

# KESWICK COMMUNITY EMERGENCY RECOVERY PARTNERSHIP

England & Wales · Charity number 1169144

## Details

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Other names	KCERP
Status	Registered
Legal form	CIO
Registered	2016-09-12
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Keswick Town Council Council Offices 50 Main Street Keswick CA12 5JS
Phone	07841678767
Email	<a href="mailto:keswickfloodrecovery@gmail.com">keswickfloodrecovery@gmail.com</a>
Website	<a href="http://keswicktowncouncil.gov.uk/community/community-emergency-plan">http://keswicktowncouncil.gov.uk/community/community-emergency-plan</a>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:1. TO RELIEVE THOSE IN THE KESWICK AREA WHO ARE IN CONDITIONS OF NEED, HARDSHIP, OR DISTRESS AS A RESULT OF AN EMERGENCY OR NATURAL OR OTHER DISASTER.2. TO PROMOTE PUBLIC SAFETY AND TO PROTECT THE LIVES AND PROPERTY OF ALL THOSE IN THE KESWICK AREA IN PARTICULAR BUT NOT EXCLUSIVELY BY ASSISTING THE CIVIL AUTHORITIES IN THE RELIEF AND MANAGEMENT OF RESPONSES TO CIVIL EMERGENCIES OR NATURAL OR OTHER DISASTERS (PLANNING, PREPARATION AND RECOVERY) AND BY HOLDING KESWICK'S COMMUNITY EMERGENCY PLAN (CEP).NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005 AND SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008.

**Activities:** By assisting residents and businesses in the Keswick area to plan, prepare and recover from an emergency.By holding the community emergency plan?(CEP) for Keswick.By working in partnership with local voluntary and statutory organisations to plan and respond to an emergency situation.By the use of

volunteers and other resources to provide assistance during and after an emergency.

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** LOCAL
- Cumbria

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£17,265	£7,376	-	-
2023-09-30	£18,325	£4,451	-	-
2022-09-30	£10,221	£9,105	-	-
2021-09-30	£5,828	£5,559	-	-
2020-09-30	£10,508	£12,022	-	-

## Trustees

Name	Role	Appointed
Andy Murphie	Chair	2022-03-22
Chris Simms		2023-05-22
GRAHAM FRANKLIN THOMPSON		2016-09-12
Helen Dalzell		2020-06-16
Jean Murray		2025-05-22
Stewart Southerland		2017-12-12
Vivien Little		2021-06-25
sally Lansbury		2022-03-22

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# Accounts

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**The Organisation:**

KCERP is a registered charity, and volunteer-led organisation, with a part-time project manager whose role is funded predominantly (300 hours per annum) by Keswick Town Council. The main focus is to support Keswick's residents during and following a potential flooding scenario. Our emergency plan also covers a number of other situations such as power outages and pandemic, which are updated according to the risks identified on Cumbria's Community Risk Register.

**Achievements since the last report:**

- Claire Peat was appointed as a new project manager (PM) in February 2023, taking over from Kimberley Ward, who left in April 2023.
- We have appointed a new trustee, Chris Simms, who has experience with the Environment Agency, so can provide invaluable insight to the board.
- Grant funding was approved from CiFR (Cumbria innovative flood resilience), allowing us to:
  - Upgrade outdated IT
  - Replenish sandbag stores
  - Recruit for a Lengthsman to help reduce the risk of surface water flooding in the town
- The annual leaflet for householders is printed, and due to go out in November to all residential addresses with a CA12 postcode. KCERP has engaged with the local holiday cottage offices to request an electronic copy is sent to their CA12 owners, and they have a plan for their visitors.
- Grant funding has been received to purchase generators and other equipment to help us get through a combine power outage/flooding situation.
- The KCERP trustees and Town Councillors were invited to the Mountain Rescue base to tour the new multi-agency response area, and consider how the community response runs alongside the emergency services. The decision was taken that KCERP operations would continue to run from the Town Hall, and we would ensure a volunteer liaison was present at the MRT base for continuous information flow between services.

**Ongoing Challenges:**

1. Local Government Reorganisation has resulted in some confusion with new roles, and some key roles have not yet been replaced. We are working closely with Keswick's Flood Action Group, and Cockermouth's Emergency Response Group to share information and find the right people to contact.
2. KCERP is updating their list of volunteers to include wet/dry volunteers, and ensure there is support for the emergency services keeping them fed and watered, in addition to the core volunteer work of warning residents of potential flooding and helping vulnerable residents with their flood defences.
3. One of our key river monitors at Low Briery was irreparably managed during Storm Desmond. We, alongside the EA, are monitoring replacement telemetry further upstream near Threlkeld to ensure our action triggers (such as closing park flood gates) happen at the right times when water is rising. Unfortunately this monitoring station can't account for run-off from a number of tributaries closer to Keswick, so telemetry is less accurate for predicting issues downstream. We are still learning how the data from this station correlates to when, and how much water will rise within the town.
4. An emergency exercise has been planned for September 2024 to test the processes and equipment.

**Ongoing work:**

We continue to recruit and train volunteers with around 15 new volunteers having signed up following the recent campaign. Training and refresher sessions will be ongoing through the Winter months. We would like to produce a quick reference guide for all volunteers, so if they cannot attend training, they can know when to respond in various scenarios.

Our confidential list of vulnerable householders who may require additional assistance have all been contacted to introduce the new PM, and discuss their current situation and needs. New householders may be added following the leaflet campaign.

A close working relationship with the Flood Action Group is being fostered to ensure information sharing, and streamlined working with external agencies such as the EA.

The Community Emergency Plan is being revised to include data-driven action triggers, and expanded to cover the higher risk of power outages.



Keswick Community Emergency Recovery Partnership 1169144

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	30/09/2017
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Cumbria Community Foundation	-	-	-	-	12,500
Keswick Town Council Transfer of Funds	5,825	-	-	5,825	5,825
CA12 and Friends	-	-	-	-	
Donation	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
<b>Sub total (Gross income for AR)</b>	<b>5,825</b>	<b>-</b>	<b>-</b>	<b>5,825</b>	<b>18,325</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,825</b>	<b>-</b>	<b>-</b>	<b>5,825</b>	<b>18,325</b>
<b>A3 Payments</b>					
Administration Services	1,280		-	1,280	3,530
Training	-			-	
Sandbags	-			-	482
Radio equip & service		-		-	
Stationary Supplies	59			59	
Refreshments				-	
Leaflets		624	-	624	567
Phone/Broadband	20				550
Office Costs	-			-	
Room Hire	-			-	
Sundry Expenses	203			203	11
Equipment	44			44	
	-			-	
	-			-	
	-			-	
<b>Sub total</b>	<b>1,605</b>	<b>624</b>	<b>-</b>	<b>Cross Add Error</b>	<b>5,140</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,605</b>	<b>624</b>	<b>-</b>	<b>#VALUE!</b>	<b>5,140</b>
<b>Net of receipts/(payments)</b>	<b>4,220</b>	<b>- 624</b>	<b>-</b>	<b>#VALUE!</b>	<b>13,185</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>12,975</b>	<b>-</b>	<b>-</b>	<b>12,975</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>17,195</b>	<b>- 624</b>	<b>-</b>	<b>#VALUE!</b>	<b>13,185</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	61		-
	Cumberland Account	13,599	12,500	-
		-	-	-
	<b>Total cash funds</b>	<b>13,660</b>	<b>12,500</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



















































Date Completed:	
Petty Cash Float:	£75

Date of Expenditure	Description	Amount	Receipt Included Yes/No
Total:			

Report Completed by:	
Signed:	
Dated:	

Approved by:	
Signed:	
Dated:	

This is taken as authorisation to top up the petty cash balance by:	
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Charity Name	No (if any)
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## Receipts and payments accounts

**CC16a**

For the period from	Period start date	To	Period end date
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Date Completed: 17/11/16 for October Invoices

Date of Expenditure	Description	Amount	Invoice Included Yes/No	Evidence of Budget	Cheque Signatory 1	Cheque Signatory 2
27/10/16	Petty Cash top up	£ 75.00	n/a	n/a	HA	LW
27/10/16	LDNPA - Planning Application	£ 97.50	(copy of application)		HA	LW
31/10/16	Administration Services - October - Heather Askew	£ 1,134.00	yes	as per CCF budget		
28/10/16	Vista Print - KCERP leaflets (Reimburse Heather Askew - paid by personal Credit Card)	£ 144.54	yes	as per CCF budget		

Total: £ 1,451.04

Report Completed by: Heather Askew  
Signed:  
Dated: 17/11/16

Approved by: Graham Thompson  
Signed:  
Dated:



Date Completed:	5/12/2016
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Date of Expenditure	Description	Amount	Invoice Included Yes/No	Evidence of Budget	Cheque Signatory 1	Cheque Signatory 2
16/11/16	BT- 80826- line rental 3 oct-31 jan, calls 4 oct-3 nov	£ 187.98	yes			
16/11/16	BT- 80924 - line rental 3oct-31 jan, calls14 oct- 29 oct	£ 126.48	yes			
30/11/16	Keswick Town Council - broadband recharge - nov	£ 14.32	yes			
30/11/16	Administration Services - November - Heather Askew	£ 837.00	yes			
22/11/16	Smartlift - sandbags - reimbursement to Heather Askew (paid by personal Debit Card)	£ 594.98	yes			
30/11/16	Amazon - supplies - reimbursement to Heather Askew (paid by personal Credit Card)	£ 560.09	yes			
30/11/16	Petty Cash top up	£ 53.39	yes			
Total:		£ 2,374.24				

Report Completed by:	Heather Askew
Signed:	
Dated:	5/12/2016

Approved by:	
Signed:	
Dated:	

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## Amazon Orders - November 2016

order number	total
202-0209377-5277140	£ 12.60
202-0333615-8567530	£ 285.75
202-0718406-6151556	£ 4.29
202-1176240-7250753	£ 1.62
202-1786663-2454722	£ 6.20
202-2162210-9462754	£ 9.84
202-4318349-5193137	£ 7.89
202-5446402-4425147	£ 1.65
202-5837965-9544311	£ 24.93
202-6095140-3405161	£ 14.16
202-6473457-8373969	£ 6.20
202-7509123-1451501	£ 10.95
202-8577553-3134769	£ 23.19
202-8894057-0107526	£ 47.96
202-9167894-2691526	£ 48.99
202-9640429-5224361	£ 15.67
202-6921422-5061954	£ 24.97
202-1711476-2207519	£ 13.23

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£ 560.09

Date Completed:

Date of Expenditure	Description	Amount	Invoice Included Yes/No	Evidence of Budget	Cheque Signatory 1	Cheque Signatory 2

Total:

Report Completed by:   
Signed:   
Dated:

Approved by:   
Signed:   
Dated:



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# Accounts

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## Annual Report 2023/4

### **The Organisation:**

KCERP is a registered charity, and volunteer-led organisation, with a part-time project manager whose role is currently largely funded (300 hours per annum) by Keswick Town Council. The main focus is to support Keswick's residents during and following a potential flooding scenario. Our emergency plan also covers a number of other situations such as power outages and pandemic, which are updated according to the risks identified on Cumbria's Community Risk Register.

### **Achievements since the last report:**

- Claire Peat was appointed as a new project manager (PM) in February 2023, taking over from Kimberley Ward, who left in April 2023.
- We have appointed a new trustee, Chris Simms, who has experience with the Environment Agency, so can provide invaluable insight to the board.
- Grant funding was approved from CiFR (Cumbria innovative flood resilience), allowing us to:
  - Upgrade outdated IT
  - Replenish sandbag stores
  - Recruit for a lengthsman, to help reduce the risk of surface water flooding in the town (still looking to appoint)
- The annual leaflet for householders has gone out to all residential addresses with a CA12 postcode.
- KCERP has engaged with the local holiday cottage offices to request an electronic copy is sent to their CA12 owners, and they have a plan for their visitors.
- The KCERP trustees and Town Councillors attended the Mountain Rescue base to tour the new multi-agency response area and consider how the community response runs alongside the emergency services.
- The PM attended a resilience workshop organized by Cumbria's Resilience Network (part of both Cumberland and Westmorland & Furness Councils) to inform planning and enable networking with other agencies involved in the resilience/recovery process.

### **Challenges:**

1. Cumberland has not yet announced a replacement for the Flood and Development Manager who retired in 2024. We are updating the plan with relevant contacts in the Highways and Flooding Departments .
2. Some of Keswick's volunteer organisations have ceased to operate, leaving some gaps in the emergency response. E.g. the WI used to support the Mountain Rescue base during ongoing emergencies. KCERP is updating their list of volunteers to include wet/dry volunteers and ensure there is support for the emergency services as well as for the residents.
3. Thankfully, we have not had a full-scale emergency since the completion of the Mountain Rescue Base's extension. This however means we haven't yet tested how we will work with "Silver Command" operating from the MRT base, and Keswick's volunteers working from an operational command centre in the Council Chambers. Funding has been secured to run a live simulation in the future.

4. Following a flood, we've previously used space in the Skiddaw St building owned by Keswick Ministries. They have changed the use of this space and cannot guarantee it will be available as an operational base, so we need to consider alternative spaces for post-flood operations.
5. Although the winter storms didn't result in any serious flood events for our area, our response was tested during storms Isha and Jocelyn in January. Information flow about the ongoing situation from the strategic teams did not flow naturally back to KCERP. Thankfully our elected Cumberland Councillor passed on the information as he received it, and we were able to discuss the situation with the Environment Agency as the storms developed. We continue to request improved communications from the strategic meetings.

**Ongoing work:**

- We continue to recruit and train volunteers with around 15 new volunteers having signed up following the recent campaign. Training and refresher sessions will be ongoing through the Winter months. We would like to produce a quick reference guide for all volunteers, so if they cannot attend training, they can know when to respond in various scenarios.
- Lead volunteers have been trained on the new radios and revisited roles and brought further suggestions to procedures
- Our confidential list of vulnerable householders who may require additional assistance have all been contacted to introduce the new PM, in order to discuss their current situation and needs.
- A close working relationship with the Flood Action Group is being fostered to ensure information sharing, and streamlined working with external agencies such as the EA.
- The Community Emergency Plan is being revised to include data-driven action triggers and expanded to cover the higher risk of power outages. A trustee will attend a power outage scenario in March 2024 run by Cockermouth to inform Keswick's planning.
- Additional grant funding for 2024 is available via CiFR, and spending priorities have been discussed with the board of trustees.

KCERP thanks the Council for its ongoing support for the project.

Report prepared by Project Manager Claire Peat.  
Town Council representative is Sally Lansbury



Keswick Community Emergency Recovery Partnership	1169144
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<b>CC16a</b>
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## Receipts and payments accounts

For the period from	01.10.22	To	30.09.23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Cumbria Community Foundation		12,500	-	12,500	4,396
Keswick Town Council	5,825	-	-	5,825	5,825
CA12 and Friends	-	-	-	-	-
Donation	-	-	-	-	-
Interest	-	-	-	-	-
Keswick Lions	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	5,825	12,500	-	18,325	
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	5,825	12,500	-	18,325	-

**A3 Payments**

Project Support	3,530			3,530	
Volunteer costs - Room Hire				-	
Volunteer Costs - refreshments				-	
Volunteer Costs - external Training				-	
Operational Costs - Leaflet Printing	567			567	
Telephone and broadband	138			138	
Telephone: Onebill					
Office Costs - Computer security				-	
Sundries	11			11	
Text local				-	
Equipment - Radio Equipment					
Equipment - Radio installation		-		-	
Equipment - laptop				-	
Equipment - office and emergency supplies			-	-	
Equipment - Sandbags	482			482	
Equipment - storage shed and lock		-		-	
Equipment - Trolleys		-	-	-	
Equipment - Hi Vis		-	-	-	-
Insurance		-	-	-	-
<b>Sub total</b>	<b>4,451</b>	<b>-</b>	<b>-</b>	<b>4,451</b>	<b>-</b>

**A4 Asset and investment purchases, (see table)**

	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>4,451</b>	<b>-</b>	<b>-</b>	<b>4,451</b>	<b>-</b>
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<i>Net of receipts/(payments)</i>	1,374	12,500	-	13,874	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,902		-	12,902	
<i>Cash funds this year end</i>	14,276	12,500	-	26,776	



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	64		-
	Cumberland Current Account	13,598	12,500	-
			-	-
	<b>Total cash funds</b>	13,662	12,500	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>				
	Details			
	BT account credit	155	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
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**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



# Expenditure

Totals		###	###	£-	£-			
Date	Description	Amount	Cash/Cq	Cq Number	Date Cq cleared	Project Support	Volunteer costs - Room Hire	Volunteer Costs- Refreshments
	Landline/Broadband	£97.18	DD					
	Project Management KW	###	cq	126		###		
	Landline/Broadband	£97.18	DD					
	Royal Mail Leaflets	£371.31	cq	127				
	Sandbags - Sackmasters	£481.60	cq	127				
246.88	Flood Leaflet Printing	£196.10	cq	127				
288.69	Landline/Broadband - Onebill	£45.28	dd					
	Project Management CP	£240.00	cq	129		£240.00		
	Project Management KW	###	cq	128		###		
	Project Management CP	£792.00	cq	130		£792.00		
	Onebill	£3.65	dd					
	BT Landline/Broadband	£41.76	dd					
	BT credit	-£41.76	credit note					

2023-01-01	BT Landline/Broadband	£53.94	dd					
	BT credit	-£53.94	credit note					
2023-02-01	BT Landline/Broadband	£53.94	dd					
	BT credit	-£53.94	credit note					
2023-03-01	BT Landline/Broadband	£53.94	dd					
	BT credit	-£53.94	credit note					
2023-04-01	BT Landline/Broadband	£61.72	dd					
	BT credit	-£61.72	credit note					
	BT Landline/Broadband	£41.81	dd					
	BT Credit	-£19.91	credit note					
	BT credit	-£270.00	credit note					
2023-06-01	BT Landline/Broadband	£61.72						
2023-07-01	BT Landline/Broadband	£61.72						
2023-08-01	BT Landline/Broadband	£61.72						
2023-09-01	BT Landline/Broadband	£61.72						
	BT Credit	-£136.62						

68.31

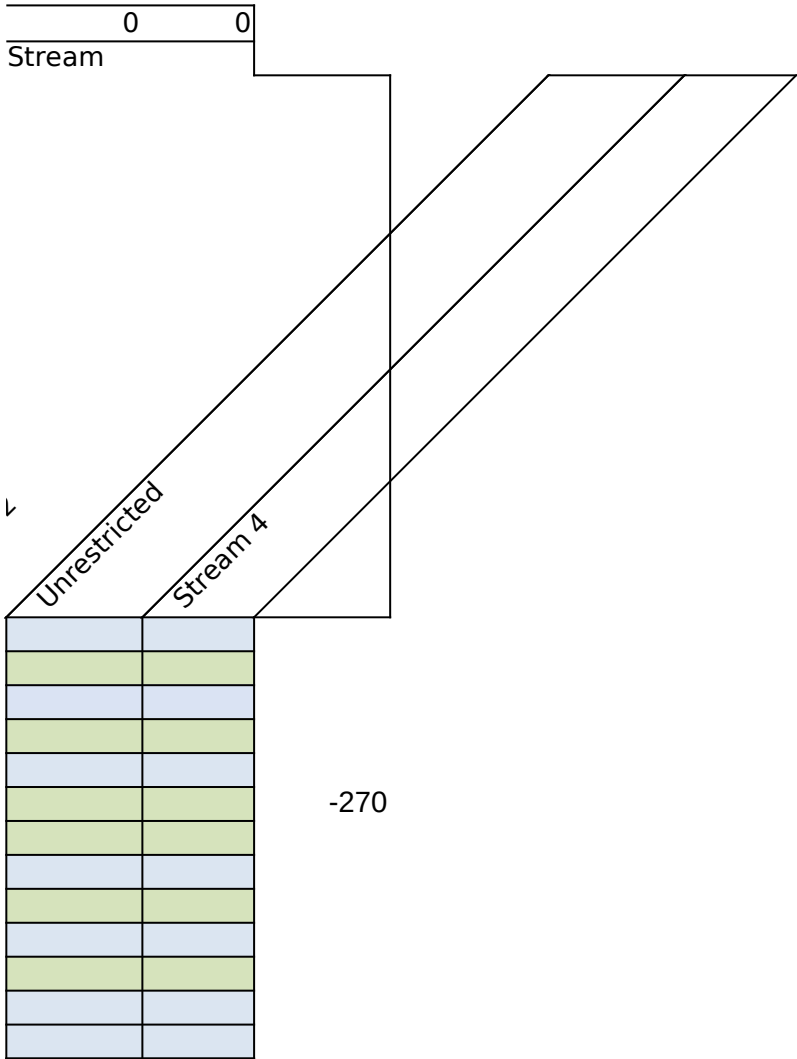
			£41.76					
			£53.94					
			£53.94					
			£53.94					
			£61.72					
			-£285.20					
			-£270.00					
			-£136.62					
			£331.72					
			£61.72					
			£61.72					
			£61.72					
			£61.72					
			-£307.11					
			-£155.03					

£37.00

£-	###	###	###	£-	£-	£-	£-	£-	£-	###	£-	£-	£-	£-	£-	0		
Restricted Fund:															Funding			
Volunteer Costs - external Training	Operational Costs - Leaflet Printing	Phone: Onebill	Telephone and Broadband (BT)	Office Costs - Computer security	Text local	Equipment - Radio Equipment	Equipment - Radio installation	Equipment - laptop	Equipment - office and emergency supp	Equipment - Sandbags	Equipment - storage shed and lock	Equipment - Trolleys	Equipment - Hi Vis	Insurance	Check totals	Yes/No	CCF year 3	CCF Year 2
		£97.18													OK		£-	
		£97.18													OK			
	###														OK			
										###					OK			
	###														OK			
		£45.28													OK			
															OK			
															OK			
		£3.65													OK			
			£41.76												OK			
			-£41.76												OK			










53.94

53.94  
41.76

843.9

41.81 m006  
136.62  
270  
285.2

21.51 m12  
21.8 m13  
18.41 m14

33.98  
19.96

27.74

6.23

19.96

0.01

19.96

33.98

41.76

998.93

155.03

















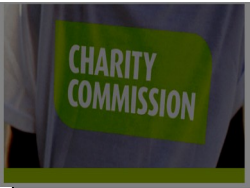












Date of Expenditure
23.05.23
16.5.23

Report Completed by:
Signed:
Dated:

Approved by:
Signed:
Dated:

This is taken as authorisa

---


Description
Bus to CERG open day
8x 1st class stamps

Total:

C Peat

Graham Thompson

---

tion to top up the petty cash balance by:

---

---

Amount	Receipt Included Yes/No
£2.00	y
£8.80	y
£10.80	

[Empty rectangular box]



Date of Expenditure


Report Completed by:
Signed:
Dated:

Approved by:
Signed:
Dated:

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Description

Total:



---

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Amount	Invoice Included Yes/No	Cq Number

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Cheque Signatory 1	Cheque Signatory 2

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# Accounts

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Community Emergency Recovery Partnership

# ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2022

Charity Number: 1169144

Keswick Community Emergency Recovery Partnership

(A Charitable Incorporated Organisation)

Annual Report and Accounts for the period ending 30 September 2022

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## Legal and Administrative Information

Charity Name: Keswick Community Emergency Recovery Partnership (KCERP)

Charity Registration Number: 1169144

Principle Office: Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

Trustees: Helen Dalzell  
Sally Lansbury (Chair)  
Andy Murphie  
Stewart Southerland  
Graham Thompson (Treasurer)  
Lynda Walker

Project Manager: Kimberley Ward

Bankers: Cumberland Building Society

## Trustees Report

KCERP became a registered Charitable Incorporated Organisation with the Charity Commission on the 12 September 2016. It is a partnership made up of local voluntary and statutory partner organisations.

This report covers the reporting period from 1 October 2021 to 30 September 2022.

### Objects

1. To relieve those in the Keswick area who are in conditions of need, hardship, or distress as a result of an emergency or natural or other disaster.
2. To promote public safety and to protect the lives and property of all those in the Keswick area in particular but not exclusively by assisting the civil authorities in the relief and management of responses to civil emergencies or natural or other disasters (planning, preparation and recovery) and by holding Keswick's Community Emergency Plan (CEP).

We do this through the use of volunteers who act in support of the statutory response by the emergency services and the local authorities.

The primary use of the partnership has been during flooding events, but the CEP covers other emergency situations.

### Review of Activities

The Partnership now has regular Trustee meetings (Four times a year).

Kimberley Ward works on a freelance basis as Project Manager for the partnership, working with Trustees and Volunteers.

We currently have around 80 volunteers registered with us, as well as pledged support from Keswick Womens' Group and Keswick School Borders. This is steady compared to last year, with some new volunteers joining and some retiring.

We have reviewed and updated the community emergency plan for winter 21/22. We will continue to review the plan on an annual basis.

We have applied for and received funding from Cumbria Community Foundation for the purchase of radios and flood information leaflets. We have provided radio training for lead volunteers in February.

In addition to this planned work, we have continued to support other developing emergency groups, sharing ideas and offering support. We have supported Applethwaite with sandbag purchase and delivery.

### Thank-you

This work would not have been possible without the support of our partners, who have helped to develop the community emergency plan and to give practical help, such as use of buildings and equipment.

Thanks to Cumbria Community Foundation for supporting our work, the funding has allowed us to purchase an entire new radio system and to Keswick Mountain Rescue for their advice with purchasing and setting up our new radios. Thank you to Keswick Town Council for their ongoing support.

Finally a huge thank you to all the volunteers who are ready to respond in any emergency situation. We know that should a further emergency situation occur, they will be ready to support.

## Statistics

### **Number of Volunteers**

As at the 30 September 2022 we had 78 volunteers registered.

### **Volunteer Training**

We have provided radio training for our lead volunteers and trustees.

### **Leaflets**

500 LE

### **Number of Households registered for additional assistance:**

As at the 30 September 2022: 13

## Financial Review

At the start of October 2021 KCERP had unrestricted funds of £11,758.

### Funding Sources

There was two sources of funding in this financial year: Cumbria Community Foundation grant for radios and for flood information leaflets. We also received a grant from Keswick Town Council to support the ongoing salary of the Project Manager.

### Expenditure

In the period expenditure of £9105 was incurred. £3982 related to the Cumbria Community Foundation grant.

At the end of September 2022 KCERP had unrestricted funds of £12874.

## Accounting Policies

### *Basis of Accounting*

The financial statement has been prepared on a receipts and payments basis.


No independent examination or audit was undertaken for this financial period as the income was less than £25,000. As laid out in the financial regulations and charity commission guidelines.

### *Fund Accounting*

Restricted Funds are subject to restrictions on their expenditure by the donor. The only restricted Fund this year is that given by Cumbria Community Foundation.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial Statement

	Keswick Community Emergency Recovery Partnership		1169144		<b>CC16a</b>
	<b>Receipts and payments accounts</b>				
	For the period from	01.10.21	To	30.09.22	
<b>Section A Receipts and payments</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<b>Last year</b>
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Cumbria Community Foundation	4,396	-	-	4,396	
Keswick Town Council	5,825	-	-	5,825	5,825
CA12 and Friends	-	-	-	-	-
Donation	-	-	-	-	-
Interest	-	-	-	-	3
Keswick Lions	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,221</b>	<b>-</b>	<b>-</b>	<b>10,221</b>	<b>5,825</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,221</b>	<b>-</b>	<b>-</b>	<b>10,221</b>	<b>5,825</b>
<b>A3 Payments</b>					
Project Support	3,917	-	-	3,917	4,474
Volunteer costs - Room Hire	-	-	-	-	-
Volunteer Costs - refreshments	-	-	-	-	-
Volunteer Costs - external Training	-	-	-	-	-
Operational Costs - Leaflet Printing	-	-	-	-	79
Telephone and broadband	1,206	-	-	1,206	1,006
Office Costs - Computer security	-	-	-	-	-
Text local	-	-	-	-	-
Equipment - Radio Equipment	3,982	-	-	3,982	-
Equipment - Radio installation	-	-	-	-	-
Equipment - laptop	-	-	-	-	-
Equipment - office and emergency supplies	-	-	-	-	-
Equipment - Sandbags	-	-	-	-	-
Equipment - storage shed and lock	-	-	-	-	-
Equipment - Trolleys	-	-	-	-	-
Equipment - Hi Vis	-	-	-	-	-
Insurance	-	-	-	-	-
<b>Sub total</b>	<b>9,105</b>	<b>-</b>	<b>-</b>	<b>9,105</b>	<b>5,559</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,105</b>	<b>-</b>	<b>-</b>	<b>9,105</b>	<b>5,559</b>
<b>Net of receipts/(payments)</b>	<b>1,116</b>	<b>-</b>	<b>-</b>	<b>1,116</b>	<b>266</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,758</b>	<b>-</b>	<b>-</b>	<b>11,758</b>	<b>11,758</b>
<b>Cash funds this year end</b>	<b>12,874</b>	<b>-</b>	<b>-</b>	<b>12,874</b>	<b>11,758</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	73		-
	Cumberland Current Account	12,902		-
		-	-	-
	<b>Total cash funds</b>	<b>12,975</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

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# Accounts

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Community Emergency Recovery Partnership

# ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2021

Charity Number: 1169144

Keswick Community Emergency Recovery Partnership

(A Charitable Incorporated Organisation)

Annual Report and Accounts for the period ending 30 September 2021

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Accounting Policies .....	5
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## Legal and Administrative Information

Charity Name: Keswick Community Emergency Recovery Partnership (KCERP)

Charity Registration Number: 1169144

Principle Office: Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

Trustees: Helen Dalzell  
Sally Lansbury (Chair)  
Andy Murphie  
David Sawday  
Stewart Southerland  
Graham Thompson (Treasurer)  
Lynda Walker  
Vivien Little

Project Manager: Kimberley Ward

Bankers: Cumberland Building Society

## Trustees Report

KCERP became a registered Charitable Incorporated Organisation with the Charity Commission on the 12 September 2016. It is a partnership made up of local voluntary and statutory partner organisations.

This report covers the reporting period from 1 October 2020 to 30 September 2021.

### Objects

1. To relieve those in the Keswick area who are in conditions of need, hardship, or distress as a result of an emergency or natural or other disaster.
2. To promote public safety and to protect the lives and property of all those in the Keswick area in particular but not exclusively by assisting the civil authorities in the relief and management of responses to civil emergencies or natural or other disasters (planning, preparation and recovery) and by holding Keswick's Community Emergency Plan (CEP).

We do this through the use of volunteers who act in support of the statutory response by the emergency services and the local authorities.

The primary use of the partnership has been during flooding events, but the CEP covers other emergency situations. From September 2020-September 2021, the primary focus of KCERP was providing a response to the Covid-19 pandemic.

### Review of Activities

The Partnership now has regular Trustee meetings (Four times a year) and an annual wider Partnership meetings. Due to Covid, these meetings took place online in 2020-21.

Kimberley Ward works on a freelance basis as Project Manager for the partnership, working with Trustees and Volunteers.

We currently have around 89 volunteers registered with us, as well as pledged support from Keswick WI and Keswick School Borders. This is steady compared to last year, with some new volunteers joining and some retiring.

We have reviewed and updated the community emergency plan for winter 20/21. We will continue to review the plan on an annual basis.

We continued to support residents in Keswick as part of our Covid response. A street warden scheme was maintained and in place until July 2021 and this has enabled residents who have been vulnerable or self-isolating to access someone to help with a variety of activities, including shopping, prescription requests, dog walking and befriending.

We have provided radio training for lead flood volunteers in October 2021 and attended a flood table top exercise session.

In addition to this planned work, we have continued to support other developing emergency groups, sharing ideas and offering support.

## Thank-you

This work would not have been possible without the support of all our partners, who have helped to develop the community emergency plan and to give practical help, such as use of buildings and equipment.

Thanks to Cumbria Community Foundation for identifying suitable funding for our activities.

Finally a huge thank you to all the volunteers who have already given up their time to attend training and help develop the plan. The response to covid-19 was outstanding and so many people have given their time willingly and generously. We know that should a further emergency situation occur, they will be ready to support.

## Statistics

### **Number of Volunteers**

As at the 30 September 2020 we had 73 volunteers registered.

### **Volunteer Training**

Summer 2021:

- Table Top Exercise – 1 volunteer

Autumn 2021:

- Lead volunteer radio training– 6 attendees

Project Manager Training

- Table top planning Exercise
- Met Office weather forecasting
- Environment Agency Storm Response Training

### **Leaflets**

500 Leaflets were distributed to Keswick households with flood guidance.

### **Number of Households registered for additional assistance:**

As at the 30 September 2021: 13

## Financial Review

At the start of October 2020 KCERP had unrestricted funds of £11,489

### Funding Sources

There was one main source of funding in this financial year from Keswick Town Council for £5825.

### Expenditure

In the period expenditure of £5559.

At the end of September 2021 KCERP had unrestricted funds of £11,831 and no restricted funds.

## Accounting Policies

### *Basis of Accounting*

The financial statement has been prepared on a receipts and payments basis.


No independent examination or audit was undertaken for this financial period as the income was less than £25,000. As laid out in the financial regulations and charity commission guidelines.

### *Fund Accounting*

Restricted Funds are subject to restrictions on their expenditure by the donor. There were no restricted funds received this year.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial Statement

	Keswick Community Emergency Recovery Partnership		1169144		<b>CC16a</b>
	<b>Receipts and payments accounts</b>				
	For the period from	01.10.20	To	30.09.21	
<b>Section A Receipts and payments</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<b>Last year</b>
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Cumbria Community Foundation	-	-	-	-	6,995
Keswick Town Council	5,825	-	-	5,825	-
CA12 and Friends	-	-	-	-	-
Donation	-	-	-	-	500
Interest	3	-	-	3	13
Keswick Lions	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,828</b>	<b>-</b>	<b>-</b>	<b>5,828</b>	<b>7,508</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,828</b>	<b>-</b>	<b>-</b>	<b>5,828</b>	<b>7,508</b>
<b>A3 Payments</b>					
Project Support	4,474	-	-	4,474	4,796
Volunteer costs - Room Hire	-	-	-	-	-
Volunteer Costs - refreshments	-	-	-	-	-
Volunteer Costs - external Training	-	-	-	-	-
Operational Costs - Leaflet Printing	79	-	-	79	140
Office Costs - Phone and Broadband	1,006	-	-	1,006	481
Office Costs - Computer security	-	-	-	-	16
Text local	-	-	-	-	40
Equipment - Radio Equipment	-	-	-	-	-
Equipment - Radio installation	-	-	-	-	-
Equipment - laptop	-	-	-	-	-
Equipment - office and emergency supplies	-	-	-	-	338
Equipment - Sandbags	-	-	-	-	1,890
Equipment - storage shed and lock	-	-	-	-	-
Equipment - Trolleys	-	-	-	-	110
Equipment - Hi Vis	-	-	-	-	-
Insurance	-	-	-	-	-
<b>Sub total</b>	<b>5,559</b>	<b>-</b>	<b>-</b>	<b>5,559</b>	<b>7,811</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,559</b>	<b>-</b>	<b>-</b>	<b>5,559</b>	<b>7,811</b>
<b>Net of receipts/(payments)</b>	<b>269</b>	<b>-</b>	<b>-</b>	<b>269</b>	<b>303</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,489</b>	<b>-</b>	<b>-</b>	<b>11,489</b>	<b>11,489</b>
<b>Cash funds this year end</b>	<b>11,758</b>	<b>-</b>	<b>-</b>	<b>11,758</b>	<b>11,489</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	73		-
	Cumberland Current Account	11,758		-
		-	-	-
	<b>Total cash funds</b>	<b>11,831</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval

---

# Accounts

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Community Emergency Recovery Partnership

# ANNUAL REPORT AND ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2020

Charity Number: 1169144

Keswick Community Emergency Recovery Partnership

(A Charitable Incorporated Organisation)

Annual Report and Accounts for the period ending 30 September 2020

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## Legal and Administrative Information

Charity Name: Keswick Community Emergency Recovery Partnership (KCERP)

Charity Registration Number: 1169144

Principle Office: Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

Trustees: Helen Dalzell  
Sally Lansbury (Chair)  
Andy Murphie  
David Sawday  
Stewart Southerland  
Graham Thompson (Treasurer)  
Lynda Walker

Project Manager: Kimberley Ward

Bankers: Cumberland Building Society

## Trustees Report

KCERP became a registered Charitable Incorporated Organisation with the Charity Commission on the 12 September 2016. It is a partnership made up of local voluntary and statutory partner organisations.

This report covers the reporting period from 1 October 2019 to 30 September 2020.

### Objects

1. To relieve those in the Keswick area who are in conditions of need, hardship, or distress as a result of an emergency or natural or other disaster.
2. To promote public safety and to protect the lives and property of all those in the Keswick area in particular but not exclusively by assisting the civil authorities in the relief and management of responses to civil emergencies or natural or other disasters (planning, preparation and recovery) and by holding Keswick's Community Emergency Plan (CEP).

We do this through the use of volunteers who act in support of the statutory response by the emergency services and the local authorities.

The primary use of the partnership has been during flooding events, but the CEP covers other emergency situations. From March 2020-September 2020 the primary focus of KCERP was providing a response to the Covid-19 pandemic.

### Review of Activities

The Partnership now has regular Trustee meetings (Four times a year) and wider Partnership meetings (two times a year).

Kimberley Ward works on a freelance basis as Project Manager for the partnership, working with Trustees and Volunteers.

We currently have around 95 volunteers registered with us, as well as pledged support from Keswick WI and Keswick School Borders. This is steady compared to last year, with some new volunteers joining and some retiring. There was a large uptake of volunteers at the height of the pandemic where we had over 110 volunteers registered. As restrictions have eased and statutory services have increased their response, the

We have reviewed and updated the community emergency plan for winter 19/20. We will continue to review the plan on an annual basis.

We have supported hundreds of residents in Keswick as part of our Covid response. A street warden scheme was set up and developed and this has enabled residents who have been vulnerable or self-isolating to access someone to help with a variety of activities, including shopping, prescription requests, dog walking and befriending.

We have provided online training for lead flood volunteers in November 2020 with a planned mini exercise due to take place in summer 2021.

We have provided dementia friendly training for volunteers in February and March.

In addition to this planned work, we have continued to support other developing emergency groups, sharing ideas and offering support.

## Thank-you

This work would not have been possible without the support of all our partners, who have helped to develop the community emergency plan and to give practical help, such as use of buildings and equipment.

Thanks also to Heather Askew, who as Project Manager for this period, continued to review the CEP and co-ordinates the working of the partnership and looks after all the volunteers. Heather led and delivered the Covid response, working through a challenging time for everyone and continuing to provide professional leadership throughout.

Thanks to Cumbria Community Foundation for supporting our work, the funding has allowed us to deliver our Covid response.

Finally a huge thank you to all the volunteers who have already given up their time to attend training and help develop the plan. The response to covid-19 was outstanding and so many people have given their time willingly and generously. We know that should a further emergency situation occur, they will be ready to support.

## Statistics

### **Number of Volunteers**

As at the 30 September 2020 we had 73 volunteers registered.

### **Volunteer Training**

Autumn 2019:

- Volunteer Co-ordinator Training – 17 September 2019 – 3 attendees
- Lead Volunteers Training – 20 September 2019 – 3 attendees
- General Volunteer Training – 24 September 2019 – 10 attendees
- Lead Volunteer Training – 27 September 2019 – 3 attendees
- Administrator Training – 30 September 2019 – 1 attendee

### **Leaflets**

500 LE

### **Number of Households registered for additional assistance:**

As at the 30 September 2020: 14

## Financial Review

At the start of October 2020 KCERP had unrestricted funds of £11,489.12.

### Funding Sources

There was one main source of funding in this financial year: Year 3 of the Cumbria Community Foundation grant. In addition grants from Keswick Town Council and Keswick Lions were received for the financial year 2019-20.

### Expenditure

In the period expenditure of £5,538 was incurred. £4,891 related to the Cumbria Community Foundation grant.

At the end of September 2019 KCERP had unrestricted funds of £12,996 and restricted funds of £58.

## Accounting Policies

### *Basis of Accounting*

The financial statement has been prepared on a receipts and payments basis.


No independent examination or audit was undertaken for this financial period as the income was less than £25,000. As laid out in the financial regulations and charity commission guidelines.

### *Fund Accounting*

Restricted Funds are subject to restrictions on their expenditure by the donor. The only restricted Fund this year is that given by Cumbria Community Foundation.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial Statement

	Keswick Community Emergency Recovery Partnership		1169144		<b>CC16a</b>
	<b>Receipts and payments accounts</b>				
	For the period from	01-10-18	To	30-09-19	
<b>Section A Receipts and payments</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<b>Last year</b>
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Cumbria Community Foundation	-	4,949	-	4,949	4,949
Keswick Town Council	1,500	-	-	1,500	-
CA12 and Friends	-	-	-	-	-
Donation	-	-	-	-	1,000
Interest	12	-	-	12	14
Keswick Lions	1,275	-	-	1,275	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,787</b>	<b>4,949</b>	<b>-</b>	<b>7,736</b>	<b>5,963</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,787</b>	<b>4,949</b>	<b>-</b>	<b>7,736</b>	<b>5,963</b>
<b>A3 Payments</b>					
Project Support	482	3,860	-	4,342	4,796
Volunteer costs - Room Hire	35	408	-	443	-
Volunteer Costs- Refreshments	-	29	-	29	430
Volunteer Costs - external Training	-	-	-	-	-
Operational Costs - Leaflet Printing	32	106	-	138	140
Office Costs - Phone and Broadband	28	480	-	508	481
Office Costs - Computer security	-	7	-	7	16
Text local	-	-	-	-	40
Equipment - Radio Equipment	-	-	-	-	-
Equipment - Radio installation	-	-	-	-	-
Equipment - laptop	-	-	-	-	-
Equipment - office and emergency supplies	70	0	-	70	338
Equipment - Sandbags	-	-	-	-	1,890
Equipment - storage shed and lock	-	-	-	-	-
Equipment - Trolleys	-	-	-	-	110
Equipment - Hi Vis	-	-	-	-	-
Insurance	-	-	-	-	-
<b>Sub total</b>	<b>647</b>	<b>4,891</b>	<b>-</b>	<b>5,538</b>	<b>8,240</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>647</b>	<b>4,891</b>	<b>-</b>	<b>5,538</b>	<b>8,240</b>
<b>Net of receipts/(payments)</b>	<b>2,141</b>	<b>58</b>	<b>-</b>	<b>2,198</b>	<b>2,278</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,855</b>	<b>-</b>	<b>-</b>	<b>10,855</b>	<b>13,133</b>
<b>Cash funds this year end</b>	<b>12,996</b>	<b>58</b>	<b>-</b>	<b>13,054</b>	<b>10,855</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	63		-
	Cumberland Current Account	12,933	58	-
		-	-	-
	<b>Total cash funds</b>	<b>12,996</b>	<b>58</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval