



CHARITY COMMISSION<sup>®</sup>  
FOR ENGLAND AND WALES

No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
------------------------	-------------------	----	-----------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Concert tickets - net	8,499	-	-	8,499	2,824
Advertising income	1,200	-	-	1,200	-
Bar profit/programme sales	272	-	-	272	-
Fundraising concert	548	-	-	548	-
Friends Scheme	3,955	-	-	3,955	-
Sponsors & Donations	5,898	-	-	5,898	6,892
Grant funding	4,960	6,000	-	10,960	7,780
<b>Sub total (Gross income for AR)</b>	<b>25,332</b>	<b>6,000</b>	<b>-</b>	<b>31,332</b>	<b>1,936</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,332</b>	<b>6,000</b>	<b>-</b>	<b>31,332</b>	<b>1,936</b>
<b>A3 Payments</b>					
Artists' fees & expenses	29,825	-	-	29,825	-
Venue rental	1,750	-	-	1,750	-
Piano, staging & overheads	2,446	-	-	2,446	-
Publicity	1,735	-	-	1,735	-
Stationary & postage	764	-	-	764	-
Insurance/PRS	135	-	-	135	-
Membership fees	133	-	-	133	-
WMF Website	300	-	-	300	-
<b>Sub total</b>	<b>37,088</b>	<b>-</b>	<b>-</b>	<b>37,088</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,088</b>	<b>-</b>	<b>-</b>	<b>37,088</b>	<b>16,926</b>
<b>Receipts/(payments)</b>	<b>- 11,756</b>	<b>6,000</b>	<b>-</b>	<b>- 5,756</b>	<b>- 14,990</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year</b>	<b>13,558</b>	<b>-</b>	<b>-</b>	<b>13,558</b>	<b>13,558</b>
<b>Cash funds this year end</b>	<b>1,802</b>	<b>6,000</b>	<b>-</b>	<b>7,802</b>	<b>1,432</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		1,803	6,000	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,803</b>	<b>6,000</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Robert Greaves



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01 September 2021 **Period start date**

**To** 31 August 2022 **Period end date**

**Charity name:** Whittington Music Festival

**Charity registration number:** 1168989

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote public appreciation of, and education in, classical music in and around Whittington, Oswestry, in particular by organising chamber music festivals
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our mission is to provide world class performances of chamber music at affordable prices and to encourage young people and the general public to participate. The trustees are aware of the Charity Commission's guidance on public benefit and take it into account when making decisions that may affect the accessibility of its activities to the public at large (e.g. ticket prices, transport, access for the disabled). Anyone aged 25 or less is entitled to free tickets thanks to a scheme sponsored by The Cavatina Trust.</p> <p>Our venue has excellent acoustics and sight-lines, particularly suited to chamber music. We identify young award-winning stars of the music world and attract them to perform at this rural outpost by providing a residency with top quality facilities and support, as well as a challenging and unusual programme. Since its inception in May 2012 the festival has gained a reputation for excellence plus a loyal and slowly expanding audience.</p> <p>Outreach activities include school workshops (50-100 children), talks on the programme, demonstrations by the artists to e.g. local U3A groups.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the SORP guidance and have ensured the public benefit of the Trust's activity.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The festival programme is decided by the Artistic Director, Sophia Rahman, who also recruits the artists, and receives a fee for her services. Otherwise, the charity is run entirely on a voluntary basis and the trustees are responsible for all executive action involved in planning, publicising, funding and managing the festival. We are fortunate to have in addition a substantial number of volunteers who are willing to perform a wide range of tasks before and during the festival.
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Several changes were made to the format and scope of the festival in 2022. The festival was shortened from six to four days but the number of concerts was increased to seven by holding two concerts on each of the first three days, including a family concert aimed at youngsters. The scope was broadened to include jazz and song, as well as masterclass tuition by festival artists of talented local young musicians who afterwards performed at the family concert. The festival was an artistic triumph, and although audience numbers increased during the four days, overall attendance was less than expected. This may well have been due to concerns about Covid, the innovative programme or personal finances.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The number of subscribers was similar to previous years but these were mostly new people with few renewals, so income was comparable to previous years.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We received several grants from other charities but lower box office income together with higher artists' fees meant that we made a loss of £5756.00. The Trust holds no fixed assets and all funds are held in a bank account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Reserves Policy states that we need reserves to cover anticipated expenditure coming due after the delivery of the festival (The Project Reserve) as well as commitment to expenditure for the following year's festival which has to be made before knowing what our income will be, (The Friends' Reserve), typically about 30% of the expected total budget.
Amount of reserves held	Para 1.22	£7802.00
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Grant income for next year from other charities has been less than anticipated, and an application for a substantial grant from Arts Council England has twice been refused. The 2023 festival is only able to go ahead due to the generosity of our supporters and our artists who have agreed to accept lower fees.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The dire state of the economy; the new policy of Arts Council England; a resurgence of Covid this winter.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – registered 1 September 2016 amended 20/10/17
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	After an initial induction and period of mutual evaluation, appointment of new trustees is voted on at an ordinary meeting. New trustees are given a copy of the CIO constitution and are made aware of the aims of the Charity

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Whittington Music Festival
Other name the charity uses	
Registered charity number	1168989
Charity's principal address	Ashfield, Bronygarth, Oswestry, Shropshire SY10 7LY

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Robert Greaves	Chairman		
2	Mrs Helen Hughes		Since 12/01/2022	
3	Mrs Jane Stirling			
4	Dr Robin Butler			
5	Mrs Pam Parish			
6	Mrs Hazel Davis			
7	Mrs Maria Hollis			
8	Mrs Debi Lumley-Edwards		Since 15/9/2022	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--



## Declarations

<b>The trustees declare that they have approved the trustees' report above.</b>		
<b>Signed on behalf of the charity's trustees</b>		
<b>Signature(s)</b> <i>Robin Butler</i>	<i>Dr Robert Greaves</i>	<i>Trustee</i>
<b>Full name(s)</b> <i>ROBIN BUTLER</i>	Dr Robert Greaves	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Trustee
<b>Date</b>	<i>16 December 2022</i>	

16<sup>th</sup> August 2022

## WHITTINGTON MUSIC FESTIVAL

### Independent auditor's comment

I confirm that I have considered the following:

Income and expenditure are broadly similar to years preceding the Covid pandemic although income is about 17% lower than the average of the 3 pre Covid years. The various sources of income received are in line with what might be expected. Expenditure is however much in line with the 3 pre Covid years. However the work done is all within the aims of the Festival. An area of concern is the inclusion within the festival accounts of a separate fund raising activity for the Ukraine given that this is not really within the remit of the Festival and also causes the treasurer much extra and unnecessary work. I would recommend that such a practice is not repeated. In fact given the multiplicity of entries and the scale of the turnover the committee might wish to give consideration to appointing a professional treasurer.

Michael Davie