



Friends of Riverside

Gloucester Rd,
Malmesbury,
Wiltshire SN16 9JS

info@riversidecommunitycentre.org.uk



Chairperson's Report 2023

I would like to thank the trustees and volunteers of Friends of Riverside for their ongoing support and hard work. Thanks also to Mr. Andrew Jack, Wiltshire Council Area Board and of course to the hirers and users for your ongoing support. As usual, those involved in Riverside are fantastic and help us to provide this wonderful venue for North Wiltshire.

We have continued to maintain the building and our operations from our reserves and improvements have been made to the gardens by volunteers. However, Riverside has been affected by the 'Cost of Living Crisis' over the last two years, and in particular rising energy costs. Starting January 2024 our hire charges were increased by £1 an hour across the range of rooms. We had managed to maintain our charges unchanged from 2017 and even provided free and discounted charges in the wake of the Covid pandemic. Despite the rise in charges, we remain a very affordable and well used Centre, a means of social connection for our community.

Our hirers provide a wide range of activities, and we now provide space for local health visitors for their Baby Clinics and a home for the Heal's free Community Wardrobe, the last being subsidised.

Our 'Saturday Friends' monthly drop in, for older and vulnerable people, continues on with increased numbers, reflecting interest in a wider range of talks and activities provided.

We continue to have Riverside representatives on various local groups. This especially applies to the local Malmesbury Health and Wellbeing Forum. We also have a representative on the LYN (Local Youth Network). Both of these are community based forums, report to Wiltshire Council Malmesbury Area Board. Independently, all of our trustees continue to help to provide support to our community, through various other roles in local community groups and charities.

In March, we were privileged to receive a visit from a patron of Alzheimer's Support, the 2023 High Sheriff of Wiltshire, Lady Lansdowne, when she came along to one of the sessions held at the Centre.

So, another very successful year, our aims of course remain the same - to fulfil the objects of our charity, to promote community resilience, health and wellbeing, by providing an affordable, inspiring and easily accessible venue for our community.

Kim Power

Mrs. Kim Power (Chair) 4th July 2024

Treasurer's Report 2023

Report of Independently Examined Financial Statements for the period 01/01/2022 to 31/12/2022

TRUSTEES' REMUNERATION AND BENEFITS

Trustees' Remuneration: There were no trustees' remuneration or other benefits for the period 01/01/2023 to 31/12/2023.

Trustees' expenses: There were no trustees' expenses paid for the period ended 31/12/2023.

Staff Costs: There were no staff costs paid for the period ended 31/12/2023.

Receipts and Payment Account	31 12 22	31 12 23
	£	£
Hall and Room Hire	12694.74	20446.67
Grants & Fundraising	4000.00	1700.00
Total Receipts	16694.74	22146.67
Payments		
Insurance	757.96	802.64
Light heat and water	2620.38	4236.98
Compliance contract and servicing	3149.67	6313.62
Maintenance License's	413.00	273.80
Event Costs & Project Costs	673.27	1108.94
Setup costs ...	5.37	1786.86
Cleaning	10949.68	11784.08
Total Payments	18569.33	26306.92
Balance held at Lloyds Bank, Malmesbury @ 31/12/22	42,652.11	
Balance held at Lloyds Bank, Malmesbury @ 31/12/23		38491.86

Represented by:

Restricted Grant: £0

Unrestricted Funds: £38,491.86

Hon Treasurer

P J Gilchrist

P J Gilchrist

Date

7/7/2024

Independent examiner's report to the trustees of Friends of Riverside Trust

I report to the trustees on my examination of the accounts of the Friends of Riverside Trust (the Trust) for the period 1st January 2023 to 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

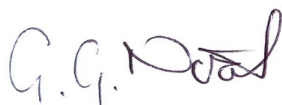
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



G.G.Noël, ACIB

11, Shepherds Mead, Tetbury. GL88RB Date: 26th August 2024

Secretary's Report 2023

2023 proved to be another busy year for Riverside. Monthly meetings continued to take place via Zoom and increasingly at Riverside itself. In my role as Secretary I was responsible for making the arrangements for these meetings plus the preparation and circulation of agendas and minutes. I also continued to be responsible for Hallmaster and the room bookings, liaising with customers, showing potential customers around the facilities, sending out invoices plus arranging for the opening/closing of the premises during holidays and weekends.

As well as record keeping and sundry correspondence, please note the following:

Grants applied for and awarded:-

Wiltshire Community Foundation had awarded us £3,980 in 2019 to run Saturday Friends for the next 2 years. We had been unable to spend it all due to Covid restrictions, in particular those applying to the elderly and by the start of 2023 we still had £1,000 left of the grant. They therefore kindly agreed to grant us an extension on the remaining grant until the end of 2023.

During her time as Mayor of Malmesbury, Kim Power raised £1,400 for the Centre.

Awards won:-

Our Riverside garden won 3rd place in the Malmesbury in Bloom event.

Riverside were represented at the following events and participated in or attended the following meetings: -

Local Youth Network

Wiltshire Council Area Board

Malmesbury Area Health and Wellbeing Forum

We attended the following to help promote the centre and publicise the work that we do:-

Malmesbury Community Day in May

Malmesbury's Petticoat Lane

Garden Party at Somerhill Care Home

We also opened up to the public and participants for Malmesbury Carnival Day providing much needed refreshments and facilities.

A high-light of the year was in March when Lady Lansdowne (now Queen's Companion to Queen Camilla and then High Sheriff of Wiltshire) visited the centre due to her interest in the work carried out here with Alzheimer's sufferers.

Saturday Friends

During 2023 we were able to return to our normal Saturday Friends schedule after nearly 3 years of disruption due to COVID. We adapted the day to make it shorter for our guests and no longer provided lunch but did provide transport to and from the centre, some form of entertainment and plenty of tea, coffee and cake – and of course plenty of friendship. It was always well attended and enjoyed and the numbers were back up to pre-pandemic levels. We also held a very popular Xmas party in December.

Mary O'Brien

Mary O'Brien (Secretary) 7th July 2024

Health and Safety Report 2023

This report summarises the main health and safety issues for 2023 and incorporates all aspects of Health and Safety for the Riverside Community Centre.

A health and safety inspection is carried out weekly, and the reports are kept in the health and safety file in the Centre Office, including a weekly legionnaire's safety check in the shower room, upstairs hall and the outdoor tap. Margaret Perrin conducts these inspections. All electrical equipment owned by Riverside Community Centre was PAT tested and the certificates retained. All emergency lighting tests and outcomes are recorded monthly in the H&S file in the office.

During 2023:

- Fire alarm was serviced.
- Fire Extinguishers and Fire blankets have been serviced.
- First aid boxes were replenished in February 2023.
- Churchill conducted Water Hygiene Risk Assessment.
- Asbestos inspection was carried out.
- Emergency lighting remedial work was carried out during the year.

Accident Book:

The HSE Accident Book can be located in the front foyer in a pocket on the wall, its purpose is to record minor incidents and accidents. Under the Data Protection Act 2004 accident books should not enable people to read personal information of others. To ensure that this does not occur individual records are removed and held separately in the health and Safety folder in the office.

During 2024 the centre has one reported incident which has been recorded in the H&S file. Two members of the public accidentally pressed the fire alarm by mistake and a trustee was on hand to verify this was not a real emergency. These incidents were not a direct Health and Safety issue.

Training is on offer if required on:

- Asbestos awareness
- Safe driver training
- First aid including training on the use of an Automated External Defibrillators
- Chair evacuation.
- Food hygiene
- Bomb evacuation