

Operation Encompass (CIO)

Annual Report and Financial Statements Year Ended 31 March 2021

Charity registration number: 1169147

Operation Encompass (CIO)

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Operation Encompass (CIO)

Reference and Administrative Details

Trustees	Richard Marsh Camilla Southworth Carl Eve Dani Kellond David Carney-Haworth Elisabeth Carney-Haworth Sanjana Narrang Annelise Widdowsson Melanie James Dr Annemarie Millar
Principal Office	Westbourne House Westbourne Terrace Saltash PL12 6BX
Charity Registration Number	1169147
Independent Examiner	Francis Clark LLP North Quay House Sutton Harbour PLYMOUTH Devon PL4 0RA

Operation Encompass (CIO)

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2021.

Trustees

Richard Marsh

Camilla Southworth

Carl Eve

Dani Kellond

David Carney-Haworth

Elisabeth Carney-Haworth

Sanjana Narrang (appointed 20 October 2020)

Annelise Widdowsson (appointed 20 October 2020)

Melanie James

Dr Annemarie Millar (appointed 20 October 2020)

Achievements and performance

It has been a challenging year for Operation Encompass with the Covid-19 pandemic causing the charity to consider not only the additional risks faced by victims of domestic abuse (known as the Shadow Pandemic) but also the innovative ways in which the charity could support them and the schools.

Throughout the pandemic Operation Encompass continued its day-to-day activities supporting the children by alerting schools to the vulnerability of their children and the need to support them. However, teachers were, and still are, providing support for vulnerable children without their (the teacher's) usual network of support from their own colleagues, Senior Leadership Teams and Social Care. The impact of not being able to access this support in a timely manner left the child victims of domestic abuse without the proper care they needed and left the teaching staff feeling isolated and vulnerable. Teachers were left feeling vulnerable and unable to provide proper support to child victims of domestic abuse.

In October 2020 the BBC completed a freedom of information request to all 43 police forces in England and Wales covering the period January 2020 to September 2020. The forces were asked how many Operation Encompass notifications they had delivered during this period. Sadly only 27 police forces responded. In this period of 145 school days those forces stated they had made 143,000 Operation Encompass police notifications to schools (a notification may well contain more than one sibling).

To assist schools during this period Operation Encompass created the unique Operation Encompass Teachers' Helpline.

In response to these concerns on 1st April 2020 in Operation Encompass launched the Devon and Cornwall area dedicated Teachers' Helpline. During these uncertain and challenging times, it was more important than ever to ensure schools could provide safety, security and stability for our vulnerable children and young people and that school staff themselves had the support they needed to fulfil this vital role during periods of heightened stress and anxiety.

Operation Encompass (CIO)

Trustees' Report

The Helpline provided immediate access to psychological advice, guidance and support for all staff working in schools from a team of highly skilled Educational, Child and Clinical Psychologists.

Operation Encompass enlisted the support of Psychologists Associates who are a team that understand these challenges and have extensive experience of Operation Encompass, of working in education, working with LAs and wider agencies and were able to draw upon the highest level of skill and expertise.

The Operation Encompass Teachers' Help Line Psychologists were initially available 8-11am Mon-Fri with calls going straight through to a member of the team, with no triage, filtering, waiting, paperwork or thresholds.

In May 2020, with the support of the Home Office and the Department of Education, the Helpline was launched nationwide and hours were extended to 8-1pm.

Feedback and impact so far:

'Very clear to all involved -without exception- how grateful staff have been and their commitment and motivation to support their children and young people'.

'This has also involved providing links to wider resources and sometimes exploring different agencies and services'.

'We need somebody to speak to, to run things past in a confidential way. This has helped me to feel more confident...a space to feel listened to and supported with no paperwork or waiting list'.

'So hard to get services in school, referrals can take over a year so to have someone to ring and talk things through straight away for advice is great'.

'Such a brilliant idea and wonderful advice, this needs to be a permanent helpline for teachers.'

'Fantastic advice and I now feel calm and reassured about how I can help her.'

The Operation Encompass free online training had been completed by over 3000 people by end of March 2021.

In November 2020 Operation Encompass (David and Elisabeth) were thrilled to host an online meeting with Home Office Minister Victoria Atkins.

Invited guests included Devon and Cornwall Police Crime Commissioner, Devon and Cornwall Chief Constable, Helpline Education Psychologists, Head Teachers from across the country, Police Officers from Greater Manchester Police and Trustees Dr Annemarie Millar and Richard Marsh.

The meeting was an excellent platform to showcase the breadth of reach of Operation Encompass and to celebrate the work the charity undertakes.

Feedback received from the Home Office team was excellent.

Although Covid restricted in person visits, contacts were carried out virtually.

Operation Encompass (CIO)

Trustees' Report

Several training events were undertaken including several university lectures for students at Wolverhampton University, DSL updates for all schools in Slough and a meeting with Greater Manchester Deputy Mayor updating her around Operation Encompass in GMP.

Elisabeth gave an OE presentation to Safest Devon, which was a week-long series of workshops around teenagers and the difficulties facing them today. Elisabeth's presentation named, Teenage Mind, focussed upon teenagers and Domestic Abuse and received many accolades.

We have also supported British Forces Cyprus as they launch Operation Encompass in all their forces schools.

Chair of Trustees Summary

As explained by the Chief Executive Officer, the unique and challenging circumstances of the lockdowns, during the period reported, have caused us new concerns about the circumstances and impact of domestic abuse in the home. Without doubt, we will become aware of previously unknown consequences of the Shadow Pandemic.

Trustees are proud of the creation of the regional teachers' helpline, and its subsequent roll out nationally. We are clear that this is a result of the foresight and energy of Operation Encompass leadership.

The charity is now known and established in schools, sector support services and local/National Government. However, this position has been achieved through the extraordinary voluntary efforts of two key leaders.

Funding has, almost exclusively, been through short term Home Office grants.

Trustees are very mindful of the future impacts of the pandemic upon families, as we move to consolidate the status of the charity in the next ten years. We are seeking ways to secure a permanent long term financial position and establish leadership roles. This will allow us to enhance the present work of the charity, whilst exploring new, wide ranging opportunities to support children and their families.

Objectives and activities

Objects and aims

The Object of Operation Encompass ("OE") is: The relief of children involved in or are exposed to incidents of domestic abuse in their homes who are stressed and suffering as a result. In particular but not exclusively by:

- Acting as the assurance body for OE training and delivery of education to Key Adults and Police Officers.
- Liaising with education establishments, Police Authorities and other agencies.
- Seeking to form partnerships with other charities and organisations which deliver mutual and complimentary benefits.
- Providing support and information and where necessary advocacy, guidance and mentoring to key adults and teaching staff.
- Providing assured education and training to Key Adults with after care Support.
- Retaining full accreditation rights to OE in furtherance of the above charitable purpose for the public benefit.

Operation Encompass (CIO)

Trustees' Report

Public benefit

OE has continued to engage extensively through briefings, media events and Police Force/Key Adult training days to promote the charity across the UK and internationally, as well as hosting the Royal Visit of HRH The Countess of Wessex.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

All trustees have reviewed the guidance issued by the Charity Commission (CC) most especially the seven guiding principles. In addition the new appointed Chairman provides regular updates to all Trustees on CC policy and lessons from enquiries etc.

Social investment policies

Despite the charity's very purpose being a 'social investment' this investment is not directly fiscal.

Grant making policies

The Charity is not in a position to make grants and is unlikely to do so in the foreseeable future.

Use of volunteers

The Charity does not have a body of volunteers other than the Trustees.

Financial review

Balance at bank at 31 March 2021 - £4,716 (2020: £20,826).

Total expenditure of £205,069 (2020: £75,567) for printing/marketing materials, ICT website, Psychology Association helpline and other required items.

Included within the total expenditure amount, expenses claimed for travel reimbursed to trustees totals £nil (2020: £3,970).

Policy on reserves

The charity has a low level of recurring fixed costs with no staff costs and therefore does not need to hold a high level of reserves. The charity has aimed to maintain a reserve of £1,000 to maintain sufficient funds for the annual insurance premium from 1st September 2017.

Currently total reserves at year end are £2,408 (2020: £708), of which £2,408 is free reserves (2020: £708).

Principal funding sources

Income from donations, fundraising and grants totalling £206,769 was received.

All financial risk is currently assessed as low as there is no immediate requirement to directly support beneficiaries financially or through the sale/purchase of goods, services or real estate. To that end where there is funding below the forecast requirement the impact will be translated to a slower delivery rate. Whilst this might be frustrating it does not threaten the existence of the charity providing that there is evidence of progress; which there is. The principal risk facing the charity and delivery of its objects is once the capital outlay for the premium website and supporting database has been set up, the ongoing revenue cost to maintain the progress of the website and the other work of the charity. The charity is always seeking opportunities for additional grant funding.

Operation Encompass (CIO)

Trustees' Report

Structure, governance and management

Nature of governing document

Constitution Document.

Charitable Incorporated Organisation (Foundation Structure) - who's only voting members are its Trustees.

Recruitment and appointment of trustees

New Trustees may be recruited to the Board at any time by the Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Induction and training of trustees

Each new Trustee must receive, on or before his or her first appointment a copy of the current version of the constitution and a copy of the CIO's latest Trustees' annual report and Statement of Accounts. The new Trustee will also be briefed individually by the CEO or Chair of Trustees.

Organisational structure

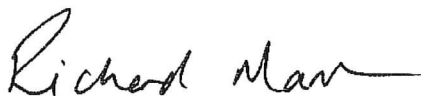
OE has formed a partnership with 'Women's Aid' which is governed by an MoU. Also OE has continued with the partnership work with the Amsterdam charity 'Augeo' and assisted in the rollout of Operation Encompass in three areas of the Netherlands.

The charity has formed an informal partnership with Dr Warren Larkin Associate Professor for Sunderland University.

Going concern

Operation Encompass is a going concern and will continue in operation for the foreseeable future. There are no concerns about the future needs for the charity nor are there any material uncertainties. The Trustees' annual report is consistent with this conclusion and the Trustees' view is that Operation Encompass is a going concern.

The annual report was approved by the trustees of the charity on 08.12.2021 and signed on its behalf by:



Richard Marsh
Trustee

Operation Encompass (CIO)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 08.12.2021 and signed on its behalf by:



Richard Marsh
Trustee

Operation Encompass (CIO)

Independent Examiner's Report to the trustees of Operation Encompass (CIO)

I report to the trustees on my examination of the accounts of the Operation Encompass (CIO) for the year 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Duncan Leslie
FCA

North Quay House
Sutton Harbour
PLYMOUTH
Devon
PL4 0RA

Date: 08/12/21

Operation Encompass (CIO)

Statement of Financial Activities

Year Ended 31 March 2021

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	2,449	204,320	206,769
Expenditure on:				
Charitable activities	3	<u>(749)</u>	<u>(204,320)</u>	<u>(205,069)</u>
Total Expenditure		<u>(749)</u>	<u>(204,320)</u>	<u>(205,069)</u>
Net movement in funds		1,700	-	1,700
Reconciliation of funds				
Total funds brought forward		<u>708</u>	<u>-</u>	<u>708</u>
Total funds carried forward	9	<u><u>2,408</u></u>	<u><u>-</u></u>	<u><u>2,408</u></u>

	Note	Unrestricted £	Restricted £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	1,532	68,069	69,601
Expenditure on:				
Charitable activities	3	<u>(958)</u>	<u>(74,609)</u>	<u>(75,567)</u>
Total Expenditure		<u>(958)</u>	<u>(74,609)</u>	<u>(75,567)</u>
Net movement in funds		574	(6,540)	(5,966)
Reconciliation of funds				
Total funds brought forward		<u>134</u>	<u>6,540</u>	<u>6,674</u>
Total funds carried forward	9	<u><u>708</u></u>	<u><u>-</u></u>	<u><u>708</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 and 2020 is shown in note 9.

Operation Encompass (CIO)

Balance Sheet

31 March 2021

	Note	2021 £	2020 £
Current assets			
Debtors	7	164	129
Cash at bank and in hand		<u>4,716</u>	<u>20,826</u>
		4,880	20,955
Creditors: Amounts falling due within one year	8	<u>(2,472)</u>	<u>(20,247)</u>
Net assets		<u>2,408</u>	<u>708</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>2,408</u>	<u>708</u>
Total funds	9	<u>2,408</u>	<u>708</u>

The financial statements on pages 9 to 16 were approved by the trustees, and authorised for issue on ~~08.12.2021~~ and signed on their behalf by:


.....
Richard Marsh
Trustee

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Operation Encompass (CIO) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

Operation Encompass is a going concern and will continue in operation for the foreseeable future. There are no concerns about the future needs for the charity nor are there any material uncertainties. The Trustees' annual report is consistent with this conclusion and the Trustees' view is that Operation Encompass is a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and Trustee's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

The charity holds the following financial instruments:

- Short term debtors
- Short term creditors
- Cash and bank balances

All financial instruments are classified as basic.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of the assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

Such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations from individuals	2,449	-	2,449	1,532
Grants, including capital grants;				
Government grants	-	204,320	204,320	68,069
	<u>2,449</u>	<u>204,320</u>	<u>206,769</u>	<u>69,601</u>

3 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	Total 2021 £	Total 2020 £
Running Operation Encompass	<u>199,813</u>	<u>5,256</u>	<u>205,069</u>	<u>75,567</u>

£749 (2020: £958) of the above expenditure was attributable to unrestricted funds and £204,320 (2020: £74,609) to restricted funds.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

4 Analysis of support costs

Support costs allocated to charitable activities

	Basis of allocation	Governance costs £	Admin costs £	Total 2021 £	Total 2020 £
Running Operation Encompass	Actual	<u>1,872</u>	<u>3,384</u>	<u>5,256</u>	<u>4,219</u>

Governance costs

	Restricted £	Total 2021 £	Total 2020 £
Independent examiner fees			
Examination of the financial statements	<u>1,872</u>	<u>1,872</u>	<u>3,000</u>
	<u>1,872</u>	<u>1,872</u>	<u>3,000</u>

5 Trustees' remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustee was reimbursed travel expenses during the year (2020: One trustee, £3,970). No other trustee received any other expenses or benefits from the charity during the year.

The charity has no employees (2020: none).

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Debtors

	2021 £	2020 £
Prepayments	164	129

8 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors	-	17,247
Accruals	2,472	3,000
	<u>2,472</u>	<u>20,247</u>

9 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
Unrestricted	708	2,449	(749)	2,408
Restricted funds				
Home Office Grant	-	194,320	(194,320)	-
Office of the Police and Crime Commissioner Grant	-	10,000	(10,000)	-
Total restricted funds	<u>-</u>	<u>204,320</u>	<u>(204,320)</u>	<u>-</u>
Total funds	<u>708</u>	<u>206,769</u>	<u>(205,069)</u>	<u>2,408</u>

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2021

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted funds				
<i>General</i>				
Unrestricted	134	1,532	(958)	708
Restricted				
Home Office Grant	<u>6,540</u>	<u>68,069</u>	<u>(74,609)</u>	<u>-</u>
Total funds	<u><u>6,674</u></u>	<u><u>69,601</u></u>	<u><u>(75,567)</u></u>	<u><u>708</u></u>

The specific purposes for which the funds are to be applied are as follows:

Home Office Grant - Grant awarded for the provision of the Operation Encompass Scheme.

Office of the Police and Crime Commissioner - Grant awarded to part fund the commission of a professional group of psychologists and therapists for the Operation Encompass Scheme.

10 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 March 2021 £
Current assets	4,880	4,880
Current liabilities	<u>(2,472)</u>	<u>(2,472)</u>
Total net assets	<u><u>2,408</u></u>	<u><u>2,408</u></u>
	Unrestricted funds General £	Total funds at 31 March 2020 £
Current assets	3,708	3,708
Current liabilities	<u>(3,000)</u>	<u>(3,000)</u>
Total net assets	<u><u>708</u></u>	<u><u>708</u></u>

11 Related party transactions

There were no related party transactions in the year.

The charity was under the control of the Trustees during the financial year.