

# DANBURY VILLAGE HALL

England & Wales · Charity number 1168979

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2016-08-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 8 Simmonds Way  
Danbury  
Chelmsford  
CM3 4PT

**Phone** 01245222674

**Email** [info@danburyvillagehall.co.uk](mailto:info@danburyvillagehall.co.uk)

**Website** [www.danburyvillagehall.co.uk](http://www.danburyvillagehall.co.uk)

## Activities

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**Objects:** 1) THE TRUSTEES SHALL ERECT OR CAUSE TO BE ERECTED ON OR ON SOME PART OF THE LAND HEREBY DEMISED WITHIN TWO YEARS FROM THE DATE HEREOF A SUITABLE VILLAGE HALL AFTER PLANS TO BE APPROVED BY THE GRANTOR2) DURING THE SAID TERM OF YEARS THE SAID LAND AND BUILDINGS TO BE SO ERECTED SHALL BE USED FOR THE BENEFIT OF THE PUBLIC(A) TO FURTHER THE RELIGIOUS AND OTHER CHARITABLE PURPOSES OF THE CHURCH OF ENGLAND IN THE PARISH OF DANBURY, ESSEX(B) FOR THE PURPOSES OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF DANBURY, ESSEX WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING FOR MEETINGS, LECTURES AND CLASSES OR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** We provide space and facilities for community recreational, social, cultural, and other events, and for the Parochial purposes of the Church of England.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Religious Activities, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£43,420	£34,424	-	-
2024-07-31	£43,033	£40,329	-	-
2023-07-31	£34,651	£27,483	-	-
2022-07-31	£33,556	£30,077	-	-
2021-07-31	£42,043	£25,070	-	-

## Trustees

Name	Role	Appointed
CATHERINE ALICE ABLOTT	Chair	2018-11-05
CAROLYN ANN CARTER		2017-03-13
Charlotte Jones		2024-07-08
DEBORAH JANE HAY		2019-05-13
EAMONN MICHAEL HALL		2016-07-11
HELEN ELIZABETH MCIVER		2015-05-11
IRIS EVELYN HILL		2016-07-11
JULIE ANNE BARKER		2015-05-11
MURRAY JEREL NIMAN		2017-07-11
Stephanie Gay Smith		2022-02-07
Theresa Elizabeth Ann Byles		2018-03-05

**DANBURY VILLAGE HALL**

England & Wales - Charity number 1168979

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date		
01	August	2024	31	July	2025

From To

## Section A Reference and administration details

**Charity name** Danbury Village Hall

**Other names charity is known by**

**Registered charity number (if any)** 1168979

**Charity's principal address**

2 Main Road
Danbury
Chelmsford
<b>Postcode</b> CM3 4NQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Ablott	Chairman		
2	Helen McIver	Secretary		
3	Deborah Hay	Vice Chairman		
4	Theresa Byles	Treasurer		
5	Stephanie Smith			
6	Eamonn Hall			
7	Iris Hill			
8	Carolyn Carter			
9	Murray Niman			
10	Julie Barker			
11	Charlotte Jones			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank	Octagon House, Gadbrook Park, Northwich, CW9 7RB
Independent Examiner	Mrs Sally Coughlan	4 Hopping Jacks Lane, Danbury, Essex, CM3 4PN
Solicitor	Beavis Partnership	Rochester House, 275 Baddow Road, Chelmsford, Essex CM2 7QA

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Indenture
How the charity is constituted <small>(eg. trust, association, company)</small>	Indenture dated 18 Jul 1911, as amended by Scheme dated 19 Oct 1966, As amended by Scheme dated 17 Jun 2016, as amended by Resolution dated 27 Jun 2016.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	All trustees, other than ex officio trustees, retire from office at the AGM but may be re-elected.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Management Committee has remained stable.

Notwithstanding the above, risk assessment continues to highlight the need for more trustees, and further recruiting is taking place.

Maintenance and upgrade of the hall continues. The armoury at the back of the hall has been repaired to make it secure and damp proof. It is now a useful storage space for many of our regular hirers.

Quotes have been obtained for an upgrade of both the Ladies and Gents toilets. This work will hopefully take place during the summer holidays.

Danbury Village Hall remains a busy venue for regular and casual hirers. Trustees are working together to update our website. Hallmaster is working well to provide an online booking system.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The Trustees shall erect or cause to be erected on or on some part of the land hereby demised within two years from the date hereof a suitable Village Hall after plans to be approved by the Grantor
2. During the said term of years the said land and buildings to be so erected shall be used for the benefit of the public:
  - (a) to further the religious and other charitable purposes of the Church of England in the parish of Danbury, Essex

(b) for the purposes of a village hall for the use of the inhabitants of the parish of Danbury, Essex without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning activities for the year, the Management Committee had regard to the Charity Commission guidance on public benefit.

In addition to the benefits of improved health (dance, slimming, table tennis), learning (horticulture, radio), social interaction (WI, over 60's), and leisure (drama, plays, music) involving a wide range of Danbury inhabitants, a programme of community activities has continued with the objective of

- improving community spirit
- more people, and particularly our elderly or very young users, taking part in village hall activities
- providing support to combat loneliness, isolation and increase communication with all age groups

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The policy of the Management Committee is to operate with reserves comprising at least one year's operating expenditure for unforeseen Village Hall expenses, plus the estimated expenditure on programmed renewals and improvements.

Limited funds are available for making small grants to local organisations, which are agreed by the Management Committee to be in need.

Surplus funds are largely placed on deposit to earn interest. A smaller amount is invested in approved funds in accordance with our governing document.

A significant contribution is made by volunteers on fund raising activities (jumble sales, quizzes, etc.).

## **Section D**

### **Achievements and performance**

**Summary of the main achievements of the charity during the year**

See attached Chairman's Report for the Annual General Meeting of DVHMC – 6th November 2023.

## **Section E**

### **Financial review**

**Brief statement of the charity's policy on reserves**

Total cash and investment funds at year end were £259,739.00  
The policy is to hold at least 1.0 years of expenditure in reserve for unforeseen Village Hall expenses plus the estimated expenditure on programmed renewals and improvements (current total £150,000).  
Repairs and improvements are always costly as the hall is over 100 years old and in the centre of a conservation area.

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See attached Treasurer's Report.

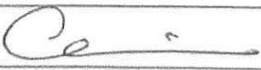
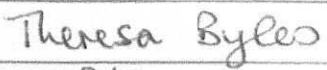
**Section F Other optional information**

Is.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Ablott	Theresa Byles
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

23<sup>rd</sup> March 2026

# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

*DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979*

## **Accounts for the year ending 31 July 2025 - Treasurer's Report**

### Income

Hire income has seen a modest rise over the past financial year, showing an increase of £1770. This increase of just under 5% reflects the increase in hire rates. Following the dip in activity due to the covid pandemic, the Hall is very well used again and there is not much leeway to increase the level of bookings. The income from Heathcote School continues to provide a good financial basis for the Hall.

Interest on our savings account continues to help and these funds are retained in the savings account. The interest on the deposit account has done better than the increase in the value of our Investment funds. The latter must be viewed as a longer-term investment which by its nature, fluctuates in the short term.

### Expenditure

Our revenue expenditure is comparable to the previous year. The biggest rise was in the insurance premium.

Heading: Renewals & Improvements Roof work total £8033

This was the final payment for the construction works to the spire. This was an expensive project and highlights the need to keep a good level of reserves. When the Hall does need major work, it tends to be costly due to the age and size of the building, and being in the centre of the village Conservation Area.

### Balances

The total balance on the cash funds has risen by £8995.82

The total balance on the investments funds has risen by £1530.64

This allows us to continue with our programme of improvements, so that, as much as possible, the costs are spread evenly over future years.

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2025**

	2024/2025		2023/2024
<b>CASH FUNDS</b>			
Current Account	£ 37,331.31	£	32,250.76
COIF Charities Deposit Fund	£ 94,493.98	£	90,278.71
Petty Cash	£ 27.89	£	27.89
<b>Total Cash Funds</b>	<b>£ 131,853.18</b>	<b>£</b>	<b>122,857.36</b>
<b>INVESTMENT ASSETS</b>			
	£ 127,866.05	£	126,335.41
<b>Total Investment Funds</b>	<b>£ 127,886.05</b>	<b>£</b>	<b>126,335.41</b>

**Prepared by Theresa Byles  
Treasurer**

**Notes to the Accounts**

- 1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.
- 2 The fixtures and fittings are written off in the year of purchase.
- 3 The COIF Charities Investment Fund comprises:
  - 3 lots of £5,000 invested between September 2009 and May 2010;
  - £15,000 invested in March 2013;
  - £30,000 invested in February 2022.
- 4 Movements in the COI Charities Deposit fund in 2021/2022
  - £30,000 transferred out for the purchase of units in the Investment fund;
  - £15,000 transferred in from the Current Account.

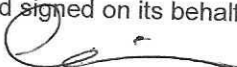
# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2025

	Unrestricted funds £	Restricted funds £	Total £	2023/24
From Trading Activities				
Lettings	38236.32	0.00	38236.32	36465.78
From Voluntary Sources				
Grants & Donations	0.00	0.00	0.00	550.00
Fund Raising	968.40	0.00	968.40	1553.38
From Assets				
Interest	4215.27	0.00	4215.27	4463.79
<b>Total Receipts</b>	<b>43419.99</b>		<b>43419.99</b>	<b>43032.95</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Mats	9233.22	0.00	9233.22	8915.19
Booking Agent	3516.13	0.00	3516.13	3351.29
Repairs & Maintenance	4220.06	0.00	4220.06	3844.17
Utilities	4802.48	0.00	4802.48	4097.36
Rates & Refuse	1950.39	0.00	1950.39	1845.43
Insurance	1704.74	0.00	1704.74	1370.00
Other Items	963.51	0.00	963.51	1056.21
On Assets & Equipment				
Renewals & Improvements	8033.64	0.00	8033.64	15849.00
<b>Total Payments</b>	<b>34424.17</b>	<b>0.00</b>	<b>34424.17</b>	<b>40328.65</b>
<b>Net Receipts for the year</b>	<b>8995.82</b>		<b>8995.82</b>	<b>2704.30</b>
<b>Transfer to Investment Assets</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>Cash funds last year end</b>	<b>122857.36</b>		<b>122857.36</b>	<b>122857.36</b>
<b>Cash funds this year end</b>	<b>£ 131,853.18</b>		<b>£ 131,853.18</b>	<b>£ 122,857.36</b>

Approved by Danbury Village Hall Management Committee on 8 September 2025  
and signed on its behalf by

  
..... Catherine Ablott

  
..... Theresa Byles

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**  
DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2025**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2025 which are set out on pages 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sally Coughlan  
Chartered Accountant  
4 Hopping Jacks Lane  
Danbury  
Essex  
CM3 4PN



Date 18 February 2026

**DANBURY VILLAGE HALL**

England & Wales - Charity number 1168979

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	August	2023		31	July	2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

2 Main Road	
Danbury	
Chelmsford	
Postcode	CM3 4NQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Ablott	Chairman		
2	Helen Mclver	Secretary		
3	Deborah Hay	Vice Chairman		
4	Theresa Byles	Treasurer		
5	Stephanie Smith			
8	Charlotte Jones		From 08.07.2024	
10	Eamonn Hall			
11	Alex Cooper			
12	Iris Hill			
13	Carolyn Carter			
14	Murray Niman			
15	Julie Barker			
16	Jacqui Jones			
17				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank	Octagon House, Gadbrook Park, Northwich, CW9 7RB
Independent Examiner	Mrs Sally Coughlan	4 Hopping Jacks Lane, Danbury, Essex, CM3 4PN
Solicitor	Beavis Partnership	Rochester House, 275 Baddow Road, Chelmsford, Essex CM2 7QA

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Indenture

How the charity is constituted  
(eg. trust, association, company)

Indenture dated 18 Jul 1911, as amended by Scheme dated 19 Oct 1966, As amended by Scheme dated 17 Jun 2016, as amended by Resolution dated 27 Jun 2016.

Trustee selection methods  
(eg. appointed by, elected by)

All trustees, other than ex officio trustees, retire from office at the AGM but may be re-elected.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Management Committee has remained stable. Two trustees resigned and one new appointment.

Notwithstanding the above, risk assessment continues to highlight the need for more trustees, and further recruiting is taking place.

The hall spire was replaced during the summer months and other roof repairs completed. As the hall is in a conservation area, the spire had to be replaced with a like for like construction. The committee are very happy with the work, the spire looks beautiful. Work will commence this year on the armoury at the back of the hall to make it secure, damp proof and a usable space for storage. Sufficient funds are available to complete the planned works.

Danbury Village Hall remains a busy venue for regular and casual hirers. Hallmaster online booking system has been introduced and work remains in progress to update the website.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The Trustees shall erect or cause to be erected on or on some part of the land hereby demised within two years from the date hereof a suitable Village Hall after plans to be approved by the Grantor
2. During the said term of years the said land and buildings to be so erected shall be used for the benefit of the public:
  - (a) to further the religious and other charitable purposes of the Church of England in the parish of Danbury, Essex

(b) for the purposes of a village hall for the use of the inhabitants of the parish of Danbury, Essex without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning activities for the year, the Management Committee had regard to the Charity Commission guidance on public benefit.

In addition to the benefits of improved health (dance, slimming, table tennis), learning (horticulture, radio), social interaction (WI, over 60's), and leisure (drama, plays, music) involving a wide range of Danbury inhabitants, a programme of community activities has continued with the objective of

- improving community spirit
- more people, and particularly our elderly or very young users, taking part in village hall activities
- providing support to combat loneliness, isolation and increase communication with all age groups

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The policy of the Management Committee is to operate with reserves comprising at least one year's operating expenditure for unforeseen Village Hall expenses, plus the estimated expenditure on programmed renewals and improvements.

Limited funds are available for making small grants to local organisations, which are agreed by the Management Committee to be in need.

Surplus funds are largely placed on deposit to earn interest. A smaller amount is invested in approved funds in accordance with our governing document.

A significant contribution is made by volunteers on fund raising activities (jumble sales, quizzes, etc.).

## **Section D**

### **Achievements and performance**

**Summary of the main achievements of the charity during the year**

See attached Chairman's Report for the Annual General Meeting of DVHMC – 4th November 2024.

## **Section E**

### **Financial review**

**Brief statement of the charity's policy on reserves**

Total cash and investment funds at year end were £249,193.00  
The policy is to hold at least 1.0 years of expenditure in reserve for unforeseen Village Hall expenses plus the estimated expenditure on programmed renewals and improvements (current total £150,000).

	Repairs and improvements are always costly as the hall is over 100 years old and in the centre of a conservation area.
<b>Details of any funds materially in deficit</b>	Not applicable

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See attached Treasurer’s Report.

**Section F Other optional information**

Wi-Fi has now been installed at the hall, which hirers are finding beneficial.

**Section G Declaration**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
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<b>Full name(s)</b>	Catherine Ablott	Theresa Byles
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<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Treasurer
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14<sup>th</sup> January 2025

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2024**

	2023/2024	2022/2023
<b>CASH FUNDS</b>		
Current Account	£ 32,550.76	£ 34,310.25
COIF Charities Deposit Fund	£ 90,278.71	£ 85,814.92
Petty Cash	£ 27.89	£ 27.89
<b>Total Cash Funds</b>	<b>£ 122,857.36</b>	<b>£ 120,153.06</b>
<b>INVESTMENT ASSETS</b>		
	£ 126,335.41	£ 114,139.39
<b>Total Investment Funds</b>	<b>£ 126,335.41</b>	<b>£ 114,139.39</b>

**Prepared by Theresa Byles  
Treasurer**

**Notes to the Accounts**

- 1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.
- 2 The fixtures and fittings are written off in the year of purchase.
- 3 The COIF Charities Investment Fund comprises:
  - 3 lots of £5,000 invested between September 2009 and May 2010;
  - £15,000 invested in March 2013;
  - £30,000 invested in February 2022.
- 4 Movements in the COI Charities Deposit fund in 2021/2022
  - £30,000 transferred out for the purchase of units in the Investment fund;
  - £15,000 transferred in from the Current Account.

# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2024

	Unrestricted funds £	Restricted funds £	Total £	2022/23 £
From Trading Activities				
Lettings	36465.78	0.00	36465.78	30885.60
From Voluntary Sources				
Grants & Donations	550.00	0.00	550.00	10.00
Fund Raising	1553.38	0.00	1553.38	1285.22
Book Sales	0.00	0.00	0.00	9.52
From Assets				
Interest	4463.79	0.00	4463.79	2460.35
<b>Total Receipts</b>	<b>43032.95</b>		<b>43032.95</b>	<b>34650.69</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Matls	8915.19	0.00	8915.19	8363.30
Booking Agent	3351.29	0.00	3351.29	3103.04
Repairs & Maintenance	3844.17	0.00	3844.17	3575.34
Utilities	4097.36	0.00	4097.36	4788.21
Rates & Refuse	1845.43	0.00	1845.43	1759.30
Insurance	1370.00	0.00	1370.00	1231.85
Other Items	1056.21	0.00	1056.21	2059.37
On Assets & Equipment				
Renewals & Improvements	15849.00	0.00	15849.00	2602.43
<b>Total Payments</b>	<b>40328.65</b>		<b>40328.65</b>	<b>27482.84</b>
<b>Net Receipts for the year</b>	<b>2704.30</b>		<b>2704.30</b>	<b>7167.85</b>
<b>Transfer to Investment Assets</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>Cash funds last year end</b>	<b>120153.06</b>		<b>120153.06</b>	<b>112985.21</b>
<b>Cash funds this year end</b>	<b>122857.36</b>		<b>122857.36</b>	<b>120153.06</b>

Approved by Danbury Village Hall Management Committee on 9 September 2024  
and signed on its behalf by

  
..... Catherine Ablott

  
..... Theresa Byles

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2024**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2024 which are set out on pages 1 to 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sally Coughlan  
Chartered Accountant  
4 Hopping Jacks Lane  
Danbury  
Essex  
CM3 4PN



Date 5 January 2025

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2024**

	2023/2024	2022/2023
<b>CASH FUNDS</b>		
Current Account	£ 32,550.76	£ 34,310.25
COIF Charities Deposit Fund	£ 90,278.71	£ 85,814.92
Petty Cash	£ 27.89	£ 27.89
<b>Total Cash Funds</b>	<b>£ 122,857.36</b>	<b>£ 120,153.06</b>
<b>INVESTMENT ASSETS</b>		
	£ 126,335.41	£ 114,139.39
<b>Total Investment Funds</b>	<b>£ 126,335.41</b>	<b>£ 114,139.39</b>

**Prepared by Theresa Byles  
Treasurer**

**Notes to the Accounts**

- 1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.
- 2 The fixtures and fittings are written off in the year of purchase.
- 3 The COIF Charities Investment Fund comprises:
  - 3 lots of £5,000 invested between September 2009 and May 2010;
  - £15,000 invested in March 2013;
  - £30,000 invested in February 2022.
- 4 Movements in the COI Charities Deposit fund in 2021/2022
  - £30,000 transferred out for the purchase of units in the Investment fund;
  - £15,000 transferred in from the Current Account.


# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2024

	Unrestricted funds £	Restricted funds £	Total £	2022/23 £
From Trading Activities				
Lettings	36465.78	0.00	36465.78	30885.60
From Voluntary Sources				
Grants & Donations	550.00	0.00	550.00	10.00
Fund Raising	1553.38	0.00	1553.38	1285.22
Book Sales	0.00	0.00	0.00	9.52
From Assets				
Interest	4463.79	0.00	4463.79	2460.35
<b>Total Receipts</b>	<b>43032.95</b>		<b>43032.95</b>	<b>34650.69</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Matls	8915.19	0.00	8915.19	8363.30
Booking Agent	3351.29	0.00	3351.29	3103.04
Repairs & Maintenance	3844.17	0.00	3844.17	3575.34
Utilities	4097.36	0.00	4097.36	4788.21
Rates & Refuse	1845.43	0.00	1845.43	1759.30
Insurance	1370.00	0.00	1370.00	1231.85
Other Items	1056.21	0.00	1056.21	2059.37
On Assets & Equipment				
Renewals & Improvements	15849.00	0.00	15849.00	2602.43
<b>Total Payments</b>	<b>40328.65</b>		<b>40328.65</b>	<b>27482.84</b>
<b>Net Receipts for the year</b>	<b>2704.30</b>		<b>2704.30</b>	<b>7167.85</b>
<b>Transfer to Investment Assets</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>Cash funds last year end</b>	<b>120153.06</b>		<b>120153.06</b>	<b>112985.21</b>
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Approved by Danbury Village Hall Management Committee on 9 September 2024  
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MANAGEMENT COMMITTEE**

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Sally Coughlan  
Chartered Accountant  
4 Hopping Jacks Lane  
Danbury  
Essex  
CM3 4PN



Date 5 January 2025

**DANBURY VILLAGE HALL**

England & Wales - Charity number 1168979

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 August 2022	To	31 July 2023

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Axon	Chairman	To 09.01.2023	
2	Helen McIver	Secretary		
3	Catherine Ablott	Chairman	From 09.01.2023	
4	Theresa Byles	Treasurer		
5	Stephanie Smith		From 07.02.2022	
6	Deborah Hay	Vice Chairman	From 09.01.2023	
7	Chloe Kelly		From 13.03.2023	
8	Katherine Bird		To 08.01.2024	
9	Carly Moth		From 06.11.2023	
10	Eamonn Hall			
11	Alex Cooper			
12	Iris Hill			
13	Carolyn Carter			
14	Murray Niman			
15	Julie Barker			
16	Jacqui Jones			
17				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank	Octagon House, Gadbrook Park, Northwich, CW9 7RB
Independent Examiner	Mrs Sally Coughlan	4 Hopping Jacks Lane, Danbury, Essex, CM3 4PN
Solicitor	Beavis Partnership	Rochester House, 275 Baddow Road, Chelmsford, Essex CM2 7QA

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Indenture
How the charity is constituted <i>(eg. trust, association, company)</i>	Indenture dated 18 Jul 1911, as amended by Scheme dated 19 Oct 1966, As amended by Scheme dated 17 Jun 2016, as amended by Resolution dated 27 Jun 2016.
Trustee selection methods <i>(eg. appointed by, elected by)</i>	All trustees, other than ex officio trustees, retire from office at the AGM but may be re-elected.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Changes in the Management Committee, with the retirement of our long standing Chairperson, Margaret Axon and the appointment of Catherine Ablott to Chair. Debbie Hay became Vice Chair. Two new trustees appointed and one resignation.

Notwithstanding the above, risk assessment continues to highlight the need for more trustees, and further recruiting is taking place.

The hall is now over 100 years old. In November, during heavy rain, a leak appeared in the main hall. This was due to corrosion to the spire. This highlighted to the committee the need to plan carefully for future maintenance and to budget accordingly. It was therefore agreed to appoint a surveyor for a full review of the hall and to prepare a detailed schedule of maintenance. This has now taken place and the report has been circulated to the trustees.

Danbury Village Hall remains a busy venue for regular and casual hirers. Trustees are working together to update our website and to introduce Hallmaster, a new online booking system.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. The Trustees shall erect or cause to be erected on or on some part of the land hereby demised within two years from the date hereof a suitable Village Hall after plans to be approved by the Grantor
2. During the said term of years the said land and buildings to be so erected shall be used for the benefit of the public:
  - (a) to further the religious and other charitable purposes of the Church of England in the parish of Danbury, Essex
  - (b) for the purposes of a village hall for the use of the inhabitants of the parish of Danbury, Essex without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning activities for the year, the Management Committee had regard to the Charity Commission guidance on public benefit.

In addition to the benefits of improved health (dance, slimming, table tennis), learning (horticulture, radio), social interaction (WI, over 60's), and leisure (drama, plays, music) involving a wide range of Danbury inhabitants, a programme of community activities has continued with the objective of

- improving community spirit
- more people, and particularly our elderly or very young users, taking part in village hall activities
- providing support to combat loneliness, isolation and increase communication with all age groups

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The policy of the Management Committee is to operate with reserves comprising at least one year's operating expenditure for unforeseen Village Hall expenses, plus the estimated expenditure on programmed renewals and improvements.

Limited funds are available for making small grants to local organisations, which are agreed by the Management Committee to be in need.

Surplus funds are largely placed on deposit to earn interest. A smaller amount is invested in approved funds in accordance with our governing document.

A significant contribution is made by volunteers on fund raising activities (jumble sales, quizzes, etc.).

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

See attached Chairman's Report for the Annual General Meeting of DVHMC – 6th November 2023.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Total cash and investment funds at year end were £243,290.00  
The policy is to hold at least 1.0 years of expenditure in reserve for unforeseen Village Hall expenses plus the estimated expenditure on programmed renewals and improvements (current total £150,000).  
Repairs and improvements are always costly as the hall is over 100 years old and in the centre of a conservation area.

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See attached Treasurer's Report.

## Section F

## Other optional information


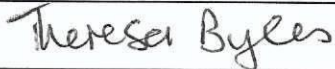
In line with Village Halls Week, the committee held an open day in January 2023 to allow residents to view the village hall, meet with organisers of various clubs and activities and to attract hirers. This was a well-attended event. Several regular hirers also attended the AGM in November and made useful contributions. As a result, it was agreed to pursue the installation of Wi-Fi for the benefit of hall users.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Ablott	Theresa Byles
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

14<sup>th</sup> January 2024

## Chairperson's Annual Report 2023

Welcome everyone to the 2023 Danbury Village Hall Committee AGM. This is my chairperson's report for 2023.

Danbury Village Hall has continued to thrive throughout 2023. Margaret Axon retired as chairperson in January 2023 and I took on the chairperson role, and Debbie Hay took on the role of Vice Chairperson at the same time.

We still have many regular bookings at the hall, including Heathcote School, Table Tennis, Bridge, a number of exercise classes, Danbury Players, Cars, the Rock Project, Tea Dancing, Tai Chi, the WI and more that I haven't listed here. We have also had a significant number of one-off bookings; the hall is definitely a well-used facility for the community. I look forward to the Treasurer, Theresa's report on the financials to demonstrate the health of the hall finances which are primarily dependent on the bookings.

Over this year, we have had a number of building related incidents. Earlier in the year we had several drain blocking incidents, which seemed to have been resolved through a combination of updating the toilet cisterns and using thinner toilet paper. Thank you to Debbie for her tireless investigations into the best toilet paper to use! However, I will come back to the drains shortly...

A few weeks' ago, the table tennis club alerted me to a leak in the main hall ceiling roof. I was able to ask the company that maintain Heathcote School buildings to quickly investigate the cause, which was found to be rotting of the spire. The insulation inside the loft was also soaked through, creating the risk that the ceiling may collapse. We are in the process of having a temporary fix put in for this spire as this is not the right time of year to be fixing it properly.

We made a decision at a recent committee meeting to request a surveyor to do a full review of the hall so that we can understand any urgent repairs that are needed but also to make a longer-term plan to ensure the safety and soundness of the hall, understanding what funding would be needed for this. We were able to use the scaffolding that was put up to investigate the leaking ceiling to enable a full survey of the roof.

That survey has now taken place and although we are awaiting the full report, three areas were flagged as needing urgent repair – the drains again, the rotten spire, and another part of the roof. We are in discussions between the surveyor and the building company to determine what we need to do immediately to fix these issues.

I am confident that over the coming months we will make the urgent repairs and create the plan for the future.

In addition to this, sadly, a few weeks ago, our Booking Clerk Cheryl was taken ill, and is currently unable to manage the village hall bookings. Our thoughts are with Cheryl and we are wishing her a strong and speedy recovery. While she is not able to manage the hall bookings, a few of the committee has stepped in to cover where we can – thanks so much to Theresa, Helen and Debbie. We have been implementing a new booking system that allows people to automatically make their own bookings and will continue to roll this out. Alongside this we are planning to update the Hall website next year.

For those of you who are not members of our committee, I hope that this gives you a taster of the work that goes into maintaining the hall as a vital resource for our local community. We have gained committee members this year but still need more volunteers who are willing

to help us with these plans. Thank you to those of you who have come along tonight and I hope that you might consider joining our team.

I would like to sincerely thank the committee for all of your commitment this year. I have felt really supported since I took on this role and that is definitely down to knowing there's a group of people willing to help make decisions and step in when needed.

Thank you

A handwritten signature in black ink, appearing to be 'Catherine Ablott', with a long horizontal stroke extending to the right.

Catherine Ablott

# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

*DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979*

## Treasurer's Report

### Accounts for the year ending 31 July 2023

The accounts were sent out by email to all committee members on 28 August and agreed at the meeting held on 4 September. They were then presented to the Independent Examiner. No changes were required, nor comments made. Paper copies are available on request.

Income Hire income has returned to its pre-pandemic levels. The income from Heathcote School provides a good financial basis for the Hall, and we have a good range of both regular and casual hirers. Casual bookings remain a little under our previous best years. Even without the benefit of any government grants, income has exceeded that of the previous year in part from the increase in interest achieved on the cash savings account.

Expenditure The Hall is not immune from the inflation of the past year; our day-to-day expenditure has risen considerably, up by £5152, an increase of 26%. Our aim is to cover the day-to-day costs of running the Hall by the hire income. We did achieve that but we will need to monitor that closely in the 2023/24 financial year. It will mean that the hire rates will have to be increased shortly.

We have achieved a reasonable net surplus of £7168.

Reserves Over the past few years we have been able to increase our reserves. Even through the difficult period caused by the Covid pandemic, we have not had to call on those reserves.

The Hall is over 100 years old, and repair and maintenance costs will inevitably increase. Some major works in the future years will be necessary. We have instructed a surveyor to undertake a building inspection for a condition report. This will help us to plan the necessary repairs and maintenance for the next 5 years.

# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2023

	2022/2023	2021/2022
<b>CASH FUNDS</b>		
Current Account	£ 34,310.25	£ 29,502.75
COIF Charities Deposit Fund	£ 85,814.92	£ 83,354.57
Petty Cash	£ 27.89	£ 127.89
<b>Total Cash Funds</b>	£ 120,153.06	£ 112,985.21
<b>INVESTMENT ASSETS</b>		
COIF Charities Investment Fund	£ 114,139.39	£ 113,013.71
<b>Total Investment Funds</b>	£ 114,139.39	£ 113,013.71

**Prepared by Theresa Byles  
Treasurer**

### Notes to the Accounts

- 1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.
- 2 The fixtures and fittings are written off in the year of purchase.
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  - 3 lots of £5,000 invested between September 2009 and May 2010;
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**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

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**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2023**

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Sally Coughlan  
Chartered Accountant  
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Essex  
CM3 4PN

Date.. 15<sup>th</sup> December 2023

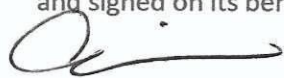
# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2023

<b>INCOME RECEIPTS</b>	Unrestricted funds £	Restricted funds £	Total 21/22 £	Total 20/21 £
From Trading Activities				
Lettings	30885.60	0.00	28559.43	8486.12
From Voluntary Sources				
Grants & Donations	10.00	0.00	3167.00	33436.51
Fund Raising	1285.22	0.00	1528.76	80.00
Book Sales	9.52	0.00	104.00	17.00
From Assets				
Interest	2460.35	0.00	197.10	23.43
<b>Total Receipts</b>	<b>34650.69</b>	<b>0.00</b>	<b>33556.29</b>	<b>42043.06</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Matls	8363.30	0.00	6241.77	2639.35
Booking Agent	3103.04	0.00	2873.92	2746.80
Repairs & Maintenance	3575.34	0.00	4013.32	874.51
Utilities	4788.21	0.00	3019.52	1611.83
Rates & Refuse	1759.30	0.00	1498.42	274.04
Insurance	1231.85	0.00	1397.86	1296.18
Other Items	2059.37	0.00	672.96	1005.24
On Assets & Equipment				
Renewals & Improvements	2602.43	0.00	10359.26	14622.52
<b>Total Payments</b>	<b>27482.84</b>		<b>30077.03</b>	<b>25070.47</b>
<b>Net Receipts for the year</b>	<b>7167.85</b>		<b>3479.26</b>	<b>16972.59</b>
<b>Transfer to Investment Assets</b>	<b>0.00</b>		<b>-30000.00</b>	
<b>Cash funds last year end</b>	<b>112985.21</b>		<b>139505.95</b>	<b>122533.36</b>
<b>Cash funds this year end</b>	<b>120153.06</b>		<b>112985.21</b>	<b>139505.95</b>

Approved by Danbury Village Hall Management Committee on 4<sup>th</sup> September 2023  
and signed on its behalf by



..... Catherine Ablott



..... Theresa Byles

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

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**Prepared by Theresa Byles  
Treasurer**

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- 2 The fixtures and fittings are written off in the year of purchase.
- 3 The COIF Charities Investment Fund comprises:
  - 3 lots of £5,000 invested between September 2009 and May 2010;
  - £15,000 invested in March 2013;
  - £30,000 invested in February 2022.
- 4 Movements in the COI Charities Deposit fund in 2021/2022
  - £30,000 transferred out for the purchase of units in the Investment fund;
  - £15,000 transferred in from the Current Account.

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2023**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2023 which are set out on pages 1 and 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.


**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Sally Coughlan  
Chartered Accountant  
4 Hopping Jacks Lane  
Danbury  
Essex  
CM3 4PN

Date.. 15<sup>th</sup> December 2023

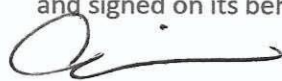
# DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

## RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2023

<b>INCOME RECEIPTS</b>	Unrestricted funds £	Restricted funds £	Total 21/22 £	Total 20/21 £
From Trading Activities				
Lettings	30885.60	0.00	28559.43	8486.12
From Voluntary Sources				
Grants & Donations	10.00	0.00	3167.00	33436.51
Fund Raising	1285.22	0.00	1528.76	80.00
Book Sales	9.52	0.00	104.00	17.00
From Assets				
Interest	2460.35	0.00	197.10	23.43
<b>Total Receipts</b>	<b>34650.69</b>	<b>0.00</b>	<b>33556.29</b>	<b>42043.06</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Matls	8363.30	0.00	6241.77	2639.35
Booking Agent	3103.04	0.00	2873.92	2746.80
Repairs & Maintenance	3575.34	0.00	4013.32	874.51
Utilities	4788.21	0.00	3019.52	1611.83
Rates & Refuse	1759.30	0.00	1498.42	274.04
Insurance	1231.85	0.00	1397.86	1296.18
Other Items	2059.37	0.00	672.96	1005.24
On Assets & Equipment				
Renewals & Improvements	2602.43	0.00	10359.26	14622.52
<b>Total Payments</b>	<b>27482.84</b>		<b>30077.03</b>	<b>25070.47</b>
<b>Net Receipts for the year</b>	<b>7167.85</b>		<b>3479.26</b>	<b>16972.59</b>
<b>Transfer to Investment Assets</b>	<b>0.00</b>		<b>-30000.00</b>	
<b>Cash funds last year end</b>	<b>112985.21</b>		<b>139505.95</b>	<b>122533.36</b>
<b>Cash funds this year end</b>	<b>120153.06</b>		<b>112985.21</b>	<b>139505.95</b>

Approved by Danbury Village Hall Management Committee on 4<sup>th</sup> September 2023  
and signed on its behalf by

  
..... Catherine Ablott

  
..... Theresa Byles

**DANBURY VILLAGE HALL**

England & Wales - Charity number 1168979

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	August	2021	<b>To</b>	31	July	2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

2 Main Road	
Danbury	
Chelmsford	
Postcode	CM3 4NQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Axon	Chairman		
2	Helen McIver	Secretary		
3	Catherine Ablott	Vice Chairman		
4	Theresa Byles	Treasurer		
5	Stephanie Smith		From 07.02.2022	
6	Deborah Hay			
7	Stuart Axon		To 07.11. 2022	
8	Katherine Bird			
9	Sarah Leech		To 07.11. 2022	
10	Eamonn Hall			
11	Alex Cooper			
12	Iris Hill			
13	Carolyn Carter			
14	Murray Niman			
15	Julie Barker			
16	Jacqui Jones			
17				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank	Octagon House, Gadbrook Park, Northwich, CW9 7RB
Independent Examiner	D Stewart	Rowland Hall, Chartered Certified Accountants 44/54 Orsett Road, Grays, Essex RM17 5ED
Solicitor	Beavis Partnership	Rochester House, 275 Baddow Road, Chelmsford, Essex CM2 7QA

Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Indenture

How the charity is constituted  
(eg. trust, association, company)

Indenture dated 18 Jul 1911, as amended by Scheme dated 19 Oct 1966, as amended by Scheme dated 17 Jun 2016, as amended by Resolution dated 27 Jun 2016.

Trustee selection methods  
(eg. appointed by, elected by)

All trustees, other than ex officio trustees, retire from office at the AGM but may be re-elected.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Changes in the Management Committee, with the retirement of one trustee and resignation of second.

Notwithstanding the above, risk assessment continues to highlight the need for more trustees, and further recruiting is taking place.

The hall is now fully open following the Covid-19 pandemic and most regular hirers have returned.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. The Trustees shall erect or cause to be erected on or on some part of the land hereby demised within two years from the date hereof a suitable Village Hall after plans to be approved by the Grantor
2. During the said term of years the said land and buildings to be so erected shall be used for the benefit of the public:
  - (a) to further the religious and other charitable purposes of the Church of England in the parish of Danbury, Essex
  - (b) for the purposes of a village hall for the use of the inhabitants of the parish of Danbury, Essex without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning activities for the year, the Management Committee had regard to the Charity Commission guidance on public benefit.

In addition to the benefits of improved health (dance, slimming, table tennis), learning (horticulture, radio), social interaction (WI, over 60's), and leisure (drama, plays, music) involving a wide range of Danbury inhabitants, a programme of community activities has continued with the objective of

- improving community spirit
- more people, and particularly our elderly or very young users, taking part in village hall activities
- providing support to combat loneliness, isolation and increase communication with all age groups

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The policy of the Management Committee is to operate with reserves comprising at least one year's operating expenditure for unforeseen Village Hall expenses, plus the estimated expenditure on programmed renewals and improvements.

Limited funds are available for making small grants to local organisations which are agreed by the Management Committee to be in need.

Surplus funds are largely placed on deposit to earn interest. A smaller amount is invested in approved funds in accordance with our governing document.

A significant contribution is made by volunteers on fund raising activities (jumble sales, quizzes, etc.) .

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

See attached Chairman's Report for the Annual General Meeting of DVHMC – 7th November 2022.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Total cash and investment funds at year end were £226,000. The policy is to hold at least 1.0 years of expenditure in reserve for unforeseen Village Hall expenses plus the estimated expenditure on programmed renewals and improvements (current total £150,000). Repairs and improvements are always costly as the hall is over 100 years old and in the centre of a conservation area.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See attached Treasurer's Report.

£30,000 was transferred to the COIF Charities Investment fund for future significant capital works.

## Section F

## Other optional information


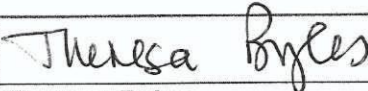
In line with Village Halls Week, the committee are planning an open day in January 2023 to allow residents to view the village hall, meet with organisers of various clubs and activities and to attract hirers.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Margaret Axon	Theresa Byles
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
5 December 2022		

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2022**

	2021/2022 £	2020/2021 £
<b>CASH FUNDS</b>		
Current Account	29,502.75	41,220.59
COIF Charities Deposit Fund	83,354.57	98,157.474
Petty Cash	127.89	127.89
<b>Total Cash Funds</b>	<u>112,985.21</u>	<u>139,505.95</u>
<b>INVESTMENT ASSETS</b>		
COIF Charities Investment Fund	113,013.71	81,773.44
<b>Total Investment Funds</b>	<u>113,013.71</u>	<u>81,773.14</u>

**Prepared by Theresa Byles  
Treasurer**

**Notes to the Accounts**

- 1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.
- 2 The fixtures and fittings are written off in the year of purchase.
- 3 The COIF Charities Investment Fund comprises:
  - 3 lots of £5,000 invested between September 2009 and May 2010;
  - £15,000 invested in March 2013;
  - £30,000 invested in February 2022.
- 4 Movements in the COI Charities Deposit fund in 2021/2022
  - £30,000 transferred out for the purchase of units in the Investment fund;
  - £15,000 transferred in from the Current Account.

**DANBURY VILLAGE HALL**  
**MANAGEMENT COMMITTEE**  
DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2022**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2022 which are set out on pages 1 and 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Stewart  
Rowland Hall  
Chartered Certified Accountants  
44/54 Orsett Road  
Grays  
Essex RM17 5ED

Date.....10/11/2022

## DANBURY VILLAGE HALL MANAGEMENT COMMITTEE

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

### RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2022

<b>INCOME RECEIPTS</b>	Unrestricted funds £	Restricted funds £	Total 2020/21 £	Total 2019/20 £
From Trading Activities				
Lettings	£ 28,559.43	0	£ 8,486.12	25,813.00
From Voluntary Sources				
Grants & Donations	£ 3,167.00	0	£ 33,436.51	10,018.00
Fund Raising	£ 1,528.76	0	£ 80.00	3,439.92
Book Sales	£ 104.00	0	£ 17.00	281.60
From Assets				
Interest	£ 197.10	0	£ 23.43	476.92
<b>Total Receipts</b>	<b>£ 33,556.29</b>	<b>0</b>	<b>£ 42,043.06</b>	<b>40,029.44</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Matls	£ 6,241.77	0	£ 2,639.35	6,381.89
Booking Agent	£ 2,873.92	0	£ 2,746.80	2,731.05
Repairs & Maintenance	£ 4,013.32	0	£ 874.51	6,173.38
Utilities	£ 3,019.52	0	£ 1,611.83	3,602.16
Rates & Refuse	£ 1,498.42	0	£ 274.04	882.64
Insurance	£ 1,397.86	0	£ 1,296.18	1,353.55
Other Items	£ 672.96	0	£ 1,005.24	1,381.68
On Assets & Equipment				
Renewals & Improvements	£ 10,359.26	0	£ 14,622.52	75.38
<b>Total Payments</b>	<b>£ 30,077.03</b>		<b>£ 25,070.47</b>	<b>22,581.73</b>
<b>Net Receipts for the year</b>	<b>£ 3,479.26</b>		<b>£ 16,972.59</b>	<b>17,447.71</b>
<b>Transfer to Investment Assets</b>	<b>-£ 30,000.00</b>			
<b>Cash funds last year end</b>	<b>£ 139,505.95</b>		<b>£ 122,533.36</b>	<b>105,085.65</b>
<b>Cash funds this year end</b>	<b>£ 112,985.21</b>		<b>£ 139,505.95</b>	<b>122,533.36</b>

Approved by Danbury Village Hall Management Committee on 31 August 2022  
and signed on its behalf by

..... Margaret Axon

..... Theresa Byles

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**  
DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2022**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2022 which are set out on pages 1 and 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Stewart  
Rowland Hall  
Chartered Certified Accountants  
44/54 Orsett Road  
Grays  
Essex RM17 5ED

Date.....10/10/2022

**DANBURY VILLAGE HALL**

England & Wales - Charity number 1168979

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
01	August	2020	31
From		To	

## Section A Reference and administration details

Charity name

Danbury Village Hall

Other names charity is known by

Registered charity number (if any)

1168979

Charity's principal address

2 Main Road

Danbury

Chelmsford

Postcode

CM3 4NQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Axon	Chairman		
2	Helen McIver	Secretary		
3	Catherine Ablott	Vice Chairman		
4	Theresa Byles	Treasurer		
5	Katie Bird		From 01.09.21	
6	Deborah Hay			
7	Stuart Axon			
8	Sarah Leech		From 01.11.21	
9	Jacqui Jones			
10	Eamonn Hall			
11	Alex Cooper			
12	Iris Hill			
13	Carolyn Carter			
14	Murray Niman			
15	Julie Barker			
16	Elizabeth Sinclair		To 01.09.21.	
17				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank	Octagon House, Gadbrook Park, Northwich, CW9 7RB
Independent Examiner	D Stewart	Rowland Hall, Chartered Certified Accountants 44/54 Orsett Road, Grays, Essex RM17 5ED
Solicitor	Beavis Partnership	Rochester House, 275 Baddow Road, Chelmsford, Essex CM2 7QA

Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
*(eg. trust deed, constitution)*

Indenture

How the charity is constituted  
*(eg. trust, association, company)*

Indenture dated 18 Jul 1911, as amended by Scheme dated 19 Oct 1966, as amended by Scheme dated 17 Jun 2016, as amended by Resolution dated 27 Jun 2016.

Trustee selection methods  
*(eg. appointed by, elected by)*

All trustees, other than ex officio trustees, retire from office at the AGM but may be re-elected.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Changes in the Management Committee, with the retirement of one trustee and the appointment of two new trustees.

Notwithstanding the above, risk assessment continues to highlight the need for more trustees, and further recruiting is taking place.

Covid-19 pandemic and subsequent lockdown in March 2020 saw closure of the hall. Risk assessments were carried out prior to reopening to some hirers. Hall registered for Track & Trace with QR codes displayed in building. The hall is now fully reopened.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. The Trustees shall erect or cause to be erected on or on some part of the land hereby demised within two years from the date hereof a suitable Village Hall after plans to be approved by the Grantor
2. During the said term of years the said land and buildings to be so erected shall be used for the benefit of the public:
  - (a) to further the religious and other charitable purposes of the Church of England in the parish of Danbury, Essex
  - (b) for the purposes of a village hall for the use of the inhabitants of the parish of Danbury, Essex without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning activities for the year, the Management Committee had regard to the Charity Commission guidance on public benefit.

In addition to the benefits of improved health (dance, slimming, table tennis), learning (horticulture, radio), social interaction (WI, over 60's), and leisure (drama, plays, music) involving a wide range of Danbury inhabitants, a programme of community activities has continued with the objective of

- improving community spirit
- more people, and particularly our elderly or very young users, taking part in village hall activities
- providing support to combat loneliness, isolation and increase communication with all age groups

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The policy of the Management Committee is to operate with reserves comprising at least one year's operating expenditure for unforeseen Village Hall expenses, plus the estimated expenditure on programmed renewals and improvements.

Limited funds are available for making small grants to local organisations which are agreed by the Management Committee to be in need.

Surplus funds are largely placed on deposit to earn interest. A smaller amount is invested in approved funds in accordance with our governing document.

A significant contribution is made by volunteers on fund raising activities (jumble sales, quizzes, etc.) . From March 2020 these activities ceased due to Covid-19 restrictions but are now resuming.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

See attached Chairman's Report for the Annual General Meeting of DVHMC –1 November 2021.

## Section D

## Achievements and performance

achievements of the charity during the year

DVHMC –1 November 2021.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Total cash and investment funds at year end were £221,000. The policy is to hold at least 1.0 years of expenditure in reserve for unforeseen Village Hall expenses (£25,000) plus the estimated expenditure on programmed renewals and improvements. The hall is 110 years old, thus an extensive programme of repairs and refurbishment is taking place. In the near future both halls will need re-flooring, the heating will need replacing, as will the flat roof (estimated costs of £95,000 – 135,000).

Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See attached Treasurer's Report.

The village hall kitchen has been completely refurbished at a cost of £21,135. Grants of £14,000 have been received towards the cost, with another £1000 having been promised.

At the committee meeting on 1<sup>st</sup> November 2021, the trustees agreed to transfer £30,000 from the deposit fund to the Investment fund.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	MARGON	Theresa Byles
Full name(s)	Margaret Axon	Theresa Byles
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	28 - 1 - 2022	

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2021**

	2020/2021 £	2019/2020 £
<b>CASH FUNDS</b>		
Current Account	41,220.59	24,271.43
COIF Charities Deposit Fund	98,157.47	98,134.04
Petty Cash	127.89	127.89
<b>Total Cash Funds</b>	<u>139,505.95</u>	<u>122,533.36</u>
<b>INVESTMENT ASSETS</b>		
COIF Charities Investment Fund	81,773.44	68,188.09
<b>Total Investment Funds</b>	<u>81,773.44</u>	<u>68,188.09</u>

**Prepared by Theresa Byles  
Treasurer**

**Notes to the Accounts**

1 The land and buildings of Danbury Village Hall are vested in the Official Custodian for Charities.

2 The fixtures and fittings are written off in the year of purchase.

3 The COIF Charities Investment Fund comprises 3 lots of £5,000 invested between September 2009 and May 2010. A further £15,000 was invested in March 2013.

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**

DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2021**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2021 which are set out on pages 1 and 3.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

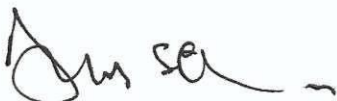
**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Stewart  
Rowland Hall  
Chartered Certified Accountants  
44/54 Orsett Road  
Grays  
Essex RM17 5ED

Date..... 6/10/2021


**DANBURY VILLAGE HALL MANAGEMENT COMMITTEE**

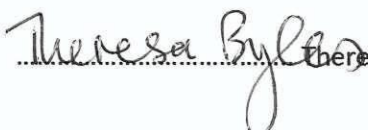
DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 168979

**RECEIPTS AND PAYMENTS FOR YEAR TO 31 JULY 2021**

<b>INCOME RECEIPTS</b>	Unrestricted funds £	Restricted funds £	Total 2020/21 £	Total 2019/20 £
From Trading Activities				
Lettings	8,486.12	-	8,486.12	25,813.00
From Voluntary Sources				
Grants & Donations	19,436.51	14,000.00	33,436.51	10,018.00
Fund Raising	80.00	-	80.00	3,439.92
Book Sales	17.00	-	17.00	281.60
From Assets				
Interest	23.43	-	23.43	476.92
<b>Total Receipts</b>	<b>28,043.06</b>	<b>14,000.00</b>	<b>42,043.06</b>	<b>40,029.44</b>
<b>PAYMENTS</b>				
Charitable Activities				
Cleaning, Gardening & Mats	2,639.35	-	2,639.35	6,381.89
Booking Agent	2,746.80	-	2,746.80	2,731.05
Repairs & Maintenance	874.51	-	874.51	6,173.38
Utilities	1,611.83	-	1,611.83	3,602.16
Rates & Refuse	274.04	-	274.04	882.64
Insurance	1,296.18	-	1,296.18	1,353.55
Other Items	1,005.24	-	1,005.24	1,381.68
On Assets & Equipment				
Renewals & Improvements	622.52	14,000.00	14,622.52	75.38
<b>Total Payments</b>	<b>11,070.47</b>	<b>14,000.00</b>	<b>25,070.47</b>	<b>22,581.73</b>
<b>Net Receipts for the year</b>	<b>16,972.59</b>	<b>0</b>	<b>16,972.59</b>	<b>17,447.71</b>
<b>Transfer to Investment Assets</b>				
<b>Cash funds last year end</b>	<b>122,533.36</b>		<b>122,533.36</b>	<b>105,085.65</b>
<b>Cash funds this year end</b>	<b>139,505.95</b>		<b>139,505.95</b>	<b>122,533.36</b>

Approved by Danbury Village Hall Management Committee on 12 September 2021  
and signed on its behalf by

..... Margaret Axon

..... Theresa Byles

**DANBURY VILLAGE HALL  
MANAGEMENT COMMITTEE**  
DANBURY VILLAGE HALL IS A REGISTERED CHARITY No. 1168979

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2021**

**Independent Examiner's Report to the Trustees of Danbury Village Hall**

I report on the accounts of the charity for the period ended 31<sup>st</sup> July 2021 which are set out on pages 1 and 3.

**Respective responsibilities of trustees and examiner**

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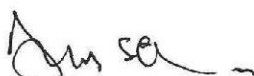
**Basis of independent examiner's report**

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**Independent examiner's statement**

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Date.....6/10/.....2021