

# THE SOLIHULL MANOR HOUSE CHARITY

England & Wales · Charity number 1168918

## Details

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**Other names** THE SOLIHULL MANOR HOUSE TRUST

**Status** Registered

**Legal form** CIO

**Registered** 2016-08-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Manor House  
126 High Street  
Solihull  
B91 3SX

**Phone** 01217054569

**Website** [www.solihullmanorhouse.org](http://www.solihullmanorhouse.org)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS THE PRESERVATION OF THE MANOR HOUSE IN SOLIHULL, WEST MIDLANDS WITH ITS ANCILLARY BUILDINGS AND GARDENS, AS A BUILDING OF HISTORIC AND NATURAL BEAUTY FOR THE BENEFIT AND ENJOYMENT OF INHABITANTS OF SOLIHULL AND THE NEIGHBOURHOOD FOR THE ADVANCEMENT OF EDUCATION, RECREATION AND COMMUNITY COHESION.

**Activities:** Solihull Manor House Charity is responsible for the management and conservation of Solihull Manor House and GardensIt facilitates the use of rooms and gardens by local businesses , groups , and community charities . There is a Tea Room which is leased to a local family business. The property is vested in the official custodian of charities .

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Solihull

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£85,702	£90,557	-	-
2023-12-31	£87,508	£80,860	-	-
2022-12-31	£90,742	£77,552	-	-
2021-12-31	£73,773	£62,930	-	-
2020-12-31	£109,456	£61,771	-	-

## Trustees

Name	Role	Appointed
Philip James Barham	Chair	2016-08-25
ROBERT MICHAEL COX		2020-03-18
Richard John Harris		2024-03-01
Stanley Thomas Hems		2024-07-11

**THE SOLIHULL MANOR HOUSE CHARITY**

England & Wales - Charity number 1168918

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# Accounts

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**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
THE SOLIHULL MANOR HOUSE CHARITY**

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

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The trustees present their annual report together with the financial statements for the year ended 31st December 2024.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The object of the Charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### ACHIEVEMENTS AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out.

Primarily the fabric and general condition of the building is good, with maintenance work carried out as needed.

### FINANCIAL REVIEW

#### Financial position

Total income for the year ended 31st December 2024 is £85,702 (2023: £87,508) with expenditure of £90,557 (2023: £80,860). This has generated a deficit of £4,855 (2023: Surplus £6,648) for the year, which has been carried forward in unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

#### Reserves policy

The trustees aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £73,511 (2023: £78,366).

#### Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2025 to maintain the stability of the Charity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

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### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Recruitment and appointment of new trustees**

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1168918

#### **Principal address**

The Manor House  
126 High Street  
Solihull  
West Midlands  
B91 3SX

#### **Trustees**

Philip James Barham  
Robert Michael Cox  
Robert Christopher Vaughan (resigned 24.1.2025)  
Richard John Harris Retired Chartered Accountant (appointed 1.3.2024)  
Stanley Thomas Hems Trustee (appointed 11.7.2024)

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

#### **Independent Examiner**

Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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Approved by order of the board of trustees on 29 August 2025 and signed on its behalf by:

X 

Philip James Barham - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOLIHULL MANOR HOUSE CHARITY

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### Independent examiner's report to the trustees of The Solihull Manor House Charity

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2024.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Ward FCA

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

29 August 2025

THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 Unrestricted funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Investment income	2	<u>85,702</u>	<u>87,508</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Direct Charitable expenditure		49,256	44,899
Governance costs		8,783	3,246
Depreciation		261	348
Wages and Salaries		<u>32,257</u>	<u>32,367</u>
<b>Total</b>		<u>90,557</u>	<u>80,860</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(4,855)</b>	<b>6,648</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>78,366</u>	<u>71,718</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>73,511</u></u>	<u><u>78,366</u></u>

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

BALANCE SHEET  
31 DECEMBER 2024

	Notes	2024 Unrestricted funds £	2023 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	782	1,043
<b>CURRENT ASSETS</b>			
Debtors	7	12,834	320
Cash at bank and in hand	8	81,947	84,819
		<u>94,781</u>	<u>85,139</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(22,052)	(7,816)
		<u>72,729</u>	<u>77,323</u>
<b>NET CURRENT ASSETS</b>			
		<u>73,511</u>	78,366
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>73,511</u>	<u>78,366</u>
<b>NET ASSETS</b>			
		<u>73,511</u>	<u>78,366</u>
<b>FUNDS</b>	10		
Unrestricted funds		73,511	78,366
<b>TOTAL FUNDS</b>		<u>73,511</u>	<u>78,366</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 29 August 2025 and were signed on its behalf by:



Philip James Barham - Trustee

The notes form part of these financial statements

# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities to maintain the upkeep of the Manor House.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

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1. ACCOUNTING POLICIES - continued

**Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and held in accounts.

**Going concern**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

2. INVESTMENT INCOME

	2024	2023
	£	£
Rents received	<u>85,702</u>	<u>87,508</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**4. STAFF COSTS**

	<b>2024</b>	<b>2023</b>
	£	£
Staff costs	35,226	30,648
Social security	(2,969)	1,719
	<b>32,257</b>	<b>32,367</b>
	<b>32,257</b>	<b>32,367</b>

The average monthly number of employees during the year was as follows:

	<b>2024</b>	<b>2023</b>
Administration	2	2
	<b>2</b>	<b>2</b>
	<b>2</b>	<b>2</b>

No employees received emoluments in excess of £60,000.

**5. GOVERNANCE FEES:**

Governance costs include:-

	<b>2024</b>	<b>2023</b>
	£	£
Independent examination	1,620	1,404
Payroll services	546	342
Legal & professional service fees	6,617	1,500
	<b>8,783</b>	<b>3,246</b>
	<b>8,783</b>	<b>3,246</b>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**6. TANGIBLE FIXED ASSETS**

	<b>Fixtures and fittings £</b>	<b>Computer equipment £</b>	<b>Totals £</b>
<b>COST</b>			
At 1 January 2024 and 31 December 2024	<u>3,041</u>	<u>36</u>	<u>3,077</u>
<b>DEPRECIATION</b>			
At 1 January 2024	1,998	36	2,034
Charge for year	<u>261</u>	<u>-</u>	<u>261</u>
At 31 December 2024	<u>2,259</u>	<u>36</u>	<u>2,295</u>
<b>NET BOOK VALUE</b>			
At 31 December 2024	<u>782</u>	<u>-</u>	<u>782</u>
At 31 December 2023	<u>1,043</u>	<u>-</u>	<u>1,043</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024 £</b>	<b>2023 £</b>
Rents receivable	2,100	-
Prepayments	<u>10,734</u>	<u>320</u>
	<u>12,834</u>	<u>320</u>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. CASH AT BANK AND IN HAND**

	2024 Total funds £	2023 Total funds £
Cash in hand	65	59
Bank account no. 1	81,882	84,760
<b>Total</b>	<b>81,947</b>	<b>84,819</b>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	11,257	-
Social security and other taxes	923	(1,101)
Other creditors	26	-
Accruals and deferred income	6,750	2,225
Accrued expenses	3,096	6,692
<b>Total</b>	<b>22,052</b>	<b>7,816</b>

**10. MOVEMENT IN FUNDS**

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
<b>Unrestricted funds</b>			
General fund	78,366	(4,855)	73,511
<b>TOTAL FUNDS</b>	<b>78,366</b>	<b>(4,855)</b>	<b>73,511</b>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	85,702	(90,557)	(4,855)
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>85,702</u>	<u>(90,557)</u>	<u>(4,855)</u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	71,718	6,648	78,366
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>71,718</u>	<u>6,648</u>	<u>78,366</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	87,508	(80,860)	6,648
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>87,508</u>	<u>(80,860)</u>	<u>6,648</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

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11. OTHER FINANCIAL COMMITMENTS

	2024 £	2023 £
Due in < 1 year	1,458	1,944
Due > 2 years < 5 years	-	1,458
Total	<u>1,458</u>	<u>3,402</u>

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

**THE SOLIHULL MANOR HOUSE CHARITY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Rents received	85,702	87,508
<b>Total incoming resources</b>	<b>85,702</b>	<b>87,508</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	35,226	30,648
Social security	(2,969)	1,719
Rates and water	4,785	5,685
Insurance	10,411	10,760
Light and heat	18,264	10,842
Telephone	1,382	1,312
Postage and stationery	55	-
Repairs and maintenance	5,634	9,215
Sundries	108	194
Cleaning	8,557	6,792
Computer costs	60	99
	<b>81,513</b>	<b>77,266</b>
<b>Support costs</b>		
<b>Finance</b>		
Depreciation of tangible fixed assets	261	348
<b>Governance costs</b>		
Accountancy	1,620	1,746
Carried forward	1,620	1,746

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024

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	2024	2023
	£	£
<b>Governance costs</b>		
Brought forward	1,620	1,746
Other professional charges	7,163	1,500
	<u>8,783</u>	<u>3,246</u>
Total resources expended	<u>90,557</u>	<u>80,860</u>
Net (expenditure)/income	<u>(4,855)</u>	<u>6,648</u>

This page does not form part of the statutory financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**

England & Wales - Charity number 1168918

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# Accounts

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**REGISTERED CHARITY NUMBER: 1168918**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
THE SOLIHULL MANOR HOUSE CHARITY**

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their annual report together with the financial statements for the year ended 31st December 2023.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The object of the Charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### ACHIEVEMENT AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out.

Primarily the fabric and general condition of the building is good, with maintenance work carried out as needed.

### FINANCIAL REVIEW

#### Financial position

Total income for the year ended 31st December 2023 is £87,508 (2022: £90,742) with expenditure of £80,860 (2022: £77,552). This has generated a surplus of £6,648 (2022: £13,190) for the year, which has been carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

#### Reserves policy

The trustees aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £78,366 (2022: £71,718).

#### Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2024 to maintain the stability on the Charity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

## THE SOLIHULL MANOR HOUSE CHARITY

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

---

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1168918

##### **Principal address**

The Manor House  
126 High Street  
Solihull  
West Midlands  
B91 3SX

##### **Trustees**

Philip James Barham  
Michael John Robinson (resigned 7.7.2023)  
Robert Michael Cox  
Robert Christopher Vaughan  
Anthony Brian McQueen (resigned 31.12.2023)  
Richard John Harris (appointed 1.3.2024)

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

##### **Independent Examiner**

Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on <sup>X</sup> 15th September 2024 ..... and signed on its behalf by:

X  X

.....  
Philip James Barham - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SOLIHULL MANOR HOUSE CHARITY**

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**Independent examiner's report to the trustees of The Solihull Manor House Charity**

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

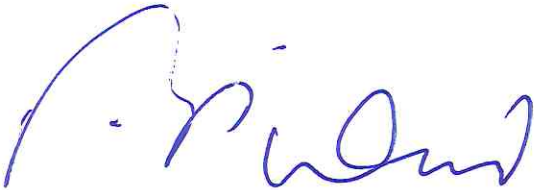
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Ward FCA

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

Date: ..... 18<sup>th</sup> September 2024

THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 Unrestricted funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Investment income	2	87,508	90,742
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Direct Charitable expenditure		44,899	45,287
Governance costs		3,246	3,453
Depreciation		348	468
Wages and Salaries		32,367	28,344
<b>Total</b>		<b>80,860</b>	<b>77,552</b>
<b>NET INCOME</b>		<b>6,648</b>	<b>13,190</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		71,718	58,528
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>78,366</b>	<b>71,718</b>


The notes form part of these financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**

**BALANCE SHEET  
31 DECEMBER 2023**

		2023 Unrestricted funds £	2022 Total funds £
<b>FIXED ASSETS</b>	<b>Notes</b>		
Tangible assets	6	1,043	1,391
<b>CURRENT ASSETS</b>			
Debtors	7	320	1,033
Cash at bank and in hand	8	84,819	75,012
		<u>85,139</u>	<u>76,045</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(7,816)	(5,718)
		<u>77,323</u>	<u>70,327</u>
<b>NET CURRENT ASSETS</b>			
		<u>77,323</u>	<u>70,327</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>78,366</u>	71,718
		<u>78,366</u>	<u>71,718</u>
<b>NET ASSETS</b>			
		<u>78,366</u>	<u>71,718</u>
<b>FUNDS</b>	10		
Unrestricted funds		78,366	71,718
<b>TOTAL FUNDS</b>		<u>78,366</u>	<u>71,718</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13 September 2024 and were signed on its behalf by:

X  X  
.....  
Philip James Barham - Trustee

The notes form part of these financial statements

# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

---

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**2. INVESTMENT INCOME**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Rents received	<b>87,508</b>	<b>90,742</b>
	<u>87,508</u>	<u>90,742</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**4. STAFF COSTS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Staff costs	<b>30,648</b>	27,319
Wardens/House Managers fee	-	-
Social security	<b>1,719</b>	1,025
	<u>32,367</u>	<u>28,344</u>

The average monthly number of employees during the year was as follows:

	<b>2023</b>	<b>2022</b>
Administration	<b>2</b>	<b>2</b>
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**5. GOVERNANCE FEES:**

Governance costs include:-

	2023	2022
	£	£
Independent examination	1,404	1,725
Payroll services	342	312
Legal fees	1,500	1,416
	<u>3,246</u>	<u>3,453</u>

**6. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2023 and 31 December 2023	<u>3,041</u>	<u>36</u>	<u>3,077</u>
<b>DEPRECIATION</b>			
At 1 January 2023	1,650	36	1,686
Charge for year	<u>348</u>	<u>-</u>	<u>348</u>
At 31 December 2023	<u>1,998</u>	<u>36</u>	<u>2,034</u>
<b>NET BOOK VALUE</b>			
At 31 December 2023	<u>1,043</u>	<u>-</u>	<u>1,043</u>
At 31 December 2022	<u>1,391</u>	<u>-</u>	<u>1,391</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
	£	£
Rents receivable	-	(150)
Prepayments	320	1,183
	<u>320</u>	<u>1,033</u>
	<u><u>320</u></u>	<u><u>1,033</u></u>
8. CASH AT BANK AND IN HAND	2023	2022
	Total funds	Total funds
	£	£
Cash in hand	59	59
Bank account no. 1	84,760	74,953
	<u>84,819</u>	<u>75,012</u>
	<u><u>84,819</u></u>	<u><u>75,012</u></u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Social security and other taxes	(1,101)	-
Accruals and deferred income	2,225	-
Accrued expenses	6,692	5,718
	<u>7,816</u>	<u>5,718</u>

10. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	71,718	6,648	78,366
	<u>71,718</u>	<u>6,648</u>	<u>78,366</u>
<b>TOTAL FUNDS</b>	<u>71,718</u>	<u>6,648</u>	<u>78,366</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	87,508	(80,860)	6,648
	<u>87,508</u>	<u>(80,860)</u>	<u>6,648</u>
<b>TOTAL FUNDS</b>	<u>87,508</u>	<u>(80,860)</u>	<u>6,648</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	58,528	13,190	71,718
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>58,528</u>	<u>13,190</u>	<u>71,718</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	90,742	(77,552)	13,190
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>90,742</u>	<u>(77,552)</u>	<u>13,190</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

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11. OTHER FINANCIAL COMMITMENTS

	2023	2022
	£	£
Due in < 1 year	1,944	1,944
Due > 2 years < 5 years	1,458	3,402
Total	<u>3,402</u>	<u>5,346</u>

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

**THE SOLIHULL MANOR HOUSE CHARITY**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Rents received	87,508	90,742
<b>Total incoming resources</b>	<b>87,508</b>	<b>90,742</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	30,648	27,319
Social security	1,719	1,025
Rates and water	5,685	4,534
Insurance	10,760	9,406
Light and heat	10,842	10,145
Telephone	1,312	1,065
Repairs and maintenance	9,215	12,633
Sundries	194	744
Cleaning	6,792	6,700
Computer costs	99	60
	<b>77,266</b>	<b>73,631</b>
<b>Support costs</b>		
<b>Finance</b>		
Depreciation of tangible fixed assets	348	468
<b>Governance costs</b>		
Accountancy	1,746	2,037
Carried forward	1,746	2,037

This page does not form part of the statutory financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

---

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Governance costs</b>		
Brought forward	1,746	2,037
Other professional charges	1,500	1,416
	<u>3,246</u>	<u>3,453</u>
 Total resources expended	 <u>80,860</u>	 <u>77,552</u>
 Net income	 <u>6,648</u>	 <u>13,190</u>

This page does not form part of the statutory financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**

England & Wales - Charity number 1168918

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# Accounts

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REGISTERED CHARITY NUMBER: 1168918

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022  
FOR  
THE SOLIHULL MANOR HOUSE CHARITY

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

THE SOLIHULL MANOR HOUSE CHARITY

CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

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Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 13
Detailed Statement of Financial Activities	14 to 15

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

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The trustees present their annual report together with the financial statements for the year ended 31st December 2022.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The object of the charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### ACHIEVEMENT AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out.

Primarily the fabric and general condition of the building is good, with maintenance work carried out as needed.

### FINANCIAL REVIEW

#### Financial position

Total income for the year ended 31st December 2022 is £90,742 (2021: £73,773) with expenditure of £77,552 (2021: £62,930). This has generated a surplus of £13,190 (2021: £10,843) for the year, which has been carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

#### Reserves policy

The trustees aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £71,718 (2021: £58,528).

#### Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2023 to maintain the stability on the Charity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

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### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Recruitment and appointment of new trustees

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

1168918

#### Principal address

The Manor House  
126 High Street  
Solihull  
West Midlands  
B91 3SX

#### Trustees

Philip James Barham  
Michael John Robinson (resigned 7.7.2023)  
Robert Michael Cox  
Robert Christopher Vaughan  
Jeffrey Kenneth Winters (resigned 31.5.2022)  
Anthony Brian McQueen

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

#### Independent Examiner

Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

THE SOLIHULL MANOR HOUSE CHARITY

REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022

---

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Philip James Barham - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SOLIHULL MANOR HOUSE CHARITY

---

Independent examiner's report to the trustees of The Solihull Manor House Charity

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Ward FCA

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

Date: .....

THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 Unrestricted funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM			
Investment income	2	<u>90,742</u>	<u>73,773</u>
EXPENDITURE ON			
Charitable activities			
Direct Charitable expenditure		45,287	38,171
Governance costs		3,453	1,967
Depreciation		468	641
wages and salaries		<u>28,344</u>	<u>22,151</u>
Total		<u>77,552</u>	<u>62,930</u>
NET INCOME		13,190	10,843
RECONCILIATION OF FUNDS			
Total funds brought forward		58,528	47,685
TOTAL FUNDS CARRIED FORWARD		<u><u>71,718</u></u>	<u><u>58,528</u></u>

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

BALANCE SHEET  
31 DECEMBER 2022

	Notes	2022 Unrestricted funds £	2021 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	1,391	1,859
<b>CURRENT ASSETS</b>			
Debtors	7	1,033	3,500
Cash at bank and in hand	8	75,012	58,173
		<u>76,045</u>	<u>61,673</u>
<b>CREDITORS</b>			
Amounts falling due within one year	9	(5,718)	(5,004)
		<u>70,327</u>	<u>56,669</u>
<b>NET CURRENT ASSETS</b>			
		<u>71,718</u>	<u>58,528</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>71,718</u>	<u>58,528</u>
<b>NET ASSETS</b>			
		<u>71,718</u>	<u>58,528</u>
<b>FUNDS</b>			
Unrestricted funds	10	<u>71,718</u>	<u>58,528</u>
<b>TOTAL FUNDS</b>			
		<u>71,718</u>	<u>58,528</u>

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:

.....  
Philip James Barham - Trustee

The notes form part of these financial statements

# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

---

### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

2. INVESTMENT INCOME

	2022	2021
	£	£
Rents received	90,742	73,773
	<u>90,742</u>	<u>73,773</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

4. STAFF COSTS

	2022	2021
	£	£
Staff costs	14,757	9,422
Wardens/House Managers fee	12,562	12,504
Social security	1,025	225
	<u>28,344</u>	<u>22,151</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Administration	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

5. GOVERNANCE FEES:

Governance costs include:-

	£
Independent examination	1,725
Payroll services	312
Legal fees	1,416
	<u>3,453</u>

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2022 and 31 December 2022	<u>3,041</u>	<u>36</u>	<u>3,077</u>
<b>DEPRECIATION</b>			
At 1 January 2022	1,182	36	1,218
Charge for year	468	-	468
At 31 December 2022	<u>1,650</u>	<u>36</u>	<u>1,686</u>
<b>NET BOOK VALUE</b>			
At 31 December 2022	<u>1,391</u>	<u>-</u>	<u>1,391</u>
At 31 December 2021	<u>1,859</u>	<u>-</u>	<u>1,859</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

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7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
		£	£
	Rents receivable	(150)	3,300
	Prepayments	1,183	200
		<u>1,033</u>	<u>3,500</u>
8.	CASH AT BANK AND IN HAND	2022	2021
		Total	Total
		funds	funds
		£	£
	Cash in hand	59	9
	Bank account no. 1	74,953	58,164
		<u>75,012</u>	<u>58,173</u>
	Total	<u>75,012</u>	<u>58,173</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	-	674
Accrued expenses	5,718	4,330
	<u>5,718</u>	<u>5,004</u>

10. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	58,528	13,190	71,718
	<u>58,528</u>	<u>13,190</u>	<u>71,718</u>
TOTAL FUNDS	<u>58,528</u>	<u>13,190</u>	<u>71,718</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	90,742	(77,552)	13,190
	<u>90,742</u>	<u>(77,552)</u>	<u>13,190</u>
TOTAL FUNDS	<u>90,742</u>	<u>(77,552)</u>	<u>13,190</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	47,685	10,843	58,528
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>47,685</u>	<u>10,843</u>	<u>58,528</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,773	(62,930)	10,843
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>73,773</u>	<u>(62,930)</u>	<u>10,843</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022

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11. OTHER FINANCIAL COMMITMENTS

	2022 £	2021 £
Due in < 1 year	1,944	1,944
Due > 2 years < 5 years	3,402	5,346
Total	<u>5,346</u>	<u>7,290</u>

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

THE SOLIHULL MANOR HOUSE CHARITY  
 DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
 FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
<b>INCOME AND ENDOWMENTS</b>		
Investment income		
Rents received	90,742	73,773
	<u>90,742</u>	<u>73,773</u>
Total incoming resources	90,742	73,773
 <b>EXPENDITURE</b>		
Charitable activities		
Wages	27,319	21,926
Social security	1,025	225
Rates and water	4,534	4,095
Insurance	9,406	8,594
Light and heat	10,145	9,680
Telephone	1,065	993
Postage and stationery	-	35
Repairs and maintenance	12,633	5,686
Sundries	744	111
Subscriptions	-	200
Cleaning	6,700	8,514
Computer costs	60	263
	<u>73,631</u>	<u>60,322</u>
 Support costs		
Finance		
Sundries	-	2
Depreciation of tangible fixed assets	468	641
	<u>468</u>	<u>643</u>

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022

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	2022	2021
	£	£
Finance		
Governance costs		
Accountancy	2,037	965
Other professional charges	1,416	1,000
	<u>3,453</u>	<u>1,965</u>
Total resources expended	<u>77,552</u>	<u>62,930</u>
Net income	<u><u>13,190</u></u>	<u><u>10,843</u></u>

This page does not form part of the statutory financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**

England & Wales - Charity number 1168918

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# Accounts

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**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021  
FOR  
THE SOLIHULL MANOR HOUSE CHARITY**

Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

**THE SOLIHULL MANOR HOUSE CHARITY**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

---

The trustees present their annual report together with the financial statements for the year ended 31st December 2021.

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The object of the charity is the preservation of The Solihull Manor House with the ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The Charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### ACHIEVEMENT AND PERFORMANCE

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed, and this has been carried out with improved success this year following the challenges arising from the Covid 19 pandemic and government restrictions on opening the Tea Rooms within the House.

Primarily the fabric and general condition of the building is good, thanks to maintenance work carried out every year.

### FINANCIAL REVIEW

#### Financial position

Total income for the year ended 31st December 2021 is £73,773 (2020: £109,456) with expenditure of £62,930 (2020: £61,771). This has generated a surplus of £10,843 (2020: £47,685) for the year, which has been carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

#### Reserves policy

The trustee aim to maximise the reserves of the charity whilst ensuring the maintenance of the property.

Total reserves at the year end were £58,528 (2020: £47,685).

#### Going concern

No material uncertainties exist that cast doubt on the charities ability to continue. The Trustees are of the opinion that the Charity is financially sound and expect the outturn for the year to 31 December 2022 to maintain the stability on the Charity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its constitution and is a charitable incorporated organisation.

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

---

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Recruitment and appointment of new trustees**

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists. Advertising in Voluntary sections of professional bodies is also used.

Potential Trustees are invited to attend a trustee committee meeting; this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body, external to the Charity is entitled to appoint trustees.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1168918

#### **Principal address**

The Manor House  
126 High Street  
Solihull  
West Midlands  
B91 3SX

#### **Trustees**

Philip James Barham  
Michael John Robinson  
Robert Michael Cox  
Robert Christopher Vaughan  
Jeffrey Kenneth Winters (resigned 31.5.2022)  
Anthony Brian McQueen (appointed 25.5.2021)

Philip Barham is the Chair of Trustees. Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

#### **Independent Examiner**

Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

### **TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

# THE SOLIHULL MANOR HOUSE CHARITY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

---


### TRUSTEES' RESPONSIBILITY STATEMENT - continued

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 27 September 2022 and signed on its behalf by:



.....  
Philip James Barham - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SOLIHULL MANOR HOUSE CHARITY**

---

**Independent examiner's report to the trustees of The Solihull Manor House Charity**

I report to the charity trustees on my examination of the accounts of The Solihull Manor House Charity (the Trust) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Ward FCA  
Lowson Ward  
Chartered Accountants  
292 Wake Green Road  
Birmingham  
B13 9QP

Date: 27 September 2022

THE SOLIHULL MANOR HOUSE CHARITY

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 Unrestricted funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Investment income	2	73,773	109,456
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Direct Charitable expenditure		38,171	27,910
Governance costs		1,967	9,465
Depreciation		641	577
wages and salaries		22,151	23,819
<b>Total</b>		<b>62,930</b>	<b>61,771</b>
<b>NET INCOME</b>		<b>10,843</b>	<b>47,685</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		47,685	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>58,528</b>	<b>47,685</b>

The notes form part of these financial statements

THE SOLIHULL MANOR HOUSE CHARITY

BALANCE SHEET  
31 DECEMBER 2021

	Notes	2021 Unrestricted funds £	2020 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	5	1,859	2,500
<b>CURRENT ASSETS</b>			
Debtors	6	3,500	10,262
Cash at bank and in hand	7	58,173	38,552
		<u>61,673</u>	<u>48,814</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	(5,004)	(3,629)
		<u>56,669</u>	<u>45,185</u>
<b>NET CURRENT ASSETS</b>			
		<u>58,528</u>	<u>47,685</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>58,528</u>	<u>47,685</u>
<b>NET ASSETS</b>			
		<u>58,528</u>	<u>47,685</u>
<b>FUNDS</b>			
Unrestricted funds	9	58,528	47,685
<b>TOTAL FUNDS</b>			
		<u>58,528</u>	<u>47,685</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27 September 2022 and were signed on its behalf by:

  
Philip James Barham - Trustee

The notes form part of these financial statements

# THE SOLIHULL MANOR HOUSE CHARITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

---

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**2. INVESTMENT INCOME**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Rents received	<b>73,773</b>	<b>109,456</b>
	<u>73,773</u>	<u>109,456</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**4. STAFF COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Staff costs	9,422	5,063
Wardens/House Managers fee	12,504	18,756
Social security	225	-
	<u>22,151</u>	<u>23,819</u>

The average monthly number of employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
Administration	<b>1</b>	<b>1</b>
	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**5. TANGIBLE FIXED ASSETS**

	<b>Fixtures and fittings £</b>	<b>Computer equipment £</b>	<b>Totals £</b>
<b>COST</b>			
At 1 January 2021 and 31 December 2021	<u>3,041</u>	<u>36</u>	<u>3,077</u>
<b>DEPRECIATION</b>			
At 1 January 2021	570	7	577
Charge for year	<u>612</u>	<u>29</u>	<u>641</u>
At 31 December 2021	<u>1,182</u>	<u>36</u>	<u>1,218</u>
<b>NET BOOK VALUE</b>			
At 31 December 2021	<u>1,859</u>	<u>-</u>	<u>1,859</u>
At 31 December 2020	<u>2,471</u>	<u>29</u>	<u>2,500</u>

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021 £</b>	<b>2020 £</b>
Rents receivable	3,300	10,000
Prepayments	<u>200</u>	<u>262</u>
	<u>3,500</u>	<u>10,262</u>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**7. CASH AT BANK AND IN HAND**

	<b>2021</b>	<b>2020</b>
	<b>Total funds</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>
Cash in hand	9	-
Bank account no. 1	58,164	38,552
	<u>          </u>	<u>          </u>
<b>Total</b>	<b>58,173</b>	<b>38,552</b>
	<u>          </u>	<u>          </u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Social security and other taxes	674	-
Accrued expenses	4,330	3,629
	<u>          </u>	<u>          </u>
	<b>5,004</b>	<b>3,629</b>
	<u>          </u>	<u>          </u>

**9. MOVEMENT IN FUNDS**

	<b>At 1.1.21</b>	<b>Net movement in funds</b>	<b>At 31.12.21</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>			
General fund	47,685	10,843	58,528
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<b>47,685</b>	<b>10,843</b>	<b>58,528</b>
	<u>          </u>	<u>          </u>	<u>          </u>

**THE SOLIHULL MANOR HOUSE CHARITY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**9. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	73,773	(62,930)	10,843
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>73,773</u>	<u>(62,930)</u>	<u>10,843</u>

**Comparatives for movement in funds**

	<b>Net movement in funds £</b>	<b>At 31.12.20 £</b>
<b>Unrestricted funds</b>		
General fund	47,685	47,685
	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>47,685</u>	<u>47,685</u>

Comparative net movement in funds, included in the above are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	109,456	(61,771)	47,685
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>109,456</u>	<u>(61,771)</u>	<u>47,685</u>

THE SOLIHULL MANOR HOUSE CHARITY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2021

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10. OTHER FINANCIAL COMMITMENTS

	2021 £	2020 £
Due in < 1 year	1,944	2,193
Due > 2 years < 5 years	5,346	8,225
Total	<u>7,290</u>	<u>10,418</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Investment income</b>		
Rents received	73,773	109,456
<b>Total incoming resources</b>	<b>73,773</b>	<b>109,456</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	21,926	23,819
Social security	225	-
Rates and water	4,095	4,480
Insurance	8,594	5,011
Light and heat	9,680	6,100
Telephone	993	1,210
Postage and stationery	35	76
Repairs and maintenance	5,686	3,390
Sundries	111	(109)
Subscriptions	200	238
Cleaning	8,514	7,514
Computer costs	263	-
	<b>60,322</b>	<b>51,729</b>
<b>Support costs</b>		
<b>Finance</b>		
Sundries	2	-
Depreciation of tangible fixed assets	641	577
	<b>643</b>	<b>577</b>
<b>Governance costs</b>		
Accountancy	965	2,410
Carried forward	965	2,410

This page does not form part of the statutory financial statements

THE SOLIHULL MANOR HOUSE CHARITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021

---

	2021	2020
	£	£
<b>Governance costs</b>		
Brought forward	965	2,410
Other professional charges	1,000	7,055
	<u>1,965</u>	<u>9,465</u>
Total resources expended	<u>62,930</u>	<u>61,771</u>
<b>Net income</b>	<u>10,843</u>	<u>47,685</u>

This page does not form part of the statutory financial statements

**THE SOLIHULL MANOR HOUSE CHARITY**

England & Wales - Charity number 1168918

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# Accounts

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**Charity Number: 1168918**

**Company Number: CE008641**

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**THE SOLIHULL MANOR HOUSE CHARITY**

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**Reports and Accounts**

**For the year ended 31<sup>st</sup> December 2020**

THE MANOR HOUSE, 126 HIGH STREET, SOLIHULL, WEST MIDLANDS, B91 3SX

[www.solihullmanorhouse.org](http://www.solihullmanorhouse.org)

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

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**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Legal and administrative information**

Registered Charity Name	<b>The Solihull Manor House Charity</b>
Charity number	1168918
Company number	CE008641
Trustees:	Phillp James Barham – Chair of Trustees Michael John Robinson Jeffrey Kenneth Winters Robert Christopher Vaughan Robert Michael Cox Anthony Brian McQueen
Registered Office	The Manor House 126 High Street Solihull West Midlands B91 3SX
Bankers	The Co-operative Bank P.O. Box 250 Skelmersdale WN8 6WT
Independent Examiners	MNSK Limited 206 Robin Hood Lane Hall Green Birmingham B28 0LG

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Annual Report of the Trustees**

The trustees present their annual report together with the financial statements for the year ended **31<sup>st</sup> December 2020**.

The object of the Charity is the preservation of The Solihull Manor House with its ancillary buildings and Garden as a property of historic and natural beauty and to allow its use for the benefit and enjoyment of inhabitants of Solihull and neighbourhood, but having regard to the use of the property to the best advantage of the Charity.

The charity constitutes a public benefit entity and the trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

**Review of progress & achievements**

The major responsibility of the Trust is to ensure the continued viability of the property in accordance with the Trust Deed and this has been carried out with limited success this year following the challenges arising from the Covid-19 pandemic and government restrictions on opening the Tea Rooms within the House.

Primarily the fabric and general condition of the building is good, thanks to the maintenance work carried out every year.

**Trustees**

The following were trustees during the period under review:

Philip James Barham – Chair of Trustees - Appointed on 25 August 2016  
Michael John Robinson - Appointed on 18 March 2020  
Jeffrey Kenneth Winters - Appointed on 18 March 2020  
Robert Christopher Vaughan - Appointed on 18 March 2020  
Robert Michael Cox - Appointed on 18 March 2020  
Anthony Brian McQueen - Appointed on 25 May 2021

Anyone wishing further details of the charity should contact Philip Barham at The Manor House.

**Finances**

As outlined in the Annual Report of 2019 The Solihull Manor House Charity (Charity Number 1168918) was created to take over The Solihull Manor House Charity (Registered Charity Number 523006) and this has been completed on 31<sup>st</sup> March 2020.

The final financial statements for The Solihull Manor House Charity (Charity Number 523006) were for 15 months ending 31<sup>st</sup> March 2020 and consequently the activity reported in The Solihull Manor House Charity (Charity Number 1168918) are for the period from 1 April 2020 to 31 December 2020.

The financial statements for The Solihull Manor House Charity (Charity Number 1168918) are prepared for the full period from 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020 and the comparative figures shown are in respect of the 12 months to 31<sup>st</sup> December 2019 and relate to The Solihull Manor House Charity (Charity Number 1168918)

Assets transferred from The Solihull Manor House Charity (Registered Charity Number 523006) recorded at their net book value and associated liabilities at their net position. The funds brought forward from The Solihull Manor House Charity (Registered Charity Number 523006) recorded as unrestricted income in The Solihull Manor House Charity (Charity Number 1168918).

Income for the period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> December 2020 is £43,583 and funds transferred from The Solihull Manor House Charity (Registered Charity Number 523006) is £65,873. Total income for the year ended 31<sup>st</sup> December 2020 is £109,456.

Expenditure from 1<sup>st</sup> April 2020 to 31<sup>st</sup> December 2020 is £61,771.

There has been a surplus of £47,685 for the year ended 31<sup>st</sup> December 2020, carried forward as unrestricted reserves in the financial statements.

The Statement of Income & Expenditure and Balance Sheet are shown on pages 5 and 6 respectively.

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Annual Report of the Trustees - (continued)**

Due to Covid-19 pandemic restrictions the core income received/receivable by the charity was affected and although some running costs were correspondingly reduced the charity incurred a loss in the 9 months reported from 1<sup>st</sup> April 2020 to 31<sup>st</sup> December 2020. However, due to funds transferred from previous charity there is overall surplus at the year-end. With restrictions being eased it is anticipated that income will increase without a significant rise in associated running costs.

The Trustees are of the opinion, that the charity is financially sound and expect the out turn for the year to 31 December 2021 to reflect a better result.

**Recruitment and appointment of Trustees**

Trustees have been recruited from local voluntary organisations such as Rotary International and Soroptimists and from Friends of the Manor House. Advertising in Voluntary sections of professional bodies is also used.

Potential trustees are invited to attend a trustee committee meeting, this acts as an informal interview. If all goes well, they must then be formally elected by the members at the next AGM.

No other person or body external to the Charity is entitled to appoint trustees.

**Reserves policy**

The trustees aim to keep £30,000 in reserve, which represents estimated 6 months basic costs cover under normal operating conditions.

**Trustees' responsibilities**

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees:



**Phillips James Barham  
Custodian Trustee**

**Date:** 28/09/2021

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Independent examiner's report to the Trustees of 'The Solihull Manor House Charity'**

I report to the trustees on my examination of the accounts of The Solihull Manor House Charity for the year ended 31/12/2020, which are set out on pages 5 to 9.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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**Nadia Khan AGA FCCA**

MNSK Limited  
206 Robin Hood Lane  
Hall Green  
Birmingham  
West Midlands  
B28 0LG

Date: 7/10/2021

**THE SOLIHULL MANOR HOUSE CHARITY**  
**YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**STATEMENT OF FINANCIAL ACTIVITIES**

	£	2020 £	2019 £
<b><u>Unrestricted Funds</u></b>			
<b>Income - Unrestricted</b>		<b>109,486</b>	-
<b>Direct Charitable Expenditure</b>			
Cleaning/Hygiene	7,514		
Light & heat	6,100		
Insurance	6,011		
Repair & maintenance	3,390		
Post/Printing/Stationery	76		
Rates	1,305		
Sundries	(109)		
Telephone	1,210		
Subscriptions	238		
Water rates	<u>3,175</u>		
		<b>(27,910)</b>	-
Warden/House Manager's fees	18,756		
Staff salaries	5,063		
Professional fees			
: Accountancy	2,410		
: Professional charges	<u>7,055</u>		
		<b>(33,284)</b>	-
<b>Depreciation</b>			
Fittings/Furniture	570		
Office equipment	<u>7</u>		
		<b>(577)</b>	-
<b>Net (Deficit)/Surplus for the year</b>		<b>47,685</b>	-
<b>Total funds brought forward</b>		-	-
<b>Total funds carried forward</b>		<b>47,685</b>	-

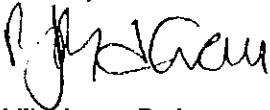
**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Balance Sheet**

	Notes	£	2020 £	£	2019 £
<b>FIXED ASSETS</b>	<b>4</b>		<b>2,500</b>		<b>-</b>
<b>CURRENT ASSETS</b>					
Debtors	5	10,262		-	
Bank and cash	6	38,552		-	
<b>CURRENT LIABILITIES</b>					
Creditors & Accruals	7	(3,629)		-	
			<u>45,185</u>		<u>-</u>
<b>NET CURRENT ASSETS</b>					
			<u>47,685</u>		<u>-</u>
<b>FINANCED BY:</b>					
<b>CAPITAL</b>					
Maintenance fund b/f.		-			
(Deficit)/Surplus for the year		47,685			
			<u>47,685</u>		<u>-</u>
<b>Total Unrestricted Funds</b>			<u>47,685</u>		<u>-</u>

The notes at pages 8 to 10 form part of these accounts.

The financial statements were approved by the Board of Trustees on 28/09/2021 and were signed on its behalf by:



**Philip James Barham**  
**Custodian Trustee**

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

<u>Statement of Cash Flows</u>	Notes	2020	2019
		£	£
<b>Cash flow from Operating activities</b>	<b>8</b>	41,629	-
		<hr/>	<hr/>
<b>Net cash flow from Operating activities</b>		<b>41,629</b>	-
		<hr/>	<hr/>
<b>Cash flow from investing activities</b>			
Fixture and fittings		3,041	-
Office Equipment		36	-
		<hr/>	<hr/>
<b>Net cash flow from Investing activities</b>		<b>3,077</b>	-
		<hr/>	<hr/>
<b>Net Increase / (decrease) in cash and cash equivalents</b>		<b>38,552</b>	-
<b>Cash and cash equivalents at 1<sup>st</sup> January 2020</b>		-	-
		<hr/>	<hr/>
<b>Cash and cash equivalents at 31<sup>st</sup> December 2020</b>		<b>38,552</b>	-
		<hr/>	<hr/>
<b>Cash and cash equivalents consists of:</b>			
- Cash at bank and in hand	<b>6</b>	<b>38,552</b>	-
		<hr/>	<hr/>

**THE SOLIHULL MANOR HOUSE CHARITY  
YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Notes to the Accounts**

**1 Accounting Policies**

The financial statements are prepared on a going concern basis under the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice of Accounting for Charities.

The Solihull Manor House Charity is a Charity registered in the United Kingdom. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared in sterling which is the functional currency and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

The significant accounting policies applied in the preparation of these financial statements are set out below.

The charity adopted SORP (FRS 102) in the current year and no adjustments to previously reported figures were required.

**Incoming resources**

Income is recognised by the charity when it has been received or if there is certainty of it being received.

**Expenditure recognition**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

**Fixed assets**

All fixed assets transferred from The Solihull Manor House Charity (Charity Number 523006) are recorded at their net book value.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	25% reducing balance
Fixtures & Fittings	25% reducing balance

**2 Staff-related payments**

	2020	2019
	£	£
Staff Cost	5,063	-
Warden/House Manager's fees	18,756	-
	<hr/>	<hr/>
	<b>23,819</b>	<b>-</b>

The average number of employees during the year are as follows:

	2020	2019
	No	No
Number of administrative staff	1	-

No employee received remuneration of more than £60,000 during the year (2019 - Nil).

**THE SOLIHULL MANOR HOUSE CHARITY**  
**YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Notes to the Accounts – (continued)**

**3 Other Legal and Professional services**

	2020	2019
	£	£
Independent Examiner	720	-
Other professional services	<u>1,690</u>	<u>-</u>
	<b>2,410</b>	<b>-</b>
Legal and professional fees	<b>7,055</b>	<b>-</b>

**4 Fixed Assets**

The premises originally known as The Old Manor House are freehold, and the freehold is vested in the Official Custodian for Charities on behalf of the The Solihull Manor House Charity.

Narrative	Fixtures & Fittings	Office Equipment	Total
Cost B/F – 01/01/2020	-	-	-
Additions	3,041	36	3,077
Disposals	-	-	-
	<u>3,041</u>	<u>36</u>	<u>3,077</u>
Depreciation B/F – 01/01/2020	-	-	-
Charge for period - 9 months	570	7	577
Disposal	-	-	-
Depreciation C/F – 31/12/2020	<u>570</u>	<u>7</u>	<u>577</u>
<b>NBV as at 31/12/2020</b>	<u><b>2,471</b></u>	<u><b>29</b></u>	<u><b>2,500</b></u>
<b>NBV as at 01/01/2020</b>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>-</b></u>

**5 Debtors**

	2020	2019
	£	£
Rent receivable	10,000	-
Prepayments	<u>262</u>	<u>-</u>
	<b>10,262</b>	<b>-</b>

**6 Cash at Bank and In Hand**

	2020	2019
	£	£
Bank	38,552	-
Petty Cash	<u>-</u>	<u>-</u>
	<b>38,552</b>	<b>-</b>

**THE SOLIHULL MANOR HOUSE CHARITY**  
**YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

**Notes to the Accounts – (continued)**

**7 Creditors & Accruals**

		2020	2019
	£	£	£
Creditors		400	-
Net wages payables		9	-
Accruals:			
Accountancy	1,770		
Water rates	950		
Light and heat	<u>500</u>	3,220	-
		<u>3,829</u>	<u>-</u>

**8 Cash flow from Operating activities**

	2020	2019
	£	£
Net Income for the year	47,685	-
Depreciation charged	577	-
Decrease / (increase) in Debtors	(10,262)	-
Increase / (Decrease) in Creditors	<u>3,629</u>	<u>-</u>
	<b>41,629</b>	<b>-</b>

**9 Related Party Transactions**

No trustees received any remuneration during the year. Travel costs amounting to £Nil (2019 - Nil) were reimbursed to trustees.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2019 - Nil).

During the year no payment or reimbursement of out-of-pocket expenses were made to trustees or third parties for expenses incurred by trustee

**10 Financial Commitments**

Hire agreement signed in November 2020 for various equipment / services connected to hygiene.

	2020	2019
	£	£
Due in < 1 year	2,193	-
Due > 2 years <5 years	<u>8,225</u>	<u>-</u>
<b>Total</b>	<b>10,418</b>	<b>-</b>