

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
THE SOLIHULL MANOR HOUSE CHARITY**

Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

THE SOLIHULL MANOR HOUSE CHARITY

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13 to 14

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report together with the financial statements for the year ended 31st December 2021.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the charity is the preservation of The Solihull Manor House with the ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out with improved success this year following the challenges arising from the Covid 19 pandemic and government restrictions on opening the Tea Rooms within the House.

Primarily the fabric and general condition of the building is good, thanks to maintenance work carried out every year.

FINANCIAL REVIEW

Financial position

Total income for the year ended 31st December 2021 is £73,773 (2020: £109,456) with expenditure of £62,930 (2020: £61,771). This has generated a surplus of £10,843 (2020: £47,685) for the year, which has been carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

Reserves policy

The trustee aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £58,528 (2020: £47,685).

Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2022 to maintain the stability on the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168918

Principal address

The Manor House
126 High Street
Solihull
West Midlands
B91 3SX

Trustees

Philip James Barham
Michael John Robinson
Robert Michael Cox
Robert Christopher Vaughan
Jeffrey Kenneth Winters (resigned 31.5.2022)
Anthony Brian McQueen (appointed 25.5.2021)

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

Independent Examiner

Philip Ward FCA
Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

TRUSTEES' RESPONSIBILITY STATEMENT - continued

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 27 September 2022 and signed on its behalf by:



.....
Philip James Barham - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE SOLIHULL MANOR HOUSE CHARITY**

Independent examiner's report to the trustees of The Solihull Manor House Charity

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Ward FCA
Lowson Ward
Chartered Accountants
292 Wake Green Road
Birmingham
B13 9QP

Date: 27 September 2022

THE SOLIHULL MANOR HOUSE CHARITY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

		2021 Unrestricted funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Investment income	2	73,773	109,456
EXPENDITURE ON			
Charitable activities			
Direct Charitable expenditure		38,171	27,910
Governance costs		1,967	9,465
Depreciation		641	577
wages and salaries		22,151	23,819
Total		62,930	61,771
NET INCOME		10,843	47,685
RECONCILIATION OF FUNDS			
Total funds brought forward		47,685	-
TOTAL FUNDS CARRIED FORWARD		58,528	47,685

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

BALANCE SHEET 31 DECEMBER 2021

		2021 Unrestricted funds £	2020 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	5	1,859	2,500
CURRENT ASSETS			
Debtors	6	3,500	10,262
Cash at bank and in hand	7	58,173	38,552
		<u>61,673</u>	<u>48,814</u>
CREDITORS			
Amounts falling due within one year	8	(5,004)	(3,629)
		<u>56,669</u>	<u>45,185</u>
NET CURRENT ASSETS			
		<u>58,528</u>	<u>47,685</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>58,528</u>	<u>47,685</u>
NET ASSETS		<u>58,528</u>	<u>47,685</u>
FUNDS	9		
Unrestricted funds		58,528	47,685
TOTAL FUNDS		<u>58,528</u>	<u>47,685</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27 September 2022 and were signed on its behalf by:


Philip James Barham - Trustee

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE SOLIHULL MANOR HOUSE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	73,773	109,456
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

4. STAFF COSTS

	2021	2020
	£	£
Staff costs	9,422	5,063
Wardens/House Managers fee	12,504	18,756
Social security	225	-
	<u> </u>	<u> </u>
	22,151	23,819
	<u> </u>	<u> </u>

The average monthly number of employees during the year was as follows:

	2021	2020
	1	1
Administration	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2021 and 31 December 2021	<u>3,041</u>	<u>36</u>	<u>3,077</u>
DEPRECIATION			
At 1 January 2021	570	7	577
Charge for year	<u>612</u>	<u>29</u>	<u>641</u>
At 31 December 2021	<u>1,182</u>	<u>36</u>	<u>1,218</u>
NET BOOK VALUE			
At 31 December 2021	<u>1,859</u>	<u>-</u>	<u>1,859</u>
At 31 December 2020	<u>2,471</u>	<u>29</u>	<u>2,500</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Rents receivable	3,300	10,000
Prepayments	<u>200</u>	<u>262</u>
	<u>3,500</u>	<u>10,262</u>

THE SOLIHULL MANOR HOUSE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. CASH AT BANK AND IN HAND

	2021	2020
	Total	Total
	funds	funds
	£	£
Cash in hand	9	-
Bank account no. 1	58,164	38,552
	<hr/>	<hr/>
Total	58,173	38,552
	<hr/> <hr/>	<hr/> <hr/>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Social security and other taxes	674	-
Accrued expenses	4,330	3,629
	<hr/>	<hr/>
	5,004	3,629
	<hr/> <hr/>	<hr/> <hr/>

9. MOVEMENT IN FUNDS

	At 1.1.21	Net	At
	£	movement	31.12.21
		in funds	£
		£	
Unrestricted funds			
General fund	47,685	10,843	58,528
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	47,685	10,843	58,528
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

THE SOLIHULL MANOR HOUSE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,773	(62,930)	10,843
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>73,773</u>	<u>(62,930)</u>	<u>10,843</u>

Comparatives for movement in funds

	Net movement in funds £	At 31.12.20 £
Unrestricted funds		
General fund	47,685	47,685
	<hr/>	<hr/>
TOTAL FUNDS	<u>47,685</u>	<u>47,685</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	109,456	(61,771)	47,685
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>109,456</u>	<u>(61,771)</u>	<u>47,685</u>

THE SOLIHULL MANOR HOUSE CHARITY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. OTHER FINANCIAL COMMITMENTS

	2021	2020
	£	£
Due in < 1 year	1,944	2,193
Due > 2 years < 5 years	5,346	8,225
Total	<u>7,290</u>	<u>10,418</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

THE SOLIHULL MANOR HOUSE CHARITY

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Investment income		
Rents received	73,773	109,456
Total incoming resources	73,773	109,456
EXPENDITURE		
Charitable activities		
Wages	21,926	23,819
Social security	225	-
Rates and water	4,095	4,480
Insurance	8,594	5,011
Light and heat	9,680	6,100
Telephone	993	1,210
Postage and stationery	35	76
Repairs and maintenance	5,686	3,390
Sundries	111	(109)
Subscriptions	200	238
Cleaning	8,514	7,514
Computer costs	263	-
	60,322	51,729
Support costs		
Finance		
Sundries	2	-
Depreciation of tangible fixed assets	641	577
	643	577
Governance costs		
Accountancy	965	2,410
Carried forward	965	2,410

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
Governance costs		
Brought forward	965	2,410
Other professional charges	1,000	7,055
	<u>1,965</u>	<u>9,465</u>
Total resources expended	<u>62,930</u>	<u>61,771</u>
Net income	<u><u>10,843</u></u>	<u><u>47,685</u></u>

This page does not form part of the statutory financial statements