

GLOUCESTER RUGBY HERITAGE CIO
CHARITY NUMBER 1168980
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022



GLOUCESTER RUGBY HERITAGE CIO
CHARITY NUMBER 1168980

ANNUAL REPORT FOR THE FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees present their report for the period from 1 September 2021 to 31 August 2022.

Trustees

The Trustees during the year were as follows:

Malcolm James King	Chairman
Alfred John Theyers	Treasurer
Clive Lawrence Major	Secretary
Christopher Thomas Collier	Statistician
John Francis Cowen	Transcription & Cataloguing
David Edward William Smith	Audio, Video & Graphics
Richard Knight Williams	Website & Digital Image Library

Structure, Governance and Management

The Charity was registered as a CIO on 31 August 2016.

The CIO's official address is Gloucestershire Heritage Hub, Alvin Street, Gloucester GL1 3DW.

The charity has a membership which is open to anyone who is interested in furthering its purposes. No annual subscription is charged.

The constitution provides for a minimum of six and a maximum of 12 trustees. The constitution sets out the powers of trustees, the manner of appointment, resignation and removal of trustees, and the procedures and controls which govern the administration of the charity.

The Trustees have most recently been reappointed for the following terms of office:

Malcolm James King	1 September 2022 until 31 August 2025
John Francis Cowen	1 September 2019 until 31 August 2022 resigned 14 th December 2021
Alfred John Theyers	1 September 2020 until 31 August 2023
Richard Knight Williams	1 September 2020 until 31 August 2023
Clive Lawrence Major	1 September 2021 until 31 August 2024
David Edward William Smith	1 September 2021 until 31 August 2024 died 9 July 2022
Christopher Thomas Collier	1 September 2021 until 31 August 2024

An additional trustee has been appointed since the end of this reporting period to bring the total back up to six.

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ANNUAL REPORT FOR THE FOR THE YEAR ENDED 31 AUGUST 2022 – cont.

Structure, Governance and Management – cont.

Public benefit

The trustees of the Gloucester Rugby Heritage CIO have paid due regard to the Charity Commission's guidance on public benefit. The trustees believe that the requirements of the public benefit test are being met.

Risk management

The trustees periodically review the operational, financial, regulatory, legal and strategic risks affecting the charity. Appropriate measures to mitigate the effects of identified risks are in place and remain under review.

Objectives

The object of the charity is to advance the education of the public in the history of Gloucester Rugby Club and the part it has played in the life of the City of Gloucester and the County of Gloucestershire, by collecting, preserving and sharing its heritage.

Activities, Achievements and Performance

During the sixth year of the CIO from September 2021 to August 2022 there were four formal meetings of the trustees. There were two sad losses to our Board of Trustees during the year - John Cowen resigned, having worked hard for our project right from the start, and David Smith died, the epitome of a volunteer, who provided unique technical expertise. Other existing trustees were re-appointed when their terms of tenure ran out. No new trustees were appointed. There have been no changes to the constitution of the CIO.

The pandemic caused all meetings of the trustees to be held on Zoom, and the activities of the CIO to be reduced. Research of original documents, and cataloguing and deposits of memorabilia, in the Heritage Hub were restricted.

Nevertheless, during the year, eleven volunteers contributed 2,355 hours of work to GRH CIO activities. The majority of these hours were expended by a team researching and drafting our next book, "Gloucester Rugby: The Players", which was scheduled for publication by the end of 2022. Sponsorship was sought for this book, initial income from these sources being received on the final day of this reporting period. There was a drop in demand for our previous books and our DVD.

Material continued to be produced and loaded onto the GRH website, including approximately 1,000 match reports transcribed from old newspapers and covering 26 seasons, as well as scans of about 100 match programmes. Access to the website by the public has not been interrupted by the pandemic and there were 21,500 sessions on it. Individual requests from members of the public and from the Gloucester Club for information, including obituaries, have been answered by e-mail.

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ANNUAL REPORT FOR THE FOR THE YEAR ENDED 31 AUGUST 2022 – cont.

Activities, Achievements and Performance – cont.

Approximately 4,000 articles relating to the effects of the pandemic on Gloucester Rugby, March 2000–June 2022, were transcribed and entered into an archive which was copied to the Gloucestershire Heritage Hub. Articles on the history of the Club were published in the match programme for every home fixture. The skills of volunteers have been enhanced in digital systems, image restoration and presentation of material on the website.

Future plans

It had been agreed that the CIO would provide displays to fill a room at The Folk, a new museum in Gloucester. Both visual and audio displays were prepared, but no progress was achieved on this project because The Folk have not yet been in a position to proceed.

Following publication of the Players book by the end of 2022, another book, which will present the complete playing record of the Club, is planned for publication in 2023 to coincide with the 150th anniversary of Gloucester Rugby, and much work has been undertaken in its preparation.

Financial Review

Reserves policy - the trustees aim to retain a minimum of £2,000 as a reserve.

The attached accounts show the current state of the finances which the Trustees consider to be sound. The independent examiner is Miss S.E. Brown, who is a Chartered Accountant.

On behalf of the Trustees

Malcolm King, Chairman
5 June 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GLOUCESTER RUGBY HERITAGE CIO

I report on the accounts of the CIO for the year ended 31 August 2021, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The CIO's Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the CIO and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements:
 - to keep proper accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S.E. Brown FCA, CTA

5 June 2023

2 Chancel Way
Charlton Kings
Cheltenham
Gloucestershire
GL53 7RR

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RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2022

	Unrestricted Fund	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
Receipts				
Sale of books and DVDs		-	-	180
Sponsorship	-	500	500	500
	<hr/>	<hr/>	<hr/>	<hr/>
Total receipts	0	500	500	680
	<hr/>	<hr/>	<hr/>	<hr/>
Payments				
Website Hosting & Maintenance	432	-	432	432
MGVP from sale of 1 st 50 DVDs	-	-	-	232
Photograph for “The Players” book	-	-	-	96
	<hr/>	<hr/>	<hr/>	<hr/>
Total payments	432	0	432	760
	<hr/>	<hr/>	<hr/>	<hr/>
Net Receipts/ (Payments)	(432)	500	68	(80)
Cash Funds last year end	8,923	404	9,327	9,407
	<hr/>	<hr/>	<hr/>	<hr/>
Cash Funds this year end	8,491	904	9,395	9,327
	<hr/>	<hr/>	<hr/>	<hr/>

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STATEMENT OF ASSETS AND LIABILITIES

31 AUGUST 2022

	Unrestricted Fund	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
Cash Funds				
Cash at bank	8,491	904	9,395	9,327
	<u>8,491</u>	<u>904</u>	<u>9,395</u>	<u>9,327</u>
Total Cash Funds	<u>8,491</u>	<u>904</u>	<u>9,395</u>	<u>9,327</u>
Other Monetary Assets				
Debtors	966	-	966	273
	<u>966</u>	<u>-</u>	<u>966</u>	<u>273</u>
Other Assets				
Stock of Books	2,094	-	2,094	2430
Stock of DVDs	47		47	90
	<u>2,141</u>	<u>-</u>	<u>2,141</u>	<u>2520</u>
Assets Retained for Charity's own use				
Cost				
Laptop	500	-	500	500
	<u>500</u>	<u>-</u>	<u>500</u>	<u>500</u>

For and on behalf of Trustees

John Theyers
Treasurer
5 June 2023

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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

1. RESTRICTED FUNDS

	Player Profiles Book £	Total £
Balance 1 September 2021	404	404
Receipts	<u>500</u>	<u>500</u>
	904	904
Payments	<u>0</u>	<u>0</u>
Balance 31 August 2022	<u><u>904</u></u>	<u><u>904</u></u>