

The Village Hall, Littlemore Chairman's Annual Report for 2020

2020 has been a year like no other. When we held our AGM at this time last year we were looking forward to another busy year, continuing to build on the varied use of the hall, and developing our place in the community. Instead, we have been forced to see the building stand empty for long stretches of time, and even when open to permit only a small range of structured activities. Fortunately, government support for the leisure sector has enabled us to maintain a sound financial position.

Administration. The committee met as usual in January and February, but the scheduled March meeting was cancelled with the onset of coronavirus. Since then, lockdown regulations have not permitted face-to-face meetings. The committee remained in touch via email, and met on Zoom on three further occasions.

The new website was completed in May. It now showcases our facilities and activities in a clear and attractive manner.

Finance. Lockdown restrictions have hit both our usual sources of income this year. The hall remained closed throughout the first lockdown. From June, we were able to re-open for a limited range of activities, with strict social distancing and hygiene measures in place. We were fortunate in securing a new regular booking, from the Dynamix Dance Academy, which took the hall for nine hours a week through the autumn term.

Our fundraising/community activities have also been hit hard. We were unable to hold either of our major fundraising Fayres.

I am pleased to report that the Village Hall is now registered for Gift Aid - for any donations that we receive in future, we will be able to claim back the tax paid - a further 20%.

Less use of the hall has, of course, resulted in lower utility bills, and we have not had to pay business rates this year. Our financial position has been secured, however, by two government grants, £10,000 followed by a further £1,300 for November. With this addition to our finances we remain in a strong position.

Improvements. We have continued to work towards our two improvement projects, although progress has been slow, and neither has yet got beyond the design stage. Our planning application for the rear access was eventually considered and agreed in May. Since then, more work has gone into the fine detail of the access ramp. Design drawings for the ceiling project are also complete. It has proved surprisingly difficult to get estimates for the cost of this project, and we have yet to make a start on fundraising for it.

In the meantime, a number of minor roof repairs have been carried out.

Use of the Hall. As already indicated, use of the hall has been much restricted during the year. Many of our regular users, such as the New Life Church, the Friday bingo and the Woodturners, have not been able to return since the spring. There have also been no private parties since March. However, the Pilates classes resumed in the summer, and through the autumn we also had regular bookings from Dynamix Dance, Zuzanna Lalane, and John Hounam's string quartet.

Events. The Saturday morning community cafe ran for the first three months as usual. During the summer, we were able to host two alfresco cafes, in August and September, which proved popular, but no further events were possible. Neither the Spring Fayre nor the Autumn Fayre took place.

Volunteers. I would like to thank all our trustees and volunteers for the work they have put in this year. Especial thanks go to Maggie, for her work to re-open the hall, ensure that we kept to the coronavirus guidelines, and maximise bookings where possible, and to David and Nori, for their help with marking out the hall for socially distanced activities. I would also like to thank my garden watering team, who ensured the survival of our bee-friendly shrubs and new tree through a very warm and sunny season.

Claire Drinkwater
Chair of Trustees
March 2021

Balance Sheet

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

BALANCE SHEET **AS AT 31 DECEMBER 2020**

	2020	2019
Current Assets		
Cash in hand	60.30	36.00
Lloyds TSB Account	36,370.42	33,353.98
	<u>36,430.72</u>	<u>33,389.98</u>

Represents:

Accumulated Funds:

Unrestricted

Balance Brought forward	26,906.98	24,557.46
Surplus/ (Deficit) for the period	3,040.74	(3,201.48)
Release from Restricted Funds	4,096.00	5,551.00
	<u>34,043.72</u>	<u>26,906.98</u>

Restricted Funds:

Children and Youth Fund	1,169.00	1,169.00
Elderly Fund #1	143.00	143.00
Elderly Fund #2	800.00	800.00
Safeguarding/First Aid Training	275.00	275.00
Donations re improvements to access	0.00	3,496.00
Website Design	0.00	600.00
	<u>2,387.00</u>	<u>6,483.00</u>

0.00

RECEIPTS AND PAYMENTS ACCOUNT **Year ended 31 December 2020**

Receipts	17,670.27
Payments	(14,629.53)
	<u>3,040.74</u>

This represents:

Unrestricted funds	7,136.74
Restricted Funds	
- Movement on other restricted funds	(4,096.00)
	<u>3,040.74</u>

Income

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

	2020	2019
INCOME:	£	£
Non-recurrent hire:		
One-off Hall Hire	785.00	4,241.50
Polling	270.00	270.00
Regular Hall Hire:		
Village Band	0.00	480.00
Boxer Dogs	0.00	288.00
Little Professors	330.00	1,254.00
Bingo	336.00	1,374.00
Pilates	822.00	1,594.00
Isis Dogs	0.00	54.00
Move it or Lose it	146.00	722.00
Soundabout - disabled music class	370.00	540.00
Woodturning	192.00	764.00
NHS	0.00	238.00
OXFED (GP meetings)	0.00	119.00
New Life	752.00	3,736.00
Charities Aid	0.00	20.90
BCMY Ltd	0.00	0.00
Emmanuel Christian School	0.00	104.00
Zumba	42.00	260.00
Rethink	0.00	145.00
Hounam String Quartet	204.00	0.00
Yoga	66.00	408.00
Dance classes - Zuzanna	154.00	0.00
Dance classes - Dynamix	1,361.25	0.00
Storytellers	0.00	220.00
Ballroom Dancing	0.00	352.00
Littlemore SMSN church	0.00	153.00
Fundraising:		
Fayres	0.00	1,328.04
Coffee Shop and Bakery	460.52	732.81
Little Chuggers - hall hire including final amount	0.00	180.26
Little Chuggers final adjustment from 2018	0.00	23.78
OCC AP grant	0.00	1,500.00
Fundraising-cartridge recycling	45.50	
Council COVID-19 grants	11,334.00	
TOTAL HALL HIRE AND FUNDRAISING	17,670.27	21,102.29

Expenditure

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882) formerly Littlemore Village Hall

	2020 £	2019 £
Yearly Running Costs and Maintenance:		
Insurance	1,727.62	0.00
Gas safety	78.00	209.50
Training	0.00	0.00
* Refuse disposal	290.62	595.57
Gas	382.00	742.00
Electricity	167.88	295.80
Business Rates	0.00	302.40
Water	26.77	278.73
Subscriptions	75.00	75.00
Cleaning Services	854.00	1,865.00
Cleaning consumables, caretaking supplies	957.52	73.25
Advertising	0.00	0.00
Bakery consumables and small equipment	9.99	54.88
Administrative expenses	160.80	0.00
Window Cleaning	0.00	0.00
Fire extinguishers- testing and replacement	208.14	0.00
Repair and maintenance – small	173.89	622.46
Kitchen and ceiling repairs	1,375.00	2,348.48
Grass cutting and gardening	710.00	440.00
Security	407.26	0.00
Piano tuning	80.00	0.00

<u>7,684.49</u>	<u>7,903.07</u>
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Larger Projects:

Legal fees re lease renewal	0.00	3,696.00
Window refurbishment (Front)	0.00	7,225.00
Architect- Manifest	4,421.04	3,428.70
Asbestos survey	640.00	0.00
Website development – funded partially via grant	1,104.00	900.00
Surveyor's fees	780.00	0.00

<u>6,945.04</u>	<u>15,249.70</u>
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Repayment to Little Chuggers - gross

<u>0.00</u>	<u>1,151.00</u>
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TOTAL EXPENSES

<u>14,629.53</u>	<u>24,303.77</u>
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* Refuse disposal is subject to a refund from the Council due to the hall's enforced closure. This is still pending. It should amount to no less than £154 but could be slightly more. Any refund will be netted off in 2021

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
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MOVEMENTS ON RESTRICTED FUNDS 31 December 2020

	B/wd	Movement in year		C/fwd
		In	Out	
Children and Youth Fund	1,169.00			1,169.00
Elderly Fund #1	143.00			143.00
Elderly Fund #2	800.00			800.00
Safeguarding/ First Aid training	275.00			275.00
Improvements to access	3,496.00		(3,496.00)	0.00
Website grant from Council	600.00		(600.00)	— 0.00
	<u>6,483.00</u>	<u>0.00</u>	<u>(4,096.00)</u>	<u>2,387.00</u>

Net Movement on restricted funds (4,096.00)

Reserves held at 31 December

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
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RESERVES HELD AT 31 DECEMBER 2020

RESTRICTED

Children and Youth Fund	1,169.00
Elderly Fund #1	143.00
Elderly Fund #2	800.00
Safeguarding/ First Aid training	275.00

2,387.00

UNRESTRICTED

Unrestricted balances at 31 December 2020 are 34,043.72

Of these there is a prudent reserve of 10,000.00

Other ear-marked reserves:

Unallocated 24,043.72

34,043.72

Chris Dambuda
4/3/21