



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	July	2023		30	June	2024

Section A Reference and administration details

Charity name

Oxford Orpheus

Other names charity is known by

Registered charity number (if any)

1169023

Charity's principal address

1 Bedford Street

Oxford

Oxfordshire

Postcode

OX4 1SU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leonora Pitt	Chair		
2	David Feeny	Treasurer		
3	Ingrid Lunt	Minutes Secretary		
4	Andrew Button	Administrator		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the charity (Oxford Orpheus)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

1. The promotion of the art of choral music for the public benefit through its study and practice and by public performance.
2. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and

Wales as the Trustees may from time to time determine.

The trustees having had regard to the guidance issued by the Charity Commission on public benefit, the main activities undertaken were:

1. Holding a whole day rehearsal workshop and performance in September 2023 on Puccini's *Messa di Gloria*. This was led by an eminent and inspirational conductor (Robert Dean, Professor of Voice at The Guildhall School of Music and former Principal Conductor of the Scottish National Opera). The workshop was attended by 57 singers and an audience for the performance of approximately 20 people.
2. Holding a whole day rehearsal workshop in January 2024 on Brahms' *German Requiem* and Dvorak's *Te Deum*. This was once again led by Robert Dean. The workshop was attended by 136 singers and was considered a great success by all concerned.
3. Holding a further whole day rehearsal workshop in February 2024 with Robert Dean, followed by a public performance of Brahms' *German Requiem* and Dvorak's *Te Deum* in Oxford Town Hall, featuring (in addition to the Oxford Orpheus choir) young professional soloists who are at the early stage of their careers. The concert involved 140 choral singers and a full orchestra. There was a retiring collection in aid of the Oxford International Song Festival Schools Project, to whom Oxford Orpheus also made a grant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Charitable Donations Policy

1. Trustees must agree, at their first meeting after the annual concert, the amount to be released to the Trust's chosen charity taking into account the appropriate level of reserves.
2. The charitable donation amount agreed will always include the concert day collection; as well as any donations received by the Trust which are clearly intended to be passed to the chosen charity.
3. To the extent that it can be achieved within the agreed financial reserves, revenue from the sale of concert tickets (except for those sold at a discount to members) should also be included within the charitable donation.
4. Revenue from membership fees will normally be required to meet the Trust's operating costs.

All three days activities were facilitated by a group of volunteers performing many 'back of house' supporting activities, including provision of refreshments, audience ticket sales for the concert and promoting the

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The charity's two main achievements were as follows:

1. The staging of a highly successful workshop on Puccini's *Messa di Gloria* and a concert performance of Brahms' *German Requiem* and Dvorak's *Te Deum* to a sizeable audience of approximately 215 people, bringing musical education to approximately 195 performers over the three workshops.
2. Having covered all our costs incurred in staging the workshops and the concert performance, we were also able to make a charitable donation in the sum of £2,200 to the Oxford International Song Festival Schools Project.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves policy

1. The purpose of the reserves policy is to ensure the financial sustainability of Oxford Orpheus Trust.
2. Assessing the appropriate level of reserves requires review of:
 - forecasts for future levels of income, taking into account the reliability of each source of income;
 - forecasts for future levels of expenditure on the basis of planned activity, including any needed investment projects;
 - analysis of any identifiable risks and their potential impacts and consequences.
3. The treasurer is responsible for providing supporting calculations to help trustees to agree the relevant level of reserves, which – at a minimum – should be set at 5% of annual operating expenditure plus any planned investment project costs.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funding are membership fees (including Gift Aid where appropriate) and ticket sales for the concert performance.

The main areas of expenditure are musician costs (Musical Director, Accompanist and Soloists) and venue hire. These are both necessary to achieve the key objectives of: the promotion of the art of choral music through its study and practice and by public performance and; supporting charitable purposes for the public benefit.

Section F

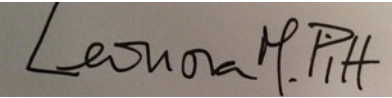
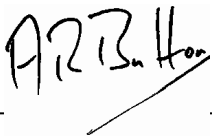
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Leonora Pitt	Andy Button
Position (eg Secretary, Chair, etc)	Chair	Administrator
Date	25 September 2024	

OXFORD ORPHEUS TRUST

Charitable Incorporated Organisation - Registered Charity Number 1169023

ACCOUNTS 1 JULY 2023 – 30 JUNE 2024

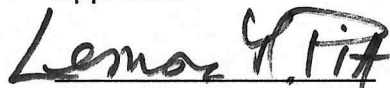
Income and Expenditure Account

	2024	2023
	£	£
Income		
Membership fees & concert income	12,618.29	8,519.47
Donations Received	1,442.97	1,298.44
Gift Aid on fees & donations	2,140.68	1,313.46
	<u>16,201.94</u>	<u>11,131.37</u>
Expenditure	£	£
Musicians	4,275.04	3,866.45
Venue hire	5,442.47	3,869.66
Marketing and administration	2,675.92	1,683.03
Charitable Donation	2,200.00	1,800.00
	<u>14,593.43</u>	<u>11,219.14</u>
Surplus/(Deficit) for the year	<u>1,608.51</u>	<u>(87.77)</u>

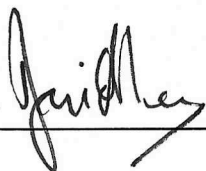
Balance Sheet

	30-6-2024	30-6-2023
Current Assets		
Cash at Bank	2,666.65	1,238.14
Debtors	0.00	0.00
Pre-payments	1,676.00	1,496.00
Creditors	0.00	0.00
	<u>4,342.65</u>	<u>2,734.14</u>
Net Current Assets		
	<u>4,342.65</u>	<u>2,734.14</u>
Total Assets	<u>4,342.65</u>	<u>2,734.14</u>

Approved

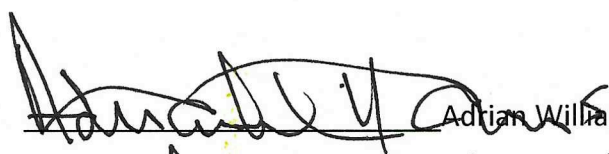


Leo Pitt (Chair)



David Feeny (Treasurer)

I have examined the Income and Expenditure Account and the Balance Sheet, and am satisfied that they are in accordance with books, bank statements, and other information supplied to me.



Adrian Williams MA FIA FIC CMC

6 September 2024