

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
THE SOLIHULL MANOR HOUSE CHARITY

Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

THE SOLIHULL MANOR HOUSE CHARITY

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FOR THE YEAR ENDED 31 DECEMBER 2022

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THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report together with the financial statements for the year ended 31st December 2022.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out.

Primarily the fabric and general condition of the building is good, with maintenance work carried out as needed.

FINANCIAL REVIEW

Financial position

Total income for the year ended 31st December 2022 is £90,742 (2021: £73,773) with expenditure of £77,552 (2021: £62,930). This has generated a surplus of £13,190 (2021: £10,843) for the year, which has been carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

Reserves policy

The trustees aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £71,718 (2021: £58,528).

Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2023 to maintain the stability on the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168918

Principal address

The Manor House
126 High Street
Solihull
West Midlands
B91 3SX

Trustees

Philip James Barham
Michael John Robinson (resigned 7.7.2023)
Robert Michael Cox
Robert Christopher Vaughan
Jeffrey Kenneth Winters (resigned 31.5.2022)
Anthony Brian McQueen

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

Independent Examiner

Philip Ward FCA
Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on and signed on its behalf by:

.....
Philip James Barham - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOLIHULL MANOR HOUSE CHARITY

Independent examiner's report to the trustees of The Solihull Manor House Charity

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Ward FCA

Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

Date:

THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

		2022 Unrestricted funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Investment income	2	90,742	73,773
EXPENDITURE ON			
Charitable activities			
Direct Charitable expenditure		45,287	38,171
Governance costs		3,453	1,967
Depreciation		468	641
wages and salaries		28,344	22,151
Total		77,552	62,930
NET INCOME		13,190	10,843
RECONCILIATION OF FUNDS			
Total funds brought forward		58,528	47,685
TOTAL FUNDS CARRIED FORWARD		71,718	58,528

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

BALANCE SHEET
31 DECEMBER 2022

		2022 Unrestricted funds £	2021 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	6	1,391	1,859
CURRENT ASSETS			
Debtors	7	1,033	3,500
Cash at bank and in hand	8	75,012	58,173
		<u>76,045</u>	<u>61,673</u>
CREDITORS			
Amounts falling due within one year	9	(5,718)	(5,004)
		<u>70,327</u>	<u>56,669</u>
NET CURRENT ASSETS			
		<u>71,718</u>	<u>58,528</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>71,718</u>	<u>58,528</u>
NET ASSETS		<u>71,718</u>	<u>58,528</u>
FUNDS	10		
Unrestricted funds		<u>71,718</u>	<u>58,528</u>
TOTAL FUNDS		<u>71,718</u>	<u>58,528</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
Philip James Barham - Trustee

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

2. INVESTMENT INCOME

	2022	2021
	£	£
Rents received	90,742	73,773
	<u>90,742</u>	<u>73,773</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

4. STAFF COSTS

	2022	2021
	£	£
Staff costs	14,757	9,422
Wardens/House Managers fee	12,562	12,504
Social security	1,025	225
	<u>28,344</u>	<u>22,151</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Administration	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

5. GOVERNANCE FEES:

Governance costs include:-

	£
Independent examination	1,725
Payroll services	312
Legal fees	1,416
	<u>3,453</u>

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2022 and 31 December 2022	<u>3,041</u>	<u>36</u>	<u>3,077</u>
DEPRECIATION			
At 1 January 2022	1,182	36	1,218
Charge for year	<u>468</u>	<u>-</u>	<u>468</u>
At 31 December 2022	<u>1,650</u>	<u>36</u>	<u>1,686</u>
NET BOOK VALUE			
At 31 December 2022	<u>1,391</u>	<u>-</u>	<u>1,391</u>
At 31 December 2021	<u>1,859</u>	<u>-</u>	<u>1,859</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Rents receivable	(150)	3,300
Prepayments	1,183	200
	<u>1,033</u>	<u>3,500</u>

8. CASH AT BANK AND IN HAND

	2022	2021
	Total funds	Total funds
	£	£
Cash in hand	59	9
Bank account no. 1	74,953	58,164
	<u>75,012</u>	<u>58,173</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	-	674
Accrued expenses	5,718	4,330
	<u>5,718</u>	<u>5,004</u>

10. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	58,528	13,190	71,718
	<u>58,528</u>	<u>13,190</u>	<u>71,718</u>
TOTAL FUNDS	<u>58,528</u>	<u>13,190</u>	<u>71,718</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	90,742	(77,552)	13,190
	<u>90,742</u>	<u>(77,552)</u>	<u>13,190</u>
TOTAL FUNDS	<u>90,742</u>	<u>(77,552)</u>	<u>13,190</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	47,685	10,843	58,528
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>47,685</u>	<u>10,843</u>	<u>58,528</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,773	(62,930)	10,843
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>73,773</u>	<u>(62,930)</u>	<u>10,843</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

11. OTHER FINANCIAL COMMITMENTS

	2022 £	2021 £
Due in < 1 year	1,944	1,944
Due > 2 years < 5 years	3,402	5,346
Total	<u>5,346</u>	<u>7,290</u>

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Investment income		
Rents received	90,742	73,773
	<hr/>	<hr/>
Total incoming resources	90,742	73,773
EXPENDITURE		
Charitable activities		
Wages	27,319	21,926
Social security	1,025	225
Rates and water	4,534	4,095
Insurance	9,406	8,594
Light and heat	10,145	9,680
Telephone	1,065	993
Postage and stationery	-	35
Repairs and maintenance	12,633	5,686
Sundries	744	111
Subscriptions	-	200
Cleaning	6,700	8,514
Computer costs	60	263
	<hr/>	<hr/>
	73,631	60,322
Support costs		
Finance		
Sundries	-	2
Depreciation of tangible fixed assets	468	641
	<hr/>	<hr/>
	468	643

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Finance		
Governance costs		
Accountancy	2,037	965
Other professional charges	1,416	1,000
	<u>3,453</u>	<u>1,965</u>
Total resources expended	<u>77,552</u>	<u>62,930</u>
Net income	<u>13,190</u>	<u>10,843</u>

This page does not form part of the statutory financial statements