

CROWNWAY COMMUNITY CENTRE

England & Wales · Charity number 1169056

Details

Status Registered

Legal form CIO

Registered 2016-09-06

Register [View on the Charity Commission register](#)

Contact

Address Crown Street
Earlestown
St Helens
WA12 9DA

Phone 01925222907

Email crownwaycommunitycentre@yahoo.co.uk

Website www.crownwaycommunitycentre.co.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF EARLESTOWN AND NEWTON-LE-WILLOWS, ST HELENS, MERSEYSIDE AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: The overall aim of the Charity is to improve the quality of life and well-being of people living in the Earlestown area of Newton-le-Willows by providing focused community-based services and resources to meet the needs identified by the local people, also to provide social and recreational opportunities for local groups, organisations and individuals.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- St Helens

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£133,968	£119,330	-	-
2024-03-31	£119,099	£117,396	-	-
2023-03-31	£116,298	£110,198	-	-
2022-03-31	£84,780	£92,352	-	-
2021-03-31	£106,964	£101,563	-	-

Trustees

Name	Role	Appointed
JUNE JONES	Chair	2004-05-18
DANIEL WAKEFIELD		2004-05-18
HELEN FITZGERALD		2004-05-18
Lynda Garner		2024-09-16
VALERIE SINGLETON		2004-05-18

CROWNWAY COMMUNITY CENTRE

England & Wales - Charity number 1169056

Accounts

Crownway Community Centre CiO

Charity number 1169056

Annual Report and Financial Statements for the year ending 31 March 2025



Greater Merseyside Community
Accountancy Service

Crownway Community Centre CiO

Annual Report and Financial Statements for the year ending 31 March 2025

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Prepared by the Greater Merseyside Community Accountancy Service

Crownway Community Centre CiO

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Mrs June Jones	Chairperson	
Mrs Helen Marina Fitzgerald	Treasurer	
Mrs Valerie Singleton		
Daniel Wakefield	Secretary	
Terry Maguire		resigned 17 Sept 24
Andrea Aspinall		Resigned 21 May 24
Karl Collier		Appointed 24 Mar 24 resigned 23 Sept 24
Lynda Garner		Appointed 18 Nov 24

Method of appointment

Trustees are elected by the members at the AGM

Principal address

Crownway Community Centre
Crown Street
Newton-Le-Willows
Merseyside
WA12 9DA

Bankers

Lloyds TSB Bank plc
Hardshaw Street
St Helens
WA10 1BQ

Governing document

Charitable Incorporated Organisation - Foundation registered 6 September 2016

Objects of the organisation

To further or benefit the residents of Earlestown and Newton-Le-Willows, St Helens, Merseyside and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building
College Street
St Helens
WA10 1TF

Crownway Community Centre CiO

Trustees' report continued

Chairpersons Annual General Meeting Report 2025

Good evening everyone. As Chair of the Management board I want to update you on the year ending March 2025.

Unfortunately last year we were unsuccessful in our bid to the National Lottery Community Fund for ongoing funding to help with sustainability. Since that time our Centre Coordinator has spent a large proportion of her time looking for other funding to help us sustain the Centre of the year dating 2024/25. Sources of income have included the following

Hemby Trust	£1500 (café)
Foyles Foundation	£7500 (Core Costs)
Postcode Neighbourhood fund	£25000 (Core Costs & projects)
Albert Hunt	£5000 (Core Costs)
Cheshire & Merseyside Cancer Alliance	£1055 (men's group)
PH Holt	£10,000 (Salary)
St Helens MBC	£250 (Garden)
Rainford Trust	£2000 (Projects)
Eleanor Rathbone	£3000 (Salary)
Big Lottery	£5675 & £9591.50 final payments and increases

Making a total of £70,571.50 which helps us to continue the vital work we provide for the local community.

I would like to take this opportunity to thank all our funders for the much needed funding we have received from them. These funds have helped in the running of the centre and enable us to continue with the various activities we provide for the community.

The Centre currently employs 4 staff and all are important to the running of the centre:

Philomena, who is the Centre Coordinator. Philomena has been here for 3 years now and continues to keep the centre running successfully.

The last 12 months have been challenging due to reduced funding streams, however Philomena has been able to successfully find funding stream which has allowed the centre to remain open.

Philomena continues to organise the Bric a Brac table, selling items donated to us and also 'homemade' items which our talented upcycling craft group have made. The Bric a Brac provides a regular amount of around £100 per month which helps towards the upkeep of the centre.

Lydia is very creative being able to use her talents to run a number of out of school activities for children. Lydia has also taken on a new role of supervising the Café and also continuing to recruit volunteers to come and help out in the café and centre. Lydia has embraced the role and the Café is providing various items to 'eat in' or 'take home'.

Gordon, our caretaker provides an important role, supporting Philomena, ensuring the rooms are ready for our centre users. He gives freely numerous extra hours as a volunteer in the centre which is so much appreciated. He checks the building to ensure the centre is in a good state of repair and is safe for our user groups. He also ensures the outside areas are kept clean and tidy and the centre is welcoming for visitors to the centre.

Bob, works every morning making sure the Centre is clean and tidy and ready for the groups who come into and use the centre facilities. He also supports Philomena in the running of the café to help keep us safe and ensure everywhere is a place where our visitors want to come to.

Crownway Community Centre CiO

Trustees' report continued

Karen who was the Café Assistant for a number of years retired at the end of December 2024. Karen was a well like part of the team and was a loss to us. Due to funding restrictions it was decided at the time we were not able to recruit a café assistant. Lynda one of our committee members offered to come into the centre once per week to make food items for sale including savoury and sweet pies, cakes, soups and other food items. With Lynda's help and all our volunteers, the café These items are selling well and help to sustain the café.

Volunteers Over the year we had 21 Volunteers who help out in the Cafe. Without volunteers we would not be able to keep going. They give up their time freely and there services are invaluable. I want to take this opportunity to thank them so much for their support.

Trustees Our Trustees who are also volunteers and give their time freely, ensure the legal framework is running correctly and deal with any issues that occur within the centre. We currently have 5 trustees on the Management Board. June Jones - Chair, Helen Fitzgerald - Treasurer, Daniel Wakefield - Secretary, Val Singleton and Lynda Garner. We continue to advertise for new Trustees to ensure the Centres future. I want to take this opportunity to thank them for their time and support.

Current Threats to the business

We do still have issues beyond our control which have an impact on the centre. The cost of fuel and utilities, staff moving on and finding it hard to recruit volunteers. Our main funders being The National Lottery Community Fund ends this year and we need source alternative funders for salaries. All these issues continue to have an impact on the Centre. Philomena continues try to find ways to make savings and continues to seek funding streams for the centre without which we would be unable to sustain the centre and to carry on with the invaluable work we do for the wider community. A number of funding streams are ending this year and to help us continue the work we do we need to source further funding streams which are always a challenge.

Community Centre usage

Over the last 12 months our footfall attendances have totalled 23249 which is around a 3043 higher than last year. We have various groups using the centre which Philomena monitors and looks to fill any gaps available to ensure our centre runs at capacity which helps with filling gaps to funding.

Future

We will continue to consult with local people and our service users to ensure we address their needs and wants within the Centre, asking them what they would like to see introduced at the centre. This will help us to provide the community with the services that are needed.

At the heart of our delivery, are the Community Centre and its service users along with the local community. We continue to invest in volunteers to offer them training and to help them to use their skills as a stepping stone to any possible progression to paid employment or our retired volunteers who want to 'give back' to the community and help with the running of our café and community centre as a whole.

Centre Anniversary

The Centre was opened in October 2005 and is coming up to its 20th Anniversary. Over the coming months the Centre is hoping to celebrate our achievements of the past 20 years since we opened.

Finally I would like to thank you all for coming and for your invaluable support for the centre.

Thank you everyone.

Crownway Community Centre CiO

Trustees' report continued

Crownway Community Centre continues to develop and provide a wide range of community-based activities and services for residents of Earlestown. We have continued to work with external organisations for the benefit of our community. In this year we received our last payment from the big lottery three-year funding, and disappointingly we were unsuccessful in our bid for further funding.

As the chair has stated in her report, I spent a great deal of time seeking funding from other sources. The best news was when the bid to the Postcode neighbourhood fund was successful for £25,000, followed by Foyles Foundation £7,500, Albert Hunt £5,000, PH Holt £10,000 and a total of £7,885 from other funders

Activity

Over the past 12 months the centre recorded 23,249 visits and saw the 970 sessions of activity delivered by external organisations including:

- Moo Music
- Tai Chi
- Taekwondo
- Brownies
- Slimming World
- Sewing group
- Language revision
- Lace making
- AJ Lewis dance
- Spanish
- Baptist Church Bible Studies
- St Helens Wellbeing Walking Group
- Head, Health Heart Gentle exercise
- Councillors' surgery
- St Helens CAB
- Silver Swans
- Christian Fellowship
- Women's AGLOW

Crownway staff and volunteers have delivered the following:

- Computers Class with Gordon
- Ladies Friendship Group
- Over 60's social
- Upcycling Craft group
- Men's Social group
- Digital drop In

In the last twelve months we were pleased to welcome new organisations renting our meeting rooms some were occasional bookings and others have become regulars. Including Gradan Care, Golden smiths, truly Timeless and Always Antiques, and Advanced Solutions these together with our regular room rentals have increased our room rental income significantly.

Crownway Community Centre CiO

Trustees' report continued

For the third time we hosted the Newton Flower Show and they have booked again for 2025.

We have worked closely with the Baptist Church and we shared two coach trips out in April and July to Llandudno and Lytham St Annes, this was a nice way for parishioners and centre users to get to know each other and following this we have more parishioners attending community centre activity. In June 2024 Women AGLOW started holding their monthly meetings at the centre instead of St Johns, we leave out information about What's on at the centre and they love to buy things from the Bric a Brac stall.

Volunteers

As the Chair stated in her report volunteers continue to be the heart and foundation of the centre, this has been even more apparent this year after Karen retired and the café is now staffed by volunteers. Over this year we had 21 volunteers in the café, one volunteer who facilitates the men's group, one volunteer who facilitates the Over 60, s group, one volunteers who supports Gordon with Line dancing, one volunteer who looks after the garden and one volunteer who attends every Thursday to offer Digital drop-in service.

Café

Karen Wainwright who has worked for us since 2019 made the decision to retire in December 2024, she joined not long before Covid lockdown so had to quickly adapt to the changing situation and then help to rebuild the café when lockdown was over.

The café is manned by volunteers, Lydia did a big recruitment drive and we welcomed 8 new volunteers after Christmas, but sadly others left due to illness and returning to work.

The Café remains popular with people who attend the activities that run in the centre. Over the past year we have welcomed new users who have heard about the cafe and the excellent value snacks available.

The café had its annual inspection by Environmental health in May 2024 and retained its five-star rating. Karen and the volunteers ensured all food hygiene procedures are always adhered to and records are kept up to date weekly.

We have continued to work with Rebuild with Hope running Pop-up sales; we held an Afternoon Tea and a Tea Dance. In October we had a Breast Cancer coffee morning.

Philomena Zilinski
Centre Coordinator

Crownway Community Centre CiO
Independent examiner's report on the accounts of
Crownway Community Centre CiO
for the year ending 31 March 2025

I report on the accounts of the charity set out on pages 7 to 11

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams

Jane Williams
MAAT

Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

29th September 2025

Crownway Community Centre CiO
Receipts and payments account
for the year ending 31 March 2025

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Receipts from Charitable Activities	(2)	48,486	81,535	130,021	113,668
Voluntary Receipts	(3)	3,947	-	3,947	5,431
Total receipts		<u>52,433</u>	<u>81,535</u>	<u>133,968</u>	<u>119,099</u>
Payments					
Salaries & NI		8,974	71,040	80,014	75,081
Payroll costs		255	510	765	971
Training		-	-	-	90
Café Expenses		4,279	3,278	7,557	7,451
Centre Equipment		23	297	320	1,907
Insurance		-	2,090	2,090	2,251
Utilities		1,779	10,521	12,300	15,991
Telephone		66	2,125	2,191	2,159
Printing, postage and stationery		32	3,063	3,095	3,005
Cleaning & Materials		223	963	1,186	1,282
Repairs & Maintenance		1,430	5,322	6,752	5,101
Subscriptions & Fees		-	784	784	277
Resources		394	1,202	1,596	1,131
Independent Examination		225	-	225	225
Volunteer Expenses		23	96	119	163
Bank Charges		41	295	336	311
Total payments		<u>17,744</u>	<u>101,586</u>	<u>119,330</u>	<u>117,396</u>
Net receipts / (payments)		<u>34,689</u>	<u>(20,051)</u>	<u>14,638</u>	<u>1,703</u>
Transfers between Funds		(62)	62	-	-
Cash fund balances brought forward		<u>34,363</u>	<u>49,182</u>	<u>83,545</u>	<u>81,842</u>
Cash fund balances carried forward		<u>68,990</u>	<u>29,193</u>	<u>98,183</u>	<u>83,545</u>

Crownway Community Centre CiO
Statement of assets and liabilities
as at 31 March 2025

	2025 Unrestricted £	2025 Restricted £	2025 Total £	2024 Total £
Cash funds				
Community Centre Account	19,156	-	19,156	30,378
Deposit Account	29,663	49,182	78,845	53,020
Cash in hand	181	-	181	148
Total cash funds	<u>49,001</u>	<u>49,182</u>	<u>98,183</u>	<u>83,545</u>
Assets retained for the organisation's own use	£	£	£	£
Fixtures and fittings	20,141	-	20,141	20,141
Equipment	14,353	7,280	21,633	21,633
	<u>34,494</u>	<u>7,280</u>	<u>41,774</u>	<u>41,774</u>
Liabilities			£	£
HMRC			-	-
Pension contributions			-	-
Accountancy			-	-
			<u>-</u>	<u>-</u>

Approval of the accounts

The annual report and accounts were approved at a meeting of the Trustees held on 29th September 2025

June Jones

June Jones

on behalf of the Trustees

Crownway Community Centre CiO

Notes to the accounts

for the year ending 31 March 2025

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Crownway Community Centre CiO

Notes to the accounts continued

for the year ending 31 March 2025

2 Receipts from Charitable Activities	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	
National Lottery Community Fund	-	15,267	15,267	40,807
Café Income	14,355	-	14,355	14,076
Room Hire	30,327	-	30,327	24,785
VOLA Consortium	-	-	-	2,300
Steve Morgan Fdtn	-	13,213	13,213	9,438
Garfield Weston	-	-	-	10,000
Trusthouse	-	-	-	10,000
Hemby Charitable Trust	-	1,500	1,500	-
Foyle Foundation	-	7,500	7,500	-
Postcode Neighbourhood Lottery	-	25,000	25,000	-
Albert Hunt	-	5,000	5,000	-
Cancer Research	-	1,055	1,055	-
PH Holt	-	10,000	10,000	-
Eleanor Rathbone	-	3,000	3,000	-
St Helens MBC	250	-	250	-
Rainford Trust	2,000	-	2,000	-
Donations	1,554	-	1,554	2,262
	<u>48,486</u>	<u>81,535</u>	<u>130,021</u>	<u>113,668</u>

2a Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
National Lottery Community Func	29,078	15,267	26,807	-	17,538
Arnold Clarke	148	-	-	-	148
VOLA Consortium	1,683	-	1,742	(59)	-
Steve Morgan Fdtn	1,935	13,213	11,378	-	3,770
Garfield Weston	6,338	-	6,338	-	-
Trusthouse	10,000	-	10,003	(3)	-
Hemby Charitable Trust	-	1,500	1,501	(1)	-
Foyle Foundation	-	7,500	7,500	-	-
Postcode Neighbourhood Lottery	-	25,000	24,999	1	-
Albert Hunt	-	5,000	5,000	-	-
Cheshire & M'side Cancer Allianc	-	1,055	161	-	894
PH Holt	-	10,000	6,157	-	3,843
Eleanor Rathbone	-	3,000	-	-	3,000
	<u>49,182</u>	<u>81,535</u>	<u>101,586</u>	<u>(62)</u>	<u>29,193</u>

Purpose of restricted funds

On 11th June 2021 The National Lottery Community Fund awarded a grant of £144,904 over 3 years, which funds our Meeting Community Needs Project. At 31st March 2025 the balance of funds was £0.

The Foyle Foundation have funded our core costs.

Postcode Neighbourhood fund have provided funding towards our core costs and projects.

Ph Holt, Trusthouse Charitable Foundation, Steve Morgan Foundation & Garfield Weston provided funding towards our salary costs.

VOLA Consortium provided funding for Digital Connectivity for Local community facilities.

3 Voluntary Receipts	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Office Services & Photocopying	3,122	-	3,122	4,935
Bank Interest	825	-	825	496
	<u>3,947</u>	<u>-</u>	<u>3,947</u>	<u>5,431</u>

Crownway Community Centre CiO
Notes to the accounts continued
for the year ending 31 March 2025

4 Staff costs and numbers	2025	2024
	£	£
Gross salaries	80,014	73,984
Pension	-	1,098
	<u>80,014</u>	<u>75,081</u>

The average number of employees during the year was 2.2 (2024:2.2)

5 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

6 Related party transactions

There were no related party transactions during the accounting period

CROWNWAY COMMUNITY CENTRE

England & Wales - Charity number 1169056

Accounts

Crownway Community Centre CiO

Charity number 1169056

Annual Report and Financial Statements for the year ending 31 March 2024



**Greater Merseyside Community
Accountancy Service**

Crownway Community Centre CiO

Annual Report and Financial Statements for the year ending 31 March 2024

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Prepared by the Greater Merseyside Community Accountancy Service

Crownway Community Centre CiO

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Mrs June Jones	Chairperson	
Mrs Helen Marina Fitzgerald	Treasurer	
Mrs Valerie Singleton		
Daniel Wakefield	Secretary	
Terry Maguire		
Andrea Aspinall		

Method of appointment

Trustees are elected by the members at the AGM

Principal address

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Crown Street
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Bankers

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In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building
College Street
St Helens
WA10 1TF

Crownway Community Centre CiO

Trustees' report continued

Chairpersons Annual General Meeting Report 2024

Good evening everyone. As Chair of the Management board I want to update you on the year ending March 2024.

Over the last 3 year the Centres main funders has been the Lotteries Commission which finishes in August this year.

The Centre employs 5 staff and all are important to the running of the centre:

Philomena, who is the Centre Coordinator, does an outstanding job running the centre bringing in vital funding to help the centre continue with daily activities which the centre provides for the community. These include activities for various age groups from the very young to elderly in the community.

Over the last year Philomena has been able to successfully source funding from the following organisation:

Garfield Weston - £10,000 for running costs

Steve Morgan - £22,650 for Lydia's salary

Vola £2,300 - Computer equipment

Hemby Trust £1,500 - Activities at the Centre

Trust House £10,000 - café workers salary

Foyle Foundation £10,000 - Café and centre running costs

I would like to take this oppourtunity to thank all our funders for the grants we have received from them. The funds have helped in the running of the centre and help us provide the continuing work we do in helping the local community.

We have had testing times over the last couple of years with costs to the centre continuing to rise. This includes rising food prices to enable us to run our community café and the rising cost of gas, electricity and all other utilities. Our costs have continued to go up and Philomena has done an enormous amount of work sourcing the best deals for the centre to help keep our costs down. These have included cutting costs of cleaning products, finding more economical contracts and finding ways to reduce costs in the café without reducing the quality.

Philomena also introduced a bric a brac table, selling items the centre makes as part of the upcycling craft group and items donated to the centre to sell. This regularly makes £100 per month which helps towards the running costs.

Lydia is very creative being able to use her talents to run a number of out of school activities for children, including the following:

A presentation from Haydock Hedgehog helpers on how to care for Hedgehogs Building hedgehog houses.

Backyard wildlife crafts, and building bird boxes

Making wildflower bombs

Making wind catchers

Cross stitch keyrings

Wooden name plaques

Karen is our Café assistant. She along with our volunteers provides lovely lunchtime snacks which include pies, quiche, sausage rolls and cakes along with drinks in the café, all at reasonable prices. The café is a vital part of our community centre providing a warm place for anyone to come, spend time and make new friends.

Gordon, our caretaker provides an important role, supporting Philomena, ensuring the rooms are ready for our centre users. He also gives freely numerous extra hours as a volunteer in the centre which is so much appreciated. He checks the building to ensure the centre is in a good state of repair and is safe for our user groups. He also ensures the outside areas are kept clean and tidy and the centre is welcoming for visitors to the centre.

Crownway Community Centre CiO

Trustees' report continued

Bobs joined us in September 2023, following Angela's resignation due to ill health as a cleaning operative. Bob comes into the centre early to ensure the centre is clean and tidy ready for our centre users. He does a lot more than clean the centre and helps with painting the walls, cleaning the chairs and the 'yukky' filter over the oven in the kitchen.

Volunteers We currently have 10 Volunteers who help in the Café and with groups. Our volunteers give up their time freely to help in the centre on a regular basis which we are so grateful for. Their services are invaluable and I want to take this opportunity to thank them so much for their support.

Trustees We currently have 6 trustees on the Management Board. June Jones - Chair, Helen Fitzgerald - Treasurer, Daniel Wakefield - Secretary, Val Singleton, Terry Maguire and Andrea Aspinall and Karl Collier. I want to take this opportunity to thank them for their time and support which help to sustain the Centre.

Current Threats to the business

We do still have issues beyond our control which have an impact on the centre. The cost of fuel and utilities, staff moving on and finding it hard to recruit volunteers. Our main funders being lotteries commission ends this year and we need source alternative funders for salaries. All these issues continue to have an impact on the Centre. Philomena continues to try to find ways to make savings and continues to seek funding streams for the centre without which we would be unable to sustain the centre and to carry on with the invaluable work we do for the wider community. A number of funding streams are ending this year and to help us continue the work we do we need to source further funding streams which is always a challenge.

Community Centre usages

Over the last 12 months our footfall has totalled 20,206 which is around a 1,000 higher than last year. We have various groups using the centre including, Moo Music, Slimming World, Tai Chi, Taekwondo, Earlestown Brownies, A.J. Dance, Silver Swans, Spanish, Sewing Group, Language Revision, Christian fellowship, Citizens Debt Advice and Councillors Surgery.

Future

We will continue to regularly consult with local people to ensure we address their needs and wants. Using the feedback from residents and users we have introduced new services and activities to ensure the community centre remains part of our community. We will continue to invest in volunteers to offer them training and qualifications and to provide an opportunity for them to be able to socialise and give something back to their community.

Finally I would like to thank you all for coming and for your invaluable support for the centre.

Thank you everyone.

Crownway Community Centre CiO

Trustees' report continued

Crownway Community centre is a vibrant and welcoming place offering a variety of activities and services to meet the needs of the community. We have developed excellent working partnerships this year which has further advanced what we can offer to our community.

Activity

Over the past 12 months the centre recorded 20,206 visits and saw the 931 sessions of activity delivered by Crownway staff and fifteen other organisations.

In the last twelve months we worked really hard to get more room rentals for training, meetings and new activity, we welcomed eleven new organisations including, Merseytravel, Willows residents committee, Golden Smiths valuers, Women, s AGLOW, Patterdale nursery, Linden Nursery, Homestead, Robb Lane Allotments, Sue Smith Flufftastic, Zimba clinic and Truly Timeless, together with our valued customers of St Helens CAB, Cambian care, Business for Youth and slimming world. We said goodbye to the Slimming World leader Sue Tufts as she retired in November 2023, she was one of the first people to book a room at Crownway and has always remained incredibly supportive of all that we do. For the second time we hosted the Newton Flower Show in September that was an enormous success and they have rebooked for 2024.

We hosted six new activity sessions including Card making, Baby massage baby sensory, Future life Saver training, Sport works - 12-week activity and Yoga.

Volunteers

Lydia has worked hard recruiting new volunteers. We have welcomed 6 new volunteers to help in the community café, Ann Marie, Margaret, Gary, Tommy, Sue and Pauline and we have said goodbye to some of our long-term volunteers including Jacky, Andrea, Ann and Anne we are incredibly grateful to all the volunteers who give us their time each week without them the café would not be able to operate.

Café

Our community Café is extremely popular and the has regular customers who attend the groups that run in the centre. Over the past year we have welcomed new users who have heard about the cafe and the excellent value snacks available. When they pop in, they then can discover everything else the centre has to offer.

The café has maintained the five stars rating following our inspection by Environmental health in February. Karen and the volunteers have ensured all food hygiene procedures are always adhered to and records are kept up to date weekly.

It has been a difficult year as June mentioned, with the dramatic rise in the costs of Gas and Electric, and the massive increase in the price of food.

We have continued to run monthly events to increase the income of the café, we have held two Afternoon Teas and Tea Dances. In May we had a Coronation Big Lunch and we have continued the popular Pop-up Sales in partnership with Rebuild with Hope.

Philomena Zilinski
Centre Coordinator

Crownway Community Centre CiO
Independent examiner's report on the accounts of
Crownway Community Centre CiO
for the year ending 31 March 2024

I report on the accounts of the charity set out on pages 7 to 11

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Jane Williams
MAAT

Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

16th September 2024

Crownway Community Centre CiO

Receipts and payments account

for the year ending 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Receipts from Charitable Activities	(2)	28,453	85,215	113,668	114,202
Voluntary Receipts	(3)	5,431	-	5,431	2,096
Total receipts		<u>33,884</u>	<u>85,215</u>	<u>119,099</u>	<u>116,298</u>
Payments					
Salaries & NI		14,634	60,447	75,081	69,883
Payroll costs		762	209	971	1,096
Recruitment		-	-	-	245
Training		-	90	90	420
Café Expenses		-	7,451	7,451	8,775
Centre Equipment		108	1,799	1,907	913
Insurance		2,251	-	2,251	2,001
Utilities		15,991	-	15,991	10,421
Telephone		1,600	559	2,159	1,146
Printing, postage and stationery		2,220	785	3,005	3,113
Cleaning & Materials		1,087	195	1,282	2,184
Repairs & Maintenance		4,791	310	5,101	6,213
Subscriptions & Fees		27	250	277	1,199
Resources		719	412	1,131	2,155
Food provision		-	-	-	3
Independent Examination		225	-	225	225
Volunteer Expenses		163	-	163	-
Bank Charges		311	-	311	206
Total payments		<u>44,889</u>	<u>72,507</u>	<u>117,396</u>	<u>110,198</u>
Net receipts / (payments)		<u>(11,005)</u>	<u>12,708</u>	<u>1,703</u>	<u>6,100</u>
Transfers between Funds		<u>27,646</u>	<u>(27,646)</u>	<u>-</u>	<u>-</u>
Cash fund balances brought forward		<u>17,722</u>	<u>64,120</u>	<u>81,842</u>	<u>75,742</u>
Cash fund balances carried forward		<u>34,363</u>	<u>49,182</u>	<u>83,545</u>	<u>81,842</u>

Crownway Community Centre CiO

Statement of assets and liabilities

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Community Centre Account	30,378	-	30,378	21,614
Community Café Account	-	-	-	17,557
Deposit Account	3,838	49,182	53,020	42,524
Cash in hand	148	-	148	148
Total cash funds	<u>34,363</u>	<u>49,182</u>	<u>83,545</u>	<u>81,842</u>
Assets retained for the organisation's own use	£	£	£	£
Fixtures and fittings	20,141	-	20,141	20,141
Equipment	14,353	7,280	21,633	21,633
	<u>34,494</u>	<u>7,280</u>	<u>41,774</u>	<u>41,774</u>
Liabilities			£	£
HMRC			-	-
Pension contributions			-	-
Accountancy			-	-
			<u>-</u>	<u>-</u>

Approval of the accounts

The annual report and accounts were approved at a meeting of the Trustees held on 16th September 2024



June Jones

on behalf of the Trustees

Crownway Community Centre CiO

Notes to the accounts

for the year ending 31 March 2024

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Crownway Community Centre CiO

Notes to the accounts continued

for the year ending 31 March 2024

2 Receipts from Charitable Activities	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
National Lottery Community Fund	-	40,807	40,807	50,574
Café Income	1,406	12,670	14,076	11,114
Room Hire	24,785	-	24,785	21,094
St Helens MBC: Self Isolation	-	-	-	4,160
Coalfields Regeneration Trust	-	-	-	11,870
LCR Community Environment Fund	-	-	-	4,950
The Rainford Trust	-	-	-	1,500
Halton & St Helens VCA	-	-	-	1,000
Community Foundation	-	-	-	5,000
Arnold Clarke Community Fund	-	-	-	1,000
VOLA Consortium	-	2,300	2,300	-
Steve Morgan Fdtn	-	9,438	9,438	-
Garfield Weston	-	10,000	10,000	-
Trusthouse	-	10,000	10,000	-
Donations	2,262	-	2,262	1,940
	<u>28,453</u>	<u>85,215</u>	<u>113,668</u>	<u>114,202</u>

2a Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
National Lottery Community Fund	31,303	40,807	43,032	-	29,078
Cafe	18,224	12,670	7,062	23,832	-
Buffets & Parties	3,814	-	-	3,814	-
LCR: Community Environment Fund	3,179	-	3,179	-	-
Arnold Clarke	868	-	720	-	148
VOLA Consortium	-	2,300	617	-	1,683
Steve Morgan Fdtn	-	9,438	7,503	-	1,935
Garfield Weston	-	10,000	3,662	-	6,338
Trusthouse	-	10,000	-	-	10,000
Coalfields Regeneration Trust	5,881	-	5,881	-	-
Halton & St Helens VCA	580	-	580	-	-
Community Foundation	271	-	271	-	-
	<u>64,120</u>	<u>85,215</u>	<u>72,507</u>	<u>27,646</u>	<u>49,182</u>

Purpose of restricted funds

On 11th June 2021 The National Lottery Community Fund awarded a grant of £144,904 over 3 years, which funds our Meeting Community Needs Project. At 31st March 2024 the balance of funds was £9,591.

Liverpool City Region Combined Authority provided funding for our Eco Ambassadors.

Coalfields Regeneration Trust provided funding towards our Café Worker.

Trusthouse Charitable Foundation, Steve Morgan Foundation & Garfield Weston provided funding towards our salary costs.

VOLA Consortium provided funding for Digital Connectivity for Local community facilities.

3 Voluntary Receipts	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Office Services & Photocopying	4,935	-	4,935	2,015
Bank Interest	496	-	496	81
	<u>5,431</u>	<u>-</u>	<u>5,431</u>	<u>2,096</u>

Crownway Community Centre CiO
Notes to the accounts continued
for the year ending 31 March 2024

	2024	2023
4 Staff costs and numbers	£	£
Gross salaries	73,984	69,005
Pension	1,098	878
	<u>75,081</u>	<u>69,883</u>

The average number of employees during the year was 2.2 (2023:2.2)

5 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

6 Related party transactions

There were no related party transactions during the accounting period

CROWNWAY COMMUNITY CENTRE

England & Wales - Charity number 1169056

Accounts

Crownway Community Centre CiO

Charity number 1169056

Annual Report and Financial Statements
for the year ending 31 March 2023

gmcas

Greater Merseyside Community
Accountancy Service

Crownway Community Centre CiO

Annual Report and Financial Statements for the year ending 31 March 2023

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Notes to the accounts	8 to 10

Prepared by the Greater Merseyside Community Accountancy Service

Crownway Community Centre CiO

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Mrs June Jones	Chairperson	
Mrs Helen Marina Fitzgerald	Treasurer	
Mrs Valerie Singleton		
Daniel Wakefield	Secretary	
Terry Maguire		
Andrea Aspinall		

Method of appointment

Trustees are elected by the members at the AGM

Principal address

Crownway Community Centre
Crown Street
Newton-Le-Willows
Merseyside
WA12 9DA

Bankers

Lloyds TSB Bank plc
Hardshaw Street
St Helens
WA10 1BQ

Governing document

Charitable Incorporated Organisation - Foundation registered 6 September 2016

Objects of the organisation

To further or benefit the residents of Earlestown and Newton-Le-Willows, St Helens, Merseyside and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building
College Street
St Helens
WA10 1TF

Crownway Community Centre CiO

Trustees' report continued

Chairpersons Annual General Meeting Report 2023

As Chair of the Management board I want to update you on the year ending March 2023.

Last year I reported on obtaining a grant from the Lotteries commission which commenced from September 2021 and continues until August 2024. This is our main source of income and its important that we are able to obtain further funding available to help keep the valuable work the Centre does in the community.

The Centre employs 5 staff:

Philomena who is the Centre Coordinator and does a brilliant job. We have had testing times over the last 12 months with costs to the centre rising enormously. This includes rising food prices to enable us to run our community café and the rising cost of gas and electricity. Philomena has done an enormous amount of work sourcing the best deals for the centre to help keep our costs down. Philomena continues to successfully source grants which help with the running of the centre and setting up new support groups and workshops.

Lila who was the project officer terminated her employment in July 2022 and after advertising the post and interviews, Lydia was appointed as the Project Officer.

Lydia who is very creative has contributed vastly and has successfully set up new groups and she continues to support Philomena and the other staff and volunteers in the centre.

Karen is our Café assistant. She along with our volunteers provides lovely meals snacks and cakes in the café. The café users continues to grow and with the extra activities including afternoon tea and the 'pop up sales' we hope to increase our sales.

Gordon is our caretaker but also volunteers within the centre setting up the room for groups and keeping the outside area and the centre clean and tidy. He is our unsung hero giving a lot of his time freely to benefit the centre.

Angie is someone you very rarely see. She comes in early to keep the centre clean and tidy and is an asset to us. People often come into the centre and comment on how clean and inviting the centre is. She certainly takes a real pride in what she does and the centre is lucky to have her.

Volunteers

We currently have 7 Volunteers who help in the kitchen and 2 who help with groups. Our volunteers give up their time freely on a regular basis which we are so grateful for the time they give to the centre. Their services are invaluable and I want to take this opportunity to thank them so much for their support.

Trustees

We currently have 6 trustees on the Management Board. June Jones - Chair, Helen Fitzgerald - Treasurer, Daniel Wakefield - Secretary, Val Singleton, Terry Maguire and Andrea Aspinall I want to take this opportunity to thank them for their time and support which help to sustain the Centre.

Current Threats to the business

We do still have issues beyond our control which have an impact on the centre. The cost of living crisis and the cost of fuel and utilities continue to have an impact on the Centre. Philomena continues to find ways to make savings and continues to seek funding streams for the centre without which we would be unable to sustain the centre and to carry on with the invaluable work we do for the wider community.

Community Centre usage

Over the last 12 months we have increased our footfall and are now more or less back to pre-pandemic times. The foot flow over the last year was totalled 22,000 visits.

Crownway Community Centre CiO

Trustees' report continued

Future

As well as the groups and service users who have supported us for many years we have new groups being set up which have and are continuing to be very successful.

Our aim over the next few years is to further develop the work we do as the centre.

We are hoping we can make our café as self-sustaining as possible, although the threat to this is the current cost of living crises and the high fuel bills.

We are looking at making the centre more attractive to a wider age group, offering activities for mums and babies, young people as well as activities for those who are at retirement age. We hold men only activities and want to encourage others who are suffering from depression and social isolation to join in our activities.

We have started to offer activities that look at sustainability including the 'Recycle, Repurpose Craft Group which is going from strength to strength.

We held our first meeting with young people and want to encourage our young people in the area to become Eco Ambassadors and we have delivered workshops to support the young people to help with this.

Crownway Community has been a part of the community for almost 18 Years and hope to become a Community centre reflective of the needs and desires of our local community, not just a building offering rooms to rent. We continue to ask our service users their views and what they think the community would benefit from to enable us to support the needs of the local community.

Finally I would like to thank you all for coming and for your invaluable support for the centre.
Thank you everyone.

Crownway Community Centre CiO

Trustees' report continued

Crownway Community centre continues to develop providing a full range of activities to meet the needs of the community. We have developed some good working partnerships this year which has further advanced what we can offer people.

Activity

Over the past 12 months the centre recorded 22,000 visits and saw the delivery of 982 sessions of activity delivered by Crownway staff and seventeen other organisations. In the last twelve months we have also seen room hire increase by Training companies, allotment societies and Newton Garden Association.

The most popular adult activities are those that focus on wellbeing and having fun, including Games Afternoon and Upcycle crafts. Other popular activities are those that focus on addressing social isolation bringing people together who may spend a large part of their time alone including over 60's social, Ladies Friendship group and Men's Social group.

This year the building has been internally and external decorated and now looks bright and colourful and no more rusty railings. The church has installed televisions in our meeting rooms, so we are able to offer the latest technology for organisations hiring our rooms. The quality is a lot better than using projectors and more efficient to use.

Lydia O Neill joined us in September 2022, she has a background working with young people so she quickly began to deliver Eco Ambassador workshops with the young people in our community highlighting climate change and ecological issues, so they can act for the planet, and motivate others to follow a more sustainable lifestyle.

Volunteers

Over the year we have welcomed new volunteers to help in the community café, and we are incredibly grateful to the long-term volunteers who returned after lock-down and have continued to support us and help train the new volunteers, without the volunteers the café would not be able to operate. We continue to support the volunteers and this year they were all offered training in Level 2 Food Hygiene.

Café

Our community Café is extremely popular and has regular customers who also attend the group that run in the centre. Over the past year we have welcomed new users who have heard about the lovely cakes and excellent value snacks and pop in to eat in the café then are able to discover what else the centre has to offer.

The café has maintained the five stars rating following our inspection by Environmental health in February. Karen and the volunteers have ensured all food hygiene procedures are always adhered to and records are kept up to date weekly.

It's been a difficult year as June mentioned, with the dramatic rise in the costs of Gas and Electric, and the massive increase in the price of food. The café had to seriously look at prices and the number of options they offered on the menu had to be cut right back, otherwise it was unlikely that the Community Café would be able to survive without running at a loss.

We have continued to run monthly events to increase the income of the café, we have held several Afternoon Teas and we had a party for the Kings Coronation

The delivery of Pop-up Sales in partnership with Rebuild with Hope have become a regular occurrence we have been having one every other month and they remain popular and give the café the opportunity to have special offers to bring in much needed income.

Philomena Zilinski
Centre Coordinator

Crownway Community Centre CiO
Independent examiner's report on the accounts of
Crownway Community Centre CiO
for the year ending 31 March 2023

I report on the accounts of the charity set out on pages 7 to 11

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
- have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams
MAAT

Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

19th September 2023

Crownway Community Centre CiO
Receipts and payments account
for the year ending 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Receipts from Charitable Activities	(2)	28,694	85,508	114,202	84,759
Voluntary Receipts	(3)	2,096	-	2,096	21
Total receipts		30,790	85,508	116,298	84,780
Payments					
Salaries & NI		14,982	54,901	69,883	63,832
Payroll costs		851	245	1,096	669
Recruitment		245	-	245	-
Training		-	420	420	75
Café Expenses		1,697	7,078	8,775	4,644
Centre Equipment		295	618	913	334
Insurance		2,001	-	2,001	1,287
Utilities		8,759	1,662	10,421	2,094
Telephone		1,134	12	1,146	1,570
Printing, postage and stationery		3,049	64	3,113	3,072
Cleaning & Materials		2,156	28	2,184	2,570
Repairs & Maintenance		6,213	-	6,213	3,595
Subscriptions & Fees		1,175	24	1,199	1,874
Resources		1,533	622	2,155	2,446
Food provision		3	-	3	3,349
Independent Examination		-	225	225	225
Volunteer Expenses		-	-	-	521
Bank Charges		206	-	206	195
Total payments		44,299	65,899	110,198	92,352
Net receipts / (payments)		(13,509)	19,609	6,100	(7,572)
Transfers between Funds		278	(278)	-	-
Cash fund balances brought forward		30,954	44,788	75,742	83,314
Cash fund balances carried forward		17,723	64,119	81,842	75,742

Crownway Community Centre CiO

Statement of assets and liabilities

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Community Centre Account	-	21,614	21,614	22,268
Community Café Account	-	17,557	17,557	10,327
Deposit Account	17,640	24,884	42,524	42,443
Cash in hand	83	65	148	704
Total cash funds	<u>17,723</u>	<u>64,119</u>	<u>81,842</u>	<u>75,742</u>
Assets retained for the organisation's own use	£	£	£	£
Fixtures and fittings	20,141	-	20,141	20,141
Equipment	14,353	7,280	21,633	21,633
	<u>34,494</u>	<u>7,280</u>	<u>41,774</u>	<u>41,774</u>
Liabilities			£	£
HMRC			-	-
Pension contributions			-	-
Accountancy			-	-
			<u>-</u>	<u>-</u>

Approval of the accounts

The annual report and accounts were approved at a meeting of the Trustees held on 19th September 2023


June Jones

on behalf of the Trustees

Crownway Community Centre CiO

Notes to the accounts

for the year ending 31 March 2023

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Crownway Community Centre CIO

Notes to the accounts continued

for the year ending 31 March 2023

2 Receipts from Charitable Activities

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds
National Lottery Community Fund	-	50,574	50,574	43,932
Café Income	-	11,114	11,114	4,906
Room Hire	21,094	-	21,094	17,300
Other Income	-	-	-	3,841
St Helens MBC: CBILS	-	-	-	4,458
St Helens MBC: Self Isolation	4,160	-	4,160	-
Coalfields Regeneration Trust	-	11,870	11,870	-
LCR Community Environment Fund	-	4,950	4,950	-
HMRC: CJRS	-	-	-	1,130
The Rainford Trust	1,500	-	1,500	-
Halton & St Helens VCA	-	1,000	1,000	-
Community Foundation	-	5,000	5,000	-
PH Holt Foundation	-	-	-	7,280
Arnold Clarke Community Fund	-	1,000	1,000	1,000
Donations	1,940	-	1,940	912
	<u>28,694</u>	<u>85,508</u>	<u>114,202</u>	<u>84,759</u>

2a Restricted funds summary	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
National Lottery Community Fund	22,525	50,574	41,796	-	31,303
Cafe	12,548	11,114	5,159	279	18,224
Luncheon Club	1,919	-	1,919	-	-
Buffets & Parties	3,814	-	-	-	3,814
John Moores Foundation	61	-	61	-	-
LCR: Community Environment Fu	30	4,950	1,801	-	3,179
PH Holt	2,891	-	2,892	-	(1)
Arnold Clarke	1,000	1,000	1,133	(1)	868
Coalfields Regeneration Trust	-	11,870	5,989	-	5,881
Halton & St Helens VCA	-	1,000	420	-	580
Community Foundation	-	5,000	4,729	-	271
	<u>44,788</u>	<u>85,508</u>	<u>65,899</u>	<u>278</u>	<u>64,119</u>

Purpose of restricted funds

On 11th June 2021 The National Lottery Community Fund awarded a grant of £144,904 over 3 years, which funds our Meeting Community Needs Project. At 31st March 2023 the balance of funds was £50,398.

Liverpool City Region Combined Authority provided funding for our Eco Ambassadors.

Coalfields Regeneration Trust provided funding towards our Café Worker.

3 Voluntary Receipts

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Office Services & Photocopying	2015	-	2,015	17
Bank Interest	81	-	81	4
	<u>2,096</u>	<u>-</u>	<u>2,096</u>	<u>21</u>

4

Crownway Community Centre CiO
Notes to the accounts continued
for the year ending 31 March 2023

4 Staff costs and numbers	2023	2022
	£	£
Gross salaries	69,005	62,876
Social security costs	-	174
Pension	878	783
Other Wages	-	-
	<u>69,883</u>	<u>63,832</u>

The average number of employees during the year was 2.2 (2022:2.2)

5 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

6 Related party transactions

There were no related party transactions during the accounting period

CROWNWAY COMMUNITY CENTRE

England & Wales - Charity number 1169056

Accounts

Crownway Community Centre CiO

Charity number 1169056

Annual Report and Financial Statements for the year ending 31 March 2022



Greater Merseyside Community
Accountancy Service

Crownway Community Centre CiO

Annual Report and Financial Statements for the year ending 31 March 2022

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Receipts and payments account	6
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Notes to the accounts	8 to 10

Prepared by the Greater Merseyside Community Accountancy Service

Crownway Community Centre CiO

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Mrs June Jones	Chairperson	
Mrs Helen Marina Fitzgerald	Treasurer	
Mrs Valerie Singleton		
Mrs Maureen Wareing		Till 10th February 2021
Daniel Wakefield	Secretary	
Pam Howard		resigned 27th September 2021
Jo McMahan	Co-Opted	resigned 4th May 2021

Method of appointment

Trustees are elected by the members at the AGM

Principal address

Crownway Community Centre
Crown Street
Newton-Le-Willows
Merseyside
WA12 9DA

Bankers

Lloyds TSB Bank plc
Hardshaw Street
St Helens
WA10 1BQ

Governing document

Charitable Incorporated Organisation - Foundation registered 6 September 2016

Objects of the organisation

To further or benefit the residents of Earlestown and Newton-Le-Willows, St Helens, Merseyside and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building
College Street
St Helens
WA10 1TF

Crownway Community Centre CiO

Trustees' report continued

Chairpersons Annual General Meeting Report 2022

As Chair of the Management Board, I want to update you on the year ending March 2022.

In May 2021 Crownway obtained a grant from the Lotteries commission enabling us to appoint a Centre Co-ordinator and Project Worker. The grant gave the centre sustainability until the end of August 2024. Carol the current Centre Manager advised the board of her intention to retire. Following a recruitment drive the Management Board appointed a new Centre Co-ordinator, Philomena Zilinski and a Project worker Lilla Toth both of whom started in September 2021.

As the country started to open up following the pandemic, Philomena hit the ground running and with her enthusiasm and knowledge enabled her and Lilla to encourage some of our existing groups to return and to set up new groups which included a walking group, ladies' group, men's group and environment project. We held our first "pop up sale" which is run by Rebuild for Hope (a charitable organisation who help people into employment) the sale included selling High Street clothing, household goods and other goodies at discount prices. Following their success, they are now held every couple of months. This brings in much needed income for the Centre and provides support for them also.

Philomena has made numerous successful grant applications to support the centre and provided other projects which are coming up over the next 12 months. 'Watch this space' All the groups and projects which have been running helped to give the centre both a vibrant and eclectic feel around the centre.

Community Centre Usage

As the centre has started to open again our foot flow has increased to 14,400 which compared to the previous year has been a positive impact for the Centre.

Staff and Volunteers

As an organisation we currently employ 5 staff which enables the centre to run smoothly. Our volunteer base has increased to ten and all our volunteers give up their time freely on a regular basis. It is such a pleasure to come into the centre and see them enjoying their role. Their contribution and service to the centre is invaluable.

Trustees

We currently have 6 Trustees on the Management Board. June Jones -Chair, Helen Fitzgerald – Treasurer, Daniel Wakefield – Secretary, Val Singleton, Terry Maguire, and Andrea Aspinall. I want to take this opportunity too thank them for the time given freely to help to sustain the Centre. Following the pandemic, the centre started to open up and when entering the centre, it is vibrant and welcoming.

Current Threats to the business

There are however issues beyond our control which will have an impact on the centre. With the cost-of-living crisis and the cost of fuel and utilities going up this will have a big impact on us. We continue to look at ways to make savings and seek running streams, but we want to do this without it impacting on the work we do.

Future

With the effects of the pandemic continuing to bite and the cost-of-living crisis continuing to affect people, we as an organisation feel it is more important than ever for the community centre to provide a valuable service to the community.

Crownway Community Centre CiO

Trustees' report continued

Finally, I would like to say a big thank you to Philomena who has hit the ground running since starting the role of Centre Coordinator the work she has undertaken has been invaluable enabling the community centre to grow into a vibrant and welcoming place to come, to Lila our project worker, for joining and being so passionate about the environment and setting up groups to raise awareness in the community. Karen our café assistant who has continued to raise the profile of the cafe and make it a place where people want to come and have chat, a coffee and a bite to eat and for organising the afternoon teas which have been such a success, our caretaker Gordon who is invaluable to the centre and continues to be both an employee and volunteer and to Angela who keeps the centre clean and welcoming.

I want to say a big thank you to all our valuable volunteers who give their time freely to the centre. They are our unsung heroes and without them the centre would not be able to function.

Finally, I would like to thank you all for coming and your support.

Thank You

Crownway Community Centre CiO

Trustees' report continued

Centre Coordinators report.

I joined Crownway in September 2021 and I was able to work along side Carol for 4 weeks. Carol explained how difficult it had been for the centre when the country was in lock down as the centre was closed and the main activity had been making meals to be delivered to the elderly and vulnerable.

Big Lottery Funding

The good news came in June 2021 that the Lottery Community Fund had agreed to fund the Reaching Communities application for a period of 3 years. So, when I joined the organisation in September it was important that we began to deliver immediately the activity outlined in the application and to assist all the groups who had been using the centre before the pandemic to return. Some of the community members returned to the centre as soon as they were able, while others were still very cautious of returning to mixing with groups of people. Therefore, it took some time before the centre was busy again.

New Activity

I was keen to start activity that was led by the community centre, together with the activity delivered by those renting rooms from us. The first group to be developed was the Ladies Friendship group, this was inspired by feedback from ladies who had found lock down a very lonely time, as predominately they live alone. The group meets monthly and aims to bring ladies together to share in group activity, but more importantly to develop friendships so they can share activity outside of the centre, such as going to the cinema or meeting up coffee. I also invited St Helens wellbeing to deliver a walking group starting from the centre, as I thought those who may be still cautious about returning to indoor activity may feel more confident in doing a walk outside. The group has grown steadily, and now regularly return to our café after their walk and have lunch together.

One of the main objectives in the Lottery application is to improve the health and wellbeing of our community members. We launched the delivery a series of Wellbeing Wednesday workshops covering topics such as the 5 ways to wellbeing, benefits of exercise and Guide to better sleep.

We have also started an Upcycling Craft group using funding from Rainford Trust where people come together to learn traditional crafts utilising wool, fabrics and materials that would otherwise been thrown away, the group has grown, and new people have brought new skills, so we all continue to learn and enjoy socialising.

I also started a men's Social Group as I was aware that most of our activities are very female dominated. So, after being successful in getting funding from Arnold Clark and Coalfields trust we started a men's social afternoon, offering a variety of activity.

Cafe

We have had several events to increase the use of the café including regular Pop-Up sales working with Rebuild with Hope, Afternoon Tea, and a fabulous Jubilee luncheon which everyone really enjoyed. Going forward we will continue with the development of the Café and the centre

Philomena Zilinski
Centre Coordinator

Crownway Community Centre CiO
Independent examiner's report on the accounts of
Crownway Community Centre CiO
for the year ending 31 March 2022

I report on the accounts of the charity set out on pages 7 to 11

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams

Jane Williams
MAAT

Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

20th September 2022

Crownway Community Centre CiO
Receipts and payments account
for the year ending 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Receipts from Charitable Activities	(2)	22,670	62,090	84,759	106,938
Voluntary Receipts	(3)	21	-	21	26
Total receipts		22,691	62,090	84,780	106,964
Payments					
Salaries & NI		24,384	39,448	63,832	63,859
Payroll costs		622	47	669	887
Training		-	75	75	300
Café Expenses		2,295	2,349	4,644	-
Centre Equipment		334	-	334	1,170
Insurance		1,287	-	1,287	1,788
Utilities		398	1,696	2,094	4,515
Telephone		1,283	287	1,570	1,480
Printing, postage and stationery		3,067	5	3,072	3,518
Cleaning & Materials		1,751	819	2,570	1,527
Repairs & Maintenance		2,948	647	3,595	2,600
Subscriptions & Fees		1,697	177	1,874	1,261
Resources		1,364	1,082	2,446	167
Food provision		1,860	1,489	3,349	18,188
Marketing & Publicity		-	-	-	-
Independent Examination		225	-	225	-
Volunteer Expenses		521	-	521	155
Bank Charges		183	12	195	148
Total payments		44,219	48,133	92,352	101,563
Net receipts / (payments)		(21,529)	13,957	(7,572)	5,401
Transfers between Funds		(70)	70		
Cash fund balances brought forward		52,553	30,761	83,314	77,913
Cash fund balances carried forward		30,954	44,788	75,742	83,314

Crownway Community Centre CiO
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Community Centre Account	22,268	-	22,268	34,187
Community Café Account	10,327	-	10,327	6,732
Deposit Account	42,443	-	42,443	42,439
Cash in hand	704	-	704	- 43
Total cash funds	<u>75,742</u>	<u>-</u>	<u>75,742</u>	<u>83,314</u>

Assets retained for the organisation's own use	£	£	£	£
Fixtures and fittings	20,141	-	20,141	20,141
Equipment	14,353	7,280	21,633	21,633
	<u>34,494</u>	<u>7,280</u>	<u>41,774</u>	<u>41,774</u>

Liabilities		£	£
HMRC		-	-
Pension contributions		-	-
Accountancy		-	-
		<u>-</u>	<u>-</u>

Approval of the accounts

The annual report and accounts were approved at a meeting of the Trustees held on 20th September 2022

June Jones

June Jones

on behalf of the Trustees

Crownway Community Centre CiO

Notes to the accounts

for the year ending 31 March 2022

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Crownway Community Centre CiO

Notes to the accounts continued

for the year ending 31 March 2022

2 Receipts from Charitable Activities	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
BiG Lottery	-	-	-	17,357
National Lottery Community Fund	-	43,932	43,932	-
Café Income	-	4,906	4,906	394
Luncheon Club	-	-	-	354
Room Hire	17,300	-	17,300	4,987
Other Income	-	3,841	3,841	7,921
St Helens MBC: CBILS	4,458	-	4,458	10,000
John Moores Foundation	-	-	-	11,000
LCR Cares	-	-	-	5,000
HMRC: CJRS	-	1,131	1,131	7,113
The Steve Morgan Foundation	-	-	-	5,000
COVID TNLC Fund	-	-	-	22,000
CAF	-	-	-	14,739
PH Holt Foundation	-	7,280	7,280	-
Arnold Clarke Community Fund	-	1,000	1,000	-
Donations	912	-	912	1,073
	<u>22,670</u>	<u>62,090</u>	<u>84,759</u>	<u>106,938</u>

2a Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BiG Lottery	7,981	-	7,981	-	-
National Lottery Community Fund	-	43,932	21,407	-	22,525
Cafe	4,174	8,747	373	-	12,548
Luncheon Club	1,919	-	-	-	1,919
Buffets & Parties	3,814	-	-	-	3,814
John Moores Foundation	6,578	-	6,517	-	61
LCR Cares	251	-	221	-	30
PH Holt	-	7,280	4,389	-	2,891
Arnold Clarke	-	1,000	-	-	1,000
HMRC CJRS	-	1,131	1,131	-	-
The Steve Morgan Fdtn	(22)	-	-	(22)	-
COVID TNLC Fund	3,781	-	3,785	(4)	-
CAF	2,285	-	2,329	(44)	-
	<u>30,761</u>	<u>62,090</u>	<u>48,133</u>	<u>(70)</u>	<u>44,788</u>

Purpose of restricted funds

On 11th June 2021 The National Lottery Community Fund awarded a grant of £144,904 over 3 years, which funds our Meeting Community Needs Project. At 31st March 2022 the balance of funds was £100,972.

PH Holt Foundation provided funding for our Community Café Assistant.

The John Moores Foundation provided funding towards our Café Worker.

3 Voluntary Receipts	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Office Services & Photocopying	17	-	17	15
Bank Interest	4	-	4	11
	<u>21</u>	<u>-</u>	<u>21</u>	<u>26</u>

Crownway Community Centre CiO

Notes to the accounts continued

for the year ending 31 March 2022

4 Staff costs and numbers	2022	2021
	£	£
Gross salaries	62,876	62,894
Social security costs	174	-
Pension	783	966
Other Wages	-	-
	<u>63,832</u>	<u>63,859</u>

The average number of employees during the year was 2.2 (2021:2.2)

5 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

6 Related party transactions

There were no related party transactions during the accounting period

CROWNWAY COMMUNITY CENTRE

England & Wales - Charity number 1169056

Accounts

Crownway Community Centre CiO

Charity number 1169056

Annual Report and Financial Statements
for the year ending 31 March 2021



Greater Merseyside Community
Accountancy Service

Crownway Community Centre CiO

Annual Report and Financial Statements for the year ending 31 March 2021

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Prepared by the Greater Merseyside Community Accountancy Service

Crownway Community Centre CiO

Trustees' report

The Trustees during the year were:

Name	Position	Dates
Mrs June Jones	Chairperson	
Mrs Helen Marina Fitzgerald	Treasurer	
Mrs Valerie Singleton		
Mrs Maureen Wareing		
Daniel Wakefield	Secretary	
Pam Howard		
Jo McMahon	Co-Opted	

Method of appointment

Trustees are elected by the members at the AGM

Principal address

Crownway Community Centre
Crown Street
Newton-Le-Willows
Merseyside
WA12 9DA

Bankers

Lloyds TSB Bank plc
Hardshaw Street
St Helens
WA10 1BQ

Governing document

Charitable Incorporated Organisation - Foundation registered 6 September 2016

Objects of the organisation

To further or benefit the residents of Earlestown and Newton-Le-Willows, St Helens, Merseyside and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building
College Street
St Helens
WA10 1TF

Crownway Community Centre CiO

Trustees' report continued

Chairperson's Annual Report 1st April 2020 to 31 March 2021

As Chair of the Management board, I want to update you on the year ending March 2021.

As you all know for the last 12 months the Country has been in lockdown for most of the time. This has had a very large impact on the Centre as there has been little income coming in. The groups have been unable to use the building for the activities which has had a large impact for our income stream. The lotteries deferred our application for further funding that would have enabled us to carry on running the centre.

Funding for the Centre Manager and Development Worker ended in July 2020, and we were unable to secure continuation funding prior to the Covid-19 pandemic. The Development Worker left in July 2020 when the contract ended for the post. The 2 caretakers were put-on long-term Furlough and the cleaner retired in November 2020. With the award of short term Covid funding we were able to retain the Centre Manager post until the end of March 2021.

Covid funding grants were received from Steve Morgan Foundation, LCR Cares, National Lottery Community Fund (Community Support Grant) and the CAF Resilience Fund. We also received funding from John Moores Foundation towards the salary of the Café Worker.

Carol and Karen continued to work at the centre throughout the pandemic which enabled us to provide parcels to our elderly and vulnerable in the Earlestown and Newton areas. These were greatly appreciated by the recipients.

As the Café was unable to open it was decided to provide meals with a deliver service to our elderly and vulnerable. They are made fresh and then frozen and delivered every Thursday, with the recipients ordering them at the beginning of the week. This has helped provide some funding streams for the Centre.

Thanks to the Rotary Club for providing much needed food essentials, Tesco who donated 500 carrier bags plus a £50 voucher towards the shopping and Manchester Paper Box who donated over 500 boxes for our food parcels. The church provided volunteers to the Centre, delivering the meals and cleaning the building.

Community Centre Usage

Due to lockdowns the last 12 months has seen a vast drop in the number of adults and children accessing the Centre. In total we had a foot flow of 151 adults and 140 children compared to the previous year which was 29,280 in total which has had a big impact for us.

Staff and Volunteers

As an organisation we currently employ 3 staff. We currently have 15 volunteers who provide their services on a regular basis although during the lockdown period only 6 trustees were active, others were either in lockdown or isolating.

Trustees

We currently have 6 trustees on the Management Board. June Jones - Chair, Helen Fitzgerald - Treasurer, Daniel Wakefield - Secretary, Val Singleton, Pam Howard, and Jo McMahon.

Crownway Community Centre CiO

Trustees' report continued

Current Threats to the business

As everyone knows due to the Covid-19 pandemic the Country was in lockdown for large periods and when the Country started to open, we were unable to open the Centre due to many restrictions. This had a massive impact on our income streams. Due to our lottery grant being deferred along with the lack of income the last year has been very difficult. The Management Board have met on numerous occasions via Zoom to discuss the implications facing the Centre as an organisation. Following the lottery bid being deferred we were able to secure a 6-month Covid-19 grant from them to cover some of the salary costs which ended in April 2021. A lottery application has been prepared and sent off again to them which will hopefully be successful.

Future

As an organisation we have a lot of hope for the Community Centre. We had identified the need for the Centre following the Covid-19 threats which have had a negative effect on the community but, we believe we have an important role to play following the negative effects the pandemic has had on the community.

I want to say thank you to Carol and Karen for working throughout the pandemic, providing meals and parcels for the elderly and vulnerable, to the volunteers who came in to deliver the parcels and meals and helped to keep the kitchen going and to Gordon who continued working as a volunteer keeping the cogs in the wheel running in the centre.

Thank you all for coming and for your support.

Centre Manager's Report

As June mentioned in her report like many community-based charities and groups, Crownway Community Centre had to close and faced many challenges because of the current pandemic. We also faced increased demands for support from our local community and in response diversified the way we worked. We worked with local community groups to operate a food bank and delivery of essential items to vulnerable people and families experiencing poverty. Crownway provided a take-away meal service (delivery to shielding people) that was positively received, and demand increased. Staff also provided welfare phone calls and responded to individual requests for support.

During the first twelve months of the Covid 19 pandemic Crownway Community Centre delivered 990 individual food parcels, 47 Christmas hampers, 50 bags of fresh fruit and vegetables, 24 Christmas dinners and provided Christmas cards and chocolates for the residents of a local care home. Crownway supported the 2 local schools with 153 food parcels for families in need and offered a telephone Befriending service for the local community.

Karen, the café worker worked extremely hard over this period, besides doing shopping, and helping with the food parcels she cooked over 2,500 individual food items for our takeaway orders.

8 new volunteers helped to deliver the food parcels, Christmas hampers and Christmas dinners and supported the delivery of the takeaway meals to the elderly and most vulnerable.

For the short period of time when lockdown rules eased, 151 adults and 140 children accessed health and well-being classes and/or dance classes.

We have ensured that the centre meets all the Government guidelines around Covid-19 prevention and protection enabling support groups and children's groups to continue when restrictions allowed.

We are currently sourcing new funding streams for the sustainability of the Centre and look forward to the future development of the community centre once Covid restrictions have been lifted.

Crownway Community Centre CiO
Independent examiner's report on the accounts of
Crownway Community Centre CiO
for the year ending 31 March 2021

I report on the accounts of the charity set out on pages 6 to 10

Respective responsibilities of the Management Committee and the examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to examine the accounts using procedures laid down in the General Directions given by the Charity Commission and to state whether matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams
MAAT


Greater Merseyside Community Accountancy Service
Beacon Building
College Street
St Helens
WA10 1TF

21/10/21

Crownway Community Centre CiO
Receipts and payments account
for the year ending 31 March 2021

	Notes	2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Receipts from Charitable Activities	(2)	27,169	79,769	106,938	129,232
Voluntary Receipts	(3)	26	-	26	59
Total receipts		<u>27,195</u>	<u>79,769</u>	<u>106,964</u>	<u>129,291</u>
Payments					
Salaries & NI		12,022	51,837	63,859	78,732
Payroll costs		575	312	887	833
Training		300	-	300	554
Luncheon Club Expenses		-	-	-	2,241
Buffets & Parties Expenses		-	-	-	2,572
Café Expenses		-	-	-	3,486
Centre Equipment		478	692	1,170	1,958
Insurance		1,788	-	1,788	1,682
Utilities		2,284	2,231	4,515	4,526
Telephone		1,078	402	1,480	1,590
Printing, postage and stationery		3,518	-	3,518	3,061
Cleaning & Materials		1,178	349	1,527	2,918
Repairs & Maintenance		2,528	72	2,600	2,261
Subscriptions & Fees		1,261	-	1,261	1,169
Resources		167	-	167	3,897
Food provision		969	17,219	18,188	-
Marketing & Publicity		-	-	-	527
Front entrance doors		-	-	-	10,655
Volunteer Expenses		59	96	155	429
Bank Charges		148	-	148	227
Total payments		<u>28,353</u>	<u>73,210</u>	<u>101,563</u>	<u>123,318</u>
Net receipts / (payments)		<u>(1,158)</u>	<u>6,559</u>	<u>5,401</u>	<u>5,973</u>
Cash fund balances brought forward		<u>53,711</u>	<u>24,202</u>	<u>77,913</u>	<u>71,940</u>
Cash fund balances carried forward		<u>52,553</u>	<u>30,761</u>	<u>83,314</u>	<u>77,913</u>

Crownway Community Centre CiO
Statement of assets and liabilities
as at 31 March 2021

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Cash funds				
Community Centre Account	34,187	-	34,187	28,783
Community Café Account	6,732	-	6,732	6,509
Deposit Account	42,439	-	42,439	42,428
Cash in hand	- 43	-	- 43	192
Total cash funds	83,314	-	83,314	77,913
Assets retained for the organisation's own use	£	£	£	£
Fixtures and fittings	20,141	-	20,141	20,141
Equipment	14,353	7,280	21,633	21,633
	<u>34,494</u>	<u>7,280</u>	<u>41,774</u>	<u>41,774</u>
Liabilities			£	£
HMRC			-	-
Pension contributions			-	-
Accountancy			-	-
			<u>-</u>	<u>-</u>

Approval of the accounts

The annual report and accounts were approved at a meeting of the Trustees held on

28th September 2021


 June Jones

on behalf of the Trustees

Crownway Community Centre CiO
Notes to the accounts
for the year ending 31 March 2021

1 Accounting Policies

a Basis of accounting

The Trustees have taken advantage of section 144 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

b Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

c Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Crownway Community Centre CIO

Notes to the accounts continued

for the year ending 31 March 2021

2 Receipts from Charitable Activities	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
BiG Lottery	-	17,357	17,357	68,759
Café Income	-	394	394	7,262
Luncheon Club	-	354	354	2,949
Room Hire	4,987	-	4,987	32,079
Other Income	3,996	3,925	7,921	5,516
St Helens MBC: CBILS	10,000	-	10,000	-
John Moores Foundation	-	11,000	11,000	-
LCR Cares	-	5,000	5,000	-
HMRC: CJRS	7,113	-	7,113	-
The Steve Morgan Foundation	-	5,000	5,000	-
COVID TNLC Fund	-	22,000	22,000	-
CAF	-	14,739	14,739	-
Sefton CVS	-	-	-	500
Enovert Community Trust	-	-	-	10,805
Donations	1,073	-	1,073	1,362
	<u>27,169</u>	<u>79,769</u>	<u>106,938</u>	<u>129,232</u>

2a Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BiG Lottery Two	18,968	17,357	28,344	-	7,981
Cafe	3,780	394	-	-	4,174
Luncheon Club	1,565	354	-	-	1,919
Buffets & Parties	(111)	3,925	-	-	3,814
John Moores Foundation	-	11,000	4,422	-	6,578
LCR Cares	-	5,000	4,749	-	251
The Steve Morgan Fdtn	-	5,000	5,022	-	(22)
COVID TNLC Fund	-	22,000	18,219	-	3,781
CAF	-	14,739	12,454	-	2,285
	<u>24,202</u>	<u>79,769</u>	<u>73,210</u>	<u>-</u>	<u>30,761</u>

Purpose of restricted funds

On 11th June 2015 The BiG Lottery awarded a grant of £340,388 over 5 years, which includes £15,000 to help the organisation build its skills, knowledge and confidence so that it delivers outcomes to beneficiaries more effectively and sustainably. At 31st March 2021 the balance of funds was nil.

3 Voluntary Receipts	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Office Services & Photocopying	15	-	15	38
Bank Interest	11	-	11	21
	<u>26</u>	<u>-</u>	<u>26</u>	<u>59</u>

Crownway Community Centre CiO
Notes to the accounts continued
for the year ending 31 March 2021

4 Staff costs and numbers	2021	2020
	£	£
Gross salaries	62,894	74,609
Social security costs	-	2,772
Pension	966	1,351
Other Wages	-	-
	<u>63,859</u>	<u>78,732</u>

The average number of employees during the year was 2.2 (2020:2.2)

5 Trustee remuneration and expenses

No trustees received any remuneration or expenses during the accounting period.

6 Related party transactions

There were no related party transactions during the accounting period