

AIM25

England & Wales · Charity number 1168908

Details

Other names	ARCHIVES IN LONDON AND THE M25 AREA
Status	Registered
Legal form	CIO
Registered	2016-08-24
Register	View on the Charity Commission register

Contact

Address	455 Sherfield Building Imperial College London SW7 2AZ
Phone	020 7594 8850
Email	a.barrett@imperial.ac.uk
Website	www.aim25.ac.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC AND TO FURTHER SUCH PURPOSES WHICH ARE CHARITABLE IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES WHICH RELATES TO THE ESTABLISHMENT, MAINTENANCE, OPERATION AND DEVELOPMENT OF ARCHIVES WHICH ARE EITHER PUBLIC OR FROM WHICH THE PUBLIC MAY BENEFIT.

Activities: The charity's main activity is to support the development of and public access to historical archives held in the London area.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31		£0	£2,035	-
2024-03-31	£50	£666	-	-
2023-03-31	£0	£929	-	-
2022-03-31	£50	£19,908	-	-
2021-03-31	£46,095	£56,072	-	-

Trustees

Name	Role	Appointed
Sarah Aitchison	Chair	2016-08-24
ANNE RAINFORD		2016-08-24
DR GEOFF BROWELL		2016-08-24
Darrel John Butlin		2026-06-12
Patricia Janet Methven		2018-03-06
ROBERT ROSARIO BAXTER		2016-08-24
VICTORIA MARIA CRANNA		2016-08-24

AIM25

England & Wales - Charity number 1168908

Accounts

AIM25

Annual Report and Accounts

For the period ended 31 March 2025

A charity registered in England and Wales (No. 1168908).
Registered Office: 42 Thorncliffe Road, Southall UB2 5RQ

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AIM25

Reference and Administrative Details

Registered number:

A charity registered in England and Wales (No. 1168908).

Registered Office:

42 Thorncliffe Road
Southall
UB2 5RQ

Trustees:

Sarah Aitchison
Lorna Bannister
Robert Baxter (Secretary)
Geoff Browell (Chairman)
Victoria Cranna
Patricia Methven
Anne Rainford (Treasurer)

Bankers:

National Westminster Bank
Fleet Street Branch
PO Box 281
156 Fleet Street
London
EC4A 2DX

Legal Advisers:

Veale Wasbrough Vizards LLP
Second Floor
3 Brindleyplace
Birmingham
B1 2JB

Trustees' Report

The trustees present their report for the period ended 31 March 2025.

Structure, Governance and Management

AIM25 was established as a Charitable Incorporated Organisation and registered as a charity in England and Wales with number 1168908 on 24 August 2016. The charity is governed by its constitution which follows the Charity Commission's foundation model.

The trustees of the charity are detailed on page 1. The trustees are the only voting members of the charity. The charity may have between five and ten trustees, who must be appointed by the members by ordinary resolution. New trustees receive an induction from the Chairman of Trustees. Trustees are chosen for their relevant expertise, but any training needs are addressed as required. The charity has no staff.

The trustees have reviewed the major risks to which the charity is exposed and have put in place systems or procedures to manage those risks. They identified the principal risk as being a shortage of funds. Having spent many years trying and failing to secure new sources of funding, the trustees have now addressed this risk by identifying a corporate partner able and willing to provide archive digitisation and website hosting services on a pro bono basis. Funding should now only be required for special projects. Loss of the corporate partner would pose an existential risk. The trustees will continue to pursue alternative sources of funding to mitigate this but recognise that this may not be possible.

Objectives and Activities

The charity's objects are:

To advance the education of the public and to further such purposes which are charitable in accordance with the law of England and Wales which relates to the establishment, maintenance, operation and development of archives which are either public or from which the public may benefit and to promote efficient records management and the preservation of historical, education, cultural, scientific (including technology and medicine) or other archives and furthering their accessibility to the general public in order to encourage the use of archives in the United Kingdom.

The charity's main activity is to support the development of and public access to historical archives held in the London area.

It primarily does this by providing online access via its website (www.aim25.com) to collection level descriptions from the archives of over one hundred and fifty higher education institutions, learned societies, local authorities, cultural organisations and livery companies within the region, for the purposes of research, teaching and public enjoyment.

Public Benefit

The trustees are committed to ensuring that the work of the charity is for the public benefit, taking full account of the published Charity Commission guidance. The charity's principal activity of providing online access to archives held within the London area satisfies the primary charitable purpose of the advancement of education.

Achievements and Performance

The main activity during the period under review was completing, with the help of Max Communications, the digitisation of partner archives and the redevelopment of the charity's website to make those archives available to the public. The website with the digitised archives was launched to members in late 2024.

In 2020 the charity received a grant from the Networks for Change fund of The National Archives. The fund provides grants to encourage the development of collaborative networks of archive services as part of a strategic approach to support the ongoing delivery of services, resilience and management of collections. In 2021, having sought appropriate legal advice, the trustees established a digital preservation consortium with Preservica as the operations partner. The consortium provided archive institutions in London and the Home Counties discounted access to Preservica's digital preservation software. Its wider purpose was to support the collection, access, and reuse of digitised and born digital archives by public archives in the region, with AIM25 acting as the point of contact for members with the Preservica company concerning service, features, and development updates. The grant period has now expired, and The National Archives has kindly agreed that the remaining funds can be unrestricted to support the general work of the charity in supporting a network of archives in the London area.

Financial Review

In the past, the charity has relied on affiliation fees from partner archives to fund its activities. However, following the pandemic it became clear that this was not a sustainable model going forward. As described above, the trustees were fortunate to secure agreement from Max Communications to digitise partner archives and redevelop the charity's website to make those archives accessible to the public.

Max Communications undertook this work on a pro bono basis. The trustees estimate that this pro bono support was worth in the region of £20,000. Max Communications have kindly agreed to host the website on an ongoing basis. The trustees are extremely grateful to Max Communications for all their support.

Reserves Policy

In view of the support of Max Communications outlined above, which should mean that the charity does not need any regular income, only one-off grants for special projects, the trustees have reduced the reserves target to £1,000, which should be sufficient to pay a commercial supplier to host and maintain the charity's website for a year should Max Communications withdraw their support. This would hopefully give time to establish whether alternative sustainable sources of funding could be found.

Actual reserves at year-end (following the unrestricting of the remaining restricted funds described above) were £1,235. It is anticipated that residual expenditure on transferring some website services to Max Communications will be required in 2025, so that the remaining funds will be in line with the reserves target.

Plans for Future Periods

The trustees are always on the lookout for other eligible archives which they would encourage to become affiliated to the charity to raise awareness of their collections.

The trustees are also exploring the feasibility of securing funding for further activities which would benefit partner archives, including educational and networking meetings.

Related party transactions

During the period, a debt of £1,260 to the Treasurer in respect of legal fees she paid on behalf of the charity relating to its initial incorporation and registration was repaid.

Financial Statements

The charity has chosen to prepare receipts and payments accounts. As the gross income is below the audit threshold the trustees have opted to have these independently examined.



Anne Rainford
Treasurer
1 May 2025

Independent Examiner's Report to the Trustees of AIM25

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

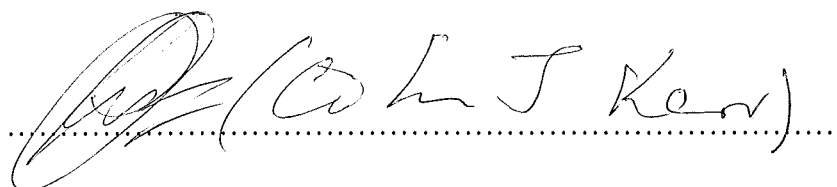
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Name:

COLIN J KERR

Address:

Flat 2

66 Avenue Rd

London N6 5DR

Date:

3 June 2025

AIM25

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD FROM 1 APRIL 2024 TO 31 MARCH 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Receipts				
Affiliation fees	-	-	-	50
Total receipts	-	-	-	50
Payments				
Website hosting	-	685	685	576
Website development	-	-	-	-
Archive liaison	-	-	-	-
Legal fees	1,260	-	1,260	-
Insurance	-	90	90	90
Total payments	1,260	775	2,035	666
Net receipts / (payments) for period	(1,260)	(775)	(2,035)	(616)
Reconciliation				
Cash brought forward	265	3,005	3,270	3,886
Net receipts / (payments) for period	(1,260)	(775)	(2,035)	(616)
Transfers between funds	2,230	(2,230)	-	-
Cash carried forward	1,235	-	1,235	3,270

AIM25

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2025

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £
Assets			
Cash at bank and in hand	1,235	-	1,235
Total assets	1,235	-	1,235
Liabilities			
Amounts owed to suppliers	-	-	-
Amounts owed to trustees	-	-	-
Total liabilities	-	-	-

Approved by the Trustees on 1 May 2025 and signed on their behalf by:



Anne Rainford
Treasurer

Notes

1. There were no guarantees outstanding as at 31 March 2025.
2. There were no debts outstanding as at 31 March 2025 secured by a charge over the charity's assets.

AIM25

England & Wales - Charity number 1168908

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Robert Baxter (Secretary)
Geoff Browell (Chairman)
Victoria Cranna
Patricia Methven
Anne Rainford (Treasurer)

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The trustees have reviewed the major risks to which the charity is exposed and have put in place systems or procedures to manage those risks. They have identified the principal risk as being a shortage of funds and are actively seeking new sources of funding, including grants and affiliation fees.

Objectives and Activities

The charity's objects are:

To advance the education of the public and to further such purposes which are charitable in accordance with the law of England and Wales which relates to the establishment, maintenance, operation and development of archives which are either public or from which the public may benefit and to promote efficient records management and the preservation of historical, education, cultural, scientific (including technology and medicine) or other archives and furthering their accessibility to the general public in order to encourage the use of archives in the United Kingdom.

The charity's main activity is to support the development of and public access to historical archives held in the London area.

It primarily does this by providing online access via its website (www.aim25.com) to collection level descriptions from the archives of over one hundred and fifty higher education institutions, learned societies, local authorities, cultural organisations and livery companies within the region, for the purposes of research, teaching and public enjoyment.

Public Benefit

The trustees are committed to ensuring that the work of the charity is for the public benefit, taking full account of the published Charity Commission guidance. The charity's principal activity of providing online access to archives held within the London area satisfies the primary charitable purpose of the advancement of education.

Achievements, Performance and Financial Review

The main activity during the period under review was ongoing work on the charity's new website in anticipation of a launch to members in late 2024.

The charity also held one meeting for members, on 6 March 2024, at the Archives of the Imperial War Museum, where the topics discussed included extended reality/3D visualisation, an update on the new website, and funding opportunities.

The charity also continued to administer the grant received in 2020 from the Networks for Change fund of The National Archives. The fund provides grants to encourage the development of collaborative networks of archive services as part of a strategic approach to support the ongoing delivery of services, resilience and management of collections. In 2021, having sought appropriate legal advice, the trustees established a digital preservation consortium with Preservica as the operations partner. The consortium gives archive institutions in London and the Home Counties discounted access to Preservica's digital preservation software. Its wider purpose is to support the collection, access, and reuse of digitised and born digital archives by public archives in the region. AIM25 acts as the point of contact for members with the Preservica company concerning service, features, and development updates. Current members include three local authority archives and the Museum of Freemasonry. Other archives are very much encouraged to join. The grant from The National Archives pays for technical website support.

In view of the pandemic and its impact on partner archives it was not felt appropriate to demand affiliation fees during the period. It is anticipated that affiliation fees will be introduced again for 2024-25. The unrestricted income they provide will be important in helping the charity meet its reserves target. In the meantime, the trustees are extremely grateful to Max Communication who have agreed to host and help redevelop AIM25's website on a pro bono basis.

Reserves Policy

The trustees have set a reserves target of £2,000, which would be sufficient to pay a commercial supplier to maintain the charity's website for a year while additional funds were sought. The actual reserves at year end were £265. The trustees anticipate that the reintroduction of affiliation fees should enable reserves to be replenished over time.

Plans for Future Periods

The trustees anticipate that the main activity will be continuing work on the digital preservation network funded by the Network for Change grant from The National Archives.

The trustees also hope to organise further meetings for affiliated archives with a target of three a year although these may be virtual / hybrid initially.

The trustees also hope that the charity's new website will be launched shortly.

Related party transactions

As at year-end, a debt of £1,260 remains outstanding to the Treasurer in respect of legal fees she paid on behalf of the charity relating to its initial incorporation and registration. It is anticipated that this debt will be settled as soon as there are sufficient unrestricted funds available (over and above the minimum reserves requirement).

Financial Statements

The charity has chosen to prepare receipts and payments accounts. As the gross income is below the audit threshold the trustees have opted to have these independently examined.



Anne Rainford
Treasurer
25 July 2024

Independent Examiner's Report to the Trustees of AIM25

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

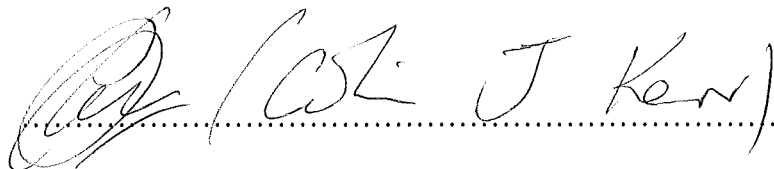
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

.....

Name:

COLIN JOHN KERR.....

Address:

Flat 2.....

66 Avenue Rd.....

London N6 5DR.....

Date:

03. August 2024.....

AIM25

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD FROM 1 APRIL 2023 TO 31 MARCH 2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Receipts				
Affiliation fees	50	-	50	-
Total receipts	50	-	50	-
Payments				
Website hosting	-	576	576	929
Website development	-	-	-	-
Archive liaison	-	-	-	-
Legal fees	-	-	-	-
Insurance	-	90	90	-
Total payments	-	666	666	929
Net receipts / (payments) for period	50	(666)	(616)	(929)
Reconciliation				
Cash brought forward	215	3,671	3,886	4,815
Net receipts / (payments) for period	-	(666)	(616)	(929)
Cash carried forward	265	3,005	3,270	3,886

AIM25

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2024

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Assets			
Cash at bank and in hand	265	3,005	3,270
Total assets	265	3,005	3,270
Liabilities			
Amounts owed to suppliers	-	-	-
Amounts owed to trustees	1,260	-	1,260
Total liabilities	1,260	-	1,260

Approved by the Trustees on 25 July 2024 and signed on their behalf by:



Anne Rainford
Treasurer

Notes

1. There were no guarantees outstanding as at 31 March 2024.
2. There were no debts outstanding as at 31 March 2024 secured by a charge over the charity's assets.

AIM25

England & Wales - Charity number 1168908

Accounts

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Lorna Bannister
Robert Baxter (Secretary)
Geoff Browell (Chairman)
Victoria Cranna
Patricia Methven
Anne Rainford (Treasurer)

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The trustees have reviewed the major risks to which the charity is exposed and have put in place systems or procedures to manage those risks. They have identified the principal risk as being a shortage of funds and are actively seeking new sources of funding, including grants and affiliation fees.

Objectives and Activities

The charity's objects are:

To advance the education of the public and to further such purposes which are charitable in accordance with the law of England and Wales which relates to the establishment, maintenance, operation and development of archives which are either public or from which the public may benefit and to promote efficient records management and the preservation of historical, education, cultural, scientific (including technology and medicine) or other archives and furthering their accessibility to the general public in order to encourage the use of archives in the United Kingdom.

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It primarily does this by providing online access via its website (www.aim25.com) to collection level descriptions from the archives of over one hundred and fifty higher education institutions, learned societies, local authorities, cultural organisations and livery companies within the region, for the purposes of research, teaching and public enjoyment.

Public Benefit

The trustees are committed to ensuring that the work of the charity is for the public benefit, taking full account of the published Charity Commission guidance. The charity's principal activity of providing online access to archives held within the London area satisfies the primary charitable purpose of the advancement of education.

Achievements, Performance and Financial Review

In 2020, the trustees secured a grant of £7,000 from the Networks for Change fund of The National Archives. The fund provides grants to encourage the development of collaborative networks of archive services as part of a strategic approach to support the ongoing delivery of services, resilience and management of collections. In 2021, having sought appropriate legal advice, the trustees established a digital preservation consortium with Preservica as the operations partner. The consortium gives archive institutions in London and the Home Counties discounted access to Preservica's digital preservation software. Its wider purpose is to support the collection, access, and reuse of digitised and born digital archives by public archives in the region. AIM25 acts as the point of contact for members with the Preservica company concerning service, features, and development updates. Current members include three local authority archives and the Museum of Freemasonry. Other archives are very much encouraged to join. The grant from The National Archives pays for technical website support.

In view of the pandemic and its impact on partner archives it was not felt appropriate to demand affiliation fees during the period. It is anticipated that affiliation fees will be introduced again for 2023-24. The unrestricted income they provide will be important in helping the charity meet its reserves target. In the meantime, the trustees are extremely grateful to Max Communication who have agreed to host and help redevelop AIM25's website on a pro bono basis. The charity presented a first look at the new website to its partner archives at an event on 29 December 2022. Max Communications are adding final touches to the website as a result of that discussion.

Reserves Policy

The trustees have set a reserves target of £2,000, which would be sufficient to pay a commercial supplier to maintain the charity's website for a year while additional funds were sought. The actual reserves at year end were £215. The trustees anticipate that the reintroduction of affiliation fees should enable reserves to be replenished over time.

Plans for Future Periods

The trustees anticipate that the main activity will be continuing work on the digital preservation network funded by the Network for Change grant from The National Archives.

The trustees also hope to organise further meetings for affiliated archives with a target of three a year although these may be virtual / hybrid initially.

The trustees also hope that the charity's new website will be launched shortly.

Related party transactions

As at year-end, a debt of £1,260 remains outstanding to the Treasurer in respect of legal fees she paid on behalf of the charity relating to its initial incorporation and registration. It is anticipated that this debt will be settled as soon as there are sufficient unrestricted funds available (over and above the minimum reserves requirement).

Financial Statements

The charity has chosen to prepare receipts and payments accounts. As the gross income is below the audit threshold the trustees have opted to have these independently examined.



Anne Rainford
Treasurer

20 September 2023

Independent Examiner's Report to the Trustees of AIM25

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

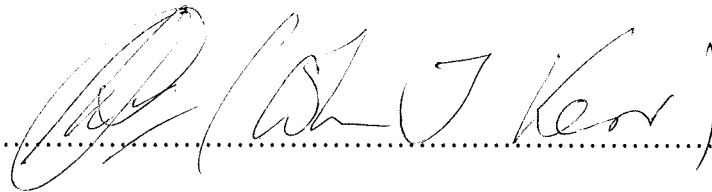
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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

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- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Name:

COLIN J KERR

Address:

Flat 11

18 Shepherds M.11

LONDON

N6 5AQ

Date:

20 September 2023

AIM25

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD FROM 1 APRIL 2022 TO 31 MARCH 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Receipts				
Affiliation fees	-	-	-	50
Total receipts	-	-	-	50
Payments				
Website hosting	-	929	929	1,121
Website development	-	-	-	5,100
Archive liaison	-	-	-	11,272
Legal fees	-	-	-	2,340
Insurance	-	-	-	75
Total payments	-	929	929	19,908
Net receipts / (payments) for period	-	(929)	(929)	(19,858)
Reconciliation				
Cash brought forward	215	4,600	4,815	24,673
Net receipts / (payments) for period	-	(929)	(929)	(19,858)
Cash carried forward	215	3,671	3,886	4,815

AIM25

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Assets			
Cash at bank and in hand	215	3,671	3,886
Total assets	215	3,671	3,886
Liabilities			
Amounts owed to suppliers	-	-	-
Amounts owed to trustees	1,260	-	1,260
Total liabilities	1,260	-	1,260

Approved by the Trustees on 20 September 2023 and signed on their behalf by:



Anne Rainford
Treasurer

Notes

1. There were no guarantees outstanding as at 31 March 2023.
2. There were no debts outstanding as at 31 March 2023 secured by a charge over the charity's assets.

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The trustees present their report for the period ended 31 March 2022.

Structure, Governance and Management

AIM25 was established as a Charitable Incorporated Organisation and registered as a charity in England and Wales with number 1168908 on 24 August 2016. The charity is governed by its constitution which follows the Charity Commission's foundation model.

The trustees of the charity are detailed on page 1. The trustees are the only voting members of the charity. The charity may have between five and ten trustees, who must be appointed by the members by ordinary resolution. New trustees receive an induction from the Chairman of Trustees. Trustees are chosen for their relevant expertise, but any training needs are addressed as required. The charity has no staff.

The trustees have reviewed the major risks to which the charity is exposed and have put in place systems or procedures to manage those risks. They have identified the principal risk as being a shortage of funds and are actively seeking new sources of funding, including grants and affiliation fees.

Objectives and Activities

The charity's objects are:

To advance the education of the public and to further such purposes which are charitable in accordance with the law of England and Wales which relates to the establishment, maintenance, operation and development of archives which are either public or from which the public may benefit and to promote efficient records management and the preservation of historical, education, cultural, scientific (including technology and medicine) or other archives and furthering their accessibility to the general public in order to encourage the use of archives in the United Kingdom.

The charity's main activity is to support the development of and public access to historical archives held in the London area.

It primarily does this by providing online access via its website (www.aim25.com) to collection level descriptions from the archives of over one hundred and fifty higher education institutions, learned societies, local authorities, cultural organisations and livery companies within the region, for the purposes of research, teaching and public enjoyment.

Public Benefit

The trustees are committed to ensuring that the work of the charity is for the public benefit, taking full account of the published Charity Commission guidance. The charity's principal activity of providing online access to archives held within the London area satisfies the primary charitable purpose of the advancement of education.

Achievements, Performance and Financial Review

In 2019 the trustees were successful in securing a grant of £77,890 from the Rothschild Foundation as part of their Yerusha Project to improve access to Jewish archives in the London area. At inception, it was anticipated that the project would result in over 100 Jewish archives becoming accessible via AIM 25 for the first time. In fact, by the time the project finished during the year under review, over 900 archives, from 59 contributors, spread across 17 of the 33 London Boroughs (including the City of London) had been approved for submission, with over 700 descriptions already added to the AIM 25 website with the remainder to follow. The grant from the Rothschild Foundation has now been expended in full.

In 2020, the trustees secured a grant of £7,000 from the Networks for Change fund of The National Archives. The fund provides grants to encourage the development of collaborative networks of archive services as part of a strategic approach to support the ongoing delivery of services, resilience and management of collections. During the year under review, having sought appropriate legal advice, the trustees established a digital preservation consortium with Preservica as the operations partner and initiated discussions on how the remainder of the grant can best be utilised.

In view of the pandemic and its impact on partner archives it was not felt appropriate to demand affiliation fees during the period, although one archive did pay a subscription, for which the trustees are grateful. It is anticipated that affiliation fees will be introduced again for 2022-23; the trustees are extremely grateful to Max Communication who have agreed to host AIM25's website and administer the collection of these fees on a pro bono basis. The unrestricted income they provide will be important in meeting broadband and other fees.

Although it was not felt appropriate to charge affiliation fees, the trustees were delighted to be able to organise two meetings for partner archives during the year, albeit both were held virtually via Zoom. On 12 April 2021, Victoria Cranna, Archives and Records Manager at the London School of Hygiene and Tropical Medicine spoke on the 'Decolonising the Archives Project' and Simon Wilson, Archives Consultant, spoke on 'Mapping Jewish London'. Then on 6 October 2021, Daniel Albon, Oral History Project Lead, St Christopher's Centre for Awareness and Response to End of Life, spoke on the 'St Christopher's Hospice Oral History Project' and Martin French, Susanne Gellert and Marie-Sophie Amsel spoke on 'Book2net digital imaging'.

Reserves Policy

The trustees have set a reserves target of £2,000, which would be sufficient to pay a commercial supplier to maintain the charity's website for a year while additional funds were sought. The actual reserves at year end were £215. The trustees anticipate that the reintroduction of affiliation fees should enable reserves to be replenished over time.

Plans for Future Periods

The trustees anticipate that the main activity will be continuing work on a digital preservation network funded by the Network for Change grant from The National Archives.

The trustees also hope to organise further meetings for affiliated archives with a target of three a year although these may continue to be virtual / hybrid initially.

The trustees are also working with Max Communications on a revamped website which they hope will be launched shortly.

Related party transactions

As at year-end, a debt of £1,260 remains outstanding to the Treasurer in respect of legal fees she paid on behalf of the charity relating to its initial incorporation and registration. It is anticipated that this debt will be settled as soon as there are sufficient unrestricted funds available (over and above the minimum reserves requirement).

Financial Statements

The charity has chosen to prepare receipts and payments accounts. As the gross income is below the audit threshold the trustees have opted to have these independently examined.



Anne Rainford
Treasurer
30 June 2022

Independent Examiner's Report to the Trustees of AIM25

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

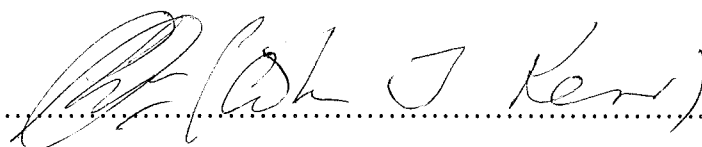
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Name:

COLIN JOHN KERR

Address:

Flat 11

18 Shepherds M.H

LONDON N6 5AQ

Date:

12/7/2022

AIM25

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD FROM 1 APRIL 2021 TO 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Receipts				
Grants and donations	-	-	-	45,945
Affiliation fees	50	-	50	150
Total receipts	50	-	50	46,095
Payments				
Website hosting	1,121	-	1,121	1,140
Website development	-	5,100	5,100	-
Archive liaison	-	11,272	11,272	54,857
Legal fees	-	2,340	2,340	
Insurance	-	75	75	75
Total payments	1,121	18,787	19,908	56,072
Net receipts / (payments) for period	(1,071)	(18,787)	(19,858)	(9,977)
Reconciliation				
Cash brought forward	1,286	23,387	24,673	34,650
Net receipts / (payments) for period	(1,071)	(18,787)	(19,858)	(9,977)
Cash carried forward	215	4,600	4,815	24,673

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Assets			
Cash at bank and in hand	215	4,600	4,815
Total assets	215	4,600	4,815
Liabilities			
Amounts owed to suppliers	-	-	-
Amounts owed to trustees	1,260	-	1,260
Total liabilities	1,260	-	1,260

Approved by the Trustees on 30 June 2022 and signed on their behalf by:



Anne Rainford
Treasurer

Notes

1. There were no guarantees outstanding as at 31 March 2022.
2. There were no debts outstanding as at 31 March 2022 secured by a charge over the charity's assets.

AIM25

England & Wales - Charity number 1168908

Accounts

AIM25

Annual Report and Accounts

For the period ended 31 March 2021

A charity registered in England and Wales (No. 1168908).
Registered Office: 42 Thorncliffe Road, Southall UB2 5RQ

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AIM25

Reference and Administrative Details

Registered number:

A charity registered in England and Wales (No. 1168908).

Registered Office:

42 Thorncliffe Road
Southall
UB2 5RQ

Trustees:

Sarah Aitchison	
Robert Baxter	(Secretary)
Geoff Browell	(Chairman)
Victoria Cranna	
Patricia Methven	
Anne Rainford	(Treasurer)

Bankers:

National Westminster Bank
Fleet Street Branch
PO Box 281
156 Fleet Street
London
EC4A 2DX

Legal Advisers:

Veale Wasbrough Vizards LLP
Second Floor
3 Brindleyplace
Birmingham
B1 2JB

Trustees' Report

The trustees present their report for the period ended 31 March 2021.

Structure, Governance and Management

AIM25 was established as a Charitable Incorporated Organisation and registered as a charity in England and Wales with number 1168908 on 24 August 2016. The charity is governed by its constitution which follows the Charity Commission's foundation model.

The trustees of the charity are detailed on page 1. The trustees are the only voting members of the charity. The charity may have between five and ten trustees, who must be appointed by the members by ordinary resolution. New trustees receive an induction from the Chairman of Trustees. Trustees are chosen for their relevant expertise, but any training needs are addressed as required. The charity has no staff.

The trustees have reviewed the major risks to which the charity is exposed and have put in place systems or procedures to manage those risks. They have identified the principal risk as being a shortage of funds and are actively seeking new sources of funding, including grants and affiliation fees.

Objectives and Activities

The charity's objects are:

To advance the education of the public and to further such purposes which are charitable in accordance with the law of England and Wales which relates to the establishment, maintenance, operation and development of archives which are either public or from which the public may benefit and to promote efficient records management and the preservation of historical, education, cultural, scientific (including technology and medicine) or other archives and furthering their accessibility to the general public in order to encourage the use of archives in the United Kingdom.

The charity's main activity is to support the development of and public access to historical archives held in the London area.

It primarily does this by providing online access via its website (www.aim25.com) to collection level descriptions from the archives of over one hundred and fifty higher education institutions, learned societies, local authorities, cultural organisations and livery companies within the region, for the purposes of research, teaching and public enjoyment.

Public Benefit

The trustees are committed to ensuring that the work of the charity is for the public benefit, taking full account of the published Charity Commission guidance. The charity's principal activity of providing online access to archives held within the London area satisfies the primary charitable purpose of the advancement of education.

Achievements, Performance and Financial Review

Last year the trustees were successful in securing a grant of £77,890 from the Rothschild Foundation as part of their Yerusha Project to improve access to Jewish archives in the London area. Overall, it was anticipated that the project would result in over 100 Jewish archives becoming accessible via AIM 25 for the first time.

The first instalment of £38,945 was received last year, with the balance received during the year under review. By the balance sheet date, £4,500 of the grant had been used to upgrade the back-end functionality of the website to cope with the database structures stipulated as part of the project; £38,441 had been incurred with Keystone Employment in hiring administrative support to facilitate liaison with archives being brought on board as part of the project; and £18,486 had been paid to Simon Wilson, an independent contractor recruited to project manage the onboarding process. It is anticipated that the remaining £16,463 of the grant will be expended in 2021-22.

By year end, a total of 728 archives had been brought on board with 44 contributors. It is now anticipated that by the end of the project approximately 900 archives will have been made available.

As part of the project, the charity organised two virtual catch-up meetings providing an opportunity for partners to discuss their current situations.

The charity also organised two general meetings for affiliates, both held via Zoom.

The first, held on 13 July 2020 was a moderated, but informal, discussion intended to inform how further meetings could best serve the needs of AIM25 affiliates, with questions for discussion including: What are the main lessons you have learned from the current crisis that you can share with the network? What training, support or networking could AIM25 provide to support you through the current crisis and beyond? How is your organisation viewing their financial situation during the crisis? How can we make progress towards a National Collection funding scheme?

The second meeting, held on 7 December 2020, included presentations from Vicky Price, Head of Outreach, Special Collections, UCL; Meagen Smith, Collections Care Conservator, The London Library and Karen Bradford, Collection Care Monitoring Conservator, British Library; and Cindy Graham, Parasure Decontamination products. The trustees are extremely grateful to the presenters for making this meeting possible.

In view of the pandemic and its impact on partner archives it was not felt appropriate to demand affiliation fees during the period, although three archives did pay subscriptions, for which the trustees are grateful. It is anticipated that affiliation fees will be introduced again for 2021-22; the trustees are extremely grateful to Max Communication who have agreed to administer the collection of these fees on a pro bono basis. The unrestricted income they provide will be important in meeting website hosting costs.

Reserves Policy

The trustees have set a reserves target of £2,000, which would be sufficient to pay a commercial supplier to maintain the charity's website for a year while additional funds were sought. The actual reserves at year end were £1,211. The trustees anticipate that the reintroduction of affiliation fees should enable reserves to be replenished over time.

Plans for Future Periods

During the year under review the charity secured a grant of £7,000 from The National Archives (TNA). The TNA Network for Change grant scheme provides grants for shared interest development projects undertaken by established networks, that have the potential to lead to positive change for the network and the wider archive sector. To this end, AIM25 will be working with relevant partner organisations on a digital preservation network.

The other main focus of activity will be completing the Yerusha Project work being funded by the Rothschild Foundation, including export of relevant data to the Yerusha database.

The trustees also hope to organise meetings for affiliated archives with a target of three a year although these may be virtual / hybrid initially.

Related party transactions

As at year-end, a debt of £1,260 remains outstanding to the Treasurer in respect of legal fees she paid on behalf of the charity relating to its initial incorporation and registration. It is anticipated that this debt will be settled as soon as there are sufficient unrestricted funds available (over and above the minimum reserves requirement).

Financial Statements

The charity has chosen to prepare receipts and payments accounts. As the gross income is below the audit threshold the trustees have opted to have these independently examined.



Anne Rainford
Treasurer

10 September 2021

Independent Examiner's Report to the Trustees of AIM25

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2021.

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

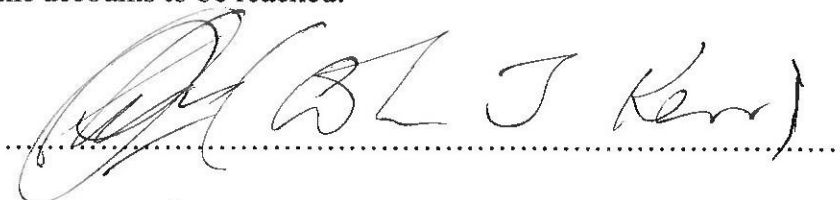
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:



Name:

MR COLIN J KERR

Address:

Flat 11, 18 Shepherds Hill

Highgate

LONDON N6 5AR

Date:

21 September 2021

AIM25

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE PERIOD FROM 1 APRIL 2020 TO 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Receipts				
Grants and donations	-	45,945	45,945	38,945
Affiliation fees	150	-	150	1,500
Total receipts	150	45,945	46,095	40,445
Payments				
Website hosting	1,140	-	1,140	2,094
Website development	-	-	-	4,500
Archive liaison	-	54,857	54,857	2,071
Insurance	-	75	75	
Total payments	1,140	54,932	56,072	8,665
Net receipts / (payments) for period	(990)	(8,987)	(9,977)	31,780
Reconciliation				
Cash brought forward	2,276	32,374	34,650	2,870
Net receipts / (payments) for period	(990)	(8,987)	(9,977)	31,780
Cash carried forward	1,286	23,387	24,673	34,650

AIM25

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Assets			
Cash at bank and in hand	1,286	23,387	24,673
Total assets	<u>1,286</u>	<u>23,387</u>	<u>24,673</u>
Liabilities			
Amounts owed to suppliers	-	-	-
Amounts owed to trustees	1,260	-	1,260
Total liabilities	<u>1,260</u>	<u>-</u>	<u>1,260</u>

Approved by the Trustees on 10 September 2021 and signed on their behalf by:



Anne Rainford
Treasurer

Notes

1. There were no guarantees outstanding as at 31 March 2021.
2. There were no debts outstanding as at 31 March 2021 secured by a charge over the charity's assets.