

7The Village Hall, Littlemore Chairman's Annual Report for 2022

This year has seen a return to more normal levels of activity, following two disrupted years during the pandemic. We are now accepting our usual range of bookings, both regular and one-off, for a wide range of activities. As a result, both income and expenditure have returned to around pre-pandemic levels. After long planning, we have finally been able to move forward with the first of our building projects, improving disabled access to both the hall and its garden.

Administration. In addition to the AGM, the committee met seven times during the year, twice by Zoom and five times in person. We still have no Treasurer, and urgently need to recruit more volunteers and committee members. However, the accounts were inspected and the annual return to the Charity Commission submitted on time.

Finance. We received a final Covid grant at the beginning of the year, and also benefitted from a small grant from the Parish Council, towards the cost of installing Wi-Fi. With these two welcome additions, our income for the year returned to near normal levels, in spite of booking restrictions while building work was carried out. Regular running expenses were also at a more normal level. The building work has used some of our accumulated reserves.

Improvements. The planned improvements to disabled access to both the front and rear of the building were finally put in train during 2022. In spite of delays caused by supply chain problems and the weather, the work was almost complete by the end of the year. We now have a new ramp to the front door, replacing the old one which did not conform to building regulations, and a new locking system, making this the main fire escape route. We have also replaced one of the rear windows with a door opening directly to the garden via either a ramp or steps. This has already caused much favourable comment, and we hope that it will prove of real value to our users in the future.

Early in the year, we installed a Wi-Fi connection, via Virgin Media.

In addition, Oxfordshire Woodturners have helped us to provide storage trolleys to make better use of the space under the stage.

Use of the hall. Most of our regular users have now returned to meeting in person at the hall. This includes the New Life Church, Pilates, Mother and baby yoga, the Village Band, Oxfordshire Woodturners, the Parish Council, and Friday night Bingo, now back on a fortnightly basis. We were sorry that Daybreak Dementia decided not to continue their sessions after the first year of operation.

On a less regular basis, we have also hosted Oxford Insight Meditation, a women's choir, a film company, and numerous private parties.

Events. Saturday Afternoon Teas have continued through the year, and are still proving reasonably popular. Although not a major fundraiser, they provide some useful additional income, and are appreciated as a community focus.

Volunteers. I would like to thank all our Trustees and volunteers for their hard work during the year. My committee have continued to be most supportive, and undertake essential tasks without which we could not operate. Thank you to Maggie Willis for continuing to deal with bookings and caretaking in spite of the pressure of other responsibilities, to Julian Armistead for providing the minutes of all our meetings, to June White for her work in the garden and at events, to Saroj Patil-Hall for wonderful cakes, and organising stall holders for our Fairs, and to Judith Godslan for her design skills in providing posters and banners for our events, and her work in getting our storage organised.

Claire Drinkwater
Chair of Trustees
March 2023

Balance Sheet

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882) formerly Littlemore Village Hall

BALANCE SHEET AS AT 31 DECEMBER 2022

	2022	2021
Current Assets		
Cash in hand	67.00	67.00
Lloyds Bank Current Account	6,274.58	21,435.78
Lloyds Bank Business Savings Account	35,020.52	31,001.32
	<u>41,362.10</u>	<u>52,504.10</u>
Represents:		
Accumulated Funds:		
Unrestricted		
Balance Brought forward	52,229.10	34,043.72
Surplus/ (Deficit) for the period	(11,142.00)	16,073.38
Release from Restricted Funds	(144.80)	2,112.00
	<u>40,942.30</u>	<u>52,229.10</u>
Restricted Funds:		
Safeguarding/First Aid Training	275.00	275.00
WiFi	144.80	
	<u>419.80</u>	<u>275.00</u>

RECEIPTS AND PAYMENTS ACCOUNT Year ended 31 December 2021

Receipts	22,369.74	23,595.35
Payments	(33,511.74)	(7,521.97)
	<u>(11,142.00)</u>	<u>16,073.38</u>
Surplus/(Deficit)		
This represents:		
Unrestricted funds	(11,286.80)	18,185.38
Restricted Funds		
- Movement on other restricted funds	144.80	(2,112.00)
	<u>(11,142.00)</u>	<u>16,073.38</u>

Income

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882) formerly Littlemore Village Hall

	2022	2021
INCOME:		£
Non-recurrent hire:		
One-off Hall Hire	2,716.00	102.00
Polling	350.00	323.00
Regular Hall Hire:		
Bingo	582.50	144.00
Ceilidh Band	64.00	32.00
Choir	102.00	
Coptic Church	96.00	240.00
Dance classes - Dynamix	0.00	1,177.50
Dance classes - Zuzanna	42.00	346.00
Daybreak Dementia Day Club	3,077.50	0.00
Hounam String Quartet	0.00	432.00
Littlemore Parish Council	713.50	144.00
Music and Movement	0.00	225.00
New Life Church	3,632.50	1,632.00
Oxford Insight Meditation	540.00	
Pilates	1,432.00	832.00
Village Band	1,000.00	536.00
Woodturners	891.50	0.00
Yoga	2,553.50	0.00
Zumba	348.00	0.00
Fundraising:		
Fayres	0.00	0.00
Coffee Shop and Bakery	987.54	658.50
Council COVID-19 grants	2,667.00	16,573.43
Littlemore Parish Council Grant	500.00	
Donations	55.00	20.00
Other:		
Scottish Power refund	0.00	22.26
Direct services refund	0.00	154.34
Bank interest	19.20	1.32
TOTAL INCOME	<u>22,369.74</u>	<u>23,595.35</u>

Expenditure

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882) formerly Littlemore Village Hall

2,022.00 2,021.00
£ £

Yearly Running Costs and Maintenance:

	Insurance	1,014.95	918.97
	Gas safety	0.00	78.00
	Training	40.00	90.00
*	Refuse disposal	261.60	78.41
	Gas	681.79	355.61
	Electricity	633.22	309.92
	Business Rates	153.60	0.00
	Water	201.84	95.18
	Subscriptions	75.00	75.00
	Cleaning Services	1,725.00	1,155.00
	Cleaning consumables, caretaking supplies	136.53	46.64
	Hardware	41.99	39.40
	Advertising	99.54	0.00
	Bakery consumables and small equipment	39.74	56.00
	Administrative expenses	45.00	2.00
	Window Cleaning	0.00	0.00
	Fire extinguishers - testing and replacement	163.92	136.56
	Repair and maintenance - small	436.86	80.00
	Drains	135.00	0.00
	Grass cutting and garden services	400.00	580.00
	Garden expenses	539.73	
	Security	24.00	38.78
	Piano tuning	60.00	0.00
	Outdoor equipment	0.00	172.00
	Storage trolleys	311.28	
	Website	168.00	
	Wi-Fi	355.20	
	Refund of deposit	25.00	
		<hr/> 7,768.79	<hr/> 4,307.47

Larger Projects:

	Architect (Manifest) - Carbon footprint project	0.00	179.50
	Architect (Manifest) - Disability access project	4,270.48	3,035.00
	Asbestos survey (disability access project)	287.50	
	Structural engineer (disability access project)	540.00	
	Building contractor	17,823.12	
	Executive security	2,821.85	
		<hr/> 25,742.95	<hr/> 3,214.50

TOTAL EXPENSES

33,511.74

7,521.97

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882) **formerly Littlemore Village Hall**

MOVEMENTS ON RESTRICTED FUNDS 31 December 2022

	B/wd	Movement in year		C/fwd
		In	Out	
Safeguarding/ First Aid training	275.00			275.00
WiFi		500.00	(355.20)	144.80
	<u>275.00</u>	<u>500.00</u>	<u>(355.20)</u>	<u>419.80</u>
Net Movement on restricted funds		<u>144.80</u>		

Bank Reconciliation

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall
 Accounts 2022

Main Account				Business savings account			
Opening Balance				21,435.78			31,001.32
	Income	Expenses			Income	Expenses	
January	1,562.00	(705.09)	856.91	22,292.69	0.27	0.00	31,001.59
February	5,177.00	(10,172.58)	(4,995.58)	17,297.11	10,000.25	0.00	41,001.84
March	1,404.00	(1,474.38)	(70.38)	17,226.73	0.28	0.00	41,002.12
April	1,709.75	(1,747.98)	(38.23)	17,188.50	0.37	0.00	41,002.49
May	2,094.88	(640.08)	1,454.80	18,643.30	0.31	0.00	41,002.80
June	1,266.95	(991.63)	275.32	18,918.62	0.35	0.00	41,003.15
July	1,526.31	(720.85)	805.46	19,724.08	0.36	0.00	41,003.51
August	1,083.00	(13,596.53)	(12,513.53)	7,210.55	1.36	0.00	41,004.87
September	256.00	(4,569.68)	(4,313.68)	2,896.87	1.74	0.00	41,006.61
October	3,809.50	(2,343.56)	1,465.94	4,362.81	1.74	(3,000.00)	38,008.35
November	3,785.85	(4,583.96)	(798.11)	3,564.70	4.11	(3,000.00)	35,012.46
December	4,675.30	(1,965.42)	2,709.88	6,274.58	8.06	0.00	35,020.52
Closing Balance	28,350.54	(43,511.74)		<u>6,274.58</u>	10,019.20	(6,000.00)	35,020.52

Reserves held at 31 December

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

RESERVES HELD AT 31 DECEMBER 2022

RESTRICTED

Safeguarding/ First Aid training	275.00
WiFi	144.80
	<hr/>
	419.80
	<hr/>

UNRESTRICTED

Unrestricted balances at 31 December 2021 are	<hr/>
	40,942.30
	<hr/>
Of these there is a prudent reserve of	10,000.00
Other designated reserves:	
Disability access project	12,000.00
Building improvements project	15,000.00
Unallocated	3,942.30
	<hr/>
	40,942.30
	<hr/>