

Charity Number: 1168918

Company Number: CE008641

THE SOLIHULL MANOR HOUSE CHARITY

Reports and Accounts

For the year ended 31st December 2020

THE MANOR HOUSE, 126 HIGH STREET, SOLIHULL, WEST MIDLANDS, B91 3SX

www.solihullmanorhouse.org

THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

CONTENTS

Legal and administrative information	1
Trustees' report	2-3
Independent examiners' report	4
Statement of financial activities	5
Balance sheet	6
Statement of Cash flows	7
Notes to the financial statements	8-10

**THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020**

Legal and administrative information

Registered Charity Name	The Solihull Manor House Charity
Charity number	1168918
Company number	CE008641
Trustees:	Philip James Barham – Chair of Trustees Michael John Robinson Jeffrey Kenneth Winters Robert Christopher Vaughan Robert Michael Cox Anthony Brian McQueen
Registered Office	The Manor House 126 High Street Solihull West Midlands B91 3SX
Bankers	The Co-operative Bank P.O. Box 250 Skelmersdale WN8 6WT
Independent Examiners	MNSK Limited 206 Robin Hood Lane Hall Green Birmingham B28 0LG

**THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020**

Annual Report of the Trustees

The trustees present their annual report together with the financial statements for the year ended **31st December 2020**.

The object of the Charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

Review of progress & achievements

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed and this has been carried out with limited success this year following the challenges arising from the Covid-19 pandemic and government restrictions on opening the Tea Rooms within the House.

Primarily the fabric and general condition of the building is good, thanks to the maintenance work carried out every year.

Trustees

The following were trustees during the period under review:

Philip James Barham – Chair of Trustees - Appointed on 25 August 2016
Michael John Robinson - Appointed on 18 March 2020
Jeffrey Kenneth Winters - Appointed on 18 March 2020
Robert Christopher Vaughan - Appointed on 18 March 2020
Robert Michael Cox - Appointed on 18 March 2020
Anthony Brian McQueen - Appointed on 25 May 2021

Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

Finances

As outlined in the Annual Report of 2019 The Solihull Manor House Charity (Charity Number 1168918) was created to take over The Solihull Manor House Charity (Registered Charity Number 523006) and this has been completed on 31st March 2020.

The final financial statements for The Solihull Manor House Charity (Charity Number 523006) were for 15 months ending 31st March 2020 and consequently the activity reported in The Solihull Manor House Charity (Charity Number 1168918) are for the period from 1 April 2020 to 31 December 2020.

The financial statements for The Solihull Manor House Charity (Charity Number 1168918) are prepared for the full period from 1st January 2020 to 31st December 2020 and the comparative figures shown are in respect of the 12 months to 31st December 2019 and relate to The Solihull Manor House Charity (Charity Number 1168918)

Assets transferred from The Solihull Manor House Charity (Registered Charity Number 523006) recorded at their net book value and associated liabilities at their net position. The funds brought forward from The Solihull Manor House Charity (Registered Charity Number 523006) recorded as unrestricted income in The Solihull Manor House Charity (Charity Number 1168918).

Income for the period from 1st April 2020 to 31st December 2020 is £43,583 and funds transferred from The Solihull Manor House Charity (Registered Charity Number 523006) is £65,873. Total income for the year ended 31st December 2020 is £109,456.

Expenditure from 1st April 2020 to 31st December 2020 is £61,771.

There has been a surplus of £47,685 for the year ended 31st December 2020, carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

**THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020**

Annual Report of the Trustees - (continued)

Due to Covid-19 pandemic restrictions the core income received/receivable by the charity was affected and although some running costs were correspondingly reduced the charity incurred a loss in the 9 months reported from 1st April 2020 to 31st December 2020. However, due to funds transferred from previous charity there is overall surplus at the year-end. With restrictions being eased it is anticipated that income will increase without a significant rise in associated running costs.

The Trustees are of the opinion, that the charity is financially sound and expect the out turn for the year to 31 December 2021 to reflect a better result.

Recruitment and appointment of Trustees

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists and from Friends of the Manor House. Advertising in Voluntary sections of professional bodies is also used.

Potential trustees are invited to attend a trustee committee meeting, this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body external to the Charity is entitled to appoint trustees.

Reserves policy

The trustees aim to keep £30,000 in reserve, which represents estimated 6 months basic costs cover under normal operating conditions.

Trustees' responsibilities

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees:



**Phillips James Barham
Custodian Trustee**

Date: 28/09/2021

**THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020**

Independent examiner's report to the Trustees of 'The Solihull Manor House Charity'

I report to the trustees on my examination of the accounts of The Solihull Manor House Charity for the year ended 31/12/2020, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan ACA FCCA

MNSK Limited
206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

7/10/2021

STATEMENT OF FINANCIAL ACTIVITIES

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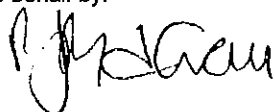
THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

Balance Sheet

	Notes	£	2020 £	2019 £
FIXED ASSETS	4		2,500	-
CURRENT ASSETS				
Debtors	5	10,262	-	-
Bank and cash	6	38,552	-	-
CURRENT LIABILITIES				
Creditors & Accruals	7	(3,629)	-	-
NET CURRENT ASSETS			45,185	-
NET TOTAL ASSETS			47,685	-
FINANCED BY:				
CAPITAL				
Maintenance fund b/f.		-	-	-
(Deficit)/Surplus for the year		47,685	-	-
Total Unrestricted Funds			47,685	-

The notes at pages 8 to 10 form part of these accounts.

The financial statements were approved by the Board of Trustees on 28/09/2021 and were signed on its behalf by:



Philip James Barham
Custodian Trustee

THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

<u>Statement of Cash Flows</u>	<u>Note</u>	<u>2020</u>	<u>2019</u>
		£	£
Cash flow from Operating activities	8	41,629	-
		<hr/>	<hr/>
Net cash flow from Operating activities		41,629	-
		<hr/>	<hr/>
Cash flow from investing activities			
Fixture and fittings		3,041	-
Office Equipment		36	-
		<hr/>	<hr/>
Net cash flow from Investing activities		3,077	-
		<hr/>	<hr/>
Net Increase / (decrease) in cash and cash equivalents		38,552	-
Cash and cash equivalents at 1st January 2020		-	-
		<hr/>	<hr/>
Cash and cash equivalents at 31st December 2020		38,552	-
		<hr/>	<hr/>
Cash and cash equivalents consists of:			
- Cash at bank and in hand	6	38,552	-
		<hr/>	<hr/>

THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

Notes to the Accounts

1 Accounting Policies

The financial statements are prepared on a going concern basis under the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice of Accounting for Charities.

The Solihull Manor House Charity is a Charity registered in the United Kingdom. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared in sterling which is the functional currency and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

The significant accounting policies applied in the preparation of these financial statements are set out below.

The charity adopted SORP (FRS 102) in the current year and no adjustments to previously reported figures were required.

Incoming resources

Income is recognised by the charity when it has been received or if there is certainty of it being received.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Fixed assets

All fixed assets transferred from The Solihull Manor House Charity (Charity Number 523006) are recorded at their net book value.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	25% reducing balance
Fixtures & Fittings	25% reducing balance

2 Staff-related payments

	2020 £	2019 £
Staff Cost	5,063	-
Warden/House Manager's fees	18,756	-
	<hr/> 23,819	<hr/> -

The average number of employees during the year are as follows:

	2020	2019
	No	No
Number of administrative staff	1	-

No employee received remuneration of more than £60,000 during the year (2019 - Nil).

THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

Notes to the Accounts – (continued)

3 Other Legal and Professional services

	2020	2019
	£	£
Independent Examiner	720	-
Other professional services	1,690	-
	<u>2,410</u>	<u>-</u>
 Legal and professional fees	 7,055	 -

4 Fixed Assets

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

Narrative	Fixtures & Fittings	Office Equipment	Total
Cost B/F – 01/01/2020	-	-	-
Additions	3,041	36	3,077
Disposals	-	-	-
 Cost C/F – 31/12/2020	<u>3,041</u>	<u>36</u>	<u>3,077</u>
 Depreciation B/F – 01/01/2020	-	-	-
Charge for period - 9 months	570	7	577
Disposal	-	-	-
Depreciation C/F – 31/12/2020	<u>570</u>	<u>7</u>	<u>577</u>
 NBV as at 31/12/2020	<u>2,471</u>	<u>29</u>	<u>2,500</u>
 NBV as at 01/01/2020	<u>-</u>	<u>-</u>	<u>-</u>

5 Debtors

	2020	2019
	£	£
Rent receivable	10,000	-
Prepayments	262	-
	<u>10,262</u>	<u>-</u>

6 Cash at Bank and In Hand

	2020	2019
	£	£
Bank	38,552	-
Petty Cash	-	-
	<u>38,552</u>	<u>-</u>

THE SOLIHULL MANOR HOUSE CHARITY
YEAR ENDED 31ST DECEMBER 2020

Notes to the Accounts – (continued)

7 Creditors & Accruals

		2020	2019
	£	£	£
Creditors		400	-
Net wages payables		9	-
Accruals:			
Accountancy	1,770		
Water rates	950		
Light and heat	<u>500</u>	3,220	-
		<u>3,629</u>	<u>-</u>

8 Cash flow from Operating activities

	2020	2019
	£	£
Net Income for the year	47,685	-
Depreciation charged	577	-
Decrease / (increase) in Debtors	(10,262)	-
Increase / (Decrease) in Creditors	<u>3,629</u>	<u>-</u>
	41,629	-

9 Related Party Transactions

No trustees received any remuneration during the year. Travel costs amounting to £Nil (2019 - Nil) were reimbursed to trustees.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2019 - Nil).

During the year no payment or reimbursement of out-of-pocket expenses were made to trustees or third parties for expenses incurred by trustee

10 Financial Commitments

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

	2020	2019
	£	£
Due in < 1 year	2,193	-
Due > 2 years <5 years	<u>8,225</u>	<u>-</u>
Total	10,418	-