

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
THE SOLIHULL MANOR HOUSE CHARITY**

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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	<b>Page</b>
<b>Report of the Trustees</b>	<b>1 to 3</b>
<b>Independent Examiner's Report</b>	<b>4</b>
<b>Statement of Financial Activities</b>	<b>5</b>
<b>Balance Sheet</b>	<b>6</b>
<b>Notes to the Financial Statements</b>	<b>7 to 13</b>
<b>Detailed Statement of Financial Activities</b>	<b>14 to 15</b>

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

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The trustees present their annual report together with the financial statements for the year ended 31st December 2024.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The object of the Charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### ACHIEVEMENTS AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out.

Primarily the fabric and general condition of the building is good, with maintenance work carried out as needed.

### FINANCIAL REVIEW

#### Financial position

Total income for the year ended 31st December 2024 is £85,702 (2023: £87,508) with expenditure of £90,557 (2023: £80,860). This has generated a deficit of £4,855 (2023: Surplus £6,648) for the year, which has been carried forward in unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

#### Reserves policy

The trustees aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £73,511 (2023: £78,366).

#### Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2025 to maintain the stability of the Charity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

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### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Recruitment and appointment of new trustees

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

1168918

#### Principal address

The Manor House  
126 High Street  
Solihull  
West Midlands  
B91 3SX

#### Trustees

Philip James Barham  
Robert Michael Cox  
Robert Christopher Vaughan (resigned 24.1.2025)  
Richard John Harris Retired Chartered Accountant (appointed 1.3.2024)  
Stanley Thomas Hems Trustee (appointed 11.7.2024)

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

#### Independent Examiner

Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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Approved by order of the board of trustees on 29 August 2025 and signed on its behalf by:

X 

Philip James Barham - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOLIHULL MANOR HOUSE CHARITY

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### **Independent examiner's report to the trustees of The Solihull Manor House Charity**

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Ward FCA

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

29 August 2025



THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024

		2024 Unrestricted funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	<b>Notes</b>		
Investment income	2	<u>85,702</u>	<u>87,508</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Direct Charitable expenditure		49,256	44,899
Governance costs		8,783	3,246
Depreciation		261	348
Wages and Salaries		<u>32,257</u>	<u>32,367</u>
<b>Total</b>		<u>90,557</u>	<u>80,860</u>
<b>NET INCOME/(EXPENDITURE)</b>		(4,855)	6,648
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		78,366	71,718
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>73,511</u></u>	<u><u>78,366</u></u>

The notes form part of these financial statements

# THE SOLIHULL MANOR HOUSE CHARITY

## BALANCE SHEET 31 DECEMBER 2024

		2024 Unrestricted funds £	2023 Total funds £
	Notes		
<b>FIXED ASSETS</b>			
Tangible assets	6	782	1,043
<b>CURRENT ASSETS</b>			
Debtors	7	12,834	320
Cash at bank and in hand	8	81,947	84,819
		<u>94,781</u>	<u>85,139</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(22,052)	(7,816)
		<u>72,729</u>	<u>77,323</u>
<b>NET CURRENT ASSETS</b>			
		<u>72,729</u>	<u>77,323</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>73,511</u>	<u>78,366</u>
<b>NET ASSETS</b>		<u>73,511</u>	<u>78,366</u>
<b>FUNDS</b>	10		
Unrestricted funds		<u>73,511</u>	<u>78,366</u>
<b>TOTAL FUNDS</b>		<u>73,511</u>	<u>78,366</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 29 August 2025 and were signed on its behalf by:



Philip James Barham - Trustee

The notes form part of these financial statements



# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities to maintain the upkeep of the Manor House.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and held in accounts.

#### Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### 2. INVESTMENT INCOME

	2024	2023
	£	£
Rents received	<u>85,702</u>	<u>87,508</u>

### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**4. STAFF COSTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Staff costs	<b>35,226</b>	30,648
Social security	<b>(2,969)</b>	1,719
	<u><b>32,257</b></u>	<u>32,367</u>

The average monthly number of employees during the year was as follows:

	<b>2024</b>	<b>2023</b>
	<b>2</b>	<b>2</b>
Administration	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**5. GOVERNANCE FEES:**

Governance costs include:-

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Independent examination	<b>1,620</b>	1,404
Payroll services	<b>546</b>	342
Legal & professional service fees	<b>6,617</b>	1,500
	<u><b>8,783</b></u>	<u>3,246</u>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**6. TANGIBLE FIXED ASSETS**

	<b>Fixtures and fittings £</b>	<b>Computer equipment £</b>	<b>Totals £</b>
<b>COST</b>			
At 1 January 2024 and 31 December 2024	<u>3,041</u>	<u>36</u>	<u>3,077</u>
<b>DEPRECIATION</b>			
At 1 January 2024	1,998	36	2,034
Charge for year	<u>261</u>	<u>-</u>	<u>261</u>
At 31 December 2024	<u>2,259</u>	<u>36</u>	<u>2,295</u>
<b>NET BOOK VALUE</b>			
At 31 December 2024	<u>782</u>	<u>-</u>	<u>782</u>
At 31 December 2023	<u>1,043</u>	<u>-</u>	<u>1,043</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024 £</b>	<b>2023 £</b>
Rents receivable	2,100	-
Prepayments	<u>10,734</u>	<u>320</u>
	<u>12,834</u>	<u>320</u>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. CASH AT BANK AND IN HAND**

	<b>2024</b>	<b>2023</b>
	<b>Total</b>	<b>Total</b>
	<b>funds</b>	<b>funds</b>
	<b>£</b>	<b>£</b>
Cash in hand	65	59
Bank account no. 1	81,882	84,760
	<u>81,947</u>	<u>84,819</u>
<b>Total</b>	<b><u>81,947</u></b>	<b><u>84,819</u></b>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	11,257	-
Social security and other taxes	923	(1,101)
Other creditors	26	-
Accruals and deferred income	6,750	2,225
Accrued expenses	3,096	6,692
	<u>22,052</u>	<u>7,816</u>
	<b><u>22,052</u></b>	<b><u>7,816</u></b>

**10. MOVEMENT IN FUNDS**

	<b>At 1.1.24</b>	<b>Net</b>	<b>At</b>
	<b>£</b>	<b>movement</b>	<b>31.12.24</b>
		<b>in funds</b>	<b>£</b>
		<b>£</b>	
<b>Unrestricted funds</b>			
General fund	78,366	(4,855)	73,511
	<u>78,366</u>	<u>(4,855)</u>	<u>73,511</u>
<b>TOTAL FUNDS</b>	<b><u>78,366</u></b>	<b><u>(4,855)</u></b>	<b><u>73,511</u></b>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	85,702	(90,557)	(4,855)
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u><u>85,702</u></u>	<u><u>(90,557)</u></u>	<u><u>(4,855)</u></u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	71,718	6,648	78,366
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u><u>71,718</u></u>	<u><u>6,648</u></u>	<u><u>78,366</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	87,508	(80,860)	6,648
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u><u>87,508</u></u>	<u><u>(80,860)</u></u>	<u><u>6,648</u></u>



THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

11. OTHER FINANCIAL COMMITMENTS

	2024 £	2023 £
Due in < 1 year	1,458	1,944
Due > 2 years < 5 years	-	1,458
Total	1,458	3,402

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.



**THE SOLIHULL MANOR HOUSE CHARITY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Rents received	<b>85,702</b>	87,508
<b>Total incoming resources</b>	<b>85,702</b>	87,508
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	<b>35,226</b>	30,648
Social security	<b>(2,969)</b>	1,719
Rates and water	<b>4,785</b>	5,685
Insurance	<b>10,411</b>	10,760
Light and heat	<b>18,264</b>	10,842
Telephone	<b>1,382</b>	1,312
Postage and stationery	<b>55</b>	-
Repairs and maintenance	<b>5,634</b>	9,215
Sundries	<b>108</b>	194
Cleaning	<b>8,557</b>	6,792
Computer costs	<b>60</b>	99
	<b>81,513</b>	77,266
<b>Support costs</b>		
<b>Finance</b>		
Depreciation of tangible fixed assets	<b>261</b>	348
<b>Governance costs</b>		
Accountancy	<b>1,620</b>	1,746
Carried forward	<b>1,620</b>	1,746

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
<b>Governance costs</b>		
Brought forward	1,620	1,746
Other professional charges	7,163	1,500
	<u>8,783</u>	<u>3,246</u>
Total resources expended	<u>90,557</u>	<u>80,860</u>
Net (expenditure)/income	<u>(4,855)</u>	<u>6,648</u>

This page does not form part of the statutory financial statements