



ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2021

Charity Number: 1169144

Keswick Community Emergency Recovery Partnership

(A Charitable Incorporated Organisation)

Annual Report and Accounts for the period ending 30 September 2021

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Legal and Administrative Information

Charity Name: Keswick Community Emergency Recovery Partnership (KCERP)

Charity Registration Number: 1169144

Principle Office: Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Trustees: Helen Dalzell
Sally Lansbury (Chair)
Andy Murphie
David Sawday
Stewart Southerland
Graham Thompson (Treasurer)
Lynda Walker
Vivien Little

Project Manager: Kimberley Ward

Bankers: Cumberland Building Society

Trustees Report

KCERP became a registered Charitable Incorporated Organisation with the Charity Commission on the 12 September 2016. It is a partnership made up of local voluntary and statutory partner organisations.

This report covers the reporting period from 1 October 2020 to 30 September 2021.

Objects

1. To relieve those in the Keswick area who are in conditions of need, hardship, or distress as a result of an emergency or natural or other disaster.
2. To promote public safety and to protect the lives and property of all those in the Keswick area in particular but not exclusively by assisting the civil authorities in the relief and management of responses to civil emergencies or natural or other disasters (planning, preparation and recovery) and by holding Keswick's Community Emergency Plan (CEP).

We do this through the use of volunteers who act in support of the statutory response by the emergency services and the local authorities.

The primary use of the partnership has been during flooding events, but the CEP covers other emergency situations. From September 2020-September 2021, the primary focus of KCERP was providing a response to the Covid-19 pandemic.

Review of Activities

The Partnership now has regular Trustee meetings (Four times a year) and an annual wider Partnership meetings. Due to Covid, these meetings took place online in 2020-21.

Kimberley Ward works on a freelance basis as Project Manager for the partnership, working with Trustees and Volunteers.

We currently have around 89 volunteers registered with us, as well as pledged support from Keswick WI and Keswick School Borders. This is steady compared to last year, with some new volunteers joining and some retiring.

We have reviewed and updated the community emergency plan for winter 20/21. We will continue to review the plan on an annual basis.

We continued to support residents in Keswick as part of our Covid response. A street warden scheme was maintained and in place until July 2021 and this has enabled residents who have been vulnerable or self-isolating to access someone to help with a variety of activities, including shopping, prescription requests, dog walking and befriending.

We have provided radio training for lead flood volunteers in October 2021 and attended a flood table top exercise session.

In addition to this planned work, we have continued to support other developing emergency groups, sharing ideas and offering support.

Thank-you

This work would not have been possible without the support of all our partners, who have helped to develop the community emergency plan and to give practical help, such as use of buildings and equipment.

Thanks to Cumbria Community Foundation for identifying suitable funding for our activities.

Finally a huge thank you to all the volunteers who have already given up their time to attend training and help develop the plan. The response to covid-19 was outstanding and so many people have given their time willingly and generously. We know that should a further emergency situation occur, they will be ready to support.

Statistics

Number of Volunteers

As at the 30 September 2020 we had 73 volunteers registered.

Volunteer Training

Summer 2021:

- Table Top Exercise – 1 volunteer

Autumn 2021:

- Lead volunteer radio training– 6 attendees

Project Manager Training

- Table top planning Exercise
- Met Office weather forecasting
- Environment Agency Storm Response Training

Leaflets

500 Leaflets were distributed to Keswick households with flood guidance.

Number of Households registered for additional assistance:

As at the 30 September 2021: 13

Financial Review

At the start of October 2020 KCERP had unrestricted funds of £11,489

Funding Sources

There was one main source of funding in this financial year from Keswick Town Council for £5825.

Expenditure

In the period expenditure of £5559.

At the end of September 2021 KCERP had unrestricted funds of £11,831 and no restricted funds.

Accounting Policies

Basis of Accounting

The financial statement has been prepared on a receipts and payments basis.


No independent examination or audit was undertaken for this financial period as the income was less than £25,000. As laid out in the financial regulations and charity commission guidelines.

Fund Accounting

Restricted Funds are subject to restrictions on their expenditure by the donor. There were no restricted funds received this year.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial Statement

	Keswick Community Emergency Recovery Partnership		1169144		CC16a
	Receipts and payments accounts				
	For the period from	01.10.20	To	30.09.21	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Cumbria Community Foundation	-	-	-	-	6,995
Keswick Town Council	5,825	-	-	5,825	-
CA12 and Friends	-	-	-	-	-
Donation	-	-	-	-	500
Interest	3	-	-	3	13
Keswick Lions	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,828	-	-	5,828	7,508
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,828	-	-	5,828	7,508
A3 Payments					
Project Support	4,474			4,474	4,796
Volunteer costs - Room Hire				-	
Volunteer Costs - refreshments				-	-
Volunteer Costs - external Training				-	
Operational Costs - Leaflet Printing	79			79	140
Office Costs - Phone and Broadband	1,006			1,006	481
Office Costs - Computer security				-	16
Text local				-	40
Equipment - Radio Equipment				-	-
Equipment - Radio installation		-		-	-
Equipment - laptop				-	-
Equipment - office and emergency supplies			-	-	338
Equipment - Sandbags				-	1,890
Equipment - storage shed and lock		-		-	
Equipment - Trolleys		-	-	-	110
Equipment - Hi Vis		-	-	-	-
Insurance		-	-	-	-
Sub total	5,559	-	-	5,559	7,811
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	5,559	-	-	5,559	7,811
Net of receipts/(payments)	269		-	269	303
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,489		-	11,489	11,489
Cash funds this year end	11,758		-		11,489

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty Cash	73		-
	Cumberland Current Account	11,758		-
		-	-	-
	Total cash funds	11,831	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval