811
Licences - lotteries, music and Zoom	486	-	-	486	251
Professional fees - new hall project	-	-	-	-	465
Sundries	336	-	-	336	305
Utilities - electricty	1,850	-	-	1,850	825
Utilities - water	746	-	-	746	368
Email, online bookings, and website	296	-	-	296	437
Sub total	15,773	1,310	-	17,083	21,872
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	15,773	1,310	-	17,083	21,872
Net of receipts/(payments)	1,686	- 1,310	-	376	- 1,636
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,822	1,310	-	39,132	40,768
Cash funds this year end	39,508	-	-	39,508	39,132

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Business Current Account	24,315		-
Business Savings Account	15,165		-
Petty Cash	28	-	-
Total cash funds (agree balances with receipts and payments account(s))	39,508	-	-

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
P Dixon	PHILIP DIXON	5.6.23
V E Hodgson	VIVIEN HODGSON	5/6/23

STAINTON VILLAGE HALL CIO

England & Wales - Charity number 1169150

Accounts

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST JANUARY 2022

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2022.

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Anna Worth has undertaken an independent review of the financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. Currently, there are eight trustees on the committee.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk. The policies which are of particular relevance to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation

for the benefit of:

- the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
- individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances

in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities

As a result of Government restrictions due to Covid-19, the hall remained closed from the beginning of the financial year on 1st February 2021 until 12th April 2021 when a limited range of activities, primarily for children, were permitted. The hall re-opened for general use on 17th May 2021.

A significant landmark was reached in September 2021 when the final payments for the building of the new hall were made to the contractors and for the related professional fees and the construction contract was signed-off as completed.

While the hall was closed the trustees continued to organise regular online events via Zoom as these had proved popular in the previous financial year when the hall was closed, and the trustees felt they were successful in bringing together members of the local community while meeting in person was not possible. These included presentations by the Cumbria Wildlife Trust on a local nature reserve and by the local Red Squirrel Group on the life of red squirrels, and a talk on the history of the churches in the local area. The trustees also continued to organise a monthly online quiz night and a book club, and these have remained online since the hall re-opened.

No charges were made for attending the online events so they did not raise any revenue directly, but attendees were encouraged to consider making donations to the hall via the hall's account on a fundraising website. The trustees agreed to share the donations directly attributable to the presentations by the Cumbria Wildlife Trust and the Red Squirrel Group with those organisations.

Once the hall was permitted to re-open in May 2021, many of the individuals and groups who had been regular users of the hall pre-Covid started to resume bookings for hiring the hall. These bookings were initially a low level compared with the pre-Covid period and they remained low over the summer, and indeed some of the regular bookings were cancelled over the summer because of low attendance. However, during the autumn the bookings increased with regular users hiring the hall on a weekly or monthly basis for a range of exercise classes, childrens' activities and other meetings. Towards the end of the financial year, and particularly over the Christmas period, there was also a notable increase in the number of one-off bookings for birthday and other parties, although some were cancelled before the event took place because of the spread of Omicrom.

The events organised by the trustees to raise funds to support the running costs of the hall, as in the previous year, comprised a farmers' market, community café and music nights. These re-commenced as different times, being determined largely by staged relaxation of the Covid restrictions on social distancing and indoor activities, as well as when the trustees felt there would be sufficient interest. The farmers' market re-commenced outdoors in April and took place most

months thereafter. The community café resumed on a weekly basis in August. The music nights, arranged in conjunction with the Eden Valley Arts Network, took place monthly from October.

Financial Review

Overview
Expenditure exceeded income in the financial year by £1,636.

The CIO's income from its ordinary activities, namely hiring out the hall and fundraising events organised by the trustees, increased compared with the previous year when the hall was closed for the majority of the year due to Covid-19 restrictions, but was not back to pre-Covid levels and amounted to only one-third of the total income. Approximately two-thirds of the total income comprised payments received under the Government's Local Restrictions Support Grants scheme, other grants and donations.

Approximately half of the total expenditure was accounted for by the final payment relating to the construction of the new hall.

Receipts
The CIO's total receipts for the year were £20,236, comprising unrestricted income of £18,926 and restricted income of £1,310.

The total unrestricted income amounted to £18,926. The main source of income was payments under the Government's Local Restrictions Support Grant scheme, introduced in response to the closures required by Covid-19 restrictions, which totalled £10,096 (2021: £17,573). A grant of £500 was received from Dacre Parish Council which was applied to building new steps at the front of the hall. The farmers' market and community café events organised by the trustees raised £1,100 (2021: £1,457) and hall hire income was £5,033 (2021: £3,312).

Donations amounted to £2,102 (2021: £60) of which over £1,300 was contributed by the Stainton Garden Club from the proceeds of the Stainton Garden Gadabout. Most of the other donations were made through the hall's account on a fundraising website. The trustees were grateful for all donations.

The remainder of the income comprised electricity feed-in tariff of £93 and bank interest of £12.

The unrestricted income of £1,310 was a grant from Cumbria County Council towards the cost of additional staging for the hall which will be used for music events and other performances. These funds were not spent in the financial year but were disbursed in February 2022.

Expenditure
The CIO's expenditure for the year was £21,872. The main item of expenditure was £11,000 being the final payment in relation to the construction contract for the new hall and £465 in associated professional fees. Other significant items were:

- cleaning and waste disposal charges of £2,129 (2021: £1,414), a significant increase because of additional cleaning in response to Covid-19;
- building works and decorating of £2,008 (2021: £1,320);
- maintenance and servicing of equipment (air-conditioning and the automatic doors) £1,704 (2021: £588);
- utilities (electricity and water) of £1,193 (2021: £1,617); and

- internet services and licences (including broadband and related equipment, email, online bookings, website, Zoom, music and lotteries licence) of £1,048 (2021: £1,639).

Deficit

Expenditure exceeded income in the financial year by £1,636 (2021: surplus of £8,592).

Financial Resources at the Year End

On 31st January 2021 the CIO's financial resources amounted to £39,132 (2021: £40,768), comprising a current account balance of £23,954, a savings account balance of £15,150 and cash of £28.

The trustees are mindful that current account balance includes a grant of £2,553 received from the Cumbria Community Foundation in April 2019 which is earmarked for an arts project at the hall which is yet to be completed, and as noted above, £1,310 relates to a grant from Cumbria County Council specifically for new staging in the hall.

RESERVES POLICY

The trustees have agreed that the CIO should if possible maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT AND COVID-19

The key aspect of operational risk assessment and mitigation during the year was to continue with the measures introduced in the previous financial year so that the hall could re-open in April 2021, and remain open, in a way which provided a Covid-secure environment. As such, the supplemental Terms & Conditions of Hire, which set out the obligations on hirers to use the hall in accordance with Covid-secure guidelines, were regularly updated during the year to reflect the on guidance published from time to time by the Government and Action for Communities in Rural England. The more rigorous cleaning standards introduced as part of the Covid measures in the previous financial year continued to apply once the hall re-opened in this financial year.

The key aspect of financial risk during the year was the loss of income at the beginning of the year as a result of the closure of the hall and the lower level of income from hall hire and fundraising once the hall re-opened. This risk was substantially mitigated by the grants received under the Government's Local Restrictions Support Grant scheme which were sufficient to meet the deficit from normal operating income to cover the running costs of the hall, and have provided a buffer for the next year.

PROSPECTS AND PLANS FOR THE YEAR ENDING 31ST JANUARY 2023

The trustees are hopeful that the 2022-23 financial year will be a full 12 months without any periods when the hall is required to be closed.

The trustees were encouraged by the increase in the monthly bookings in the latter part of the 2021-22 financial year following the re-opening of the hall from regular users as well as for one-off events such as birthday parties, family gatherings and training events. The trustees were also encouraged that the attendance at, and income from, the farmers' market, community café and music nights organised by the trustees gradually increased toward the end of the year, and are hopeful that this trend will continue in 2022-23.

The trustees are considering organising some events in the village over the weekend of the Platinum Jubilee, if sufficient interest can be anticipated, which should both engage the local community and raise additional income. Other one-off events may be considered later in the year.

As at beginning of the 2022-23 financial year on 1st February 2022, the CIO's ordinary income from hall hire and the regular fundraising events organised by the trustees was not at a level which would cover the total annual operating expenses of the hall. Therefore without additional income from an increase in hall hire bookings and other events (and assuming no further Government grants or large donations) it is possible that there may be a modest financial deficit in 2022-23. Largely thanks to the Government grants received in the previous two years, the CIO has healthy financial resources to meet any such shortfall.

P Dixon

Philip Dixon, Treasurer, Stainton Village Hall CIO
19th July 2022

STAINTON VILLAGE HALL CIO	1169150

Receipts and payments accounts

CC16a

For the period from	1/2/2021	To	31/1/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - new village hall project	-	-	-	-	17,608
Grants - Local restrictions support grants (Covid-19)	10,096	-	-	10,096	17,573
Grants - other	500	1,310		1,810	-
Bank interest and bonuses	3	-	-	3	12
Donations	2,102	-	-	2,102	60
Electricity feed in tariff	93	-	-	93	182
Fundraising	1,100	-	-	1,100	1,457
Hall hire	5,033	-	-	5,033	3,312
Sub total *(Gross income for AR)*	18,926	1,310	-	20,236	40,204
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,926	1,310	-	20,236	40,204
A3 Payments					
Accountants fee	720	-	-	720	2,208
Bank charges	110	-	-	110	105
Broadband charges and equipment	360	-	-	360	836
Building work and decorating	2,008	-	-	2,008	1,320
Cleaning and maintenance	2,129	-	-	2,129	1,414
Construction contract - new hall project	11,000	-	-	11,000	14,131
Equipment maintenance and servicing	1,704	-	-	1,704	588
Equipment purchased - new hall project	-	-	-	-	247
Equipment purchased	379	-	-	379	2,664
Insurances	811	-	-	811	830
Licences - lotteries, music and Zoom	251	-	-	251	380
Professional fees	-	-	-	-	200
Professional fees - new hall project	465	-	-	465	4,160
Sundries	305	-	-	305	489
Utilities - electricty	825	-	-	825	1,289
Utilities - water	368	-	-	368	328
Email, online bookings, and website	437	-	-	437	423
Sub total	21,872	-	-	21,872	31,612
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	21,872	-	-	21,872	31,612
Net of receipts/(payments)	- 2,946	1,310.40	-	- 1,636	8,592
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,768	-	-	40,768	32,176
Cash funds this year end	37,822	1,310	-	39,132	40,768

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Business Current Account	22,644	1,310	-
Business Savings Account	15,150		-
Petty Cash	28	-	-
Total cash funds (agree balances with receipts and payments account(s))	37,822	1,310	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PHILIP DIXON	8.8.22
J Rush	JONATHAN RUSH	8.8.22

STAINTON VILLAGE HALL CIO

England & Wales - Charity number 1169150

Accounts

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST JANUARY 2021

INTRODUCTION

The Trustees of Stainton Village Hall CIO present this annual report together with the Receipts and Payments statement for the year ended 31st January 2021.

The financial statements have been prepared in accordance with the CIO's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Dodd & Co. Chartered Accountants have been appointed to undertake the independent examination of the report and financial statement.

GOVERNING DOCUMENT

Stainton Village Hall CIO was registered with The Charity Commission on 13 September 2016 as a Charitable Incorporated Organisation (CIO), registered charity number 1169150. A copy of the CIO's constitution is available upon request.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by its trustees acting through the forum of the Village Hall Committee. Currently, there are ten trustees on the committee.

The trustees are elected in accordance with Section 9 of the CIO's constitution dated 5th September 2016.

The CIO has a comprehensive set of policies governing the operation of the hall. All the policies are available on the hall's website at: www.staintonvh.org.uk. The policies which are of particular relevance to users of the hall (i.e. Health & Safety, Equality and Diversity, Environment and Protection of Children and Vulnerable Adults) are clearly identified in the bookings section of the website.

OBJECTIVES AND ACTIVITIES

The objectives of Stainton Village Hall CIO are:

- to establish, maintain and run a village hall; and
- to promote the provision of facilities for recreation or other leisure time occupation

for the benefit of:

- the inhabitants of Stainton village, near Penrith, Cumbria and the immediate surrounding area; and
- individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances

in the interests of social welfare and with the objects of improving their conditions of life.

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Review Of Activities

Following the opening of the new village hall on 22nd March 2019 and the progress achieved in the first ten months of operation, the CIO was in a strong position at the start of the financial year commencing 1st February 2020. The trustees had established a programme of regular events to raise funds to support the running costs of the hall (such as a community café, farmers market and music events) and had also secured a number of regular hirers booking the hall on a weekly basis for a range of classes and other activities. In addition, the trustees had planned a programme of monthly events in the hall to mark the 100 years anniversary of the existence of a village hall in Stainton.

However, as a result of Government restrictions due to Covid-19 the hall was closed from 21st March to 10th September 2020, from 5th November to 2nd December 2020 and from 29th December 2020 to 31st January 2021, a total of 233 days in the financial year (and the hall will remain closed at least until 12th April 2021 – see the section on Future Plans below).

During the periods when the hall was open the trustees organised some fundraising events and most of the regular hirers continued to book the hall for their classes and other activities.

As it was not possible for the centenary events to take place in the hall, the trustees made the decision to hold as many as possible online via Zoom. These events included a VE Day celebration and presentations on a range of subjects related to the local area (eg local businesses, a local historic house and its garden, the houses and gardens of the village, the Friends of Ullswater Society). The trustees also organised a monthly online quiz night and book club. The trustees believe that these online events were very successful in bringing together members of the local community while meeting in person was not possible, and with that in mind the trustees continued to organise monthly presentations, a quiz night and book club online beyond the original period of centenary events for the rest of the financial year.

No charges were made for attending the online events so they did not raise any revenue directly, but towards the end of the year the trustees decided to open an account on a fundraising website to enable people to donate to the hall.

Financial Review

Overview

The CIO's income from its ordinary activities, namely fundraising events organised by the trustees and hiring out the hall, was considerably reduced as a result of the closures required by Covid-19

restrictions. However, this was more than offset by payments received under the Government's Local Restrictions Support Grants scheme.

Receipts

The CIO's total receipts for the year from income and Lottery funding were £40,204.

The total unrestricted income amounted to £22,596. The main source of income was payments under the Government's Local Restrictions Support Grant scheme, introduced in response to the closures required by Covid-19 restrictions, which totalled £17,573. Fundraising event organised by the trustees raised £1,457 (2020: £4,499) and hall hire income was £3,312 (2020: £6,404). The remainder comprised electricity feed-in tariff of £182, donations of £60 and bank interest of £12.

The CIO also received the final instalment of Lottery funding for the construction of the new hall of £17,608.

Expenditure

The CIO's expenditure for the year was £31,612. The main items of expenditure were £14,131 in relation to the construction costs of the new hall and £4,160 in associated professional fees. Other significant items were new equipment for the hall of £2,911, utilities (electricity and water) of £1,617, internet services and licences (including broadband and related equipment, email, online bookings, website, Zoom, music and lotteries licence) of £1,639, building works of £1,320 (making the main doors more accessible for wheelchairs),and cleaning and waste disposal charges of £1,414.

Surplus

The surplus of income over expenditure was £8,592.

Financial Resources at the Year End

On 31st January 2021 the CIO's financial resources comprised a current account balance of £30,592, a savings account balance of £10,149 and cash of £28.

The trustees are mindful that the final payment relating to the construction of the new hall, which is expected to be in the region of £11,000 - £12,000, and associated professional fees, will need to be paid out of the current resources. The trustees are also mindful that current account balance includes a grant of £2,553 received from the Cumbria Community Foundation in April 2019 which is earmarked for an arts project at the hall which should be completed during 2021. There are adequate funds in the current account to meet these payments while still leaving a healthy balance to fund the continued operation of the hall.

RESERVES POLICY

The trustees have agreed that the CIO should if possible maintain a balance of at least £10,000 in the CIO's savings account by way of a financial reserve.

The Trustees believe that the CIO has adequate financial resources to continue in operational existence for the foreseeable future.

INVESTMENT POWERS AND RESTRICTIONS

The Trustees have the power to invest in such assets as they see fit.

RISK ASSESSMENT AND COVID-19

The key aspect of operational risk assessment and mitigation during the year was to implement new measures to ensure that the hall can be open in a way which provides a Covid-secure environment.

During the first period the hall was closed due to Covid-19 restrictions, the trustees prepared a comprehensive Risk Assessment and Methods Statement to facilitate the safe re-opening of the hall. This document was made available to all hirers of the hall. In addition, hirers were required to agree to supplemental Terms & Conditions of Hire setting out the obligations on hirers to use the hall in accordance with Covid-secure guidelines. The Risk Assessment and Terms & Conditions were largely based on guidance published by the Government and Action for Communities in Rural England.

The key aspect of financial risk during the year was the loss of income as a result of the closure of the hall. This risk was substantially mitigated by the grants received under the Government's Local Restrictions Support Grant scheme which were sufficient to meet the deficit from normal operating income to cover the running costs of the hall, and have provided a buffer for the next year as it is expected that it will take some time for the operating income to build up once the hall has re-opened.

PLANS FOR YEAR ENDING 31ST JANUARY 2022

The trustees expect to re-open the hall following the Covid-19 restrictions in line with the timetable set out by the Government. Provided the timetable does not change, a limited range of activities will be permitted from 12th April 2021, and the hall will be open for general use from 17th May 2021. The trustees expect that most, if not all, of the regular hirers will return to the hall and enquiries have already been received for some other bookings. However, the trustees also expect that bookings for one-off events such as birthday parties, weddings and training events, as well as attendance at, and income from, some of the fundraising events organised by the trustees, such as music events and the community café, may take some time to return to pre-Covid levels. While the trustees believe the CIO has adequate financial resources to meet the running costs of the hall during this period, it will be important to review the situation once the level of income has reached a stable level.

P Dixon

Philip Dixon, Treasurer, Stainton Village Hall CIO
8th June 2021

STAINTON VILLAGE HALL CIO	1169150

Receipts and payments accounts

CC16a

For the period from	Period start date: 01/02/2020	To	Period end date: 31/01/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - new village hall project	-	17,608	-	17,608	114,586
Grants - Local restrictions support grants (Covid-19)	17,573	-	-	17,573	-
Bank interest and bonuses	12	-	-	12	115
Donations	60	-	-	60	800
Electricity feed in tariff	182	-	-	182	-
Fundraising	1,457	-	-	1,457	4,499
Hall hire	3,312	-	-	3,312	6,404
Utilities credit	-	-	-	-	760
***Sub total** (Gross income for AR)*	22,596	17,608	-	40,204	127,164
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,596	17,608	-	40,204	127,164
A3 Payments					
Accountants fee	2,208	-	-	2,208	-
Bank charges	105	-	-	105	146
Broadband charges and equipment	836	-	-	836	474
Building work	1,320	-	-	1,320	
Cleaning and maintenance	1,414	-	-	1,414	1,652
Construction contract - new hall project	-	14,131	-	14,131	153,995
Equipment maintenance and servicing	588	-	-	588	
Equipment purchased - new hall project	247	-	-	247	29,862
Equipment purchased	2,664	-	-	2,664	
Insurances	830	-	-	830	1,095
Licences - lotteries, music and Zoom	380	-	-	380	200
Professional fees - new hall project	883	3,477	-	4,360	13,549
Sundries	489	-	-	489	462
Utilities - electricty	1,289	-	-	1,289	2,179
Utilities - water	328	-	-	328	597
Email, online bookings, and website	423	-	-	423	253
Sub total	14,004	17,608	-	31,612	204,464
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	14,004	17,608	-	31,612	204,464
Net of receipts/(payments)	8,592	-	-	8,592	- 77,300
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,178	-	-	32,178	109,478
Cash funds this year end	40,769	-	-	40,769	32,178

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Business Current Account	30,592	-	-
	Business Savings Account	10,149	-	-
	Petty Cash	28	-	-
	Total cash funds (agree balances with receipts and payments account(s))	40,769	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
J Rush	JONATHAN RUSH	8/6/21
P Dixon	PHILIP J. DIXON	8/6/21

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Stainton Village Hall CIO		
On accounts for the year ended	31 January 2021	**Charity no (if any)**	1169150
Set out on pages	1-2 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/01/2021**.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:	Martin S Ward	**Date:**	11/06/2021
Name:	MARTIN S WARD		
Relevant professional qualification(s) or body (if any):	FCA		
Address:	Dodd & Co Limited, FIFTEEN Rosehill		
	Montgomery Way, Rosehill Estate		

CARLISLE, CA1 2RW

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

NONE