

**VINTERS VALLEY PARK TRUST CIO**

**(No: 1169118)**

INDEPENDENT EXAMINATION AND  
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

**FOR THE YEAR ENDED 31 DECEMBER 2024**

# **VINTERS VALLEY PARK TRUST CIO**

## **CONTENTS**

- Independent examiners report
- Receipts & payments
- Statement of assets & liabilities
- Trustees' annual report



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Vinters Valley Park Trust CIO

On accounts for the year  
ended

31/12/2024

Charity no  
(if any)

1169118

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

02/06/2025

Name:

Peter Acott

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Vinters Valley Park Trust

1169118

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1 January 2024

To

Period end date  
31 December 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	15,615	90	-	15,705	17,140
Grants	7,500		-	7,500	7,000
Gift Aid	3,264		-	3,264	3,143
Legacy	45,243		-	45,243	1,014
Other income	13,057	828	-	13,885	27,388
Bank interest	3,577		-	3,577	1,164
			-	-	-
			-	-	-
<b>Sub total (Gross income for AR)</b>	<b>88,255</b>	<b>918</b>	<b>-</b>	<b>89,173</b>	<b>56,849</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,255</b>	<b>918</b>	<b>-</b>	<b>89,173</b>	<b>56,849</b>
<b>A3 Payments</b>					
Utilities	554		-	554	143
Travelling, mileage	90		-	90	43
Print, stationery, office, telecoms	576		-	576	1,205
Maintenance, fuel, uniform, tools	6,123	72	-	6,195	5,284
Disposables, bird food & bat expenditure	472		-	472	216
Insurance	2,259		-	2,259	2,222
General & volunteer expenditure	5,084	475	-	5,559	336
Gross wages inc pension contributions	26,004		-	26,004	25,271
Bank charges	360		-	360	360
			-	-	-
<b>Sub total</b>	<b>41,522</b>	<b>547</b>	<b>-</b>	<b>42,069</b>	<b>35,080</b>
<b>A4 Asset and investment purchases, (see table)</b>					
		-	-		
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,522</b>	<b>547</b>	<b>-</b>	<b>42,069</b>	<b>35,080</b>
<b>Net of receipts/(payments)</b>	<b>46,733</b>	<b>371</b>	<b>-</b>	<b>47,104</b>	<b>21,769</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>102,929</b>	<b>7,501</b>	<b>-</b>	<b>110,430</b>	<b>88,661</b>
<b>Cash funds this year end</b>	<b>149,662</b>	<b>7,872</b>	<b>-</b>	<b>157,534</b>	<b>110,430</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	11,106	-	-
	Deposit account	138,149	7,872	-
	Cash	406	-	-
	<b>Total cash funds</b>	<b>149,662</b>	<b>7,872</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Cox	02/06/2025	
		Christopher Sheppard	02/06/2025	



# Trustees' Annual Report for the period

Period start date				Period end date		
<b>From</b>	1 <sup>st</sup>	January	2024	<b>To</b>	31 <sup>st</sup>	December 2024

## Section A Reference and administration details

**Charity name** Vinters Valley Park Trust

**Other names charity is known by**

**Registered charity number (if any)** 1169118

**Charity's principal address** Vinters Lodge

Lodge Road

Maidstone

**Postcode** ME14 5EH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M Cox	Chair		
2	G Cooke			Kent County Council
3	A Brindle			
4	P Walsh			
5	PJ Lott			Vinters Residents Association
6	CB Sheppard			Boxley Parish Council
7	N Fissenden			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Trustees may be appointed from Boxley Parish Council, Kent County Council, Maidstone Borough Council, Vinters Park Residents Association, Grove Green Community Hall CIO. Additional Trustees may be appointed by resolution of a properly convened meeting of the Trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

- i) To manage and improve the whole of Vinters Valley Park ("Park") as an open space for quiet, informal recreation or other leisure time occupation of the public at large in the interests of social welfare and with the object of improving the conditions of life of the public
- ii) To conserve the wildlife within the Park
- iii) To preserve, conserve, maintain, restore and enhance and promote understanding and appreciation for the benefit of the public such features of the Park that are of special landscape, historical or architectural interest

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We employ a warden to undertake such maintenance as required to keep the Reserve in a safe and desirable condition for the public to enjoy and who carries out his duties as outlined in the management plan drawn up by a management committee and approved by the Trustees.

The Warden is supported by many volunteers to carry out this maintenance and works to improve the Reserve and make it more accessible.

Relocation of reptiles into the reserve to preserve them from loss of the previous habitat due to development.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The 30<sup>th</sup> anniversary commemorative stone has been placed. The stone has been provided by a local company.

Maintenance work continues led by the Warden and carried out by a regular team of volunteers. Various storms throughout 2024 have caused damage to mature trees. Action has been taken to protect visitors from any harm.

Visitor numbers are beginning to increase. Notices of special events (dawn chorus, bat watch, tree identification etc) continue to be notified on social media and on our website – [vintersvalley.co.uk](http://vintersvalley.co.uk)

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The CIO's policy is to maintain a reserves level to ensure funds are readily available should there be major storm damage to the Park and also to enable payment of any legally required redundancy to the warden should the Charity have to be wound up.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Martin Cox

Position (eg Secretary, Chair, etc)

Chairman

Date

02/06/2025