

14 JAN 2022

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
PALMERS OF SHREWSBURY

D.R.E. & Co. (Audit) Limited
6 Claremont Buildings
Claremont Bank
Shrewsbury
Shropshire
SY1 1RJ

PALMERS OF SHREWSBURY

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FOR THE YEAR ENDED 31 MARCH 2021

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PALMERS OF SHREWSBURY

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal objectives of the charity are to advance the Christian faith, including advancing of education of the public in all aspects of the faith in Shrewsbury and the surrounding areas by the provision of a christian run coffee shop and as a means to:

- 1) Provide facilities and opportunities for informal prayer and worship meetings.
- 2) Raise funds to make grants to projects that demonstrate Christian values and ethos.

The trustees confirm that they have complied with the duty in Section 17 (5) of The Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Public benefit

Details as to how the charity's activities are for the public benefit are provided in the objectives and activities section above. The trustees confirm that they have complied with the duty in section 17 (5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year the charity has achieved the following:

Due to the pandemic and the government restrictions placed on the hospitality sector, the Charity was not able to operate for eight months in this period and therefore activity was limited.

The Pay It Forward scheme continued to support the vulnerable and marginalised community in Shrewsbury every day that the Charity was permitted to operate.

FINANCIAL REVIEW

Financial position

For the year under review income totalled £84,206 (2020: £145,314). Expenditure on charitable activities of £89,364 (2020: £145,305) was incurred during the year, resulting in net expenditure of £5,158 (2020: net income of £9).

The CIO's funds carried forward at 31st March 2021 total £3,498 (2020: £8,656).

Going Concern

The trustees have reviewed the circumstances of Palmers of Shrewsbury and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The trustees are not aware of any material uncertainties which could affect the charity's ability to continue to operate as a going concern.

Due to the lockdown restrictions imposed in March 2020 in response to the COVID-19 pandemic, the coffee shop was closed for eight months during the financial year until the restrictions were lifted. The trustees have utilised the government's furlough scheme and other available grants and continue to closely monitor the impact on the organisation.

Reserves policy

We aim to build up and hold two months wages in reserves which allows us to accommodate changes in staffing as well as short term wages increases.

PALMERS OF SHREWSBURY

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

FUTURE PLANS

We are always looking for further opportunities to bless our community and pursue our aims. We have and continue to develop our capacity to do more bespoke catering through the cafe and thus help and bless more people.

We are looking into how we can further enhance support for those previous rough sleepers or other vulnerable people, potentially providing long term supported housing. This is yet to be more thoroughly explored.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a charitable incorporated organisation (CIO) incorporated in September 2016. The charitable organisation was formed under a Memorandum of Association which established the object and powers of the charitable organisation.

Recruitment and appointment of new trustees

Our recruitment policy is to appoint trustees who are sympathetic to the aims of Palmers of Shrewsbury. The Chair will always be appointed from Shrewsbury Baptist Church. Trustees are usually appointed from Palmers of Shrewsbury.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and have ensured that appropriate systems and procedures are in place to manage those risks and provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1169054

Principal address

c/o Shrewsbury Baptist Church
Crowmere Road
Shrewsbury
SY2 5JJ

Trustees

T J Curtis
Mrs L Breakell
Mrs J James
Mrs J Evans

Independent Examiner

D.R.E. & Co. (Audit) Limited
6 Claremont Buildings
Claremont Bank
Shrewsbury
Shropshire
SY1 1RJ

Approved by order of the board of trustees on 11 January 2022 and signed on its behalf by:



Mrs L Breakell - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PALMERS OF SHREWSBURY**

Independent examiner's report to the trustees of Palmers of Shrewsbury

I report to the charity trustees on my examination of the accounts of Palmers of Shrewsbury (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Francis Nock F.C.C.A
D.R.E. & Co. (Audit) Limited
6 Claremont Buildings
Claremont Bank
Shrewsbury
Shropshire
SY1 1RJ

11 January 2022

PALMERS OF SHREWSBURY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	31.3.21 Unrestricted fund £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		38,442	1,196
Charitable activities			
Cafe		45,764	144,118
Total		84,206	145,314
EXPENDITURE ON			
Charitable activities			
Cafe		89,364	144,105
Donations		-	1,200
Total		89,364	145,305
NET INCOME/(EXPENDITURE)		(5,158)	9
RECONCILIATION OF FUNDS			
Total funds brought forward		8,656	8,647
TOTAL FUNDS CARRIED FORWARD		3,498	8,656

The notes form part of these financial statements

PALMERS OF SHREWSBURY

BALANCE SHEET
31 MARCH 2021

		31.3.21	31.3.20
		Unrestricted	Total
		fund	funds
		£	£
FIXED ASSETS	Notes		
Tangible assets	7	5,100	6,182
CURRENT ASSETS			
Stocks	8	1,147	1,147
Debtors	9	44	44
Cash at bank and in hand		1,296	5,994
		<u>2,487</u>	<u>7,185</u>
CREDITORS			
Amounts falling due within one year	10	(4,089)	(4,711)
NET CURRENT ASSETS		<u>(1,602)</u>	<u>2,474</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,498</u>	<u>8,656</u>
NET ASSETS		<u>3,498</u>	<u>8,656</u>
FUNDS	12		
Unrestricted funds		3,498	8,656
TOTAL FUNDS		<u>3,498</u>	<u>8,656</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11 January 2022 and were signed on its behalf by:



L Breakell - Trustee



J Evans - Trustee

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2021**

1. STATUTORY INFORMATION

Palmers of Shrewsbury is a charitable incorporated organisation (CIO), registered in England and Wales. The CIO's registered number and registered office address can be found within the reference and administrative details section of the Report of the Trustees.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

These financial statements are for the individual entity only.

The financial statements are presented in sterling (£), rounded to the nearest £1.

The accounts have been prepared on a going concern basis. As detailed in the Report of the Trustees, the trustees continue to monitor the impact of the COVID-19 pandemic and associated restrictions, but consider that the going concern basis of preparation remains appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are included at cost and depreciation is provided at the following annual rates and methods in order to write off assets over their estimated useful life.

Fixtures and Fittings - 25% reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

All funds are general and unrestricted and can be used in accordance with the charitable objects at the discretion of the trustees.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 MARCH 2021**

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Cash at bank

Cash at bank includes amounts held in the bank current accounts and cash in hand.

Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discount.

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

3. TRUSTEES' REMUNERATION AND BENEFITS

The following trustees were paid remuneration for providing services to the charity under employment contracts:

Mrs L Breakell: £16,256

Mrs J Evans: £790

Mrs J James: £660

Mrs J Evans and Mrs J James are trustees and employees of Shrewsbury Baptist Church and part of their salary is recharged to Palmers of Shrewsbury, as shown above.

No trustees were remunerated for performing their duties as a trustee for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

During the year Mrs J Evans was reimbursed £25 (2020: £69), Mrs J James was reimbursed Nil (2020: £183), Mrs L Breakell was reimbursed £48 (2020: £48) and Mr T Curtis was reimbursed £36 (2020: Nil) in relation to general expenses.

4. STAFF COSTS

	31.3.21	31.3.20
	£	£
Wages and salaries	60,492	73,107
Other pension costs	1,505	1,847
	<u>61,997</u>	<u>74,954</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Employees	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,196
Charitable activities	
Cafe	144,118
Total	<hr/> 145,314
EXPENDITURE ON	
Charitable activities	
Cafe	144,105
Donations	1,200
Total	<hr/> 145,305
NET INCOME	<hr/> 9
RECONCILIATION OF FUNDS	
Total funds brought forward	8,647
TOTAL FUNDS CARRIED FORWARD	<hr/> <hr/> 8,656

6. INDEPENDENT EXAMINERS' REMUNERATION

Fees payable to the charity's independent examiner for the examination of the charity's financial statements were £1,770 (2020: £2,003).

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2020	9,459
Additions	543
	<hr/>
At 31 March 2021	10,002
	<hr/>
DEPRECIATION	
At 1 April 2020	3,277
Charge for year	1,625
	<hr/>
At 31 March 2021	4,902
	<hr/>
NET BOOK VALUE	
At 31 March 2021	5,100
	<hr/>
At 31 March 2020	6,182
	<hr/>

8. STOCKS

	31.3.21 £	31.3.20 £
Stocks	1,147	1,147
	<hr/>	<hr/>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Prepayments	44	44
	<hr/>	<hr/>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Taxation and social security	87	2,708
Other creditors	4,002	2,003
	<hr/>	<hr/>
	4,089	4,711
	<hr/>	<hr/>

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. LOANS

An analysis of the maturity of loans is given below:

	31.3.21 £	31.3.20 £
Amounts falling due within one year on demand:		
Other loans	<u>2,000</u>	<u>-</u>

12. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	8,656	(5,158)	3,498
TOTAL FUNDS	<u>8,656</u>	<u>(5,158)</u>	<u>3,498</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	84,206	(89,364)	(5,158)
TOTAL FUNDS	<u>84,206</u>	<u>(89,364)</u>	<u>(5,158)</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	8,647	9	8,656
TOTAL FUNDS	<u>8,647</u>	<u>9</u>	<u>8,656</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	145,314	(145,305)	9
TOTAL FUNDS	<u>145,314</u>	<u>(145,305)</u>	<u>9</u>

PALMERS OF SHREWSBURY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	8,647	(5,149)	3,498
TOTAL FUNDS	<u>8,647</u>	<u>(5,149)</u>	<u>3,498</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	229,520	(234,669)	(5,149)
TOTAL FUNDS	<u>229,520</u>	<u>(234,669)</u>	<u>(5,149)</u>

13. RELATED PARTY DISCLOSURES

Donations received from Trustees during the year totalled £1,000.

See note 3 for details of Trustees' expenses paid for the year ended 31st March 2021.

PALMERS OF SHREWSBURY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,260	1,196
Grants - CJRS	31,182	-
Grants	5,000	-
	<hr/>	<hr/>
	38,442	1,196
Charitable activities		
Sales	45,764	144,118
	<hr/>	<hr/>
Total incoming resources	84,206	145,314
EXPENDITURE		
Charitable activities		
Wages	60,492	73,107
Pensions	1,505	1,847
Hire of equipment and kitchen supplies	567	2,602
Cleaning and sundries	889	3,499
Insurance	1,602	1,635
Light and heat	2,935	2,523
Telephone	480	666
Repairs & renewals	489	1,796
Donations	-	1,200
Purchases	13,740	45,552
Rent	-	3,900
Fixtures and fittings	1,625	957
	<hr/>	<hr/>
	84,324	139,284
Support costs		
Management		
Postage and stationery	84	341
Finance		
Bank charges	1,331	2,461
Other		
Travel expenses	-	52
Governance costs		
Accountancy and legal fees	3,625	3,167
	<hr/>	<hr/>
Total resources expended	89,364	145,305
	<hr/>	<hr/>
Net (expenditure)/income	(5,158)	9
	<hr/>	<hr/>

This page does not form part of the statutory financial statements