



# ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2022

Charity Number: 1169144
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Keswick Community Emergency Recovery Partnership

(A Charitable Incorporated Organisation)

Annual Report and Accounts for the period ending 30 September 2022

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## Legal and Administrative Information

Charity Name: Keswick Community Emergency Recovery Partnership (KCERP)

Charity Registration Number: 1169144

Principle Office: Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

Trustees: Helen Dalzell  
Sally Lansbury (Chair)  
Andy Murphie  
Stewart Southerland  
Graham Thompson (Treasurer)  
Lynda Walker

Project Manager: Kimberley Ward

Bankers: Cumberland Building Society

## Trustees Report

KCERP became a registered Charitable Incorporated Organisation with the Charity Commission on the 12 September 2016. It is a partnership made up of local voluntary and statutory partner organisations.

This report covers the reporting period from 1 October 2021 to 30 September 2022.

### Objects

1. To relieve those in the Keswick area who are in conditions of need, hardship, or distress as a result of an emergency or natural or other disaster.
2. To promote public safety and to protect the lives and property of all those in the Keswick area in particular but not exclusively by assisting the civil authorities in the relief and management of responses to civil emergencies or natural or other disasters (planning, preparation and recovery) and by holding Keswick's Community Emergency Plan (CEP).

We do this through the use of volunteers who act in support of the statutory response by the emergency services and the local authorities.

The primary use of the partnership has been during flooding events, but the CEP covers other emergency situations.

### Review of Activities

The Partnership now has regular Trustee meetings (Four times a year).

Kimberley Ward works on a freelance basis as Project Manager for the partnership, working with Trustees and Volunteers.

We currently have around 80 volunteers registered with us, as well as pledged support from Keswick Womens' Group and Keswick School Borders. This is steady compared to last year, with some new volunteers joining and some retiring.

We have reviewed and updated the community emergency plan for winter 21/22. We will continue to review the plan on an annual basis.

We have applied for and received funding from Cumbria Community Foundation for the purchase of radios and flood information leaflets. We have provided radio training for lead volunteers in February.

In addition to this planned work, we have continued to support other developing emergency groups, sharing ideas and offering support. We have supported Applethwaite with sandbag purchase and delivery.

### Thank-you

This work would not have been possible without the support of our partners, who have helped to develop the community emergency plan and to give practical help, such as use of buildings and equipment.

Thanks to Cumbria Community Foundation for supporting our work, the funding has allowed us to purchase an entire new radio system and to Keswick Mountain Rescue for their advice with purchasing and setting up our new radios. Thank you to Keswick Town Council for their ongoing support.

Finally a huge thank you to all the volunteers who are ready to respond in any emergency situation. We know that should a further emergency situation occur, they will be ready to support.

## Statistics

### **Number of Volunteers**

As at the 30 September 2022 we had 78 volunteers registered.

### **Volunteer Training**

We have provided radio training for our lead volunteers and trustees.

### **Leaflets**

500 LE

### **Number of Households registered for additional assistance:**

As at the 30 September 2022: 13

## Financial Review

At the start of October 2021 KCERP had unrestricted funds of £11,758.

### Funding Sources

There was two sources of funding in this financial year: Cumbria Community Foundation grant for radios and for flood information leaflets. We also received a grant from Keswick Town Council to support the ongoing salary of the Project Manager.

### Expenditure

In the period expenditure of £9105 was incurred. £3982 related to the Cumbria Community Foundation grant.

At the end of September 2022 KCERP had unrestricted funds of £12874.

## Accounting Policies

### *Basis of Accounting*

The financial statement has been prepared on a receipts and payments basis.


No independent examination or audit was undertaken for this financial period as the income was less than £25,000. As laid out in the financial regulations and charity commission guidelines.

### *Fund Accounting*

Restricted Funds are subject to restrictions on their expenditure by the donor. The only restricted Fund this year is that given by Cumbria Community Foundation.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial Statement

	Keswick Community Emergency Recovery Partnership		1169144		CC16a	
	Receipts and payments accounts					
	For the period from	01.10.21	To	30.09.22		
Section A Receipts and payments						
	Unrestricted funds		Restricted funds	Endowment funds	Total funds	Last year
	to the nearest	£	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
Cumbria Community Foundation		4,396	-	-	4,396	
Keswick Town Council		5,825	-	-	5,825	5,825
CA12 and Friends		-	-	-	-	-
Donation		-	-	-	-	
Interest		-	-	-	-	3
Keswick Lions		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Sub total (Gross income for AR)		10,221	-	-	10,221	5,825
A2 Asset and investment sales, (see table).						
		-	-	-	-	
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		10,221	-	-	10,221	5,825
A3 Payments						
Project Support		3,917			3,917	4,474
Volunteer costs - Room Hire					-	
Volunteer Costs - refreshments					-	
Volunteer Costs - external Training					-	
Operational Costs - Leaflet Printing					-	79
Telephone and broadband		1,206			1,206	1,006
Office Costs - Computer security					-	
Text local					-	
Equipment - Radio Equipment		3,982			3,982	
Equipment - Radio installation			-		-	
Equipment - laptop					-	
Equipment - office and emergency supplies				-	-	
Equipment - Sandbags					-	
Equipment - storage shed and lock			-		-	
Equipment - Trolleys			-	-	-	
Equipment - Hi Vis			-	-	-	-
Insurance			-	-	-	-
Sub total		9,105	-	-	9,105	5,559
A4 Asset and investment purchases, (see table)						
		-	-	-	-	
		-	-	-	-	-
Sub total		-	-	-	-	-
Total payments		9,105	-	-	9,105	5,559
Net of receipts/(payments)		1,116		-	1,116	266
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		11,758		-	11,758	11,758
Cash funds this year end		12,874		-		11,758

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	73		-
	Cumberland Current Account	12,902		-
		-	-	-
	<b>Total cash funds</b>	<b>12,975</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	