



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2022		Day 31	Month 07	Year 2023

Section A Reference and administration details

Charity name	Music in Mind CIO
Other names charity is known by	
Registered charity number (if any)	1169001
Charity's principal address	39 York Avenue
	Crosby
	Liverpool
Postcode	L23 5RN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Edward Penton	Chair		
2	Dr Ade Taiwo			
3	Mark Peter Murray			
4	Mark Nankivell			
5	Denise Anne Wyllie			
6				
7				
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9				
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12				
13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Foundation Model

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the Chair of the trustees and the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Development of the Coastal Voice project in consultation with councils in Sefton, North East Lincolnshire, Northumberland and Dover.
2. Coastal Voice pilot project in Grimsby and North East Lincolnshire
3. Arrangements and performance for the opening 'Eurotopia' concert as part of Liverpool's Eurovision Festival.
4. Continuation of the 'Music Makes Us Happy' dementia project in partnership with The Brain Charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the autumn of 2022 Music In Mind began a consultation period with a number of local councils, Arts Council England and The National Heritage lottery Fund regarding a coastal voice project to capture the music and heritage in the accent of a number of England's coastal towns. This resulted in funding from North East Lincolnshire Council for a 6 week pilot project in early 2023 with 5 schools, Grimsby based arts organization Our Big Picture and local arts practitioners. The success of the pilot project has led to the development of a larger Heritage Lottery bid for a wider coastal project with 3 councils in Sefton, North East Lincolnshire and Dover for 2024.

Music In Mind was delighted to be asked by Culture Liverpool to help arrange the music and performers for the opening concert of Liverpool's Eurovision Festival. The 'Eurotopia' concert featured well-known pop artists from the past and present, Ukrainian musicians currently living in the UK plus musicians from the Royal Liverpool Philharmonic Orchestra and Liverpool Brass. June 2023 also included a presentation and performance of Music In Mind's award winning 'Behind Doors' piece at the national Housing Conference at Manchester Central.

Music In Mind has continued to work with The Brain Charity on the innovative 'Music Makes Us Happy' dementia project. A Music in Mind singing specialist worked alongside a speech therapist to deliver singing workshops to people living with dementia with the aim of using music to prolong speech.

The remaining months of 2023 were spent developing the Heritage Lottery bid with Sefton, NELC and Dover councils for submission in autumn 2023 and a potential project start in early 2024.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Alan Edward Penton

Position (eg Secretary, Chair, etc)

Chair of Trustees.

Date

20/05/2024

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2023
for
Music in Mind CIO

Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Contents of the Financial Statements
for the Year Ended 31 July 2023

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The trustees present their report with the financial statements of the charity for the year ending 31 July 2023 which have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:-

To promote and protect the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Public benefit

The trustees are meeting their public benefit requirement by ensuring the general public benefit from any performances that take place and any workshops that take place are accessible by all.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the autumn of 2022 Music In Mind began a consultation period with a number of local councils, Arts Council England and The National Heritage lottery Fund regarding a coastal voice project to capture the music and heritage in the accent of a number of England's coastal towns. This resulted in funding from North East Lincolnshire Council for a 6 week pilot project in early 2023 with 5 schools, Grimsby based arts organization Our Big Picture and local arts practitioners. The success of the pilot project has led to the development of a larger Heritage Lottery bid for a wider coastal project with 3 councils in Sefton, North East Lincolnshire and Dover for 2024.

Music In Mind was delighted to be asked by Culture Liverpool to help arrange the music and performers for the opening concert of Liverpool's Eurovision Festival. The 'Eurotopia' concert featured well-known pop artists from the past and present, Ukrainian musicians currently living in the UK plus musicians from the Royal Liverpool Philharmonic Orchestra and Liverpool Brass. June 2023 also included a presentation and performance of Music In Mind's award winning 'Behind Doors' piece at the national Housing Conference at Manchester Central.

Music In Mind has continued to work with The Brain Charity on the innovative 'Music Makes Us Happy' dementia project. A Music in Mind singing specialist worked alongside a speech therapist to deliver singing workshops to people living with dementia with the aim of using music to prolong speech.

The 'History Whisperer' immersive exhibition for Liverpool's St George's Hall, developed with Gazooky Studios and Immersive Interactive, remains in place and will be extended in late 2023. The exhibition, documenting the history of the hall and featuring original music by Music In Mind, is one of Liverpool's tourist attractions.

The remaining months of 2023 were spent developing the Heritage Lottery bid with Sefton, NELC and Dover councils for submission in autumn 2023 and a potential project start in early 2024.

FINANCIAL REVIEW

Financial position

The charity received a grant of £4,260 from Grimsby Creates during the year and generated income from events of £2,025.

At the year end bank reserves amounted to £6,147.

FINANCIAL REVIEW

Reserves policy

The charity does not have a policy on reserves, however all income and property of the CIO must be applied solely towards the promotion of the objects.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of a Charitable Incorporated Organisation, dated 30th August 2016 and amended on 1st July 2017.

Recruitment and appointment of new trustees

There must be at least two charity trustees and they must be a natural person aged 16 or over.

No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1169001

Principal address

39 York Avenue
Crosby
Liverpool
L23 5RN

Trustees

A E Pennton
M Nankivell
Dr A Taiwo
M P R Murray
Ms D A Wyllie (appointed 16.12.22)

Independent Examiner

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Music in Mind CIO

Report of the Trustees
for the Year Ended 31 July 2023

Approved by order of the board of trustees on 30 April 2024 and signed on its behalf by:

M P R Murray - Trustee

Independent Examiner's Report to the Trustees of
Music in Mind CIO

Independent examiner's report to the trustees of Music in Mind CIO

I report to the charity trustees on my examination of the accounts of Music in Mind CIO (the Trust) for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Kellner FCA

Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

7 May 2024

Music in Mind CIO

Statement of Financial Activities
for the Year Ended 31 July 2023

	Notes	31.7.23 Unrestricted fund £	31.7.22 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		4,260	1,500
Other trading activities	2	2,025	736
Total		6,285	2,236
EXPENDITURE ON			
Raising funds		2,550	2,500
Charitable activities			
General		12,798	54,695
Total		15,348	57,195
NET INCOME/(EXPENDITURE)		(9,063)	(54,959)
RECONCILIATION OF FUNDS			
Total funds brought forward		15,210	70,169
TOTAL FUNDS CARRIED FORWARD		6,147	15,210

The notes form part of these financial statements

Music in Mind CIO

Statement of Financial Position

31 July 2023

	Notes	31.7.23 Unrestricted fund £	31.7.22 Total funds £
CURRENT ASSETS			
Cash at bank		6,147	15,210
NET CURRENT ASSETS		<u>6,147</u>	<u>15,210</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		6,147	15,210
NET ASSETS		<u>6,147</u>	<u>15,210</u>
FUNDS	6		
Unrestricted funds		<u>6,147</u>	<u>15,210</u>
TOTAL FUNDS		<u>6,147</u>	<u>15,210</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 30 April 2024 and were signed on its behalf by:

M P R Murray - Trustee

Notes to the Financial Statements
for the Year Ended 31 July 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

Income

All income is recognised in the Statement of Financial Activities once the charity is in receipt of the funds.

Expenditure

Expenditure is accounted for in the period in which it is paid and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.7.23	31.7.22
	£	£
Fundraising events	2,025	736

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 nor for the year ended 31 July 2022.

Trustees' expenses

Trustees expenses of £148 were paid during the year.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,500
Other trading activities	736
Total	<u>2,236</u>
EXPENDITURE ON	
Raising funds	2,500
Charitable activities	
General	54,695
Total	<u>57,195</u>
NET INCOME/(EXPENDITURE)	(54,959)
RECONCILIATION OF FUNDS	
Total funds brought forward	70,169
TOTAL FUNDS CARRIED FORWARD	<u><u>15,210</u></u>

5. INDEPENDENT EXAMINERS REMUNERATION

The independent examination fee is £750 plus VAT.

6. MOVEMENT IN FUNDS

	At 1.8.22 £	Net movement in funds £	At 31.7.23 £
Unrestricted funds			
General fund	15,210	(9,063)	6,147
TOTAL FUNDS	<u><u>15,210</u></u>	<u><u>(9,063)</u></u>	<u><u>6,147</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 July 2023

6. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	6,285	(15,348)	(9,063)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>6,285</u>	<u>(15,348)</u>	<u>(9,063)</u>

Comparatives for movement in funds

	At 1.8.21 £	Net movement in funds £	At 31.7.22 £
Unrestricted funds			
General fund	70,169	(54,959)	15,210
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>70,169</u>	<u>(54,959)</u>	<u>15,210</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,236	(57,195)	(54,959)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>2,236</u>	<u>(57,195)</u>	<u>(54,959)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.21 £	Net movement in funds £	At 31.7.23 £
Unrestricted funds			
General fund	70,169	(64,022)	6,147
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>70,169</u>	<u>(64,022)</u>	<u>6,147</u>

Notes to the Financial Statements - continued
for the Year Ended 31 July 2023

6. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	8,521	(72,543)	(64,022)
TOTAL FUNDS	<u>8,521</u>	<u>(72,543)</u>	<u>(64,022)</u>

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2023.

Detailed Statement of Financial Activities
for the Year Ended 31 July 2023

	31.7.23 £	31.7.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	4,260	1,500
Other trading activities		
Fundraising events	2,025	736
Total incoming resources	6,285	2,236
EXPENDITURE		
Raising donations and legacies		
Marketing & advertising	2,550	2,500
Charitable activities		
Musicians & artists	3,360	19,395
Film production	-	3,592
Promotional activities	1,809	2,912
Website costs	1,094	1,047
Equipment	-	1,392
Event management costs	2,510	18,000
Event costs	1,681	5,551
	10,454	51,889
Support costs		
Management		
Insurance	306	268
Postage and stationery	-	148
	306	416
Governance costs		
Independent examination fee	1,890	1,800
Trustees meetings	148	590
	2,038	2,390
Total resources expended	15,348	57,195
Net expenditure	(9,063)	(54,959)