

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales · Charity number 1168883

Details

Status Registered

Legal form CIO

Registered 2016-08-23

Register [View on the Charity Commission register](#)

Contact

Address 27 Neyland Heights
Neyland
Milford Haven
Dyfed
SA73 1RQ

Phone 07591503923

Activities

Objects: THE OBJECT OF THE CIO IS THE PROVISION AND MAINTENANCE OF A COMMUNITY HALL FOR THE USE OF THE INHABITANTS OF HUBBERSTON AND HAKIN AND THE SURROUNDING AREA WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR (A) MEETINGS, LECTURES AND CLASSES, (B) OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: General recreation facilities and hiring of space available in Community Centre. Also hired out to groups that use the Centre for recreational purposes.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- Pembrokeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£38,803	£39,855	-	-
2024-03-31	£33,783	£30,285	-	-
2023-03-31	£58,390	£51,599	-	-
2022-03-31	£34	£32	-	-
2021-03-31	£46,147	£51,436	-	-

Trustees

Name	Role	Appointed
Adrian Jones		2023-06-14
JEAN ROBERTS		2024-06-11
Jacqueline Davies		2018-02-22
Lynda Mary Jones		2016-12-08
NORMA BARLOW		2016-12-08
PAUL ROBINSON		2024-06-11
Pam McGillivray		2017-09-14
Peter Abel Llewellyn		2018-04-24
SUSAN COUNCIL		2024-06-11
Susan Patricia Twigg		2022-11-30

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales - Charity number 1168883

Accounts



Trustees' Annual Report for the period

From 1 April 2024 to 31 March 2025

Charity name: Hubberston and Hakin Charitable Incorporated Organisation (CIO)

Charity registration number: 1168883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the CIO remain the provision and maintenance of a community Centre for the use of the inhabitants of Hubberston \ Hakin and the surrounding areas without distinction of political, religious, or other opinions, including the use for meetings, lectures and classes, together with other forms of recreation and leisure time occupations, with the objective of improving the health and wellbeing of the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This summary highlights the activities, projects and services hosted at the centre for the reporting period March 2024 to April 2025.</p> <p>The centre is a vibrant community hub with wellbeing at the heart of its everyday activities.</p> <p>It's home to a range of popular activities for all ages and abilities ranging from a daily playgroup to a regular luncheon club for older persons in the area.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	

Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	<p>The number of volunteers supporting the Centre continues to increase.</p> <p>For the Luncheon Club alone we have Fifteen Volunteers, Ten for the Stroke Short Mat Bowls and three for the Boccia Groups.</p> <p>We remain as a CIO totally led by unpaid volunteers who come from a variety of backgrounds.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>The reporting period saw a further expansion of the charity's work to meet its objective of improving the health and well-being of the community.</p> <p>By working with a number of statutory and third sector organisations the Centre is fully utilised and currently sustainable in meeting running and maintenance costs.</p> <p>During the year, the Centre has again been successful in being allocated grants from several funding sources supported by Pembrokeshire Association of Voluntary Services.</p> <p>These sources include ongoing support of the Big Lottery Funding through the Building Communities Trust.</p> <p>The Stroke Survivors Short Mat Bowls Group continues to flourish. The group made up of stroke survivors and their family carers referred by the local stroke rehabilitation unit at Withybush Hospital.</p> <p>Services for pre-school children include 10 Playgroup sessions per week and a weekly Parent and Toddler Group run in conjunction with the Community Church based at the Centre.</p>

There are also regular Stay and Play sessions run in partnership with the Health Board's Health Visiting Service and Little Acorns Playgroup during school holidays.

The Centre continues to host the Church of the Living Hope who hold regular services and activities at the Centre.

As well as a Community Choir, Young Carers services, Ukulele Group, Various Music Bands and a wide range of wellbeing activities.

Sustainability initiatives

By establishing links with Sustainability Communities Wales, the Centre was assessed resulting in the publication of a Resource Efficiency Report in February 2020.

Stemming from this report a number of energy saving recommendations were made and implemented.

During the last year:

- LED lighting now in place throughout the Playgroup area.
- New Caul fitted to further insulate the flat roof above the main entrance.

These initiatives have further reduced utility costs at the Centre, making it sustainable in the longer term.

There are also plans to enter into a Smart Export Guarantee with the Centre's electric supplier in 2025/26.

Among the areas completed in 2024/25 are:

- Outside Play for Pre-School Playgroup enhanced with covered area allowing greater opportunities for children to play outdoors.

This was achieved through accessing external funds by the Playgroup itself.

During 2025/26 a raised border is being planned for access by the Playgroup as part of the Hubberston Green project.

- Initiatives introduced to provide

		<p>drop-in services to support Adult Mental Health services in the area.</p> <p>This has been achieved in partnership with Pembrokeshire and Carmarthenshire Mind.</p> <p><i>In 2025/26 mental health support services for Children and Young People will be introduced in the Centre.</i></p> <ul style="list-style-type: none"> • Develop wellbeing activities to support Unpaid Carers in the form of respite and provision of information. <p>Time out for Carers (Round 2) funding awarded to develop Art & Craft, Music Therapy and Carer information at the Centre during 2024-25.</p> <p><i>In 2025/26 further Time out for Carers (Round 3) funding to be sought to provide innovative breaks for Carers of those attending the Centre i.e. Massage sessions, Golf for Carers, Ten Pin Bowling and Volunteering opportunities.</i></p> <ul style="list-style-type: none"> • New activities such as Table Tennis and Netball for Young Carers in partnership with Action for Children have been established. <p>This has greatly enhanced the services provided to Young Carers in the area.</p> <p>As a result, the Centre will host these services on a long term basis until April 2026.</p> <ul style="list-style-type: none"> • The Hubberston and Hakin Community Gardening Club has been re-established at the Centre to promote the wellbeing advantages of gardening. <p>This group is now well established and has developed a programme of guest speakers and visits for its members.</p> <p><i>Over the next twelve months the Group will play a key role in supporting the Hubberston Green Project.</i></p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Substantial progress has been made in making the Centre sustainable in the longer term.
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Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See the accounts submitted.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Number of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hiring fees from those utilising the Centre.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hubberston and Hakin Charitable Incorporated Organisation
Other name the charity uses	None
Registered charity number	1168883
Charity's principal address	Church Road, Hubberston, Milford Haven, Pembrokeshire SA73 3PL

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	NONE
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects!	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature(s)

Norma Barlow

Full name(s)

Norma Barlow

Position (e.g.,
Secretary, Chair, etc)

Chair

Date

14th July 2025

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF:

HUBBERSTON & HAKIN COMMUNITY CENTRE

I Have examined the financial statements of the Hubberston & Hakin Community Centre (Charity number 1168883) for the financial year ended 31st March 2025, a copy of which is attached.

As the Charities trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under Section 144(2) of the charities Act 2011 (the 2011 Act). Instead, an independent examination should be carried out.

It is, therefore, my responsibility to: -

A/ Examine the accounts (under section 145 of the 2011 Act.

B/ To follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

C/ To state whether particular matters have come to my attention.

My examination was carried out in accordance with the Directions and Guidance Notes issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

You are reminded that the procedures followed do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

The accounts have been prepared on a Receipts and Payment basis, consequently no cash flow statement has been provided.

Where I have required explanations during my examination, the Trustee Pam McGillivray, has provided these, on your behalf. Explanations have been prepared as part of the Trustees Annual Report.

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that any of the requirements to keep accounting records in accordance with Section 130 of the 2011 Act and; to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met or to which attention should be drawn in order to enable a proper understanding of the accounts.

Maureen Howe

M. E. Howe.

The Cellars Bookkeeping Service
The Cellars
Cellar Hill
Milford Haven
Pembrokeshire
SA73 2QT

Date: 29th October 2025

Hubberston & Hakin Community Centre
Charity Registration 1168883

Statement of Financial Activities for the Period 1st April 2024 to 31st March 2025

	Hall Account		Luncheon Club		Friendship Club		Total 2024/2025
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	
INCOME							
Donations, Legacies and Unrestricted Grants	325.00		300.00				625.00
Fundraisers	0.00		31.90				31.90
Interest	0.00						0.00
Subscriptions	0.00		4201.30		970.82		5172.12
Fees for Charitable Services	0.00						0.00
Hire of Hall	32954.48		20.00				32974.48
Restricted Grants	0.00						0.00
TOTAL	33279.48	0.00	4553.20	0.00	970.82	0.00	38803.50
EXPENDITURE							
Cost of fundraising events	0.00		3014.12		840.00		3854.12
Rent/Hire of rooms	1597.90		200.00		196.00		1993.90
Repairs and Maintenance	20697.46		45.92				20743.38
Light and Heat	6334.59						6334.59
Water and Sewerage	561.76						561.76
Insurance	2832.49						2832.49
Telephone, Internet and Postage	636.99						636.99
Printing, Stationery and Computer Supplies	1753.64		27.08		150.69		1931.41
Grants and Donations Paid	608.94		357.72				966.66
Bank Charges	0.00						0.00
TOTAL	35023.77	0.00	3644.84	0.00	1186.69	0.00	39855.30
Net Movement in Funds (Profit/Loss on activities)	-1744.29		908.36		215.87		-1051.80
Bank Account at 31/3/24	35887.66		2595.64		543.58	Total	39026.88
Bank Account at 31/3/25	34101.37		3504.00		327.71	Total	37933.08

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF:

HUBBERSTON & HAKIN COMMUNITY CENTRE

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The Cellars
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Charity Registration 1168883

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	Hall Account		Luncheon Club		Friendship Club		Total 2024/2025
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Fundraisers	0.00		31.90				31.90
Interest	0.00						0.00
Subscriptions	0.00		4201.30		970.82		5172.12
Fees for Charitable Services	0.00						0.00
Hire of Hall	32954.48		20.00				32974.48
Restricted Grants	0.00						0.00
TOTAL	33279.48	0.00	4553.20	0.00	970.82	0.00	38803.50
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Light and Heat	6334.59						6334.59
Water and Sewerage	561.76						561.76
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Bank Account at 31/3/25	34101.37		3504.00		327.71	Total	37933.08

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales - Charity number 1168883

Accounts



Trustees' Annual Report for the period

From 1 April 2023 to 31 March 2024

Charity name: Hubberston and Hakin Charitable Incorporated Organisation (CIO)

Charity registration number: 1168883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the CIO is the provision and maintenance of a community Centre for the use of the inhabitants of Hubberston \ Hakin and the surrounding areas without distinction of political, religious, or other opinions, including the use for meetings, lectures and classes, together with other forms of recreation and leisure time occupations, with the objective of improving the health and wellbeing of the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This summary highlights the activities, projects and services hosted at the centre for the reporting period March 2023 to April 2024.</p> <p>The centre is now an established, vibrant community hub with well being at the heart of its everyday activities.</p> <p>It's home to a range of popular activities for all ages and abilities ranging from a daily playgroup to a regular luncheon club for older persons in the area.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	

Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	<p>The number of volunteers supporting the Centre continues to increase.</p> <p>For the Luncheon Club alone we have twelve Volunteers, seven for the Stroke Short Mat Bowls and three for the Boccia Groups.</p> <p>We remain as a CIO totally led by unpaid volunteers who come from a variety of backgrounds.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>The reporting period saw a further expansion of the charity's work to meet its objective of improving the health and well-being of the community.</p> <p>By working with a number of statutory and third sector organisations the Centre is fully utilised and currently sustainable in meeting running and maintenance costs.</p> <p>During the year, the Centre has again been successful in being allocated grants from several funding sources supported by Pembrokeshire Association of Voluntary Services.</p> <p>These sources include ongoing support of the Big Lottery Funding through the Building Communities Trust.</p> <p>The Stroke Survivors Short Mat Bowls Group continues to flourish. The group made up of stroke survivors and their family carers referred by the local stroke rehabilitation unit at Wityhush Hospital.</p> <p>Services for pre-school children include 10 Playgroup sessions per week and a weekly Parent and Toddler Group run in conjunction with the newly established Community Church.</p>

	<p>There are also regular Stay and Play sessions run in partnership with the Health Board's Health Visiting Service during school holidays.</p> <p>The Centre continues to host the Church of the Living Hope who hold regular services and activities at the Centre.</p> <p>As well as a Community Choir, Young Carers services, Ukulele Group, and a wide range of wellbeing activities.</p> <p>Sustainability initiatives</p> <p>By establishing links with Sustainability Communities Wales, the Centre was assessed resulting in the publication of a Resource Efficiency Report in February 2020.</p> <p>Stemming from this report a number of energy saving recommendations were made and implemented.</p> <p>During the last year:</p> <ul style="list-style-type: none">• Coffee Bar and Memorial Kitchen have been refurbished.• New Replacement Flat Roof installed at a cost of £52k to improve insulation above Playgroup and Coffee Bar areas, <p>These initiatives have further reduced utility costs at the Centre, making it sustainable in the longer term.</p> <p>Among the areas taken forward in 2023/24 are:</p> <ul style="list-style-type: none">• Outside Play for Pre-School Playgroup enhanced with covered area allowing greater opportunities for children to play outdoors. <p>This was achieved through accessing external funds by the Playgroup itself.</p> <ul style="list-style-type: none">• Initiatives introduced to provide drop-in services to support Adult Mental Health services in the area. <p>This has been achieved in partnership with Pembrokeshire and Carmarthenshire Mind.</p> <ul style="list-style-type: none">• Additional indoor activities now include Boccia, New Age Kurling and Pickleball at the Centre.
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		<p>There are plans to introduce Badminton and indoor Netball during 2024-25.</p> <ul style="list-style-type: none"> • Develop wellbeing activities to support Unpaid Carers in the form of respite and provision of information. <p>Time out for Carers funding has been applied for to develop Art & Craft, Music Therapy and Carer information at the Centre during 2024-25.</p> <ul style="list-style-type: none"> • New activities such as Table Tennis and Netball for Young Carers in partnership with the U3A and Action for Children has been introduced. <p>This has greatly enhanced the services provided to Young Carers in the area.</p> <ul style="list-style-type: none"> • The Hubberston and Hakin Community Gardening Club has been re-established at the Centre to promote the wellbeing advantages of gardening. <p>This group is now well established and has developed a programmed of guest speakers and visits for its members.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Substantial progress has been made in making the Centre sustainable in the longer term.
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See the accounts submitted.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Number of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hiring fees from those utilising the Centre.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hubberston and Hakin Charitable Incorporated Organisation
Other name the charity uses	None
Registered charity number	1168883
Charity's principal address	Church Road, Hubberston, Milford Haven, Pembrokeshire SA73 3PL

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	NONE
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects!	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature(s)	Norma Barlow	
Full name(s)	Norma Barlow	
Position (e.g., Secretary, Chair, etc)	Chair	
Date	3 rd March 2024	

Hubberston & Hakin Community Centre

Charity Registration 1168883

Statement of Financial Activities for the Period 1st April 2023 to 31st March 2024

	Hall Account Unrestricted Funds	Restricted Funds	Luncheon Club Unrestricted Funds	Restricted Funds	Friendship Club Unrestricted Funds	Restricted Funds	Total 2023/2024
INCOME							
Donations, Legacies and Unrestricted Grants	1302.41	0.00	0.00	-	250.00	0.00	1552.41
Fundraisers	0.00						0.00
Interest	0.00						0.00
Subscriptions	0.00		3129.50		637.50		3767.00
Fees for Charitable Services	0.00						0.00
Hire of Hall	21179.48						21179.48
Restricted Grants		6204.00		1080.00			7284.00
TOTAL	22481.89	6204.00	3129.50	1080.00	887.50	0.00	33782.89
EXPENDITURE							
Cost of fundraising events	1266.76		830.32	1080.00	742.50		3919.58
Rent/Hire of rooms	787.85		200.00		421.00		1408.85
Repairs and Maintenance	19561.34						19561.34
Light and Heat	2002.29						2002.29
Water and Sewerage	219.43						219.43
Insurance	1675.88						1675.88
Telephone, Internet and Postage	477.41						477.41
Printing, Stationery and Computer Supplies	872.56				48.00		920.56
Grants and Donations Paid	100.00						100.00
Bank Charges	0.00						0.00
TOTAL	26963.52	0.00	1030.32	1080.00	1211.50	0.00	30285.34
Net Movement in Funds (Profit/Loss on activities)	1722.37		2099.18		-324.00		3497.55
Bank Account at 31/3/23	34109.29		496.46		867.58		35473.33
Funds brought forward from 31/3/2023							
Bank Account at 31/3/24	35831.66		2595.64		543.58		

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF:

HUBBERSTON & HAKIN COMMUNITY CENTRE

I Have examined the financial statements of the Hubberston & Hakin Community Centre (Charity number 1168883) for the financial year ended 31st March 2024, a copy of which is attached.

As the Charities trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under Section 144(2) of the charities Act 2011 (the 2011 Act). Instead, an independent examination should be carried out.

It is, therefore, my responsibility to: -

A/ Examine the accounts (under section 145 of the 2011 Act.

B/ To follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

C/ To state whether particular matters have come to my attention.

My examination was carried out in accordance with the Directions and Guidance Notes issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

You are reminded that the procedures followed do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

The accounts have been prepared on a Receipts and Payment basis, Consequently no cash flow statement has been provided.

Where I have required explanations during the course of my examination, the Trustee Pam McGillivray, has provided these, on your behalf. Explanations have been prepared as part of the Trustees Annual Report.

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that any of the requirements to keep accounting records in accordance with Section 130 of the 2011 Act and; to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met or to which attention should be drawn in order to enable a proper understanding of the accounts.

Maureen Howe

The Cellars Bookkeeping Service
The Cellars
Cellar Hill
Milford Haven
Pembrokeshire
SA73 2QT

Date: 24th October 2024

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales - Charity number 1168883

Accounts

		<ul style="list-style-type: none"> • To further develop indoor activities such as Boccia, New Age Kurling and Pickleball at the Centre. • Develop wellbeing activities to support Unpaid Carers in the form of respite and provision of information. • Provide new activities such as Table Tennis for Young Carers in partnership with the U3A and Action for Children. • Re-establish the Hubberston and Hakin Community Gardening Club at the Centre to promote the wellbeing advantages of gardening.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Substantial progress has been made in making the Centre sustainable in the longer term.
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Hubberston & Hakin Community Centre
Charity Registration 1168883

STATEMENT OF FINANCIAL ACTIVITIES

SOFA Period 1 April 2022 to 31 March 2023

	Unrestricted Funds	Restricted Funds	Total 2022/2023
INCOMING RESOURCES			
Grants & Subsidies	£ 150.00	£ 25,560.56	£ 25,710.56
Meal charges	£ 963.52		£ 963.52
Hall Hire Fees	£ 27,394.69		£ 27,394.69
Nursery Hire Fees	£ 1,276.01		£ 1,276.01
Friendship Club Hire	£ 924.75		£ 924.75
Friendship Club Subs.	£ 14.53		£ 14.53
Friendship Club WI	£ 37.00		£ 37.00
Birthday Parties	£ 859.00		£ 859.00
Christmas Party	£ 20.60		£ 20.60
Donations	£ 1,087.01		£ 1,087.01
Miscellaneous	£ 102.34		£ 102.34
TOTAL	£ 32,829.45	£ 25,560.56	£ 58,390.01
RESOURCES EXPENDED			
Lunch Club - Cost of Meals	P3 -£ 2,378.75		-£ 2,378.75
Lunch Club - Hire Costs	-£ 468.87		-£ 468.87
Tea Dance Refreshments	-£ 380.00		-£ 380.00
Cleaning	E10 ?? -£ 4,456.68		-£ 4,456.68
Building Maintenance	-£ 1,766.10		-£ 1,766.10
Stores	-£ 1,706.23		-£ 1,706.23
Utilities	E8 -£ 10,453.56		-£ 10,453.56
Broadband WiFi	E3 ?? -£ 721.63		-£ 721.63
Building Improvements	E6 -£ 24,259.14		-£ 24,259.14
Equipment	-£ 681.40		-£ 681.40
Insurance	E5 -£ 1,733.80		-£ 1,733.80
Waste Disposal	E14 -£ 507.77		-£ 507.77
Lift Maintenance	-£ 806.46		-£ 806.46
Security	-£ 405.00		-£ 405.00
Consumables	-£ 37.50		-£ 37.50
Friendship Club Expenses	-£ 129.30		-£ 129.30
Pest Control	-£ 274.00		-£ 274.00
Independent Examination	-£ 150.00		-£ 150.00
Licences Etc	-£283.19		-£ 283.19
TOTAL	-£ 27,340.24	-£ 24,259.14	-£ 51,599.38
NET MOVEMENT IN FUNDS			
	£ 5,489.21	£ 1,301.42	£6,790.63
FUNDS brought forward	£ 28,682.70	£ -	£ 28,682.70
FUNDS carried forward	£ 34,171.91	£ 1,301.42	£ 35,473.33
Bank Balances at 31 March 2023			
Current Account			£ 34,109.29
Luncheon Account			£ 496.46
Friendship Account			£ 867.58
Bank Balances at 31 March 2023			£ 35,473.33

- 7 Where I have sought explanations during the course of my examination; the Trustee, Pam McGillivray, has given these to me, on your behalf. Explanations have been prepared as part of the trustees' Annual Report.
- 8 In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
 2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B W Scourfield

Bernard William Scourfield
Chartered Public Finance Accountant (CPFA) retired
6 Freshwater East Road
Lamphey
Pembroke
SA71 5JX

Date: 11th April 2024.

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales - Charity number 1168883

Accounts

Hubberston & Hakin Community Centre
Charity Registration 1168883
STATEMENT OF FINANCIAL ACTIVITIES

SOFA Period 1 April 2021 to 31 March 2022

	Unrestricted Funds	Restricted Funds	Total 2021/2022
INCOMING RESOURCES			
Grants & Subsidies	£ 250.00	£17,495.89	£ 17,745.89
Meal charges	£ 659.50		£ 659.50
Hall Hire Fees	£10,148.00		£ 10,148.00
Nursery Hire Fees	£ 3,370.00		£ 3,370.00
Birthday Parties	£496.00		£ 496.00
HMCTS	£101.80		£ 101.80
Donations	£1,635.59		£ 1,635.59
TOTAL	£ 16,660.89	£ 17,495.89	£ 34,156.78
RESOURCES EXPENDED			
Lunch Club - Cost of Meals	-£ 153.00		-£ 153.00
Cleaning	-£ 3,898.48		-£ 3,898.48
Local Building Repairs	-£ 2,193.43		-£ 2,193.43
Utilities	-£ 3,295.50		-£ 3,295.50
Water	-£ 346.82		-£ 346.82
Broadband WiFi	-£ 598.88		-£ 598.88
Building Improvements		-£ 13,635.46	-£ 13,635.46
Equipment	-£ 4,245.72		-£ 4,245.72
Insurance	-£ 1,653.30		-£ 1,653.30
Waste Disposal	-£ 860.95		-£ 860.95
Lift Maintenance	-£ 936.00		-£ 936.00
Security	-£ 531.87		-£ 531.87
Consumables	-£ 450.84		-£ 450.84
Independent Examination	-£ 150.00		-£ 150.00
TOTAL	-£ 19,314.79	-£ 13,635.46	-£ 32,950.25
NET INCOMING RESOURCES (before transfers)	-£ 2,653.90	£ 3,860.43	£ 1,206.53
Transfers between Funds	Note 1 £ 3,860.43	-£ 3,860.43	
NET MOVEMENT IN FUNDS (after transfers)	£ 1,206.53	£ -	£ 1,206.53
FUNDS brought forward	£ 27,476.17	£ -	£ 27,476.17
FUNDS carried forward	Note 2 £ 28,682.70	£ -	£ 28,682.70

Note 1 Miscellany of expenses funded from grants

Fund balances represented by		
	Current Account	£ 26,574.48
	Luncheon Account	£ 2,108.22
	at 31 March 2022	£ 28,682.70

BWS 30 January 2023.

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF Hubberston & Hakin Community Centre**

1 I have examined the financial statements of the Hubberston & Hakin Community Centre (Charity Number 1168883) for the financial year ended 31 March 2022. The Statement of Financial Activities is attached.

Respective responsibilities of trustees and examiner.

2 As the Charity's trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under Section 144(2) of the Charities Act 2011(the 2011 Act). Instead an independent examination should be carried out.

3 It is my responsibility to:

- - Examine the accounts (under section 145 of the 2011 Act
 - To follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
 - To state whether particular matters have come to my attention.

Basis of independent examiner's report.

4 My examination was carried out in accordance with the Directions and Guidance Notes issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

5 You are reminded that the procedures followed do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

6 The accounts have been prepared on a Receipts and Payment basis, using the SORP accounting standard FRS 102 updated for smaller charities. Consequently, no cash flow statement has been provided.

- 7 Where I have sought explanations during the course of my examination; the Trustee, Pam McGillivray, has given these to me, on your behalf. Explanations have been prepared as part of the trustees' Annual Report.
- 8 In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
 2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B W Scourfield (provided under post covid 19 virus circumstances – as a matter of choice – given the late request to carry out an Independent Examination.

Bernard William Scourfield
Chartered Public Finance Accountant (CPFA) retired
6 Freshwater East Road
Lamphey
Pembroke
SA71 5JX

Date: 8th. February 2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 to 31 March 2022

Charity name: Hubberston and Hakin Charitable Incorporated Organisation (CIO)

Charity registration number: 1168883

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the CIO is the provision and maintenance of a community Centre for the use of the inhabitants of Hubberston \ Hakin and the surrounding areas without distinction of political, religious, or other opinions, including the use for meetings, lectures and classes, together with other forms of recreation and leisure time occupations, with the objective of improving the health and wellbeing of the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This summary highlights the activities, projects and services hosted at the centre for the reporting period March 21/April 22 following the impact of the Covid19 pandemic which forced the temporary closure of the centre.</p> <p>The centre is again a vibrant community hub with well being at the heart of its activities. It's home to a popular local daily playgroup, hosts a regular lunch club for older persons in the area, and also offers everything from youth club sessions to table tennis through U3A.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	

Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	The number of volunteers supporting the Centre continues to increase. We remain totally led by unpaid volunteers who come from a variety of backgrounds.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>The reporting period saw an impressive expansion of the charity's work to meet the charity's objective of improving the health and well-being of the community.</p> <p>By working with a number of statutory and third sector organisations the Centre is well utilised and currently sustainable in meeting running and maintenance costs.</p> <p>During the year the Centre has been successful in being allocated grants from several funding sources supported by Pembrokeshire Association of Voluntary Services. These sources include the Supporting Community Action Fund, Community Foundation Wales, WCVA Resilience Funding, Pembrokeshire County Council Enhancing Pembrokeshire Grant, Bluestone Community Fund, Port of Milford Haven, South Hook LNG and Big Lottery Funding through the Building Communities Trust.</p> <p>With the support of initial funding from Invest Local "Steps for Health" classes are now well established at the Centre. These provide gentle seated and standing dance to music for all ages and abilities.</p> <p>By working closely with the Stroke Association a vibrant and well attended short mat bowls group has been established. The group being made up of stroke survivors and their family carers supported by the local stroke rehabilitation unit at Wwithybush Hospital.</p>

	<p>A new Friendship Club has been established which meets twice monthly with various activities taking place.</p> <p>Sustainable Communities Wales</p> <p>By establishing links with Sustainability Communities Wales the Centre was assessed resulting in the publication of a Resource Efficiency Report in February 2020.</p> <p>Stemming from this report a number of energy saving recommendations have been made which have been implemented :</p> <ul style="list-style-type: none">• Installation of 33 PV solar panels.• Replacement Gas Boiler installed with Zonal Temperature Controls.• PIR lighting introduced in each of our three toilets.• Conventional lighting replaced with more efficient LED lighting.• Dedicated toilets built for the Little Acorns Playgroup.• Utility Aid engaged in procurement of new Gas and Electricity tariffs. <p>These initiatives have reduced utility costs at the Centre, making it sustainable in the longer term.</p> <p>The toilets at the Centre have now also been made available to the public.</p> <p>The Memorial Garden has been enhanced with new benches now in place through the support of a local business, Milford Haven School and Men's Shed.</p> <p>New blocked paving has also been laid in an effort to deter any anti-social behaviour which was previously prevalent when stone chippings were in place.</p> <p>Among the areas to be taken forward in 2022/23 are:</p> <ol style="list-style-type: none">1. Coffee Bar and Memorial Kitchen to be refurbished.2. New Flat Roof specification and procurement exercise to be
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		undertaken.
		3. Purchase of PV solar storage battery.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Encouraging progress has been made in meeting the objective of making the Centre sustainable in the longer term.
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See the accounts submitted.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Number of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hiring fees from those utilising the Centre.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hubberston and Hakin Charitable Incorporated Organisation
Other name the charity uses	None
Registered charity number	1168883
Charity's principal address	Church Road, Hubberston, Milford Haven, Pembrokeshire SA73 3PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Norma Barlow	Chair		CIO
2	Lynda Jones	Vice chair		CIO
3	Pam McGillivray	Treasurer		CIO
4	Viv Stoddart	Secretary		CIO
5	Jackie Davies			CIO
6	Peter Llewellyn			CIO
7	Eric Harries			CIO
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved.

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
NONE	

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature(s)	Norma Barlow	<i>N. Barlow</i>
Full name(s)	Norma Barlow	
Position (e.g., Secretary, Chair, etc)	Chair	
Date	1/2/23	

HUBBERSTON AND HAKIN COMMUNITY CENTRE

England & Wales - Charity number 1168883

Accounts



Trustees' Annual Report for the period

Period start date 01/04/20
Period end date 31/03/21

Charity name: Hubberston and Hakin Community Centre

Charity registration number: 1168883

Objectives and Activities

SORP reference		<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>Para 1.17</p> <p>The charity's purpose is to provide and maintain a community hall for the use of the inhabitants of Hubberston and Hakin and the surrounding area without distinction of political, religious or other opinions, including use for meetings, lectures and classes; recreation and leisure activities, with the object of improving the quality of life for the inhabitants.</p>
Para 1.17 and 1.19		<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Pre-Covid, the centre had successfully hosted a range of activities which fulfilled the trustees' objectives and wishes to improve the quality of life for all inhabitants.</p> <p>Before lockdown at the end of March, so successful was the charity in hosting a range of users, from the very young; teenagers; and the elderly that it was full to capacity throughout the week. There were 18-20 local organisations feeding in to what had become the communities' hub.</p> <p>With the exception of Little Acorns Nursery, who provided a limited service for key workers, the centre was closed during early lockdown, and activities ceased.</p> <p>Despite the disruption caused by the pandemic, the trustees were able to pursue several grant-funded Covid compliant projects during the reporting period, including energy saving initiatives, such as a new gas boiler and zoned energy temperature controls; solar panels; construction of an outdoor play area for Little Acorns nursery which enhanced the children's learning experience.</p> <p>During Covid restrictions the centre</p>

Achievements and Performance

<p>The charity's work was suspended during the early part of the reporting period as the trustees abided by lockdown rules, and closed the centre. There was a phased return of new and existing hires during late summer, providing much needed socialising activities. Trustees initially worked Covid-compliant remotely via email, and as the list of projects above illustrate, were able to complete projects to the benefit of the community. Trustees were grateful to the charity's generous funders who enabled these projects to be realised. Energy efficient projects were finalised</p>	<p>Para 1.20</p>	<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>
	<p>SORP reference</p>	

		<p>Other</p>
	<p>Para 1.38</p>	<p>Contribution made by volunteers</p>
	<p>Para 1.38</p>	<p>Policy on social investment including program related investment</p>
	<p>Para 1.38</p>	<p>Policy on grant making</p>
	<p>SORP reference</p>	

You may choose to include further statements where relevant about:

Additional information (optional)

<p>Yes, the trustees have regard to the guidance issued by the Charity Commission on public benefit.</p>	<p>Para 1.18</p>	<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>
<p>successfully applied for funding to meet the costs of deep cleaning; provision of sanitisers, posters; which safeguarded users during a phased return of some activities during late summer.</p>		

		Other
	Para 1.41	Investment performance against objectives
	Para 1.41	Performance of fundraising activities against objectives set
	Para 1.41	Achievements against objectives set

Additional information (optional)
 You may choose to include further statements where relevant about:

<p>which continue to reduce the centre's utility bills and ensure the charity's sustainability for the future. As a non-profit organisation this will keep hire cost down for the benefit of charity's valued users. The creation of an outdoor play area for the children's nursery provided a much-needed state of the art facility for pre-school pupils.</p>	
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves held. Therefore, no policy.
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)
 You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 125	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 125	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 125	Election

Additional information (optional) You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hubberston and Hakin Community Centre
Other name the charity uses	n/a
Registered charity number	1168883
Charity's principal address	Hubberston and Hakin Community Centre, Church Road, Hubberston, Milford Haven, Pembrokeshire SA73 3PL

Funds held as custodian trustees on behalf of others

n/a	Description of the assets held in this capacity
n/a	Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects
n/a	Details of arrangements for safe custody and segregation of such assets from the charity's own assets

**Additional information (optional)
Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Viven Stoddart
Full name(s)	Viven Stoddart
Position (e.g., Secretary, Secretary, Secretary, etc)	
Date	31/01/2022

RESOURCES EXPENDED

BROADBAND

12/01/2021 TALK TALK	£28.74
10/09/2021 TALK TALK	£28.74
TOTAL	£57.48

WASTE

25/11/2020 DIRECT 36	£453.60
TOTAL	£453.60

PCC BAGS

10/12/2020	£619.70
TOTAL	£619.70

EQUIPMENT

19/02/2021 CARDIFF LIFTS	£692.16
22/09/2020 CARDIFF LIFTS	£234.00
26/10/2020 LBSSKIP	£39.00
TOTAL	£965.16

WATER

17/09/2020 DWR GRAI	£140.00
5//2020 DWR DDA	£96.84
11/12/2020 DWR DDA	£39.13
TOTAL	£275.97

PLANNING

27/10/2020 PLANNING	£300.00
27/07/2020 PEMBS PC	£760.00
TOTAL	£1,060.00

INSURANCE

13/07/2020 NFU INS	£1,281.08
TOTAL	£1,281.08

ELECTRIC CONTRACTORS

17/09/2020 DWR ELEC	£140.00
06/10/2020 J MORLEY	£1,038.00
TOTAL	£1,178.00

SOLAR GRANT

26/08/2020 MY CONF	£7,377.33
TOTAL	£7,377.33

GRAVEL

23/10/2020 DMNURS	£50.00
TOTAL	£50.00

DONATION

11/12/2020 RBLEG	£20.00
TOTAL	£20.00

FEES

24/06/2020 BSCOUR	£100.00
11/09/2020 BSCOUR	£100.00
TOTAL	£200.00

TRANSFER

22/09/2020 LUNCHCLB	£568.50
TOTAL	£568.50

STORES

18/09/2020 EDMUND	£60.52
28/09/2020 EDMUND	£60.52
TOTAL	£127.94

STORES

15/04/2020 PEMBUILD	£84.00
14/07/2020 PEMBUILD	£72.96
17/11/2020 PEMBUILD	£42.96
TOTAL	£199.92

B/DAY REFUNDS

01/04/2020 PARTY	£28.00
23/04/2020 PARTY	£24.00
TOTAL	£52.00

BUILDING

14/10/2020 GGTHHOA	£9,138.07
22/10/2020 GGTHHOA	£7,045
04/11/2020 GGTHHOA	£1,536.00

ITEMS PURCHASED

BOUGHT BY PAM MCGILLIVRAY

16/06/2020 CARTRIDG	£39.99
13/08/2020 SANITISER	£47.63
27/08/2020 STAMPS	£30.73

ITEMS PURCHASED

BOUGHT BY PETER LEWELLYN

18/06/2020 PLUMBER	£175.00
13/10/2020 STORES	£198.00

ITEMS PURCHASED

BOUGHT BY NORMA BARLOW

10/08/2020 TOILET	£65.65
20/10/2020 STORES	£32.94
21/12/2020 GIFTS	£15.96

HUBBERSTON & HAKIN COMMUNITY CENTRE LUNCHEON CLUB

RECEIPTS AND PAYMENTS (FROM STATEMENTS)

RECEIPTS

21/09/2020 SUBSIDY PEMBS CC £568.50

TOTAL £568.50

RESOURCES EXPENDED £167.18

PAYMENTS

03/04/2020 PEMBS CC £167.18

TOTAL £167.18

INCOMING RESOURCES

£568.50

INCOMING RESOURCES

DONATIONS

4/8/2020 £ £2,000.00
 19/08/2020 £2,000.00 SOUTH HOOK TERMINAL
TOTAL £4,000.00

HALL HIRE

06/04/2020 £52.00 MILE YTH MATTERS
 09/04/2020 £480.00 PCC(ADLT LEARNING)
 30/04/2020 £45.00 HWWELDDA
 29/05/2020 £10.00 ACTFORCHILD
 30/07/2020 £120.00 PEMBS CC
 24/08/2020 £160.00 MILE YTH MATTERS
 05/10/2020 £128.00 USA

04/08/2020 £110.00
 01/09/2020 £80.00
 02/10/2020 £350.00
 28/10/2020 £413.38
 28/10/2020 £1,500.00
 28/10/2020 £1,500.00
 02/11/2020 £200.00
 18/12/2020 £300.00
 18/12/2020 £130.00
 01/02/2021 £200.00

£4,783-38

WCVA GRANTS

UTILITIES GRANT

08/10/2020 £96.00 S DAVIES
 12/10/2020 £48.00 MILE YTH MATTERS
 12/10/2020 £64.00 MILE YTH MATTERS
 04/11/2020 £160.00 USA
 09/11/2020 £108.00 S DAVIES
 11/11/2020 £72.00 MILE YTH MATTERS
 17/11/2020 £48.00 MILE YTH MATTERS
 23/11/2020 £60.00 TSAI CHI
 07/12/2020 £60.00 MARCELLO
 08/12/2020 £48.00 MILE YTH MATTERS
 08/12/2020 £48.00 MILE YTH MATTERS
 08/12/2020 £64.00 MILE YTH MATTERS
 08/12/2020 £160.00 USA
 14/12/2020 £60.00 SILVER SPR
 14/12/2020 £180.00 S DAVIES

13/07/2020 £2,250.00
 12/10/2020 £750.00
TOTAL £3,000.00

27/11/2020 £1,750.00
TOTAL £1,750.00

PEMBS CC GRANTS

10/09/2020 £2,000.00
 21/09/2020 £7,377.33
 01/10/2020 £1,500.00
 16/10/2020 £9,138.07
 19/11/2020 £8,484.00

TOTAL £28,499.40

£2271-00 £

17/12/2020	E208.00	PEMBS CC
21/12/2020	E112.00	PROVTRN
23/12/2020	E128.00	USA
11/01/2021	E32.00	MILF YTH MATTERS
11/01/2021	E48.00	MILF YTH MATTERS
11/01/2021	E48.00	MILF YTH MATTERS
13/01/2021	E60.00	ADLERIAN
02/02/2021	E336.00	PROVTRN
02/03/2021	E20.00	HMCTS
08/03/2021	E112.00	PEMBS CC
16/03/2021	E453.60	FRAUDRE

TOTAL E3,768.60

£48072.38

	Unrestricted	Restricted	Total
INCOMING RESOURCES			
Covid Grant	£ 1,750.00		£ 1,750.00
Grants & Subsidies	£ 568.50	£ 35,500.00	£ 36,068.50
Hall Hire Fees	£ 3,375.00		£ 3,375.00
Nursery Hire Fees	£ 4,953.38		£ 4,953.38
Other Income	-		-
TOTAL	£ 10,646.88	£ 35,500.00	£ 46,146.88
RESOURCES EXPENDED			
Direct			
Lunch Club - Cost of Meals	£ 167.18		£ 167.18
Cleaning	£ 1,446.75		£ 1,446.75
Support			
Utilities	£ 4,003.29		£ 4,003.29
Water	£ 135.97		£ 135.97
Broadband WiFi	£ 91.02		£ 91.02
Building Maint.	£ 377.86		£ 377.86
Building Improvements		£ 38,263.45	£ 38,263.45
Planning Fees		£ 1,060.00	£ 1,060.00
Insurance	£ 1,281.08		£ 1,281.08
Waste Disposal	£ 619.70		£ 619.70
Lift Maintenance	£ 965.16		£ 965.16
Security	£ 2,487.36		£ 2,487.36
Consumables	£ 338.10		£ 338.10
Independent Examination	£ 200.00		£ 200.00
TOTAL	£ 12,113.47	£ 39,323.45	£ 51,436.92
NET INCOMING RESOURCES	£ 1,466.59	£ 3,823.45	£ 5,290.04
(before transfers)			
Transfers between Funds	£ 323.45	£ 323.45	
(after transfers)			
NET MOVEMENT IN FUNDS	£ 1,790.04	£ 3,500.00	£ 5,290.04
FUNDS brought forward	£ 29,266.21	£ 3,500.00	£ 32,766.21
FUNDS carried forward	£ 27,476.17	-	£ 27,476.17
Note 1			
Planning fees under spend £2,440, offset by overspend on improvements of £2,763.45.			
Note 2			
Fund balances represented by			
Current Account	£ 25,987.45		
Luncheon Account	£ 1,447.72		
Petty Cash Account	£ 41.00		
unspent			
£ 27,476.17			

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF Hubberston & Hakin Community Centre**

1 I have examined the financial statements of the Hubberston & Hakin Community Centre (Charity Number 1168883) for the financial year ended 31 March 2021. The Statement of Financial Activities is attached.

Respective responsibilities of trustees and examiner.

2 As the Charity's trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under Section 144(2) of the Charities Act 2011(the 2011 Act). Instead an independent examination should be carried out.

3 It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act
- To follow the procedure laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report.

4 My examination was carried out in accordance with the Directions and Guidance Notes issued by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

5 You are reminded that the procedures followed do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

6 The accounts have been prepared on a Receipts and Payment basis, using the SORP accounting standard FRS 102 updated for smaller charities. Consequently, no cash flow statement has been provided.

7 Where I have sought explanations during the course of my examination; the Trustee, Pam Mcgillivray, has given these to me, on your behalf. Explanations have been prepared as part of the trustees' Annual Report.

8 In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

B W Scourfield (provided under covid 19 virus circumstances – as updated by Welsh Government)

Bernard William Scourfield
Chartered Public Finance Accountant (CPFA) retired
6 Freshwater East Road
Lamphey
Pembroke
SA71 5JX

Date: 21 January 2022.

pendent Examination 2020 2021

essage

Sat, Jan 22, 2022 at 4:51 PM

arnie Scourfield <bernie scourfield@btinternet.com>
cc: pam mcgillivray <pmcgillivray89@gmail.com>

Pam

Please find attached:

1. My report to the Trustees

2. The Financial Statement (SOFA) for 2020 2021.

3. My invoice.

May I thank you, on behalf of the Charity's Trustees, for your cooperation during a difficult time under COVID Regulations or Guidance.

Many thanks

Bernie Scourfield CFA

Independent Examiner

3 attachments

Hubberston & Hakin CC (Independent Examiner) 2020.docx 20K

SOFA for 2020 2021.pdf 431K

Invoice 2020 2021.xlsx 18K