

# BESPACE

England & Wales · Charity number 1168891

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2016-08-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. James Church Centre  
13 Beauchamp Lane  
Oxford  
OX4 3LF

**Phone** 01865 208200

**Email** [info@bespace.be](mailto:info@bespace.be)

**Website** [www.bespace.be](http://www.bespace.be)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS, FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF THE CHRISTIAN FAITH THROUGH, IN PARTICULAR BUT NOT LIMITED TO, CREATING PRAYER SPACES TO ENGAGE WITH MEMBERS OF THE COMMUNITY, DEVELOPING EDUCATION OF THE CHRISTIAN FAITH IN SCHOOLS AND IN SUCH OTHER WAYS AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME DECIDE.

**Activities:** BeSpace advances the Christian faith for the public benefit by running prayer spaces, engaging members of the community in prayer spaces and training christians to provide these spaces for their local communities.

## Classification

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- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, The General Public/mankind

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£78,263	£71,152	-	-
2024-03-31	£34,307	£41,930	-	-
2023-03-31	£30,391	£38,933	-	-
2022-03-31	£41,614	£29,101	-	-
2021-03-31	£59,708	£31,967	-	-

## Trustees

Name	Role	Appointed
<b>Patrick Nigel Christopher Gale Mr</b>	Chair	2015-11-18
Ewan Charles Kerr		2026-01-27
Gemma Louise Beesley		2025-02-13
Mary Krutz		2018-06-20
Yvonne Morris		2026-05-11

**BESPACE**

England & Wales - Charity number 1168891

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# Accounts

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# Annual Report 2024 - 2025

Providing creative, reflective prayer spaces across Oxfordshire since 2010.  
Encouraging faith and spiritual development in children and young people  
Equipping local churches to run prayer and reflection spaces in schools  
Facilitating church relationships with their local schools.

**50 Spaces**

**52 Schools**

**2 new schools**

**8 Community and  
state schools**

**46 Schools with a  
Christian foundation**

Over 10,500 young people have experienced a prayer and reflection space in their local school or church this year. This is what they say:

*I liked it a lot because I could be in peace and it made me feel calm*

*The space made me feel safe and listened too.*

*I think I am going to pray tonight and thank God for all He does for me*

*It helped me connect with God*

100s of volunteers from over 55 local churches have been involved in prayer and reflection spaces this year.

Charity Number: 1168891

[info@bespace.be](mailto:info@bespace.be)  
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## Trustees' Annual Report for the period 1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2025

Charity Name	BeSpace
Charity Number	1168891
Charity Address	St James Church Centre 13 Beauchamp Lane Oxford OX4 3LF
Names of Charity Trustees who manage the charity	Rev Dr Canon Geoff Bayliss (Chair of Trustees) Mr Patrick Gale Mrs Mary Krutz Rev Nina Oskarsdottir Rev Gemma Beesley

### Structure, Governance and Management

BeSpace is constituted as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 24<sup>th</sup> August 2016 under the charity Number 1168891. It is governed by a constitution which was adopted on the 24<sup>th</sup> August 2016.

The Charity Trustees are responsible for the general control and management of the charity. The Trustees meet, currently online, at least four times a year and are appointed by a resolution passed at a properly convened meeting of the Charity Trustees.

The CEO oversees the day to day running of the charity. There is a safeguarding policy in place and all trustees, staff and volunteer networkers are DBS checked by the charity. BeSpace is part of the Prayer Spaces in Schools network. There are a number of other policies in place, including Risk Management.

### Objectives and Activities

#### Summary of the objects of the charity set out in the governing document of BeSpace

The Object of the CIO is, for the public benefit, the advancement of the Christian faith through, in particular but not limited to, creating prayer spaces to engage with members of the community, developing education of the Christian faith in schools and in such other ways as the charity trustees may from time to time decide.

#### Summary of the main activities undertaken for the public benefit in relation to these objects

BeSpace came into existence as a registered charity on the 24<sup>th</sup> August 2016. In planning our activities, the charity has kept in mind the Charity Commissions guidance on public benefit. The Charity has sought to advance the Christian faith for the public benefit by running prayer spaces, engaging members of the community in prayer spaces and training Christians to provide these spaces. The prayer spaces benefited people by providing them sacred spaces, contributing to their spiritual development, and teaching them about the Christian faith. The following outlines in more detail how the objectives have been pursued throughout the reporting period.

### Achievements and Performance

## Summary of the main achievements of the charity during the year.

In planning our activities for the year, we kept in mind the charity commission's guidance on public benefit at our trustee meetings. The focus of our activities remains to facilitate creative prayer and reflection spaces in schools and where we have capacity at other community events. We do this mainly through equipping local churches to run prayer spaces by modelling, leading prayer spaces and training churches. These prayer spaces help advance the Christian faith and support the element of a school's curriculum that teaches about spiritual development

We appointed a leadership consultant in May 2024 for a day week to strengthen the leadership of the charity after an internal strategic reviewed had highlighted the that key priority was to strentgthen leadership. Over the course of the year we increased the number of days of the consultant.

As a result of investing into strengthening our leadership we have ended this financial year on a surplus instead instead of a deficit, as we had done in the previous financial year. We finished the year on a £7,111 surplus compared to last year's deficit of £7,623. Our income has more than doubled than in 2023-2024, with income of just over £78,263 compared to last year's income of £34,307.

Our Leadership Consultant developed a three year strategy for the charity in consultation with the trustees. With one of the main aims to grow from working with 60 schools a year to 120 a year over the next three years. A secondary aim is also to look at ways to develop ongoing spiritual formation for children beyond prayer and reflection spaces. Alongside the three year strategy our consultant set a clear budget for it and a fundraising strategy to go along side it. This strategy outlines growing our Major Donor base, Grants from Trusts and Foundations, increasing our Regular Givers and three core fundraising events. Of which we have clear target for each area as we going into the new financial year.

We have also implemented a CRM to improve our record keeping of numbers, and ensuring our impact data is up to date, accurate & helpful to give reports & envision all stakeholders including potential donors.

The charity celebrated its 15<sup>th</sup> year in March 2024, with over 80 attendees and raising just over £7,000. The event was well attended by volunteers and church leaders. We heard from Headteachers and children of the impact of the prayer space on them and their school communities. This event added to the agreement of the trustees that there is a huge need for the work and an energy from churches, schools and volunteers to see more children and young people have space for prayer and reflection on the Christin Faith in their local school community.

Number of prayer spaces were slightly lower as we had to focus on fundraising so we can building robust finance to enable us to grow in numbers of prayer spaces next year and to 120 year in the next three years.

We continue to be grateful for the support we receive from Churches, all the volunTERS and schools all of which remain core to the Charity's work. We are grateful for Rt Rev Bishop Gavin for being our Patron and offering support to our Charity.

### **The Impact of the activities of BeSpace:**

#### Prayer Spaces that have happened in Schools:

- Due to our work, 50 spaces took place with 52 schools. 2 new schools had prayer spaces this year.
- The breakdown of the types of schools that have had prayer spaces this year are:
  - 2 Secondary schools and 50 Primary Schools (1 Independent)
  - 46 schools with an Anglican foundation
  - 8 community/state schools

- We have reached over 10,500 young people between the ages of 4-18, which has enabled the Christian faith to be shared and helped young people grow in their understanding of the faith and what it means to be able to connect with God and have a relationship with him.
- We have continued through prayer spaces to benefit young people through contributing to their spiritual, moral, social and cultural education.
- Over 55 churches in the county have been involved in either leading a prayer space for a local school or supporting a prayer space by providing volunteers from their congregations to help in prayer spaces local to them.

#### Volunteers and Networkers

- We could not achieve all of this without the time, energy and effort of the many volunteers from over 50 churches across the county who give their time to set up, lead and facilitate prayer and reflection spaces in schools.
- We continue to have 1 official volunteer networker who champions the charity in their local geographic area and help grow volunteer teams to run prayer and reflection spaces in their local schools.
- We have several potential people in the pipeline who may become networkers in the future.

#### **The impact on people experiencing prayer spaces.**

The following are a sample of comments from young people who experienced a BeSpace during this time. These comments demonstrate how prayer spaces have advanced the Christian faith for the public benefit.

*It helped me connect with God*

*I felt like bricks had left my shoulders*

*I felt free and I felt God was with me*

*It helped me to express my feelings*

*It made me think a bit about God and people who we love*

*I could forget all my regrets and bad feelings that I just needed to wipe away from my mind*

*Prayer space is good because you can say what you feel*

*It made me happy because I was so excited to come*

*I got to grow closer to God today*

*I feel brighter on the inside*

*I liked the room because it helped me reflect and relax*

*I like the sand because I can get rid of my stress*

**And a comment from a teacher:**

*(The space provided)... 'children throughout the school with such a lovely calm, safe environment in which to reflect on their hopes, regrets, gratitude's and worries. Through a range of engaging activities each child's thoughts and ideas were respected and valued, allowing them to express their feelings freely and empowering them with strategies to help in the future.'*

**And feedback from Head Teachers:**

*"The children are taking away strategies, so when we are talking about forgiveness, love and letting things go they are now things the children say I can do in my life, and its ok to have times of prayer whenever I want to."*

*'It was wonderful to watch the children engaging with the whole experience and sharing their reflections in the different areas. Some of our children that often find quiet times challenging were able to experience the feeling of calm and reflection during a busy week. I am looking forward to another prayer space so that the children can continue to build and nurture their reflection and prayer over time.'*

**Future Plans**

- We continue to have a sharp focus on our fundraising goals in order to stabilise our regular income from a range of sources.
- We currently work with 60 schools a year, our aim is to increase to 75 next year, 95 the following year and 120 the year after. Thus, reaching a 1/3 of all schools in Oxfordshire. Enable us to impact more children's lives by doubling the number of schools we are in.
- To reach this target we are going to be designing & delivering a tailor-made training & support programme that caters for the needs of different churches, so localised volunteer-led teams are established & strengthened. This will enable us to increase from 60 to 120 schools a year within the next three years. Additionally, these teams will be supported and equipped to consider how else they can develop the spiritual life of their local school communities. The training & support programme will still include modelling of excellently run prayer spaces but will also include pre-, during & post coaching calls, as well as formal group coaching training to work towards the creation of robust interdenominational volunteer led teams, serving the spiritual life of schools. Using a coaching approach will enable the training to be unique for churches or groups of churches.
- We would also like to grow to serve more children in Buckinghamshire and Berkshire if we can raise funds to do this.
- As part of our vision for the year ahead, we hope to build on the positive impact of prayer spaces by piloting retreat days for groups of children from schools. While the current prayer spaces offer valuable moments of stillness and reflection, these full day retreats will provide extended time for prayer, creative reflection and other contemplative practices, giving children the opportunity to slow down and engage more deeply with their spiritual lives, and begin to form lasting habits of spiritual practice in an increasingly fast-paced world.

Approved by the trustees and signed on their behalf by:

.....  
**Rev Dr Canon Geoff Bayliss - Chairman**  
30/07/2025

## **Independent examiner's report to the trustees of BeSpace**

I report to the charity trustees on my examination of the accounts of BeSpace (the Charity) for the year ended 31<sup>st</sup> March 2025.

### **Responsibilities and basis of report**

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Samuel Rebbettes ACCA**

**18 North Street  
Kingsclere  
Newbury  
RG20 5QX**

30/07/2025

**Statement of Financial Activity  
for the year ended 31st March 2025**

	Note	Unrestricted Funds £	Total 2025 £	Unrestricted Funds £	Total 2024 £
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2a	77,896	77,896	34,307	34,307
Investment income	2b	367	367	-	-
<b>Total income and endowments</b>		<b>78,263</b>	<b>78,263</b>	<b>34,307</b>	<b>34,307</b>
<b>Expenditure</b>					
Expenditure on:					
Charitable Activities	3a	71,152	71,152	41,930	41,930
<b>Total expenditure</b>		<b>71,152</b>	<b>71,152</b>	<b>41,930</b>	<b>41,930</b>
<b>Net movement in funds</b>		<b>7,111</b>	<b>7,111</b>	<b>(7,623)</b>	<b>(7,623)</b>
<b>Reconciliation of funds</b>					
Balance brought forward at 31st March 2024		67,540	67,540	75,163	75,163
Net surplus / (deficit) for the year		7,111	7,111	(7,623)	(7,623)
Transfers between funds	9	-	-	-	-
<b>Balance carried forward at 31st March 2025</b>		<b>74,651</b>	<b>74,651</b>	<b>67,540</b>	<b>67,540</b>

**BeSpace**

**Statement of Financial Position  
as at 31st March 2025**

		2025		2024	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	6		754		1,005
<b>Current assets</b>					
Debtors	7	1,202		497	
Cash at bank and in hand		74,398		67,617	
		75,600		68,114	
<b>Liabilities: amounts falling due within one year</b>	8	(1,703)		(1,579)	
<b>Net current assets</b>			73,897		66,535
<b>Net assets</b>			74,651		67,540
<b>Funds</b>					
Unrestricted funds	9		74,651		67,540
			74,651		67,540

Approved by the trustees and signed on their behalf by:

.....  
**Rev Dr Canon Geoff Bayliss - Chairman**  
 30/07/2025

**Notes to the Accounts  
for the year ended 31st March 2025**

**1. Accounting Policies**

**1a. Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1A) (effective 1 October 2019).

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties around the charity's ability to continue as a going concern.

**1b. Income Recognition**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources are included gross.

No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does however include the amount of income tax recoverable in respect of income actually received.

Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full.

**1c. Expenditure Recognition**

All expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all costs related to the category.

Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Support costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**1d. Pensions**

Contributions payable for the year are charged in the income and expenditure account. The charity contributes to a defined contribution scheme for its employees.

**1e. Irrecoverable VAT**

The Charity is not registered for VAT and hence is unable to recover VAT on expenditure incurred. All costs are therefore shown inclusive of the associated input VAT.

**1f. Fixed Assets**

Equipment which is deemed by the charity to have a useful life of more than one year is capitalised and included within fixed assets. Depreciation is provided on all equipment so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life on a straight line basis at 33% a year.

**Notes to the Accounts  
for the year ended 31st March 2025**

**1g. Fund Accounting**

*Unrestricted Funds*

These are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

**2. Income**

**2a. Donations and legacies**

	<b>Unrestricted 2025 £</b>	<b>Total 2025 £</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>
Donations and legacies from:				
Individual giving	50,262	50,262	13,941	13,941
Gift Aid recoverable	7,071	7,071	2,271	2,271
Church and Organisation giving	8,963	8,963	2,345	2,345
Grants receivable	11,600	11,600	15,750	15,750
	<u>77,896</u>	<u>77,896</u>	<u>34,307</u>	<u>34,307</u>

**2b. Investment income**

	<b>Unrestricted 2025 £</b>	<b>Total 2025 £</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>
Bank interest receivable	367	367	-	-

**3. Expenditure**

**3a. Expenditure on charitable activities**

	<b>Note</b>	<b>Unrestricted 2025 £</b>	<b>Total 2025 £</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>
Prayer space costs		2,316	2,316	1,789	1,789
Support costs	3b	68,836	68,836	40,141	40,141
		<u>71,152</u>	<u>71,152</u>	<u>41,930</u>	<u>41,930</u>

**Notes to the Accounts  
for the year ended 31st March 2025**

<b>3b. Support costs</b>	<b>Note</b>	<b>Unrestricted 2025 £</b>	<b>Total 2025 £</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>
Staff costs	4	33,661	33,661	31,614	31,614
Consultancy Costs		26,532	26,532	-	-
Office costs & Website Costs		5,795	5,795	3,227	3,227
Governance costs:					
Accountancy & Professional Fees		2,848	2,848	5,300	5,300
		<u>68,836</u>	<u>68,836</u>	<u>40,141</u>	<u>40,141</u>

<b>4. Staff Costs</b>	<b>2025 £</b>	<b>2024 £</b>
Salaries including employer's national insurance	31,115	25,877
Pension contributions	544	1,199
Training and other staff costs	2,002	4,538
	<u>33,661</u>	<u>31,614</u>

No employee received £60,000 or more in this or the preceding financial year.

	<b>2025</b>	<b>2024</b>
The average number of staff employed during the year was:	<u>2</u>	<u>2</u>

**5. Trustee Remuneration**

Trustee expenses totalling £101 (2024: £836) were incurred in the year.

The amount owing to trustees at the end of the year with respect to expenses was £nil (2024: £nil).

Notes to the Accounts  
for the year ended 31st March 2025

6. Fixed assets

	Office Equipment £	Venue Equipment £	Total £
<b>Cost</b>			
As at 1st April 2024	2,475	10,571	13,046
Additions in year	263	114	377
Disposals in year	-	-	-
As at 31st March 2025	2,738	10,685	13,423
<b>Depreciation</b>			
As at 1st April 2024	2,394	9,647	12,041
Charge in year	124	504	628
Eliminated on disposal	-	-	-
As at 31st March 2025	2,518	10,151	12,669
<b>Net book value</b>			
As at 31st March 2025	220	534	754
As at 31st March 2024	81	924	1,005

7. Debtors

	2025 £	2024 £
Prepayments	1,202	498
Gift Aid Recoverable	-	-
	1,202	498

8. Liabilities: amounts falling due within one year

	2025 £	2024 £
Trade creditors	-	1,339
Taxation & Social Security	1,463	-
Accruals	240	240
	1,703	1,579

**Notes to the Accounts**  
for the year ended 31st March 2025

**9. Funds**

	<b>Balance at 1st April 2024 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance at 31st March 2025 £</b>
<i>Unrestricted</i>					
General unrestricted	67,540	78,263	(71,152)	-	74,651

	<b>Balance at 1st April 2023 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance at 31st March 2024 £</b>
<i>Unrestricted</i>					
General unrestricted	75,163	34,307	(41,930)	-	67,540

**10. Related Parties**

The trustees made donations including gift aid totalling £38,876 (2024: £8,963) to the charity.

**BESPACE**

England & Wales - Charity number 1168891

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# Accounts

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## Annual Report 2023 - 2024

- Providing creative, reflective prayer spaces across Oxfordshire since 2010
- Encouraging faith and spiritual development in children and young people
- Equipping local churches to run prayer and reflection spaces in schools and at local community events
- Facilitating church relationships with their local schools

**67 Spaces**

**59 Schools**

**5 new schools**

**18 Community and  
state schools**

**41 Schools with a  
Christian foundation**

Over 15,000 young people have experienced a prayer and reflection space in their local school or church this year. This is what they say:

*Now I feel like  
I've been  
blessed by God*

*I learnt that  
christians pray to  
God not just for  
happiness but for  
forgiveness*

*It was like all  
my anger was  
fizzing away*

*I've realised  
that God cares  
about us so  
much!*

100s of volunteers from over 70 local churches have been involved in prayer and reflection spaces this year.

Charity Number: 1168891

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[www.bespace.be](http://www.bespace.be)

## Trustees' Annual Report for the period 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024

Charity Name	BeSpace
Charity Number	1168891
Charity Address	St James Church Centre 13 Beauchamp Lane Oxford OX4 3LF
Names of Charity Trustees who manage the charity	Rev Dr Canon Geoff Bayliss (Chair of Trustees) Mr Ben Leach (Treasurer) (resigned 31 <sup>st</sup> March 2024) Mr Patrick Gale Mrs Mary Krutz Mrs Kirsty Morgan (CEO) (resigned 31 <sup>st</sup> May 2023) Rev Nina Oskarsdottir

### Structure, Governance and Management

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#### Summary of the main activities undertaken for the public benefit in relation to these objects

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## Achievements and Performance

### Summary of the main achievements of the charity during the year.

In planning our activities for the year, we kept in mind the charity commission's guidance on public benefit at our trustee meetings. The focus of our activities remains to facilitate creative prayer and reflection spaces in schools and where we have capacity at other community events. We do this mainly through equipping local churches to run prayer spaces by modelling, leading prayer spaces and training churches. These prayer spaces help advance the Christian faith and support the element of a school's curriculum that teaches about spiritual development

As the Charity fully emerged from the Covid Pandemic, we continued to see growth from the prior year in the number of spaces (58 to 67) and children impact (12,000 to 15,000). We are still working towards our ultimate aim of seeing every school in Oxfordshire regularly having a BeSpace run by their local churches.

With the CEO leaving in May 2023, we employed a Project Coordinator from September 2023 and in January 2024 we sought to strengthen the leadership of the charity by investing in training for our current staff and are contracting a leadership Consultant for a day week with us, to start in May 2024.

We continue to be grateful for the support we receive from Churches, all the volunteers and schools all of which remain core to the Charity's work. We are grateful for Rt Rev Bishop Gavin for becoming our Patron and offering support to our Charity.

We continued to offer regional leaders training sessions, in recognition that there are always new people getting involved in spaces and also for some previous leaders who might want a refresh.

### **The Impact of the activities of BeSpace:**

#### Prayer Spaces that have happened in Schools:

- Due to our work, 67 spaces took place in 59 schools. 5 new schools had prayer spaces this year.
- The breakdown of the types of schools that have had prayer spaces this year are:
  - 2 Secondary schools and 51 Primary Schools (6 Independent)
  - 41 schools with an Anglican foundation
  - 18 community/state schools
- We have reached over 15,000 young people between the ages of 4-18, which has enabled the Christian faith to be shared and helped young people grow in their understanding of the faith and what it means to be able to connect with God and have a relationship with him.
- Continued to benefit young people through contributing to their spiritual and moral education in prayer spaces.
- We have provided training sessions for volunteers supporting local prayer spaces in 6 schools.
- Over 70 churches in the county have been involved in either leading a prayer space for a local school or supporting a prayer space by providing volunteers from their congregations to help in prayer spaces local to them.

#### Prayer Spaces in other areas of the community:

- We have provided equipment to a local library to support them in providing prayer activities for their local community

## Volunteers and Networkers

- We could not achieve all of this without the time, energy and effort of the many volunteers from over 70 churches across the county who give their time to set up, lead and facilitate prayer and reflection spaces in schools.
- We continue to have 1 official volunteer networker who champions the charity in their local geographic area and help grow volunteer teams to run prayer and reflection spaces in their local schools.

## **The impact on people experiencing prayer spaces.**

The following are a sample of comments from young people who experienced a BeSpace during this time. These comments demonstrate how prayer spaces have advanced the Christian faith for the public benefit.



### **And a comment from a teacher:**

*The experience was brilliant... you made it run so smoothly and the children were really buzzing about the activities they did and how relaxing being in the space was.*

### **And feedback from a Head Teacher:**

*From a school point of view, this was my first encounter with BeSpace and I have to say it really was an incredibly positive experience for the children.*

*Lots of them said how much they enjoyed the time because it was so calm and quiet – they don't often get the chance to completely stop and do something like this in the hustle and bustle of a normal school day!*

*Giving the children a chance to reflect on all sorts of things also really helped us as the staff because it allowed us to perhaps pick up on things about the children that we may not have been aware of.*

We would definitely do it again and are even looking to see how we could have even just one small space available somewhere to have something similar!

### Future Plans

The Trustees conducted an internal strategic review which reaffirmed our belief in the resonance of the Charity with our churches, volunteers and schools. This review identified a need to further strengthen the leadership of the Charity, as well as invest further in our core staff.

We continue to work towards our fundraising goals in order to increase our income to meet the shortfall between income and expenditure. A fundraising consultant was contracted for a period of time for the later part of 2023 to help increase income. The consultant brought in a grant for us, which we are grateful for, however as we go forward the Trustees internal strategic review noted that strengthening the leadership of the charity was the priority at this time.


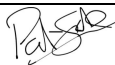
We are thankful to Rosy Taylor and Harriet Baldock for all their hard work and enthusiasm and look forward to further expanding our leaderships capacity by contracting a consultant from May 2024.

### Declaration

#### Signatures

The trustees declare that they have approved the Trustees' report

#### Signed on behalf of the Charity's Trustees

<b>Signature(s):</b>		
<b>Full Name(s):</b>	<b>Rev Canon Dr Geoffrey Brian Tudor Bayliss</b>	<b>Mr Patrick Gale</b>
<b>Position:</b>	<b>Chair of Trustees</b>	<b>Trustee</b>
<b>Date:</b>	2025/01/16	2025/01/16

## **Independent examiner's report to the trustees of BeSpace**

I report to the charity trustees on my examination of the accounts of BeSpace (the Charity) for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Samuel Rebbettes ACCA**

**18 North Street  
Kingsclere  
Newbury  
RG20 5QX  
14/01/2025**

**Notes to the Accounts  
for the year ended 31st March 2024**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Total 2024 £</b>	<b>Unrestricted Funds £</b>	<b>Total 2023 £</b>
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2	34,307	34,307	30,391	30,391
Government grants receivable	2	-	-	-	-
<b>Total income and endowments</b>		<b>34,307</b>	<b>34,307</b>	<b>30,391</b>	<b>30,391</b>
<b>Expenditure</b>					
Expenditure on:					
Charitable Activities	3a	41,930	41,930	38,933	38,933
<b>Total expenditure</b>		<b>41,930</b>	<b>41,930</b>	<b>38,933</b>	<b>38,933</b>
<b>Net movement in funds</b>		<b>(7,623)</b>	<b>(7,623)</b>	<b>(8,542)</b>	<b>(8,542)</b>
<b>Reconciliation of funds</b>					
Balance brought forward at 31st March 2023		75,163	75,163	83,705	83,705
Net surplus / (deficit) for the year		(7,623)	(7,623)	(8,542)	(8,542)
Transfers between funds	9	-	-	-	-
<b>Balance carried forward at 31st March 2024</b>		<b>67,540</b>	<b>67,540</b>	<b>75,163</b>	<b>75,163</b>

BeSpace

Notes to the Accounts  
for the year ended 31st March 2024

	Note	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	6		1,005		882
<b>Current assets</b>					
Debtors	7	497		554	
Cash at bank and in hand		67,617		73,920	
		<u>68,114</u>		<u>74,474</u>	
<b>Liabilities: amounts falling due within one year</b>	8	<u>(1,579)</u>		<u>(193)</u>	
<b>Net current assets</b>			66,535		74,281
<b>Net assets</b>			<u>67,540</u>		<u>75,163</u>
<b>Funds</b>					
Unrestricted funds	9		67,540		75,163
			<u>67,540</u>		<u>75,163</u>

Approved by the trustees and signed on their behalf by:



.....  
Rev Dr Canon Geoff Bayliss - Chairman  
2025/01/16

**Notes to the Accounts  
for the year ended 31st March 2024**

**1. Accounting Policies**

**1a. Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1A) (effective 1 October 2019).

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties around the charity's ability to continue as a going concern.

**1b. Income Recognition**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources are included gross.

No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does however include the amount of income tax recoverable in respect of income actually received.

Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full.

**1c. Expenditure Recognition**

All expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all costs related to the category.

Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Support costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**1d. Pensions**

Contributions payable for the year are charged in the income and expenditure account. The charity contributes to a defined contribution scheme for its employees.

**1e. Irrecoverable VAT**

The Charity is not registered for VAT and hence is unable to recover VAT on expenditure incurred. All costs are therefore shown inclusive of the associated input VAT.

**1f. Fixed Assets**

Equipment which is deemed by the charity to have a useful life of more than one year is capitalised and included within fixed assets. Depreciation is provided on all equipment so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life on a straight line basis at 33% a year.

**Notes to the Accounts  
for the year ended 31st March 2024**

**1g. Fund Accounting**

*Unrestricted Funds*

These are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

**2. Income**

	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>	<b>Unrestricted 2023 £</b>	<b>Total 2023 £</b>
Donations and legacies from:				
Individual giving	13,941	13,941	13,114	13,114
Gift Aid recoverable	2,271	2,271	2,237	2,237
Church and Organisation giving	2,345	2,345	3,990	3,990
Grants receivable	15,750	15,750	11,050	11,050
	<u>34,307</u>	<u>34,307</u>	<u>30,391</u>	<u>30,391</u>

**3. Expenditure**

**3a. Expenditure on charitable activities**

	<b>Note</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>	<b>Unrestricted 2023 £</b>	<b>Total 2023 £</b>
Prayer space costs		1,789	1,789	1,382	1,382
Support costs	3b	40,141	40,141	37,551	37,551
		<u>41,930</u>	<u>41,930</u>	<u>38,933</u>	<u>38,933</u>

**Notes to the Accounts  
for the year ended 31st March 2024**

<b>3b. Support costs</b>	<b>Note</b>	<b>Unrestricted 2024 £</b>	<b>Total 2024 £</b>	<b>Unrestricted 2023 £</b>	<b>Total 2023 £</b>
Staff costs	4	31,614	31,614	33,513	33,513
Office costs		3,227	3,227	3,196	3,196
Governance costs:					
Consultancy and legal fees		5,300	5,300	842	842
		<u>40,141</u>	<u>40,141</u>	<u>37,551</u>	<u>37,551</u>

<b>4. Staff Costs</b>	<b>2024 £</b>	<b>2023 £</b>
Salaries including employer's national insurance	25,877	30,664
Pension contributions	1,199	1,099
Training and other staff costs	4,538	1,750
	<u>31,614</u>	<u>33,513</u>

No employee received £60,000 or more in this or the preceding financial year.

	<b>2024</b>	<b>2023</b>
The average number of staff employed during the year was:	<u>2</u>	<u>2</u>

**5. Trustee Remuneration**

Trustee expenses totalling £836 (2023: £1,130) were incurred in the year.

The amount owing to trustees at the end of the year with respect to expenses was £Nil (2023: £98).

**Notes to the Accounts  
for the year ended 31st March 2024**

**6. Fixed assets**

	Office Equipment £	Venue Equipment £	Total £
<b>Cost</b>			
As at 1st April 2023	3,474	9,764	13,238
Additions in year	-	807	807
Disposals in year	(999)	-	(999)
As at 31st March 2024	2,475	10,571	13,046
<b>Depreciation</b>			
As at 1st April 2023	3,070	9,286	12,356
Charge in year	323	361	684
Eliminated on disposal	(999)	-	(999)
As at 31st March 2024	2,394	9,647	12,041
<b>Net book value</b>			
As at 31st March 2024	81	924	1,005
As at 31st March 2023	404	478	882

**7. Debtors**

	2024 £	2023 £
Prepayments	498	554
	498	554

**8. Liabilities: amounts falling due within one year**

	2024 £	2023 £
Trade creditors	1,339	193
Accruals	240	-
Deferred income	-	-
	1,579	193

Notes to the Accounts  
for the year ended 31st March 2024

9. Funds

	Balance at 1st April 2023 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2024 £
<i>Unrestricted</i>					
General unrestricted	75,163	34,307	(41,930)	-	67,540

	Balance at 1st April 2022 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2023 £
<i>Unrestricted</i>					
General unrestricted	83,705	30,391	(38,933)	-	75,163

10. Related Parties

The trustees made donations totalling £8,963 (2023: £8,704) to the charity.

**BESPACE**

England & Wales - Charity number 1168891

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# Accounts

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## Annual Report 2022 - 2023

- Providing creative, reflective prayer spaces across Oxfordshire since 2010
- Encouraging faith and spiritual development in children and young people
- Equipping local churches to run prayer and reflection spaces in schools and at local community events
- Facilitating church relationships with their local schools

**58 Spaces**

**51 Schools**

**5 new schools**

**15 Community and  
state schools**

**36 schools with a  
Christian foundation**

Over 12,000 young people have experienced a prayer and reflection space in their local school or church this year. This is what they say:

*I loved the  
please bubbles  
because we got  
to speak to  
God!*

*I felt all my  
worries  
disappeared and  
everything's  
going to be OK*

*It made me feel  
more inspired to  
pray to God*

*It made me  
thankful for  
God and I'm  
more confident  
now*

100s of volunteers from over 70 local churches have been involved in prayer and reflection spaces this year.

Charity Number: 1168891

[info@bespace.be](mailto:info@bespace.be)  
[www.bespace.be](http://www.bespace.be)

## Trustees' Annual Report for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023

Charity Name	BeSpace
Charity Number	1168891
Charity Address	St James Church Centre 13 Beauchamp Lane Oxford OX4 3LF
Names of Charity Trustees who manage the charity	Rev Dr Canon Geoff Bayliss (Chair of Trustees) Mr Ben Leach (Treasurer) Mr Patrick Gale Mrs Mary Krutz Mrs Kirsty Morgan (CEO) – resigned 26 <sup>th</sup> May 2023 Rev Nina Oskarsdottir

### Structure, Governance and Management

BeSpace is constituted as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 24<sup>th</sup> August 2016 under the charity Number 1168891. It is governed by a constitution which was adopted on the 24<sup>th</sup> August 2016.

The Charity Trustees are responsible for the general control and management of the charity. The Trustees meet, currently online, at least four times a year and are appointed by a resolution passed at a properly convened meeting of the Charity Trustees.

The CEO oversees the day to day running of the charity. There is a safeguarding policy in place and all trustees, staff and volunteer networkers are DBS checked by the charity. BeSpace is part of the Prayer Spaces in Schools network. There are a number of other policies in place, including Risk Management.

### Objectives and Activities

#### Summary of the objects of the charity set out in the governing document of BeSpace

The Object of the CIO is, for the public benefit, the advancement of the Christian faith through, in particular but not limited to, creating prayer spaces to engage with members of the community, developing education of the Christian faith in schools and in such other ways as the charity trustees may from time to time decide.

#### Summary of the main activities undertaken for the public benefit in relation to these objects

BeSpace came into existence as a registered charity on the 24<sup>th</sup> August 2016. In planning our activities, the charity has kept in mind the Charity Commissions guidance on public benefit. The Charity has sought to advance the Christian faith for the public benefit by running prayer spaces, engaging members of the community in prayer spaces and training Christians to provide these spaces. The prayer spaces benefited people by providing them sacred spaces, contributing to their spiritual development, and teaching them about the Christian faith. The following outlines in more detail how the objectives have been pursued throughout the reporting period.

## Achievements and Performance

### Summary of the main achievements of the charity during the year.

In planning our activities for the year, we kept in mind the charity commission's guidance on public benefit at our trustee meetings. The focus of our activities remains to facilitate creative prayer and reflection spaces in schools and where we have capacity at other community events. We do this mainly through equipping local churches to run prayer spaces by modelling, leading prayer spaces and training churches. These prayer spaces help advance the Christian faith and support the element of a school's curriculum that teaches about spiritual development.

The past 12 months have been a period of re-growth and re-connecting with churches and schools to run prayer and reflection spaces. Therefore, this year has seen an increase in the number of spaces since a covid-impacted previous year. We have also seen a return in confidence from both schools in allowing visitors to return and church volunteers being willing to go into schools again.

Over 12, 000 young people have visited prayer spaces in their schools or local churches and have had the opportunity to connect with God. We are still working towards our ultimate aim of seeing every school in Oxfordshire regularly having a BeSpace run by their local churches.

The charity has been led by a CEO supported by 2 regional networkers until September 2022, when 1 left and has not yet been replaced. We also supported a placement student training for ordained ministry at a local college.

We have continued to offer regional leaders training sessions, in recognition that there are new people in post since the onset of the pandemic and for some previous leaders it will have been a few years since they last led a BeSpace.

### **The Impact of the activities of BeSpace:**

#### Prayer Spaces that have happened in Schools:

- Due to our work, 58 spaces took place in 51 schools. 5 new schools had prayer spaces this year.
- The breakdown of the types of schools that have had prayer spaces this year are:
  - 2 Secondary schools and 49 Primary Schools (3 Independent)
  - 36 schools with an Anglican foundation
  - 15 community/state schools
- We have reached over 12,000 young people between the ages of 4-18, which has enabled the Christian faith to be shared and helped young people grow in their understanding of the faith and what it means to be able to connect with God and have a relationship with him.
- Continued to benefit young people through contributing to their spiritual and moral education in prayer spaces.
- We have provided training sessions for volunteers supporting local prayer spaces in 13 schools.
- Over 70 churches in the county have been involved in either leading a prayer space for a local school or supporting a prayer space by providing volunteers from their congregations to help in prayer spaces local to them.

#### Prayer Spaces in other areas of the community:

- We have provided equipment to 3 local churches to support them in providing prayer activities for their local community
- We have provided equipment to a local charity to support them running prayer activities in a school Christian Union after school club.

## Awareness raising events

- Leaders Training Events
  - We have provided 2 Leaders' training events for those interested in leading future prayer and reflection spaces
- Speaking at Churches
  - We have spoken at 1 church to share the work of BeSpace to encourage church members to volunteer at upcoming spaces.
- Oxford Diocese Clergy Conference
  - We attended the Oxford Diocese Clergy Conference providing prayer activities for the clergy to participate in. As a result of attending this conference we have supported a new church to lead a space in their local school. We also had the opportunity to network with and encourage new clergy that we have worked alongside before to re-start a prayer space in their local school(s) again.
- Soulnet Youth Gatherings
  - We have attended a Soulnet gathering of local Youth workers to spread awareness of the work of BeSpace and hosted another gathering, including providing prayer activities for the youth workers to experience what BeSpace can offer.

## Volunteers and Networkers

We could not achieve all of this without the time, energy and effort of the many volunteers from over 70 churches across the county who give their time to set up, lead and facilitate prayer and reflection spaces in schools.

We continue to have 1 official volunteer networker who champions the charity in their local geographic area and help grow volunteer teams to run prayer and reflection spaces in their local schools.

It has been invaluable to meet and work with local volunteers again, after our covid enforced absence and this has helped to develop good relationships which will continue into the future.

## The impact on people experiencing prayer spaces.

The following are a sample of comments from young people who experienced a BeSpace during this time. These comments demonstrate how prayer spaces have advanced the Christian faith for the public benefit.

*It made me feel good about myself and the people in the world*

*I feel very happy. I feel God is with me. I liked all the activities because I bonded with God*

*I feel happy and joyful and also relaxed*

*It felt very calm and peaceful and I really liked the tablets because it taught me to forgive*

*I loved the please bubbles because we got to speak to God!*

*I felt all my worries disappeared and everything's going to be OK*

*It made me feel more inspired to pray to God*

*It made me thankful for God and I'm more confident now*

*The forgiveness as you can calm down and you can forgive others even though it may be hard*

*I feel calm and like I've been able to get in touch with God*

*I liked going into the prayer space because it gave me time to reflect and think about how I'm unique*

*I enjoyed BeSpace because it taught me about Jesus*

### And a comment from a teacher:

*I thought the prayer spaces was a lovely calming experience for all. It was great for the children to be in such small groups with a supportive adult who helped them to reflect and think quite deeply at times about the world themselves and people they cared for in quite a short amount of time. The simple activities were enjoyable and manageable for all. It was very well organised. I personally enjoyed it too as I had the chance to observe and listen to everyone in a way that is not very often possible in the classroom.*

### And feedback to the volunteers supporting a BeSpace from a Head Teacher:

"What an enormous thank you we owe you all for giving up your time to come and help with BeSpace this week. Without you, we simply could not have run the week!

The children across the school of all ages got so much out of the experience. To hear comments such as:

*'I feel like all my worries have come out';*

*'I feel relaxed like I've been forgiven';*

*'I feel calm after reflecting and praying to God'; and*

*'I loved that it made me feel calm and relaxed. I would love to do this again because I love it.'*

is testament to the fact that BeSpace is a wonderful experience for children which we simply could not have done without the volunteers. Thank you all."

## **Future plans**

We are still in a phase of re-growth and re-connection following the Covid pandemic, and this will continue for some time as we continue to re-build relationships with both schools and churches, alongside supporting churches and schools new to BeSpace.

We plan to recruit more regional networkers to support the growing number of spaces happening around the county.

We plan to re-start our Networker Retreat days to recognize key people who are running prayer spaces in their local area, and also to provide them with an opportunity to pause, pray and reflect for themselves too, as well as having time to encourage and learn from one another.

We plan to recruit a fundraising consultant to help us to identify and apply to more grant making trusts in order to increase our income to meet the current shortfall between income and expenditure.

## Financial Review:

### Brief Statement of the charity's policy on reserves

The charity had £75,163 in unrestricted funds at the end of the financial year. The main financial risk to the charity is loss of grants and gift funding. The Trustees do not deem it necessary to hold a specific minimum level of reserves. The Trustees are very mindful of the financial health of the charity and at each Trustee meeting review the current financial resources. The trustees complete an annual budget and regularly review its forecast income and expenditure (this includes scenario planning as appropriate).

### Details of any funds in deficit

The accounts for this reporting period show a healthy surplus. We do not anticipate that any funds will be in deficit going forward into the next financial year.

## Declaration

### Signatures

The trustees declare that they have approved the Trustees' report

### **Signed on behalf of the Charity's Trustees**

<b>Signature(s):</b>		
<b>Full Name(s):</b>	<b>Rev Canon Dr Geoffrey Brian Tudor Bayliss</b>	<b>Ben Leach</b>
<b>Position:</b>	<b>Chair of Trustees</b>	<b>Treasurer</b>
<b>Date:</b>	<b>16th January 2024</b>	<b>16th January 2024</b>

## **Independent Examiner's Report to the Trustees of BeSpace**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2023 which are set out on pages 9 to 15.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Emma Ravenhill**

**20<sup>th</sup> January 2024**

**30 Bute Street  
Sheffield  
S10 1UP**

**Statement of Financial Activities  
for the year ended 31st March 2023**

	Note	Unrestricted Funds £	Total 2023 £	Unrestricted Funds £	Total 2022 £
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2	30,391	30,391	38,884	38,884
Government grants receivable	2	-	-	2,730	2,730
<b>Total income and endowments</b>		30,391	30,391	41,614	41,614
<b>Expenditure</b>					
Expenditure on:					
Charitable Activities	3a	38,933	38,933	29,101	29,101
<b>Total expenditure</b>		38,933	38,933	29,101	29,101
<b>Net movement in funds</b>		(8,542)	(8,542)	12,513	12,513
<b>Reconciliation of funds</b>					
Balance brought forward at 31st March 2022		83,705	83,705	71,192	71,192
Net surplus / (deficit) for the year		(8,542)	(8,542)	12,513	12,513
Transfers between funds	9	-	-	-	-
<b>Balance carried forward at 31st March 2023</b>		75,163	75,163	83,705	83,705

**BeSpace**

**Balance Sheet  
as at 31st March 2023**

		2023		2022	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	6		882		1,792
<b>Current assets</b>					
Debtors	7	554		1,424	
Cash at bank and in hand		73,920		81,546	
		74,474		82,970	
<b>Liabilities: amounts falling due within one year</b>	8	(193)		(1,057)	
<b>Net current assets</b>			74,281		81,913
<b>Net assets</b>			75,163		83,705
<b>Funds</b>					
Unrestricted funds	9		75,163		83,705
			75,163		83,705

Approved by the trustees and signed on their behalf by:

.....  
**Ben Leach - Treasurer**  
 16th January 2024

**Notes to the Accounts  
for the year ended 31st March 2023**

**1. Accounting Policies**

**1a. Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1A) (effective 1 October 2019).

The charity constitutes a public benefit entity as defined by FRS 102.

**1b. Income Recognition**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources are included gross.

No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does however include the amount of income tax recoverable in respect of income actually received.

Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full.

**1c. Expenditure Recognition**

All expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all costs related to the category.

Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Support costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**1d. Pensions**

Contributions payable for the year are charged in the income and expenditure account. The charity contributes to a defined contribution scheme for its employees.

**1e. Irrecoverable VAT**

The Charity is not registered for VAT and hence is unable to recover VAT on expenditure incurred. All costs are therefore shown inclusive of the associated input VAT.

**1f. Fixed Assets**

Equipment which is deemed by the charity to have a useful life of more than one year is capitalised and included within fixed assets. Depreciation is provided on all equipment so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life on a straight line basis at 33% a year.

**Notes to the Accounts  
for the year ended 31st March 2023**

**1g. Fund Accounting***Unrestricted Funds*

These are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

**1h. Government Grants**

In the preceding financial year, the charity received government grants in respect of the Coronavirus Job Retention Scheme. These grants are recognised using the accruals model and as such are recorded in the statement of financial activities in the period in which the charity is entitled to such grants as a result of having furloughed staff members.

**2. Income**

	<b>Unrestricted 2023 £</b>	<b>Total 2023 £</b>	<b>Unrestricted 2022 £</b>	<b>Total 2022 £</b>
Donations and legacies from:				
Individual giving	13,114	13,114	17,595	17,595
Gift Aid recoverable	2,237	2,237	2,419	2,419
Church and Organisation giving	3,990	3,990	4,770	4,770
Grants receivable	11,050	11,050	14,100	14,100
	<b>30,391</b>	<b>30,391</b>	<b>38,884</b>	<b>38,884</b>
Government grants receivable:				
Coronavirus job retention scheme	-	-	2,730	2,730
	<b>-</b>	<b>-</b>	<b>2,730</b>	<b>2,730</b>

**3. Expenditure****3a. Expenditure on charitable activities**

	<b>Unrestricted 2023 £</b>	<b>Total 2023 £</b>	<b>Unrestricted 2022 £</b>	<b>Total 2022 £</b>
	<b>Note</b>			
Prayer space costs		1,382	1,382	795
Support costs	3b	37,551	37,551	28,306
		<b>38,933</b>	<b>38,933</b>	<b>29,101</b>
		<b>38,933</b>	<b>38,933</b>	<b>29,101</b>

## BeSpace

### Notes to the Accounts for the year ended 31st March 2023

3b. Support costs	Note	Unrestricted 2023 £	Total 2023 £	Unrestricted 2022 £	Total 2022 £
Staff costs	4	33,513	33,513	24,018	24,018
Office costs		3,196	3,196	3,125	3,125
Governance costs:					
Consultancy and legal fees		842	842	1,163	1,163
		37,551	37,551	28,306	28,306
		37,551	37,551	28,306	28,306

4. Staff Costs	2023 £	2022 £
Salaries including employer's national insurance	30,664	22,162
Pension contributions	1,099	752
Training and other staff costs	1,750	1,104
	33,513	24,018
	33,513	24,018

No employee received £60,000 or more in this or the preceding financial year.

	2023	2022
The average number of staff employed during the year was:	2	3
	2	3

#### 5. Trustee Remuneration

One former trustee - Mrs Kirsty Morgan - was employed throughout the year.

Trustee expenses totalling £1,130 (2022: £819) were incurred in the year.

The amount owing to trustees at the end of the year with respect to expenses was £98.

**Notes to the Accounts  
for the year ended 31st March 2023**

**6. Fixed assets**

	<b>Office Equipment £</b>	<b>Venue Equipment £</b>	<b>Total £</b>
<b>Cost</b>			
As at 1st April 2022	3,474	9,764	13,238
Additions in year	-	-	-
As at 31st March 2023	<u>3,474</u>	<u>9,764</u>	<u>13,238</u>
<b>Depreciation</b>			
As at 1st April 2022	2,442	9,004	11,446
Charge in year	628	282	910
As at 31st March 2023	<u>3,070</u>	<u>9,286</u>	<u>12,356</u>
<b>Net book value</b>			
As at 31st March 2023	<u>404</u>	<u>478</u>	<u>882</u>
As at 31st March 2022	<u>1,032</u>	<u>760</u>	<u>1,792</u>

**7. Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Prepayments	554	643
SMP recoverable	-	781
	<u>554</u>	<u>1,424</u>

**8. Liabilities: amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Trade creditors	193	276
Deferred income	-	781
	<u>193</u>	<u>1,057</u>

BeSpace

Notes to the Accounts  
for the year ended 31st March 2023

9. Funds

	Balance at 1st April 2022 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2023 £
<i>Unrestricted</i>					
General unrestricted	83,705	30,391	(38,933)	-	75,163

	Balance at 1st April 2021 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2022 £
<i>Unrestricted</i>					
General unrestricted	71,192	41,614	(29,101)	-	83,705

10. Related Parties

The trustees made donations totalling £8,704 (2022: £10,453) to the charity.

**BESPACE**

England & Wales - Charity number 1168891

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# Accounts

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## Annual Report 2021 - 2022

- Providing creative, reflective prayer spaces across Oxfordshire since 2010
- Encouraging faith and spiritual development in children and young people
- Equipping local churches to run prayer and reflection spaces in schools and at local community events
- Facilitating church relationships with their local schools

This has been our second Covid-19 impacted year. We have had to review and adjust our offering to continue to meet our vision to see every child, young person and adult connect with God in their everyday lives.

**28** spaces

**26** schools

**23** schools with a  
Christian foundation

**3** Community and  
state schools

Spaces were a mixture of in school, classroom activities and outside spaces. Here is some of the feedback from the students involved:

*It helped me  
show my  
feelings to God*

*I feel calm and  
like I've been able  
to get in touch  
with God.*

*I learnt how  
special kindness  
and giving is*

*I liked the pipe  
cleaner one  
because it  
made me feel  
loved*

Charity Number: 1168891

[info@bespace.be](mailto:info@bespace.be)  
[www.bespace.be](http://www.bespace.be)

## Trustees' Annual Report for the period 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022

Charity Name	BeSpace
Charity Number	1168891
Charity Address	St James Church Centre 13 Beauchamp Lane Oxford OX4 3LF
Names of Charity Trustees who manage the charity	Rev Dr Canon Geoff Bayliss (Chair of Trustees) Mr Ben Leach (Treasurer) Mr Patrick Gale Mrs Mary Krutz Mrs Kirsty Morgan (CEO) Rev Nina Oskarsdottir

### Structure, Governance and Management

BeSpace is constituted as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 24<sup>th</sup> August 2016 under the charity Number 1168891. It is governed by a constitution which was adopted on the 24<sup>th</sup> August 2016.

The Charity Trustees are responsible for the general control and management of the charity. The Trustees meet, currently online, at least four times a year and are appointed by a resolution passed at a properly convened meeting of the Charity Trustees.

The CEO oversees the day to day running of the charity. There is a safeguarding policy in place and all trustees, staff and volunteer networkers are DBS checked by the charity. BeSpace is part of the Prayer Spaces in Schools network. There are a number of other policies in place, including Risk Management.

### Objectives and Activities

#### Summary of the objects of the charity set out in the governing document of BeSpace

The Object of the CIO is, for the public benefit, the advancement of the Christian faith through, in particular but not limited to, creating prayer spaces to engage with members of the community, developing education of the Christian faith in schools and in such other ways as the charity trustees may from time to time decide.

#### Summary of the main activities undertaken for the public benefit in relation to these objects

BeSpace came into existence as a registered charity on the 24<sup>th</sup> August 2016. In planning our activities, the charity has kept in mind the Charity Commissions guidance on public benefit. The Charity has sought to advance the Christian faith for the public benefit by running prayer spaces, engaging members of the community in prayer spaces and training Christians to provide these spaces. The prayer spaces benefited people by providing them sacred spaces, contributing to their spiritual development, and teaching them about the Christian faith. The following outlines in more detail how the objectives have been pursued throughout the reporting period.

## Achievements and Performance

### Summary of the main achievements of the charity during the year.

The Covid-19 pandemic has continued to be a significant obstacle to planning our activities for the year. We have kept in mind the charity commission's guidance on public benefit at our trustee meetings. The focus of our activities remains to facilitate creative prayer and reflection spaces in schools and where we have capacity at other community events. We do this mainly through equipping local churches to run prayer spaces by modelling, leading prayer spaces and training churches. These prayer spaces help advance the Christian faith and support the element of a school's curriculum that teaches about spiritual development.

Despite the ongoing adverse impact of the Covid pandemic on our usual activities, we did start to see more schools being willing to host a BeSpace again. From April to July 2021, most of the prayer spaces taking place were run by the school, some using classroom kits and a number of simple outside spaces. A number of planned spaces were postponed due to outbreaks of Covid within the schools. From September 2021 to March 2022 we saw more spaces within some schools, but again spaces had to be postponed due to Covid outbreaks and volunteers had to be prepared to undergo testing, sharing of equipment was minimized and shared equipment was being cleaned in between class bubbles.

Many schools contacted still remained cautious and reluctant to invite outside visitors into schools. Churches also saw a decrease in the number of volunteers available due to the impact of the pandemic.

Despite the reduced number of spaces that happened this year, we still saw over 6000 students visiting prayer spaces in their schools or local churches and have had the opportunity to connect with God. We are still working towards our ultimate aim of seeing every school in Oxfordshire regularly having a BeSpace run by their local churches.

Due to the increase in the numbers of schools having spaces again after the minimal number of spaces last year, we reviewed our staffing model and decided to recruit for some part-time networkers to work alongside the CEO. Two new members of staff were recruited in September 2021, based in Bicester and Shrivenham.

We also supported a trainee LLM (Licensed Lay Minister) by offering her a placement as part of her training.

We have offered a Leaders training session, in recognition that there are new people in post since the onset of the pandemic and for some previous leaders it will have been a few years since they last led a BeSpace.

Finally we are fortunate that the Right Reverend Gavin Collins, Bishop of Dorchester, has agreed to be our Patron following the retirement of the Right Reverend Colin Fletcher, previous Bishop of Dorchester.

### **The Impact of the activities of BeSpace:**

#### Prayer Spaces that have happened in Schools:

- 28 spaces took place in 26 schools
- From May to July 2021 there were 10 spaces, comprising a mixture of classroom activities/simple outside or in church spaces
- From September to December 2021 there were 11 spaces, mainly within schools involving volunteer lateral flow testing, minimizing shared equipment and cleaning shared equipment in between class bubbles
- From January to March 2022 there were 7 spaces needing more support from BeSpace staff due to the Covid break. 2 of these spaces were in schools outside of Oxfordshire (Berkshire) to model how we run a prayer space to encourage them to continue to run their own.

- We have reached over 6000 children between the ages of 4-18, which has enabled the Christian faith to be shared and helped young people grow in their understanding of the faith and what it means to be able to connect with God and have a relationship with him.
- Continued to benefit young people through contributing to their spiritual and moral education in prayer spaces.
- Provided 1 training sessions for 10 people interested in leading a BeSpace. As well as providing training to volunteers supporting local prayer spaces once they have been set up.
- Over 35 churches in the county have been involved in either leading a prayer space for a local school or supporting a prayer space by providing volunteers from their congregations to help in prayer spaces local to them.

#### Prayer Spaces in other areas of the community:

- We have provided equipment to 3 local churches to support them in providing prayer activities for their local community
- We also provided equipment to a local church to support them in providing a prayer area as part of their holiday club.

#### Awareness raising events

- We have spoken at 2 churches which have generously made donations to us.

#### Volunteers and Networkers

We have been able to meet with more volunteers at the spaces that have happened during this year. We continue to keep in touch via our termly newsletters, online meetings and one-to-one chats.

## The impact on people experiencing prayer spaces.

The following are a sample of comments from young people who experienced a BeSpace during this time. These comments demonstrate how prayer spaces have advanced the Christian faith for the public benefit.

*My favret pray station was the pipe cleaners because we lagh a lot*

*I felt calm and collected and feel relieved instead of holding my worries*

*My favrate was the bubble machen beacaus I could pray for my Mum*

*That we got to say sorry and get rid of all our sins with the sand*

*It helped me show my feelings to God*

*I feel calm and like I've been able to get in touch with God.*

*I learnt how special kindness and giving is*

*I liked the pipe cleaner one because it made me feel loved*

## Future plans

Since the end of this financial year, we have seen an increase in the number of schools requesting a prayer and reflection space. The plan for next year is to support as many churches as we can to provide prayer spaces for their local schools and to build up confidence and provide training, guidance and modelling running a prayer space to support them.

We will continue to review our staffing model to enable us to support as many schools and churches as possible.

We continue to work on our fundraising strategies. At the moment, our bank account is healthy but we are aware that we will need to continue to maintain and further ahead increase individual and church giving as well as continuing to apply to grant making trusts.

We still plan to run another fundraising event, probably in 2023.

## Financial Review:

### Brief Statement of the charity's policy on reserves

The charity had £83,705 in unrestricted funds at the end of the financial year. The main financial risk to the charity is loss of grants and gift funding. The Trustees do not deem it necessary to hold a specific minimum level of reserves. The Trustees are very mindful of the financial health of the charity and at each Trustee meeting review the current financial resources. The trustees complete an annual budget and regularly review its forecast income and expenditure (this includes scenario planning as appropriate).

### Details of any funds in deficit

The accounts for this reporting period show a healthy surplus. We do not anticipate that any funds will be in deficit going forward into the next financial year.

### Further financial review details

BeSpace is reliant on the grants and gifts it receives. These enable us to employ a full-time CEO and 2 part time networkers.

## Declaration

### Signatures

The trustees declare that they have approved the Trustees' report

### **Signed on behalf of the Charity's Trustees**

<b>Signature(s):</b>		
<b>Full Name(s):</b>	<b>Rev Canon Dr Geoffrey Brian Tudor Bayliss</b>	<b>Mrs Kirsten Sally Morgan</b>
<b>Position:</b>	<b>Chair of Trustees</b>	<b>CEO (and ex officio trustee)</b>
<b>Date:</b>	<b>21/07/2022</b>	<b>21/07/2022</b>

## **Independent Examiner's Report to the Trustees of BeSpace**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 8 to 14.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Emma Ravenhill**

**27 Barrs Avenue  
New Milton  
Hampshire  
BH25 5HL**

*25 July 2022*

**Statement of Financial Activities  
for the year ended 31st March 2022**

	Note	Unrestricted Funds £	Total 2022 £	Unrestricted Funds £	Total 2021 £
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2	38,884	38,884	54,467	54,467
Government grants receivable	2	2,730	2,730	5,241	5,241
<b>Total income and endowments</b>		41,614	41,614	59,708	59,708
<b>Expenditure</b>					
Expenditure on:					
Charitable Activities	3a	795	795	3,344	3,344
Support Costs	3b	28,306	28,306	28,623	28,623
<b>Total expenditure</b>		29,101	29,101	31,967	31,967
<b>Net movement in funds</b>		12,513	12,513	27,741	27,741
<b>Reconciliation of funds</b>					
Balance brought forward at 31st March 2021		71,192	71,192	43,451	43,451
Net surplus / (deficit) for the year		12,513	12,513	27,741	27,741
Transfers between funds	9	-	-	-	-
<b>Balance carried forward at 31st March 2022</b>		83,705	83,705	71,192	71,192

**BeSpace**

**Balance Sheet  
as at 31st March 2022**

		2022		2021	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	6		1,792		710
<b>Current assets</b>					
Debtors	7	1,424		623	
Cash at bank and in hand		81,546		69,882	
		82,970		70,505	
<b>Liabilities: amounts falling due within one year</b>	8	(1,057)		(23)	
<b>Net current assets</b>			81,913		70,482
<b>Net assets</b>			83,705		71,192
<b>Funds</b>					
Unrestricted funds	9		83,705		71,192
			83,705		71,192

Approved by the trustees and signed on their behalf by:

.....  
**Ben Leach - Treasurer**  
**21/07/2022**

**Notes to the Accounts  
for the year ended 31st March 2022**

**1. Accounting Policies**

**1a. Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1A) (effective 1 October 2019).

The charity constitutes a public benefit entity as defined by FRS 102.

**1b. Income Recognition**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources are included gross.

No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does however include the amount of income tax recoverable in respect of income actually received.

Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full.

**1c. Expenditure Recognition**

All expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all costs related to the category.

Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Support costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**1d. Pensions**

Contributions payable for the year are charged in the income and expenditure account. The charity contributes to a defined contribution scheme for its employees.

**1e. Irrecoverable VAT**

The Charity is not registered for VAT and hence is unable to recover VAT on expenditure incurred. All costs are therefore shown inclusive of the associated input VAT.

**1f. Fixed Assets**

Equipment which is deemed by the charity to have a useful life of more than one year is capitalised and included within fixed assets. Depreciation is provided on all equipment so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life on a straight line basis at 33% a year.

**Notes to the Accounts  
for the year ended 31st March 2022**

**1g. Fund Accounting***Unrestricted Funds*

These are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

**1h. Government Grants**

The charity received government grants in respect of the Coronavirus Job Retention Scheme. These grants are recognised using the accruals model and as such are recorded in the statement of financial activities in the period in which the charity is entitled to such grants as a result of having furloughed staff members.

**2. Income**

	<b>Unrestricted 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>
Donations and legacies from:				
Individual giving	17,595	17,595	20,365	20,365
Gift Aid recoverable	2,419	2,419	3,662	3,662
Church and Organisation giving	4,770	4,770	4,220	4,220
Grants receivable	14,100	14,100	26,220	26,220
	<b>38,884</b>	<b>38,884</b>	<b>54,467</b>	<b>54,467</b>
Government grants receivable:				
Coronavirus job retention scheme	2,730	2,730	5,241	5,241
	<b>2,730</b>	<b>2,730</b>	<b>5,241</b>	<b>5,241</b>

**3. Expenditure****3a. Expenditure on charitable activities**

	<b>Unrestricted 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>
Costs of running prayer spaces	795	795	3,344	3,344
	<b>795</b>	<b>795</b>	<b>3,344</b>	<b>3,344</b>

**BeSpace**

**Notes to the Accounts  
for the year ended 31st March 2022**

<b>3b. Support costs</b>	<b>Note</b>	<b>Unrestricted 2022 £</b>	<b>Total 2022 £</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>
Staff costs	4	24,018	24,018	24,828	24,828
Office costs		3,125	3,125	3,054	3,054
Governance costs:					
Consultancy and legal fees		1,163	1,163	741	741
		<u>28,306</u>	<u>28,306</u>	<u>28,623</u>	<u>28,623</u>

<b>4. Staff Costs</b>	<b>2022 £</b>	<b>2021 £</b>
Salaries including employer's national insurance	22,162	23,578
Pension contributions	752	1,146
Training and other staff costs	1,104	104
	<u>24,018</u>	<u>24,828</u>

No employee received £60,000 or more in this or the preceding financial year.

	<b>2022</b>	<b>2021</b>
The average number of staff employed during the year was:	<u>3</u>	<u>3</u>

**5. Trustee Remuneration**

One trustee - Mrs Kirsty Morgan - was employed throughout the year.

Trustee expenses totalling £819 (2021: £539) were incurred in the year.

The amount owing to trustees at the end of the year with respect to expenses was £158.

**Notes to the Accounts  
for the year ended 31st March 2022**

**6. Fixed assets**

	<b>Office Equipment £</b>	<b>Venue Equipment £</b>	<b>Total £</b>
<b>Cost</b>			
As at 1st April 2021	2,506	9,016	11,522
Additions in year	968	748	1,716
As at 31st March 2022	<u>3,474</u>	<u>9,764</u>	<u>13,238</u>
<b>Depreciation</b>			
As at 1st April 2021	1,867	8,945	10,812
Charge in year	575	59	634
As at 31st March 2022	<u>2,442</u>	<u>9,004</u>	<u>11,446</u>
<b>Net book value</b>			
As at 31st March 2022	<u>1,032</u>	<u>760</u>	<u>1,792</u>
As at 31st March 2021	<u>639</u>	<u>71</u>	<u>710</u>

**7. Debtors**

	<b>2022 £</b>	<b>2021 £</b>
Prepayments	643	623
SMP recoverable	781	-
	<u>1,424</u>	<u>623</u>

**8. Liabilities: amounts falling due within one year**

	<b>2022 £</b>	<b>2021 £</b>
Trade creditors	276	23
Deferred income	781	-
	<u>1,057</u>	<u>23</u>

BeSpace

Notes to the Accounts  
for the year ended 31st March 2022

9. Funds

	Balance at 1st April 2021 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2022 £
<i>Unrestricted</i>					
General unrestricted	71,192	41,614	(29,101)	-	83,705

	Balance at 1st April 2020 £	Income £	Expenditure £	Transfers between funds £	Balance at 31st March 2021 £
<i>Unrestricted</i>					
General unrestricted	43,451	59,708	(31,967)	-	71,192

10. Related Parties

The trustees made donations totalling £10,453 (2021: £13,688) to the charity.

**BESPACE**

England & Wales - Charity number 1168891

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# Accounts

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## Annual Report 2020 - 2021

- Providing creative, reflective prayer spaces across Oxfordshire since 2010
- Encouraging faith and spiritual development in children and young people
- Equipping local churches to run prayer and reflection spaces in schools and at local community events
- Facilitating church relationships with their local schools

This has been a Covid-19 impacted year. We have had to review and adjust our offering to continue to meet our vision to see every child, young person and adult connect with God in their everyday lives.

**New classroom kits**

**New pray@home activities**

At least 7 classroom kits in 5 schools have been used and we know that more children, young people and adults have been using our online resources, both at home and within their classrooms.

*"I loved watching the glitter slowly floating down."  
Ruby*

*"I liked this experience because I got to think about other people."  
Izzie*

*"It made me feel peaceful."  
Ginny*

*"It slows my mind slowing me down meaning I was calmer."  
Marc*

**Charity Number: 1168891**

**[info@bespace.be](mailto:info@bespace.be)  
[www.bespace.be](http://www.bespace.be)**

## Trustees' Annual Report for the period 1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021

Charity Name	BeSpace
Charity Number	1168891
Charity Address	St James Church Centre 13 Beauchamp Lane Oxford OX4 3LF
Names of Charity Trustees who manage the charity	Rev Dr Canon Geoff Bayliss (Chair of Trustees) Mr Ben Leach (Treasurer) Mr Patrick Gale Mrs Mary Krutz (from 4th December 2020) Mrs Kirsty Morgan (CEO) Rev Nina Oskarsdottir

### Structure, Governance and Management

BeSpace is constituted as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on 24<sup>th</sup> August 2016 under the charity Number 1168891. It is governed by a constitution which was adopted on the 24<sup>th</sup> August 2016.

The Charity Trustees are responsible for the general control and management of the charity. The Trustees meet, currently online, at least four times a year and are appointed by a resolution passed at a properly convened meeting of the Charity Trustees.

The CEO oversees the day to day running of the charity. There is a safeguarding policy in place and all trustees, staff and volunteer networkers are DBS checked by the charity. BeSpace is part of the Prayer Spaces in Schools network. There are a number of other policies in place, including Risk Management.

### Objectives and Activities

#### Summary of the objects of the charity set out in the governing document of BeSpace

The Object of the CIO is, for the public benefit, the advancement of the Christian faith through, in particular but not limited to, creating prayer spaces to engage with members of the community, developing education of the Christian faith in schools and in such other ways as the charity trustees may from time to time decide.

#### Summary of the main activities undertaken for the public benefit in relation to these objects

BeSpace came into existence as a registered charity on the 24<sup>th</sup> August 2016. In planning our activities, the charity has kept in mind the Charity Commissions guidance on public benefit. The Charity has sought to advance the Christian faith for the public benefit by running prayer spaces, engaging members of the community in prayer spaces and training Christians to provide these spaces. The prayer spaces benefited people by providing them sacred spaces, contributing to their spiritual development, and teaching them about the Christian faith. The following outlines in more detail how the objectives have been pursued throughout the reporting period.

## Achievements and Performance

### Summary of the main achievements of the charity during the year.

The Covid-19 pandemic has been a significant obstacle to our usual activities this year. We have been unable to facilitate creative prayer and reflection spaces in schools and at other community events and we have been unable to work with local churches to run these prayer spaces in schools. However, we have kept in mind our vision: *to see every child, young person and adult connect with God in their everyday lives* by developing '@home' prayer activities for use by children, young people and their families during the times of lockdown and 'classroom kits' for use by schools within their class or year group bubbles. We have also supported one private school in running a prayer space, by providing equipment for use by the school chaplain and have provided some local churches with equipment for use at church prayer spaces.

During November 2020, all the Trustees took place in a fundraising walk 'Trustees walk the Thames'. This successfully raised £6,245 for the charity. This has put the charity in a good financial position for the next academic year, in which we hope to increase our staffing as we return to running prayer spaces in schools again.

In summary, we have:

- Continued to provide prayer space equipment to churches and schools for use when possible
- Developed prayer @home activities for use by children, young people and their families during lockdown
- Developed and provided prayer activities in the form of classroom kits for use by schools within their class or year group bubbles.

### **The Impact of the activities of BeSpace:**

#### Prayer Spaces that have happened in Schools:

- 1 space took place in a Preparatory school using BeSpace equipment run by the school chaplain
- 5 schools made use of 7 classroom kits using BeSpace provided resources
- Several other schools also used the classroom kit prayer activities (all available on our website) using their own equipment
- Despite the impact of the pandemic, children and young people have continued to gain benefit from these classroom kits to their spiritual and moral education.

#### Prayer Spaces in other areas of the community:

- We have provided prayer @home activities via our website to support children, young people, and their families in prayer during the times of lockdown
- We have provided equipment to 3 local churches to support them in providing prayer activities for their local community

#### Awareness raising events

- Unfortunately, we were unable to speak at local events due to the onset of the coronavirus pandemic. Talks we had booked with Aston & Cuddesdon Deanery and Adderbury Church were cancelled. Other regular events we had attended in previous years were also cancelled.
- We were involved in an online Assembly created for a network of schools in the East Oxford area, to mark the year anniversary of the start of lockdown in March 2021, which included a time of prayer activity.

## Volunteers and Networkers

We have been very aware that this year we have not been able to be in contact with all our many volunteers and networkers from over 70 churches across the county. We have continued to keep in touch via our termly newsletters, online meetings and one-to-one chats.

### **The impact on people experiencing prayer spaces.**

We have missed being in the schools and having the opportunity to read and hear of the impact that the prayer spaces have had on the children, young people and staff in the schools. However, we have received some feedback on the impact of the classroom kits in schools:

- We all agreed we can look around us for signs of God talking to us. A rainbow was the sign we liked the most.
- We talked about knots or worries in our tummies. A few of the children were still anxious about COVID and we tied little knots in our string and helped each other to undo them, releasing our worries.
- The highlight for everyone was to spend time focusing on the stilling jars and enjoying the excellent quiet time, pure soul food!
- The children have really enjoyed the calm jars and we have been talking about forgiveness, using the sorry stones. We designed our own sorry stones, based on what we (or other people) might want to ask forgiveness for.
- We made zebras ... to show how unique they were, and we should celebrate differences.
- I've done a zebra, and this represents how I feel inside.
- We think you should be kind to yourself and others, like helping them.
- I enjoyed it because it calmed me down and made me think about my friends and family.
- I liked this experience because I got to think about other people, especially with the hard times at the moment.

*"I loved watching the glitter slowly floating down."  
Ruby*

*"I liked this experience because I got to think about other people."  
Izzie*

*"It made me feel peaceful."  
Ginny*

*"It slows my mind slowing me down meaning I was calmer."  
Marc*

### **Future plans**

We have reviewed our staffing model and have committed to employing 4 additional part-time networkers to work alongside the CEO. Our aim is that these regional networkers will make use of their local knowledge and contacts with the churches and schools to re-start and grow the number of prayer spaces in their area. These roles are due to start in September, when we hope to be able to return to schools to run prayer spaces in person, working alongside volunteers from local churches again.

We are still aware of the need to increase our fundraising efforts. We will continue to apply for grant funding alongside looking to increase individual and church giving across the whole of Oxfordshire. Following the success of the 2020 fundraising event, we are looking to be holding another large fundraising event in 2022.

We are also pleased to report that the new Bishop of Dorchester, Gavin Collins agreed to become our new patron in April 2021, following the retirement of Bishop Colin of Dorchester in November 2021.

## **Financial Review:**

### Brief Statement of the charity's policy on reserves

The charity had £71,192 in unrestricted funds at the end of the financial year. The main financial risk to the charity is loss of grants and gift funding. The Trustees do not deem it necessary to hold a specific minimum level of reserves. The Trustees are very mindful of the financial health of the charity and at each Trustee meeting review the current financial resources. The trustees complete an annual budget and regularly review its forecast income and expenditure (this includes scenario planning as appropriate).

### Details of any funds in deficit

The accounts for this reporting period show a healthy surplus. We do not anticipate that any funds will be in deficit going forward into the next financial year.

### Further financial review details

BeSpace is reliant on the grants and gifts it receives. Other grants and a fundraising event last year enable us to continue to employ a full-time project coordinator.

## **Declaration**

### Signatures

The trustees declare that they have approved the Trustees' report

### **Signed on behalf of the Charity's Trustees**

<b>Signature(s):</b>		
<b>Full Name(s):</b>	<b>Rev Canon Dr Geoffrey Brian Tudor Bayliss</b>	<b>Mrs Kirsten Sally Morgan</b>
<b>Position:</b>	<b>Chair of Trustees</b>	<b>CEO (and ex officio trustee)</b>
<b>Date:</b>	10 <sup>th</sup> May 2021	10 <sup>th</sup> May 2021

## **Independent Examiner's Report to the Trustees of BeSpace**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2021 which are set out on pages 7 to 13.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Emma Ravenhill**

**27 Barrs Avenue  
New Milton  
Hampshire  
BH25 5HL**

*03 June 2021*

BeSpace

Statement of Financial Activities  
for the year ended 31st March 2021

	Note	Unrestricted Funds £	Total 2021 £	Unrestricted Funds £	Total 2020 £
<b>Income</b>					
Income and endowments from:					
Donations and legacies	2	54,467	54,467	41,839	41,839
Government grants receivable	2	5,241	5,241	-	-
<b>Total income and endowments</b>		<b>59,708</b>	<b>59,708</b>	<b>41,839</b>	<b>41,839</b>
<b>Expenditure</b>					
Expenditure on:					
Charitable Activities	3a	3,344	3,344	4,512	4,512
Support Costs	3b	28,623	28,623	41,952	41,952
<b>Total expenditure</b>		<b>31,967</b>	<b>31,967</b>	<b>46,464</b>	<b>46,464</b>
<b>Net movement in funds</b>		<b>27,741</b>	<b>27,741</b>	<b>(4,625)</b>	<b>(4,625)</b>
<b>Reconciliation of funds</b>					
Balance brought forward at 31st March 2020		43,451	43,451	48,076	48,076
Net surplus / (deficit) for the year		27,741	27,741	(4,625)	(4,625)
Transfers between funds	8	-	-	-	-
<b>Balance carried forward at 31st March 2021</b>		<b>71,192</b>	<b>71,192</b>	<b>43,451</b>	<b>43,451</b>

**BeSpace**

**Balance Sheet  
as at 31st March 2021**

		2021		2020	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	5		710		4,555
<b>Current assets</b>					
Debtors	6	623		590	
Cash at bank and in hand		69,882		39,542	
		70,505		40,132	
<b>Liabilities: amounts falling due within one year</b>	7	(23)		(1,236)	
<b>Net current assets</b>			70,482		38,896
<b>Net assets</b>			71,192		43,451
<b>Funds</b>					
Unrestricted funds	8		71,192		43,451
			71,192		43,451

Approved by the trustees and signed on their behalf by:

.....  
**Ben Leach - Treasurer**  
 10th May 2021

**Notes to the Accounts  
for the year ended 31st March 2021**

**1. Accounting Policies**

**1a. Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 1A) (effective 1 October 2019).

The charity constitutes a public benefit entity as defined by FRS 102.

**1b. Income Recognition**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources are included gross.

No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does however include the amount of income tax recoverable in respect of income actually received.

Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full.

**1c. Expenditure Recognition**

All expenditure is accounted for on an accruals basis, and has been classified under headings that aggregate all costs related to the category.

Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Support costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

**1d. Pensions**

Contributions payable for the year are charged in the income and expenditure account. The charity contributes to a defined contribution scheme for its employees.

**1e. Irrecoverable VAT**

The Charity is not registered for VAT and hence is unable to recover VAT on expenditure incurred. All costs are therefore shown inclusive of the associated input VAT.

**1f. Fixed Assets**

Equipment which is deemed by the charity to have a useful life of more than one year is capitalised and included within fixed assets. Depreciation is provided on all equipment so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life on a straight line basis at 33% a year.

**Notes to the Accounts  
for the year ended 31st March 2021**

**1g. Fund Accounting***Unrestricted Funds*

These are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

**1h. Government Grants**

The charity received government grants in respect of the Coronavirus Job Retention Scheme. These grants are recognised using the accruals model and as such are recorded in the statement of financial activities in the period in which the charity is entitled to such grants as a result of having furloughed staff members.

**2. Income**

	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>	<b>Unrestricted 2020 £</b>	<b>Total 2020 £</b>
Donations and legacies from:				
Individual giving	20,365	20,365	10,227	10,227
Gift Aid recoverable	3,662	3,662	1,672	1,672
Church and Organisation giving	4,220	4,220	5,840	5,840
Grants receivable	26,220	26,220	24,100	24,100
	<u>54,467</u>	<u>54,467</u>	<u>41,839</u>	<u>41,839</u>
Government grants receivable:				
Coronavirus job retention scheme	5,241	5,241	-	-
	<u>5,241</u>	<u>5,241</u>	<u>-</u>	<u>-</u>

**3. Expenditure****3a. Expenditure on charitable activities**

	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>	<b>Unrestricted 2020 £</b>	<b>Total 2020 £</b>
Costs of running prayer spaces	3,344	3,344	4,512	4,512
	<u>3,344</u>	<u>3,344</u>	<u>4,512</u>	<u>4,512</u>

**Notes to the Accounts  
for the year ended 31st March 2021**

<b>3b. Support costs</b>	<b>Note</b>	<b>Unrestricted 2021 £</b>	<b>Total 2021 £</b>	<b>Unrestricted 2020 £</b>	<b>Total 2020 £</b>
Staff costs	4	24,828	24,828	37,079	37,079
Office costs		3,054	3,054	4,032	4,032
Governance costs:					
Consultancy and legal fees		741	741	841	841
		<u>28,623</u>	<u>28,623</u>	<u>41,952</u>	<u>41,952</u>

<b>4. Staff Costs</b>	<b>2021 £</b>	<b>2020 £</b>
Salaries included employer's national insurance	23,578	35,119
Pension contributions	1,146	1,512
Training and other staff costs	104	448
	<u>24,828</u>	<u>37,079</u>

One trustee was employed throughout the year. Another trustee was employed in the year prior to their appointment as a trustee.

Trustee expenses totalling £539 (2020: £1,843) were incurred and reimbursed in the year.

The trustees made donations totalling £13,688 (2020: £2,534) to the charity.

No employee received £60,000 or more in this or the preceding financial year.

	<b>2021</b>	<b>2020</b>
The average number of staff employed during the year was:	<u>3</u>	<u>2</u>

**Notes to the Accounts  
for the year ended 31st March 2021**

**5. Fixed assets**

	<b>Office Equipment £</b>	<b>Venue Equipment £</b>	<b>Total £</b>
<b>Cost</b>			
As at 1st April 2020	2,506	9,016	11,522
Additions in year	-	-	-
As at 31st March 2021	<u>2,506</u>	<u>9,016</u>	<u>11,522</u>
<b>Depreciation</b>			
As at 1st April 2020	1,031	5,936	6,967
Charge in year	836	3,009	3,845
As at 31st March 2021	<u>1,867</u>	<u>8,945</u>	<u>10,812</u>
<b>Net book value</b>			
As at 31st March 2021	<u>639</u>	<u>71</u>	<u>710</u>
As at 31st March 2020	<u>1,475</u>	<u>3,080</u>	<u>4,555</u>

**6. Debtors**

	<b>2021 £</b>	<b>2020 £</b>
Prepayments	<u>623</u>	<u>590</u>

**7. Creditors**

	<b>2021 £</b>	<b>2020 £</b>
Trade creditors	<u>23</u>	<u>1,236</u>

**Notes to the Accounts  
for the year ended 31st March 2021**

**8. Funds**

	<b>Balance at 1st April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance at 31st March 2021 £</b>
<i>Unrestricted</i>					
General unrestricted	43,451	59,708	(31,967)	-	71,192

	<b>Balance at 1st April 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance at 31st March 2020 £</b>
<i>Unrestricted</i>					
General unrestricted	48,076	41,839	(46,464)	-	43,451