



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2021		31	07	2022

## Section A

## Reference and administration details

Charity name

Music in Mind CIO

Other names charity is known by

Registered charity number (if any) 1169001

Charity's principal address

39 York Avenue

Crosby

Liverpool

Postcode

L23 5RN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Edward Penton	Chair		
2	Dr Ade Taiwo			
3	Mark Peter Murray			
4	Mark Nankivell			
5	Denise Anne Wyllie			
6				
7				
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12				
13				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Chair of the trustees and the trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. Completion and opening of 'The History Whisperer' digital immersive project at Liverpool's St George's Hall
2. Completion and performances of the 'Like A Butterfly' project
3. Completion and performance of the 'Locked Away' project
4. Development of the 'Music Makes Us Happy' dementia project in partnership with The Brain Charity.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### Summary of the main achievements of the charity during the year

The autumn of 2021 saw the completion and installation of the 'History Whisperer' digital immersive project for Liverpool's iconic St George's Hall. The project was commissioned by Culture Liverpool and was developed in partnership with two immersive technology companies: Gazooky Studios and Immersive Interactive. It combines storytelling, immersive projections, lighting and original music, created by Music in Mind and recorded by musicians from the Royal Liverpool Philharmonic Orchestra. It has been received extremely well by both critics and public and will serve as an educational experience and one of Liverpool's tourist attractions for four years.

'Like A Butterfly' began in 2020 and was postponed due to the covid 19 lockdowns. It aimed to combine the disciplines of dance and boxing, through a focus on the life and work of Muhammad Ali, to show the 'art in sport' and to inspire young people to take part in physical activity. The work in 2020 saw a team of young dancers working closely with the coaches and boxers from the Phoenix Fire boxing club in Warrington. They were able to share ideas and techniques that would then form part of the creative process for the project and performances. After running for a number of weeks, the workshops were stopped due to the lockdown in March 2020 however on resuming the project 2 years later in early 2020, the work was carried into the rehearsals and choreographer Ryan Lee Seager was able to work with the dancers to incorporate the boxing techniques learned in the workshops. Teacher and choreographer Stacey Atkinson also worked with community dancers and school children to develop the ideas further and develop their piece 'Reborn' for the performance. The project was received well and we would like to expand the concept further in the future.

March 2020 also saw the completion and performance of 'Locked Away'; a two year project to capture the stories and emotions behind the covid 19 lockdowns. The project began during the first lockdown of 2020 and was developed in partnership with The Regenda Group. We were able to use video technology to interview over 100 people from the North West to capture their feelings during the challenging lockdown periods and their interviews were developed into an hour long video opera that received its premiere in March 2022 at The Good Business Festival by an orchestra of musicians from the Royal Liverpool Philharmonic Orchestra.

Music In Mind was delighted to win a national Smiley Charity Film award in March 2020 for the 'Behind Doors' project that told the stories of those affected by domestic abuse. The piece received its premiere back in December 2020 as an online live stream event given during the lockdown period.

Music In Mind has continued to work with The Brain Charity on the innovative 'Music Makes Us Happy' dementia project. A Music in Mind singing specialist worked alongside a speech therapist to deliver singing workshops to people living with dementia with the aim of using music to prolong speech. New resources were developed that proved successful in helping people to form certain sounds that they were previously struggling to make. The project has been running for 3 years and will complete in September 2023.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### Details of any funds materially in deficit

There are no funds materially in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

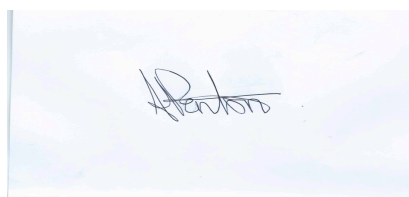
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Alan Edward Penton

Position (eg Secretary, Chair, etc)

Chair of Trustees.

Date

29/05/2023

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 July 2022  
for  
Music in Mind CIO

Dufton Kellner Limited  
Chartered Accountants  
Barnston House  
Beacon Lane  
Heswall  
Wirral  
Merseyside  
CH60 0EE

Contents of the Financial Statements  
for the Year Ended 31 July 2022

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Music in Mind CIO

Report of the Trustees  
for the Year Ended 31 July 2022

The trustees present their report with the financial statements of the charity for the year ending 31 July 2022 which have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the CIO are:-

To promote and protect the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

**Public benefit**

The trustees are meeting their public benefit requirement by ensuring the general public benefit from any performances that take place and any workshops that take place are accessible by all.



## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The main activities during the year were:-

1. Completion and opening of 'The History Whisperer' digital immersive project at St George's Hall
2. Completion and performances of the 'Like A Butterfly' project
3. Completion and performance of the 'Locked Away' project
4. National Smiley Charity Film award for 'Behind Doors'
5. Development of the 'Music Makes Us Happy' dementia project in partnership with The Brain Charity

The autumn of 2021 saw the completion and installation of the 'History Whisperer' digital immersive project for Liverpool's iconic St George's Hall. The project was commissioned by Culture Liverpool and was developed in partnership with two immersive technology companies: Gazooky Studios and Immersive Interactive. It combines storytelling, immersive projections, lighting and original music, created by Music in Mind and recorded by musicians from the Royal Liverpool Philharmonic Orchestra. It has been received extremely well by both critics and public and will serve as an educational experience and one of Liverpool's tourist attractions for four years.

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## **FINANCIAL REVIEW**

### **Financial position**

The charity received a grant of £1,500 from the Arts Council during the year and generated income from events of £736. Further funding from the Brain charity was received after the year end.

At the year end bank reserves amounted to £15,210.

### **Reserves policy**

The charity does not have a policy on reserves, however all income and property of the CIO must be applied solely towards the promotion of the objects.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a constitution of a Charitable Incorporated Organisation, dated 30th August 2016 and amended on 1st July 2017.

### **Recruitment and appointment of new trustees**

There must be at least two charity trustees and they must be a natural person aged 16 or over.

No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1169001

### **Principal address**

39 York Avenue  
Crosby  
Liverpool  
L23 5RN

### **Trustees**

A E Pennton  
M Nankivell  
Dr A Taiwo  
M P R Murray  
Ms D A Wyllie (appointed 16.12.22)

### **Independent Examiner**

Stuart Kellner FCA  
Dufton Kellner Limited  
Chartered Accountants  
Barnston House  
Beacon Lane  
Heswall  
Wirral  
Merseyside  
CH60 0EE

Approved by order of the board of trustees on 17 May 2023 and signed on its behalf by:

M P R Murray - Trustee

**Independent examiner's report to the trustees of Music in Mind CIO**

I report to the charity trustees on my examination of the accounts of Music in Mind CIO (the Trust) for the year ended 31 July 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Kellner FCA

Dufton Kellner Limited  
Chartered Accountants  
Barnston House  
Beacon Lane  
Heswall  
Wirral  
Merseyside  
CH60 0EE

17 May 2023

Music in Mind CIO

Statement of Financial Activities  
for the Year Ended 31 July 2022

	Notes	31.7.22 Unrestricted fund £	31.7.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		1,500	79,366
Other trading activities	2	736	316
<b>Total</b>		<u>2,236</u>	<u>79,682</u>
 <b>EXPENDITURE ON</b>			
Raising funds		2,500	3,100
<b>Charitable activities</b>			
General		54,695	48,904
<b>Total</b>		<u>57,195</u>	<u>52,004</u>
 <b>NET INCOME/(EXPENDITURE)</b>		(54,959)	27,678
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		70,169	42,491
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>15,210</u></u>	<u><u>70,169</u></u>

The notes form part of these financial statements

Music in Mind CIO

Statement of Financial Position  
31 July 2022

	Notes	31.7.22 Unrestricted fund £	31.7.21 Total funds £
<b>CURRENT ASSETS</b>			
Cash at bank		15,210	70,169
<b>NET CURRENT ASSETS</b>		<u>15,210</u>	<u>70,169</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		15,210	70,169
<b>NET ASSETS</b>		<u>15,210</u>	<u>70,169</u>
<b>FUNDS</b>	6		
Unrestricted funds		<u>15,210</u>	<u>70,169</u>
<b>TOTAL FUNDS</b>		<u>15,210</u>	<u>70,169</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 17 May 2023 and were signed on its behalf by:

M P R Murray - Trustee

## 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

### Income

All income is recognised in the Statement of Financial Activities once the charity is in receipt of the funds.

### Expenditure

Expenditure is accounted for in the period in which it is paid and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Taxation

The charity is exempt from tax on its charitable activities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. OTHER TRADING ACTIVITIES

	31.7.22	31.7.21
	£	£
Fundraising events	736	316
	<u>      </u>	<u>      </u>

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 nor for the year ended 31 July 2021.

### Trustees' expenses

Trustees expenses of £590 were paid during the year.

## 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	79,366
Other trading activities	316
<b>Total</b>	<u>79,682</u>
<b>EXPENDITURE ON</b>	
Raising funds	3,100
<b>Charitable activities</b>	
General	<u>48,904</u>
<b>Total</b>	<u>52,004</u>

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**Unrestricted  
fund  
£  

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**NET INCOME**

27,678

**RECONCILIATION OF FUNDS**

Total funds brought forward

42,491

**TOTAL FUNDS CARRIED FORWARD**70,169  

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**5. INDEPENDENT EXAMINERS REMUNERATION**

The independent examination fee is £1,500 plus VAT per year.

**6. MOVEMENT IN FUNDS**

	At 1.8.21 £	Net movement in funds £	At 31.7.22 £
<b>Unrestricted funds</b>			
General fund	70,169	(54,959)	15,210
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>70,169</u>	<u>(54,959)</u>	<u>15,210</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	2,236	(57,195)	(54,959)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>2,236</u>	<u>(57,195)</u>	<u>(54,959)</u>

**Comparatives for movement in funds**

	At 1.8.20 £	Net movement in funds £	At 31.7.21 £
<b>Unrestricted funds</b>			
General fund	42,491	27,678	70,169
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>42,491</u>	<u>27,678</u>	<u>70,169</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 July 2022

**6. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	79,682	(52,004)	27,678
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>79,682</u>	<u>(52,004)</u>	<u>27,678</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.20 £	Net movement in funds £	At 31.7.22 £
<b>Unrestricted funds</b>			
General fund	42,491	(27,281)	15,210
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>42,491</u>	<u>(27,281)</u>	<u>15,210</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	81,918	(109,199)	(27,281)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>81,918</u>	<u>(109,199)</u>	<u>(27,281)</u>

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2022.



Detailed Statement of Financial Activities  
for the Year Ended 31 July 2022

	31.7.22 £	31.7.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	-	20,000
Grants	1,500	59,366
	<u>1,500</u>	<u>79,366</u>
<b>Other trading activities</b>		
Fundraising events	736	316
	<u>736</u>	<u>316</u>
<b>Total incoming resources</b>	<u>2,236</u>	<u>79,682</u>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Marketing & advertising	2,500	3,100
<b>Charitable activities</b>		
Musicians & artists	19,395	3,502
Film production	3,592	2,500
Promotional activities	2,912	944
Website costs	1,047	217
Equipment	1,392	1,422
Event management costs	18,000	37,625
Event costs	5,551	274
	<u>51,889</u>	<u>46,484</u>
<b>Support costs</b>		
<b>Management</b>		
Insurance	268	288
Postage and stationery	148	332
	<u>416</u>	<u>620</u>
<b>Governance costs</b>		
Independent examination fee	1,800	1,800
Trustees meetings	590	-
	<u>2,390</u>	<u>1,800</u>
<b>Total resources expended</b>	<u>57,195</u>	<u>52,004</u>
<b>Net (expenditure)/income</b>	<u>(54,959)</u>	<u>27,678</u>