

THE VILLAGE HALL, LITTLEMORE

England & Wales · Charity number 1168882

Details

Other names LITTLEMORE VILLAGE HALL

Status Registered

Legal form CIO

Registered 2016-08-23

Register [View on the Charity Commission register](#)

Contact

Address 17 Chapel Lane
Littlemore
Oxford
OX4 4QB

Phone 01865718580

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Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL AND ITS GROUNDS, AND PROMOTION OF USE OF THE VILLAGE HALL, FOR THE INHABITANTS OF LITTLEMORE AND SURROUNDING AREAS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) EDUCATION(B) MEETINGS, LECTURES AND CLASSES(C) EXERCISE AND HEALTH PROMOTION(D) RELIGION(E) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: The Charity provides and maintains a village hall for the inhabitants of Littlemore and surrounding areas.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Economic/community Development/employment, Recreation
- **Who:** The General Public/mankind

Geography

- Oxfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £26,749 | £42,196 | - | - |
| 2023-12-31 | £24,090 | £21,491 | - | - |
| 2022-12-31 | £22,370 | £33,512 | - | - |
| 2021-12-31 | £23,595 | £7,522 | - | - |
| 2020-12-31 | £17,670 | £14,630 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| Claire Eve Drinkwater | Chair | 2016-08-18 |
| Cllr Margaret Rosemary Willis | | 2016-08-23 |
| Cllr Tiago Corais | | 2025-02-25 |
| JULIAN ARMITSTEAD | | 2016-08-23 |
| June White | | 2017-10-05 |

THE VILLAGE HALL, LITTLEMORE

England & Wales - Charity number 1168882

Accounts

The Village Hall, Littlemore Chairman's Annual Report for 2024

In 2024 the Village Hall has continued to play host to a wide range of groups and events. We celebrated reaching one hundred years, from first opening our doors in 1924, We caught up with a backlog of maintenance on building and grounds, and made further progress with our plans for improvements. We have continued to receive support from a small number of dedicated volunteers, but urgently need to involve more people from across the community.

Administration. In addition to the AGM, the committee met seven times during the year. The accounts were produced and inspected, and the annual return to the Charity Commission submitted on time. Unfortunately, we still have no Treasurer and only a small managing committee.

Finance. In 2024, we received no outside support or grants of any kind, so it is pleasing to report that our income has increased slightly compared to the previous year. This is due to higher levels of use and successful events. Outgoings have, however, also been high, as a result of the completion of a number of outstanding maintenance projects, including rebuilding a section of the boundary wall and re-surfacing the car park. As a result, we end the year with our accumulated funds considerably reduced.

Improvements. The Disability Access project was finally brought to a close early in the year, with all outstanding work completed and final payments made. This has taken much longer than we expected when we embarked on the work, as a result of problems with our contractor, but the improved access is already much appreciated.

Preparations for Stage Two of our improvement plan, work to reduce our carbon footprint has continued through the year. The work involves removing the false ceiling, insulating at roof level, opening up the blocked window in the west gable, and installing new energy efficient lighting. We have now received Buildings Regulations approval for this work, and by the end of the year were ready to go out to tender.

Early in the year we had a meeting with representatives of the City Council Planning Department to discuss our proposed Stage Three improvements: the replacement of the existing extensions to provide the hall with a new kitchen, toilets and lobby. They seemed generally in favour of the proposal, but with concerns about some details of design; unfortunately, it has taken months to get the written feedback from this meeting to enable us to proceed with developing our plans. We hope to make more progress in the next year.

Use of the hall. Regular use of the hall continues to provide the bulk of our income. Pop-up Pilates, the Village Band, Oxfordshire Woodturners, Bingo and New Life Church, continue to book regularly. Sing and Sign (for very young children and their carers), is now well established, as is Le Petit Club Francais (for French families). Training sessions for care staff provided useful day time income for the first part of the year, until the providers lost their contract. The Parish Council meets monthly at the Hall, Oxford Insight Meditation continues to visit periodically, and one-off

bookings include many family celebrations, including birthdays, anniversaries, weddings and wakes. New users include Living in Fitness (for over 55s) and Inspires Tuition (for school aged children).

Events. The major event of the year was our Centenary Celebration, organised for us by Saroj Patel-Hall and held on 1st June. Highlights included a cake baking competition, a very popular tombola, a silent auction and several other stalls. Altogether the event raised over £500, as well as helping to raise our profile in the community. Saturday Afternoon Teas have been held every month except August, and continue to grow in popularity. In March we provided refreshments to those taking part in the annual Littlemore Litterpick, and in November we held a small Christmas Fair, both very successful afternoons.

Volunteers. I would like to thank all our Trustees and volunteers for their hard work during the year. My committee has continued to be most supportive, and undertake essential tasks without which we could not operate. Thank you to Maggie Willis for dealing with bookings and caretaking, to Julian Armistead for providing the minutes of all our meetings, and to June White for her work in the garden and at events. Special thanks go to Saroj Patel-Hall for the enormous amount of work she put in to running our Centenary Celebration, as well as continuing to provide lovely cakes for our Afternoon Teas.

We are, however, now in urgent need of more volunteers, committee members and Trustees, especially as we contemplate a major renovation project.

Claire Drinkwater
Chair of Trustees
February 2025

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

BALANCE SHEET
AS AT 31 DECEMBER 2024

| | 2024 | 2023 |
|--------------------------------------|-------------|-------------|
| Current Assets | | |
| Cash in hand | 95.60 | 65.20 |
| Lloyds Bank Current Account | 2,839.42 | 3,608.38 |
| Lloyds Bank Business Savings Account | 25,607.10 | 40,285.81 |
| | 28,542.12 | 43,959.39 |

Represents:

Accumulated Funds:

Unrestricted

| | | |
|-----------------------------------|-------------|-----------|
| Balance Brought forward | 43,184.39 | 40,942.30 |
| Surplus/ (Deficit) for the period | (15,417.27) | 2,597.29 |
| Change in Restricted Funds | 500.00 | (355.20) |
| | 28,267.12 | 43,184.39 |

Restricted Funds:

| | | |
|---------------------------------|--------|--------|
| Safeguarding/First Aid Training | 275.00 | 275.00 |
| Curtains | 0.00 | 500.00 |
| | 275.00 | 775.00 |

RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2024

| | | |
|---------------------------|-------------|-------------|
| Receipts | 26,748.60 | 24,090.39 |
| Payments | (42,196.27) | (21,491.30) |
| Surplus (deficit) on cash | 30.40 | (1.80) |
| | (15,417.27) | 2,597.29 |

This represents:

| | | |
|--------------------|-------------|----------|
| Unrestricted funds | (14,917.27) | 2,242.09 |
| Restricted Funds | (500.00) | 355.20 |
| | (15,417.27) | 2,597.29 |

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

| | 2024 | 2023 |
|---------------------------------|------------------|------------------|
| INCOME: | | |
| Non-recurrent hire: | | |
| One-off Hall Hire | 2,952.00 | 3,417.00 |
| Polling | 750.00 | 325.00 |
| Regular Hall Hire: | | |
| Acute Training | 3,366.00 | 4,596.00 |
| Bingo | 1,910.00 | 1,080.00 |
| Brownies | 57.50 | |
| Ceilidh Band | | 34.00 |
| Coptic Church | 110.00 | |
| Dance practice - Zuzanna | 28.00 | 112.00 |
| Growing Minds | 270.00 | 270.00 |
| Inspires Tuition | 110.00 | |
| Littlemore Parish Council | 997.00 | 1,055.25 |
| Living in Fitness | 105.00 | |
| Mini First aid | | 120.00 |
| New Life Church | 4,909.50 | 4,091.50 |
| Oxford Insight Meditation | 513.00 | 630.00 |
| Petit Club Francais | 1,209.00 | 600.00 |
| Pilates | 1,644.00 | 1,560.00 |
| Sing and Sign | 1,847.00 | 705.00 |
| Village Band | 1,084.00 | 1,060.00 |
| Woodturners | 663.80 | 745.50 |
| Yoga | 2,069.00 | 1,814.75 |
| Fundraising: | | |
| Coffee Shop and Bakery | 1,682.51 | 1,078.40 |
| Council COVID-19 grants | | |
| Littlemore Parish Council Grant | | 500.00 |
| Donations | 50.00 | |
| Other: | | |
| Manifest refund | | 0.70 |
| Refund for card reader | 80.00 | |
| Bank interest | 321.29 | 265.29 |
| Chair hire | | 30.00 |
| Gazebo hire | 20.00 | |
| TOTAL INCOME | 26,748.60 | 24,090.39 |

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

2024 **2023**

Yearly Running Costs and Maintenance:

| | | |
|--|-----------|----------|
| Insurance | 1,090.52 | 1,031.51 |
| Gas safety | 102.00 | 102.00 |
| Training | 0.00 | 24.00 |
| * Refuse disposal | 531.93 | 271.23 |
| Gas | 739.31 | 638.26 |
| Electricity | 455.16 | 463.73 |
| Business Rates | 86.45 | 81.06 |
| Water | 405.52 | 468.07 |
| Subscriptions | 50.00 | 110.00 |
| Cleaning Services | 1,505.00 | 1,540.00 |
| Cleaning consumables, caretaking supplies | 387.46 | 258.04 |
| Hardware | 95.99 | 63.31 |
| Advertising | 0.00 | 0.00 |
| Bakery consumables and small equipment | 103.11 | 0.00 |
| Administrative expenses | 0.00 | 35.00 |
| Window Cleaning | 330.00 | 0.00 |
| Fire extinguishers - testing and replacement | 0.00 | 355.53 |
| Repair and maintenance – small | 1,780.00 | 584.00 |
| Drains | 0.00 | 216.00 |
| Pest control | 180.00 | |
| Grass cutting and garden services | 590.00 | 685.00 |
| Tree surgery | 1,022.00 | |
| Garden expenses | 6.68 | 0.00 |
| Security | 0.00 | 377.31 |
| Piano tuning | 0.00 | 0.00 |
| Outdoor equipment | 0.00 | 0.00 |
| Storage trolleys | 13.50 | 0.00 |
| Website | 168.00 | 0.00 |
| Wi-Fi | 460.80 | 460.80 |
| Fund raising - cards | | 29.95 |
| Curtains | 621.75 | |
| | 10,725.18 | 7,794.80 |

Larger Projects:

| | | |
|---|-----------|-----------|
| Centenary project satge 2 - ceiling | | |
| Building regs fee | 1,540.00 | |
| Architect (Manifest) | 1,680.00 | |
| Centenary project stage 3 | | |
| Architect (Manifest) - | 273.00 | 2,564.02 |
| Planning meeting fee | | 679.93 |
| Centenary project stage 1 (disability access) | | |
| Architect (Manifest) | 237.26 | 112.50 |
| Building contractors | 2,265.83 | 8,840.05 |
| Other major repairs - floor | | 1,500.00 |
| Other repairs | 2,725.00 | |
| Car park re-surfacing | 4,750.00 | |
| Boundary wall repairs | 18,000.00 | |
| | 31,471.09 | 13,696.50 |

TOTAL EXPENSES

42,196.27 **21,491.30**

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
 formerly Littlemore Village Hall

MOVEMENTS ON RESTRICTED FUNDS 31 December 2024

| | B/wd | Movement in year | | C/fwd |
|----------------------------------|---------------|------------------|---------------|---------------|
| | | In | Out | |
| Safeguarding/ First Aid training | 275.00 | | | 275.00 |
| Curtains | 500.00 | | 500.00 | |
| | <u>775.00</u> | <u>0.00</u> | <u>500.00</u> | <u>275.00</u> |
| Net Movement on restricted funds | | | (500.00) | |

Bank Reconciliation

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall
 Accounts 2024

| | Main Account | | | | Business savings account | | | |
|------------------------|---------------------|-------------|------------|-----------------|---------------------------------|-------------|------------|-----------|
| Opening Balance | | | | 3,608.38 | | | | 40,285.81 |
| | Income | Expenses | | | Income | Expenses | | |
| January | 12,320.70 | (12,397.09) | (76.39) | 3,531.99 | 41.61 | (10,000.00) | (9,958.39) | 30,327.42 |
| February | 4,275.00 | (5,560.77) | (1,285.77) | 2,246.22 | 35.46 | (4,500.00) | (4,464.54) | 25,862.88 |
| March | 1,272.00 | (1,155.94) | 116.06 | 2,362.28 | 28.56 | 0.00 | 28.56 | 25,891.44 |
| April | 3,565.75 | (2,923.04) | 642.71 | 3,004.99 | 26.74 | 0.00 | 26.74 | 25,918.18 |
| May | 1,734.50 | (829.75) | 904.75 | 3,909.74 | 27.69 | 0.00 | 27.69 | 25,945.87 |
| June | 3,855.10 | (4,220.20) | (365.10) | 3,544.64 | 29.57 | (1,000.00) | (970.43) | 24,975.44 |
| July | 4,371.95 | (4,762.21) | (390.26) | 3,154.38 | 25.62 | (2,000.00) | (1,974.38) | 23,001.06 |
| August | 3,061.25 | (2,995.25) | 66.00 | 3,220.39 | 2,522.75 | 0.00 | 2,522.75 | 25,523.81 |
| September | 1,420.50 | (2,019.15) | (598.65) | 2,621.74 | 1,520.38 | 0.00 | 1,520.38 | 27,044.19 |
| October | 5,373.50 | (6,848.55) | (1,475.05) | 1,146.69 | 21.53 | (3,000.00) | (2,978.47) | 24,065.72 |
| November | 2,084.50 | (1,682.19) | 402.31 | 1,549.00 | 23.48 | (1,000.00) | (976.52) | 23,089.20 |
| December | 4,592.56 | (3,302.14) | 1,290.42 | 2,839.42 | 2,517.90 | 0.00 | 2,517.90 | 25,607.10 |
| Closing Balance | 47,927.31 | (48,696.28) | | <u>2,839.42</u> | 6,821.29 | (21,500.00) | | 25,607.10 |

Reserves held at 31 December

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

RESERVES HELD AT 31 DECEMBER 2024

RESTRICTED

| | |
|----------------------------------|---------------|
| Safeguarding/ First Aid training | 275.00 |
| | <u>275.00</u> |

UNRESTRICTED

| | |
|---|------------------|
| Unrestricted balances at 31 December 2024 are | <u>28,267.12</u> |
| Of these there is a prudent reserve of | 10,000.00 |
| Other designated reserves: | |
| Buildings project | 12,000.00 |
| Unallocated | 6,267.12 |
| | <u>28,267.12</u> |

**Independent examiner's report to the trustees of THE VILLAGE HALL, LITTLEMORE
(reg no. 1168882)**

I report to the trustees on my examination of the accounts of The Village Hall, Littlemore for the year ended 31st December 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Julia Ellen Brocklesby

Professional qualification: Association of Accounting Technicians (AAT)

Address: 29, Long Lane, Oxford OX4 3TN

Date: 21st June 2025

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Independent examiner's report to the trustees of THE VILLAGE HALL, LITTLEMORE

(reg no. 1168882)

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Signed:



Name: Julia Ellen Brocklesby

Professional qualification: Association of Accounting Technicians (AAT)

Address: 29, Long Lane, Oxford OX4 3TN

Date: 21st June 2025

THE VILLAGE HALL, LITTLEMORE

England & Wales - Charity number 1168882

Accounts

The Village Hall, Littlemore Chairman's Annual Report for 2023

2023 has been a busy year, with bookings at a high level, and a number of new users. This has put pressure on our small team for care-taking duties, but has also resulted in a healthy income stream. Our regular community events have continued with a small but steady band of supporters. We have begun to look to the future with plans for improvements, but need to recruit more volunteers to help take things forward.

Administration. In addition to the AGM, the committee met six times during the year. These were all face-to-face meetings, either at the Hall, or the home of the Chair. We still have no Treasurer, and urgently need to recruit more volunteers and committee members. The accounts were inspected and the annual return to the Charity Commission submitted on time.

Finance. With no further government support, it is pleasing to report that our income for 2023 has increased compared with the previous year. We once again received a small grant from the Parish Council, this time towards the cost of curtains for the new garden door. Apart from this, and the contribution from our Afternoon Tea events, all our income has come from use of the Hall. Regular running costs have remained at a fairly steady level. There has been some further outlay in finishing the building work, and also re-sealing the floor, but no other major projects were undertaken, and we finished the year with a small surplus.

Improvements. Completing the final details of the disabled access work has dragged on through the year, as our contractor seems to have gone out of business, but with the bulk of the work done, the new ramps have proved a very real improvement to the Hall.

We have embarked on the development of comprehensive plans for further improvements and renovations. These include works to reduce our carbon footprint, and to replace our failing extensions. The first phase of the work is internal, and will only require building regulations consent. After discussion of various options, our architect is now developing the detailed plans needed to apply for planning permission for the extensions, replacing the kitchen and toilets. Meantime, the floor has been sanded and re-sealed, and other repairs and maintenance work are under consideration.

Use of the hall. Regular use of the hall has increased, especially during the day. Our long-standing hirers, including Mother and Baby yoga, Pop-up Pilates, the Village Band, Oxfordshire Woodturners, bingo and New Life Church, continue to book regularly. In addition, we now have Sing and Sign (also for very young children and their carers), Growing Minds (for pre-school children), Brownies (7-10 year olds), Le Petit Club Francais (for French families) and some training sessions for NHS staff. Oxford Insight Meditation and Mini First Aid also make periodic use of the Hall, and private parties continue to be popular.

Events. Saturday Afternoon Teas have continued through the year. They are now regularly attended by members of the Local History Society, after a local walk, as well as other local residents. Although not a major fundraiser, they provide some useful additional income, and are appreciated as a community focus.

Volunteers. I would like to thank all our Trustees and volunteers for their hard work during the year. My committee has continued to be most supportive, and undertake essential tasks without which we could not operate. Thank you to Maggie Willis for continuing to deal with bookings and caretaking in spite of the pressure of other responsibilities, to Julian Armistead for providing the minutes of all our meetings, and to June White for her work in the garden and at events. Saroj Patel-Hall continues to make wonderful cakes, and organise our stall holders, and Judith Godsland to provide excellent posters for our events.

We are, however, now in urgent need of more volunteers, committee members and Trustees, especially as we contemplate a major renovation project.

Claire Drinkwater
Chair of Trustees
March 2024

Balance Sheet

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

BALANCE SHEET
AS AT 31 DECEMBER 2022

| | 2023 | 2022 |
|--------------------------------------|-----------|-------------|
| Current Assets | | |
| Cash in hand | 65.20 | 67.00 |
| Lloyds Bank Current Account | 3,608.38 | 6,274.58 |
| Lloyds Bank Business Savings Account | 40,285.81 | 35,020.52 |
| | 43,959.39 | 41,362.10 |
| Represents: | | |
| Accumulated Funds: | | |
| Unrestricted | | |
| Balance Brought forward | 40,942.30 | 52,229.10 |
| Surplus/ (Deficit) for the period | 2,597.29 | (11,142.00) |
| Change in Restricted Funds | (355.20) | (144.80) |
| Balance carried forward | | 40,942.30 |
| Restricted Funds: | | |
| Safeguarding/First Aid Training | 275.00 | 275.00 |
| WiFi | 0.00 | 144.80 |
| Ccurtains | 500.00 | |
| | 775.00 | 419.80 |

RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2021

| | | |
|--------------------------------------|-------------|-------------|
| Receipts | 24,090.39 | 22,369.74 |
| Payments | (21,491.30) | (33,511.74) |
| Susplus (deficit) on cash | (1.80) | |
| Surplus/(Deficit) | 2,597.29 | (11,142.00) |
| This represents: | | |
| Unrestricted funds | 2,242.09 | (11,286.80) |
| Restricted Funds | 355.20 | 144.80 |
| - Movement on other restricted funds | | |
| | 2,597.29 | (11,142.00) |

Income

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

| | 2023 | 2022 |
|---------------------------------|------------------|-------------------------|
| INCOME: | | |
| Non-recurrent hire: | | |
| One-off Hall Hire | 3,417.00 | 2,716.00 |
| Polling | 325.00 | 350.00 |
| Regular Hall Hire: | | |
| Acute Training | 4,596.00 | |
| Bingo | 1,080.00 | 582.50 |
| Ceilidh Band | 34.00 | 64.00 |
| Choir | | 102.00 |
| Coptic Church | | 96.00 |
| Dance classes - Zuzanna | 112.00 | 42.00 |
| Daybreak Dementia Day Club | | 3,077.50 |
| Growing Minds | 270.00 | |
| Littlemore Parish Council | 1,055.25 | 713.50 |
| Mini First aid | 120.00 | |
| New Life Church | 4,091.50 | 3,632.50 |
| Oxford Insight Meditation | 630.00 | 540.00 |
| Petit Club Francais | 600.00 | |
| Pilates | 1,560.00 | 1,432.00 |
| Sing and Sign | 705.00 | |
| Village Band | 1,060.00 | 1,000.00 |
| Woodtumers | 745.50 | 891.50 |
| Yoga | 1,814.75 | 2,553.50 |
| Zumba | | 348.00 |
| Fundraising: | | |
| Coffee Shop and Bakery | 1,078.40 | 987.54 |
| Council COVID-19 grants | | 2,667.00 |
| Littlemore Parish Council Grant | 500.00 | 500.00 |
| Donations | | 55.00 |
| Other: | | |
| Manifest refund | 0.70 | 0.00 |
| Bank interest | 265.29 | 19.20 |
| Chair hire | 30.00 | |
| TOTAL INCOME | 24,090.39 | <u>22,369.74</u> |

Expenditure

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

| | 2023 | 2022 |
|--|------------------|------------------|
| | | £ |
| Yearly Running Costs and Maintenance: | | |
| Insurance | 1,031.51 | 1,014.95 |
| Gas safety | 102.00 | 0.00 |
| Training | 24.00 | 40.00 |
| * Refuse disposal | 271.23 | 261.60 |
| Gas | 638.26 | 681.79 |
| Electricity | 463.73 | 633.22 |
| Business Rates | 81.06 | 153.60 |
| Water | 468.07 | 201.84 |
| Subscriptions | 110.00 | 75.00 |
| Cleaning Services | 1,540.00 | 1,725.00 |
| Cleaning consumables, caretaking supplies | 258.04 | 136.53 |
| Hardware | 63.31 | 41.99 |
| Advertising | 0.00 | 99.54 |
| Bakery consumables and small equipment | 0.00 | 39.74 |
| Administrative expenses | 35.00 | 45.00 |
| Window Cleaning | 0.00 | 0.00 |
| Fire extinguishers - testing and replacement | 355.53 | 163.92 |
| Repair and maintenance – small | 584.00 | 436.86 |
| Drains | 216.00 | 135.00 |
| Grass cutting and garden services | 685.00 | 400.00 |
| Garden expenses | 0.00 | 539.73 |
| Security | 377.31 | 24.00 |
| Piano tuning | 0.00 | 60.00 |
| Outdoor equipment | 0.00 | 0.00 |
| Storage trolleys | 0.00 | 311.28 |
| Website | 0.00 | 168.00 |
| Wi-Fi | 460.80 | 355.20 |
| Refund of deposit | | 25.00 |
| Fund raising - cards | 29.95 | |
| | <hr/> | <hr/> |
| | 7,794.80 | 7,768.79 |
| Larger Projects: | | |
| Architect (Manifest) - Centenary project | 2,564.02 | 0.00 |
| Planning meeting fee | 679.93 | 0.00 |
| Architect (Manifest) - Disability access project | 112.50 | 4,270.48 |
| Asbestos survey (disability access project) | 0.00 | 287.50 |
| Structural engineer (disability access project) | 0.00 | 540.00 |
| Building contractor | 8,840.05 | 17,823.12 |
| Executive security | | 2,821.85 |
| Other major repairs - floor | 1,500.00 | |
| | <hr/> | <hr/> |
| | 13,696.50 | 25,742.95 |
| TOTAL EXPENSES | | |
| | <hr/> | <hr/> |
| | 21,491.30 | 33,511.74 |

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

MOVEMENTS ON RESTRICTED FUNDS 31 December 2023

| | B/wd | Movement in year | | C/fwd |
|--------------------------------------|---------------|------------------|---------------|---------------|
| | | In | Out | |
| Safeguarding/ First Aid training | 275.00 | | | 275.00 |
| WiFi | 144.80 | | 144.80 | 0.00 |
| Curtains | | 500.00 | | 500.00 |
| | <u>419.80</u> | <u>500.00</u> | <u>144.80</u> | <u>775.00</u> |
| Net Movement on restricted funds | | <u>355.20</u> | | |

Reserves held at 31 December

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

RESERVES HELD AT 31 DECEMBER 2023

RESTRICTED

| | |
|----------------------------------|---------------|
| Safeguarding/ First Aid training | 275.00 |
| Curtains | 500.00 |
| | <u>775.00</u> |

UNRESTRICTED

Unrestricted balances at 31 December 2021 are 43,184.39

Of these there is a prudent reserve of 10,000.00

| | |
|----------------------------|-----------|
| Other designated reserves: | |
| Disability access project | 2,000.00 |
| Boundary wall repairs | 15,000.00 |
| Car park re-surfacing | 5,000.00 |
| Buildings project | 5,000.00 |
| Unallocated | 6,184.39 |

43,184.39

Bank Reconciliation

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
 formerly Littlemore Village Hall
 Accounts 2023

| | Main Account | | | | Business savings account | | |
|------------------------|---------------|-----------------|------------|-----------------|--------------------------|-----------------|-----------|
| Opening Balance | | | | 6,274.58 | | | 35,020.52 |
| | Income | Expenses | | | Income | Expenses | |
| January | 6,380.50 | (9,446.59) | (3,066.09) | 3,208.49 | 14.87 | (6,000.00) | 29,035.39 |
| February | 697.50 | (321.30) | 376.20 | 3,584.69 | 14.80 | 0.00 | 29,050.19 |
| March | 2,181.00 | (726.32) | 1,454.68 | 5,039.37 | 13.69 | 0.00 | 29,063.88 |
| April | 1,077.70 | (324.02) | 753.68 | 5,793.05 | 18.39 | 0.00 | 29,082.27 |
| May | 2,769.00 | (531.02) | 2,237.98 | 8,031.03 | 16.53 | 0.00 | 29,098.80 |
| June | 1,501.60 | (332.60) | 1,169.00 | 9,200.03 | 18.54 | 0.00 | 29,117.34 |
| July | 2,484.90 | (3,528.46) | (1,043.56) | 8,156.47 | 19.78 | 0.00 | 29,137.12 |
| August | 2,748.25 | (812.40) | 1,935.85 | 10,092.32 | 21.55 | 0.00 | 29,158.67 |
| September | 956.00 | (124.80) | 831.20 | 10,923.52 | 27.24 | 0.00 | 29,185.91 |
| October | 2,708.00 | (2,095.85) | 612.15 | 11,535.67 | 26.87 | 0.00 | 29,212.78 |
| November | 2,419.70 | (8,463.00) | (6,043.30) | 5,492.37 | 6,032.68 | 0.00 | 35,245.46 |
| December | 3,900.95 | (5,784.94) | (1,883.99) | 3,608.38 | 5,040.35 | 0.00 | 40,285.81 |
| Closing Balance | 29,825.10 | (32,491.30) | | <u>3,608.38</u> | 11,265.29 | (6,000.00) | 40,285.81 |

**Independent examiner's report to the trustees of THE VILLAGE HALL, LITTLEMORE
(reg no. 1168882)**

I report to the trustees on my examination of the accounts of The Village Hall, Littlemore for the year ended 31st December 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

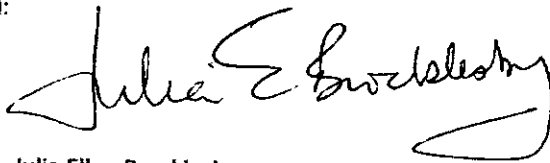
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Julia Ellen Brocklesby

Professional qualification: Association of Accounting Technicians (AAT)

Address: 29, Long Lane, Oxford OX4 3TN

Date: 1st September 2024

THE VILLAGE HALL, LITTLEMORE

England & Wales - Charity number 1168882

Accounts

7The Village Hall, Littlemore Chairman's Annual Report for 2022

This year has seen a return to more normal levels of activity, following two disrupted years during the pandemic. We are now accepting our usual range of bookings, both regular and one-off, for a wide range of activities. As a result, both income and expenditure have returned to around pre-pandemic levels. After long planning, we have finally been able to move forward with the first of our building projects, improving disabled access to both the hall and its garden.

Administration. In addition to the AGM, the committee met seven times during the year, twice by Zoom and five times in person. We still have no Treasurer, and urgently need to recruit more volunteers and committee members. However, the accounts were inspected and the annual return to the Charity Commission submitted on time.

Finance. We received a final Covid grant at the beginning of the year, and also benefitted from a small grant from the Parish Council, towards the cost of installing Wi-Fi. With these two welcome additions, our income for the year returned to near normal levels, in spite of booking restrictions while building work was carried out. Regular running expenses were also at a more normal level. The building work has used some of our accumulated reserves.

Improvements. The planned improvements to disabled access to both the front and rear of the building were finally put in train during 2022. In spite of delays caused by supply chain problems and the weather, the work was almost complete by the end of the year. We now have a new ramp to the front door, replacing the old one which did not conform to building regulations, and a new locking system, making this the main fire escape route. We have also replaced one of the rear windows with a door opening directly to the garden via either a ramp or steps. This has already caused much favourable comment, and we hope that it will prove of real value to our users in the future.

Early in the year, we installed a Wi-Fi connection, via Virgin Media.

In addition, Oxfordshire Woodturners have helped us to provide storage trolleys to make better use of the space under the stage.

Use of the hall. Most of our regular users have now returned to meeting in person at the hall. This includes the New Life Church, Pilates, Mother and baby yoga, the Village Band, Oxfordshire Woodturners, the Parish Council, and Friday night Bingo, now back on a fortnightly basis. We were sorry that Daybreak Dementia decided not to continue their sessions after the first year of operation.

On a less regular basis, we have also hosted Oxford Insight Meditation, a women's choir, a film company, and numerous private parties.

Events. Saturday Afternoon Teas have continued through the year, and are still proving reasonably popular. Although not a major fundraiser, they provide some useful additional income, and are appreciated as a community focus.

Volunteers. I would like to thank all our Trustees and volunteers for their hard work during the year. My committee have continued to be most supportive, and undertake essential tasks without which we could not operate. Thank you to Maggie Willis for continuing to deal with bookings and caretaking in spite of the pressure of other responsibilities, to Julian Armistead for providing the minutes of all our meetings, to June White for her work in the garden and at events, to Saroj Patil-Hall for wonderful cakes, and organising stall holders for our Fairs, and to Judith Godsland for her design skills in providing posters and banners for our events, and her work in getting our storage organised.

Claire Drinkwater
Chair of Trustees
March 2023

Balance Sheet

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

**BALANCE SHEET
AS AT 31 DECEMBER 2022**

| | 2022 | 2021 |
|--------------------------------------|------------------|------------------|
| Current Assets | | |
| Cash in hand | 67.00 | 67.00 |
| Lloyds Bank Current Account | 6,274.58 | 21,435.78 |
| Lloyds Bank Business Savings Account | 35,020.52 | 31,001.32 |
| | <u>41,362.10</u> | <u>52,504.10</u> |
| Represents: | | |
| Accumulated Funds: | | |
| Unrestricted | | |
| Balance Brought forward | 52,229.10 | 34,043.72 |
| Surplus/ (Deficit) for the period | (11,142.00) | 16,073.38 |
| Release from Restricted Funds | (144.80) | 2,112.00 |
| | <u>40,942.30</u> | <u>52,229.10</u> |
| Restricted Funds: | | |
| Safeguarding/First Aid Training | 275.00 | 275.00 |
| WiFi | 144.80 | |
| | <u>419.80</u> | <u>275.00</u> |

**RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2021**

| | | |
|--------------------------------------|--------------------|------------------|
| Receipts | 22,369.74 | 23,595.35 |
| Payments | (33,511.74) | (7,521.97) |
| | <u>(11,142.00)</u> | <u>16,073.38</u> |
| This represents: | | |
| Unrestricted funds | (11,286.80) | 18,185.38 |
| Restricted Funds | | |
| - Movement on other restricted funds | 144.80 | (2,112.00) |
| | <u>(11,142.00)</u> | <u>16,073.38</u> |

Income

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

| | 2022 | 2021 |
|---------------------------------|------------------|------------------|
| INCOME: | | £ |
| Non-recurrent hire: | | |
| One-off Hall Hire | 2,716.00 | 102.00 |
| Polling | 350.00 | 323.00 |
| Regular Hall Hire: | | |
| Bingo | 582.50 | 144.00 |
| Ceilidh Band | 64.00 | 32.00 |
| Choir | 102.00 | |
| Coptic Church | 96.00 | 240.00 |
| Dance classes - Dynamix | 0.00 | 1,177.50 |
| Dance classes - Zuzanna | 42.00 | 346.00 |
| Daybreak Dementia Day Club | 3,077.50 | 0.00 |
| Hounam String Quartet | 0.00 | 432.00 |
| Littlemore Parish Council | 713.50 | 144.00 |
| Music and Movement | 0.00 | 225.00 |
| New Life Church | 3,632.50 | 1,632.00 |
| Oxford Insight Meditation | 540.00 | |
| Pilates | 1,432.00 | 832.00 |
| Village Band | 1,000.00 | 536.00 |
| Woodturners | 891.50 | 0.00 |
| Yoga | 2,553.50 | 0.00 |
| Zumba | 348.00 | 0.00 |
| Fundraising: | | |
| Fayres | 0.00 | 0.00 |
| Coffee Shop and Bakery | 987.54 | 658.50 |
| Council COVID-19 grants | 2,667.00 | 16,573.43 |
| Littlemore Parish Council Grant | 500.00 | |
| Donations | 55.00 | 20.00 |
| Other: | | |
| Scottish Power refund | 0.00 | 22.26 |
| Direct services refund | 0.00 | 154.34 |
| Bank interest | 19.20 | 1.32 |
| TOTAL INCOME | <u>22,369.74</u> | <u>23,595.35</u> |

Expenditure

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

2,022.00 2,021.00
£ £

Yearly Running Costs and Maintenance:

| | | |
|--|-----------------|-----------------|
| Insurance | 1,014.95 | 918.97 |
| Gas safety | 0.00 | 78.00 |
| Training | 40.00 | 90.00 |
| * Refuse disposal | 261.60 | 78.41 |
| Gas | 681.79 | 355.61 |
| Electricity | 633.22 | 309.92 |
| Business Rates | 153.60 | 0.00 |
| Water | 201.84 | 95.18 |
| Subscriptions | 75.00 | 75.00 |
| Cleaning Services | 1,725.00 | 1,155.00 |
| Cleaning consumables, caretaking supplies | 136.53 | 46.64 |
| Hardware | 41.99 | 39.40 |
| Advertising | 99.54 | 0.00 |
| Bakery consumables and small equipment | 39.74 | 56.00 |
| Administrative expenses | 45.00 | 2.00 |
| Window Cleaning | 0.00 | 0.00 |
| Fire extinguishers - testing and replacement | 163.92 | 136.56 |
| Repair and maintenance - small | 436.86 | 80.00 |
| Drains | 135.00 | 0.00 |
| Grass cutting and garden services | 400.00 | 580.00 |
| Garden expenses | 539.73 | |
| Security | 24.00 | 38.78 |
| Piano tuning | 60.00 | 0.00 |
| Outdoor equipment | 0.00 | 172.00 |
| Storage trolleys | 311.28 | |
| Website | 168.00 | |
| Wi-Fi | 355.20 | |
| Refund of deposit | 25.00 | |
| | <u>7,768.79</u> | <u>4,307.47</u> |

Larger Projects:

| | | |
|--|------------------|-----------------|
| Architect (Manifest) - Carbon footprint project | 0.00 | 179.50 |
| Architect (Manifest) - Disability access project | 4,270.48 | 3,035.00 |
| Asbestos survey (disability access project) | 287.50 | |
| Structural engineer (disability access project) | 540.00 | |
| Building contractor | 17,823.12 | |
| Executive security | 2,821.85 | |
| | <u>25,742.95</u> | <u>3,214.50</u> |

TOTAL EXPENSES

33,511.74 7,521.97

Movement on Restricted Funds

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

MOVEMENTS ON RESTRICTED FUNDS 31 December 2022

| | B/wd | Movement in year | | C/fwd |
|----------------------------------|---------------|------------------|-----------------|---------------|
| | | In | Out | |
| Safeguarding/ First Aid training | 275.00 | | | 275.00 |
| WiFi | | 500.00 | (355.20) | 144.80 |
| | <u>275.00</u> | <u>500.00</u> | <u>(355.20)</u> | <u>419.80</u> |
| Net Movement on restricted funds | | | <u>144.80</u> | |

Bank Reconciliation

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall
 Accounts 2022

| | Main Account | | | | Business savings account | | |
|------------------------|--------------|-------------|-------------|-----------------|--------------------------|------------|-----------|
| Opening Balance | | | | 21,435.78 | | | 31,001.32 |
| | Income | Expenses | | | Income | Expenses | |
| January | 1,562.00 | (705.09) | 856.91 | 22,292.69 | 0.27 | 0.00 | 31,001.59 |
| February | 5,177.00 | (10,172.58) | (4,995.58) | 17,297.11 | 10,000.25 | 0.00 | 41,001.84 |
| March | 1,404.00 | (1,474.38) | (70.38) | 17,226.73 | 0.28 | 0.00 | 41,002.12 |
| April | 1,709.75 | (1,747.98) | (38.23) | 17,188.50 | 0.37 | 0.00 | 41,002.49 |
| May | 2,094.88 | (640.08) | 1,454.80 | 18,643.30 | 0.31 | 0.00 | 41,002.80 |
| June | 1,266.95 | (991.63) | 275.32 | 18,918.62 | 0.35 | 0.00 | 41,003.15 |
| July | 1,526.31 | (720.85) | 805.46 | 19,724.08 | 0.36 | 0.00 | 41,003.51 |
| August | 1,083.00 | (13,596.53) | (12,513.53) | 7,210.55 | 1.36 | 0.00 | 41,004.87 |
| September | 256.00 | (4,569.68) | (4,313.68) | 2,896.87 | 1.74 | 0.00 | 41,006.61 |
| October | 3,809.50 | (2,343.56) | 1,465.94 | 4,362.81 | 1.74 | (3,000.00) | 38,008.35 |
| November | 3,785.85 | (4,583.96) | (798.11) | 3,564.70 | 4.11 | (3,000.00) | 35,012.46 |
| December | 4,675.30 | (1,965.42) | 2,709.88 | 6,274.58 | 8.06 | 0.00 | 35,020.52 |
| Closing Balance | 28,350.54 | (43,511.74) | | <u>6,274.58</u> | 10,019.20 | (6,000.00) | 35,020.52 |

Reserves held at 31 December

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

RESERVES HELD AT 31 DECEMBER 2022

RESTRICTED

| | |
|----------------------------------|---------------|
| Safeguarding/ First Aid training | 275.00 |
| WiFi | 144.80 |
| | <u>419.80</u> |

UNRESTRICTED

| | |
|---|------------------|
| Unrestricted balances at 31 December 2021 are | <u>40,942.30</u> |
| Of these there is a prudent reserve of | 10,000.00 |
| Other designated reserves: | |
| Disability access project | 12,000.00 |
| Building improvements project | 15,000.00 |
| Unallocated | 3,942.30 |
| | <u>40,942.30</u> |

THE VILLAGE HALL, LITTLEMORE

England & Wales - Charity number 1168882

Accounts

The Village Hall, Littlemore Chairman's Annual report for 2021

The impact of the Covid-19 pandemic continued to be felt throughout 2021, with the Hall again completely closed in the early part of the year. The easing of government restrictions as the year went on saw a gradual return to regular use, but we continued to be cautious in our approach to accepting bookings. Careful control of expenditure, and continued government support, have enabled us to maintain our position financially, and even add to our buildings fund.

Administration. In addition to the AGM, the committee met five times during the year, once in person, and on four occasions by Zoom. We have not yet succeeded in finding a new Treasurer but the reduced level of activity during the year has allowed us to keep our finances under tight control.

Finance. Once again, lockdown restrictions have limited our usual sources of income. Bookings improved as the year went on, but we continued only to admit organised groups with limited numbers. As a result, our income from hire of the hall was only around forty percent of pre-pandemic levels. We did not hold major fundraising fairs during the year, but two smaller events before Christmas made a useful contribution to our funds.

Utility bills have again reflected lower usage of the hall, and we have kept other expenses to a minimum.

This year, we have received grant aid from the government, amounting to total of £16, 573. This alone accounts for the healthy surplus which we bring forward at the year end.

Improvements. Plans for the rear access to the hall were submitted to building control. As a result of concerns over adequate fire exits for disabled users, we are now seeking planning permission for improvements to the ramp at the front entrance, to be carried out alongside the work on the rear access. We have so far received one quote for the rear access work. We are seeking a second before we make a final decision on a contractor, but are now confident that we have sufficient funds to carry out this work during 2022.

Use of the hall. Keeping to government guidelines has limited use of the hall in 2021, and some previous clients have either ceased to operate or found other ways of doing so. We were particularly sorry to say goodbye to the Friday night Bingo, which has run at the hall for over 20 years.

As restrictions were lifted, we saw the return of the New Life Church, Pilates, the Village Band, and Oxfordshire Woodturners. We now have regular yoga sessions at the hall, and occasional visits from the Coptic Church. A major new user is Daybreak, which runs dementia daycare sessions on Mondays. The Parish Council is also using us for some of its meetings.

Events. Saturday Afternoon Teas have replaced our previous Saturday Coffee Shop events. After a first very successful alfresco event on the Spring Bank Holiday, we held teas every month.

There were no large fundraising fairs in 2021, but we invited a limited number of stall holders to join us in November and December, which boosted takings for those two months.

Volunteers. I would like to thank all our trustees and volunteers for their hard work throughout this difficult year. Especial thanks go to Maggie Willis for all her work on bookings and caretaking and to June White for her help at events and with work in the garden. Julian Armistead has continued to be a most efficient minutes secretary, and Saroj Patel-Hall has kept us supplied with the most delicious cakes for our events. We are delighted to welcome Judith Godsland, who is now assisting with publicity and administration.

Claire Drinkwater
Chair of Trustees
March 2022

2021

Balance Sheet

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

BALANCE SHEET
AS AT 31 DECEMBER 2021

| | 2021 | 2020 |
|--------------------------------------|------------------|------------------|
| Current Assets | | |
| Cash in hand | 67.00 | 60.30 |
| Lloyds Bank Current Account | 21,435.78 | 36,370.42 |
| Lloyds Bank Business Savings Account | 31,001.32 | |
| | <u>52,504.10</u> | <u>36,430.72</u> |

Represents:

Accumulated Funds:

Unrestricted

| | | |
|-----------------------------------|------------------|------------------|
| Balance Brought forward | 34,043.72 | 26,906.98 |
| Surplus/ (Deficit) for the period | 16,073.38 | 3,040.74 |
| Release from Restricted Funds | 2,112.00 | 4,096.00 |
| Balance carried forward | <u>52,229.10</u> | <u>34,043.72</u> |

Restricted Funds:

| | | |
|---------------------------------|---------------|-----------------|
| Children and Youth Fund | 0.00 | 1,169.00 |
| Elderly Fund #1 | 0.00 | 143.00 |
| Elderly Fund #2 | 0.00 | 800.00 |
| Safeguarding/First Aid Training | 275.00 | 275.00 |
| | <u>275.00</u> | <u>2,387.00</u> |

RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2021

| | | |
|-------------------|------------------|-----------------|
| Receipts | 23,595.35 | 17,670.27 |
| Payments | (7,521.97) | (14,629.53) |
| Surplus/(Deficit) | <u>16,073.38</u> | <u>3,040.74</u> |

This represents:

| | | |
|--------------------------------------|------------------|-----------------|
| Unrestricted funds | 18,185.38 | 7,136.74 |
| Restricted Funds | | |
| - Movement on other restricted funds | (2,112.00) | (4,096.00) |
| | <u>16,073.38</u> | <u>3,040.74</u> |

Income

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
 formerly Littlemore Village Hall

| | 2021 | 2020 |
|-----------------------------------|-------------------------|-------------------------|
| | £ | £ |
| INCOME: | | |
| Non-recurrent hire: | | |
| One-off Hall Hire | 102.00 | 785.00 |
| Polling | 323.00 | 270.00 |
| Regular Hall Hire: | | |
| Bingo | 144.00 | 336.00 |
| Ceilidh Band | 32.00 | |
| Coptic Church | 240.00 | |
| Dance classes - Dynamix | 1,177.50 | 1,361.25 |
| Dance classes - Zuzanna | 346.00 | 154.00 |
| Daybreak Dementia Day Club | 0.00 | |
| Hounam String Quartet | 432.00 | 204.00 |
| Little Professors | 0.00 | 330.00 |
| Littlemore Parish Council | 144.00 | |
| Move it or Lose it | 0.00 | 146.00 |
| Music and Movement | 225.00 | |
| New Life Church | 1,632.00 | 752.00 |
| Pilates | 832.00 | 822.00 |
| Soundabout Disabled Music class | 0.00 | 370.00 |
| Village Band | 536.00 | 0.00 |
| Woodtumers | 0.00 | 192.00 |
| Yoga | 0.00 | 66.00 |
| Zumba | 0.00 | 42.00 |
| Fundraising: | | |
| Fayres | 0.00 | 0.00 |
| Coffee Shop and Bakery | 658.50 | 460.52 |
| Fundraising - cartridge recycling | 0.00 | 45.50 |
| Council COVID-19 grants | 16,573.43 | 11,334.00 |
| Donations | 20.00 | 0.00 |
| Other: | | |
| Scottish Power refund | 22.26 | |
| Direct services refund | 154.34 | |
| Bank interest | 1.32 | |
| TOTAL INCOME | <u>23,595.35</u> | <u>17,670.27</u> |

Expenditure

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

| | 2021 | 2020 |
|--|-----------------|------------------|
| | £ | £ |
| Yearly Running Costs and Maintenance: | | |
| Insurance | 918.97 | 1,727.62 |
| Gas safety | 78.00 | 78.00 |
| Training | 90.00 | 0.00 |
| * Refuse disposal | 78.41 | 290.62 |
| Gas | 355.61 | 382.00 |
| Electricity | 309.92 | 167.88 |
| Business Rates | 0.00 | 0.00 |
| Water | 95.18 | 26.77 |
| Subscriptions | 75.00 | 75.00 |
| Cleaning Services | 1,155.00 | 854.00 |
| Cleaning consumables, caretaking supplies | 46.64 | 957.52 |
| Hardware | 39.40 | 0.00 |
| Advertising | 0.00 | 0.00 |
| Bakery consumables and small equipment | 56.00 | 9.99 |
| Administrative expenses | 2.00 | 160.80 |
| Window Cleaning | 0.00 | 0.00 |
| Fire extinguishers - testing and replacement | 136.56 | 208.14 |
| Repair and maintenance – small | 80.00 | 173.89 |
| Kitchen and ceiling repairs | 0.00 | 1,375.00 |
| Grass cutting and gardening | 580.00 | 710.00 |
| Security | 38.78 | 407.26 |
| Piano tuning | 0.00 | 80.00 |
| Outdoor equipment | 172.00 | 0.00 |
| | <u>4,307.47</u> | <u>7,684.49</u> |
| Larger Projects: | | |
| Architect- Manifest | | 4,421.04 |
| Disability access project | 3,035.00 | |
| Carbon footprint project | 179.50 | |
| Asbestos survey (disability access project) | | 640.00 |
| Structural engineer (disability access project) | | 780.00 |
| Website development – funded partially via grant | 0.00 | 1,104.00 |
| | <u>3,214.50</u> | <u>6,945.04</u> |
| TOTAL EXPENSES | <u>7,521.97</u> | <u>14,629.53</u> |

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

MOVEMENTS ON RESTRICTED FUNDS 31 December 2021

| | B/wd | Movement in year | | C/fwd |
|----------------------------------|-----------------|------------------|-------------------|---------------|
| | | In | Out | |
| Children and Youth Fund | 1,169.00 | | (1,169.00) | 0.00 |
| Elderly Fund #1 | 143.00 | | (143.00) | 0.00 |
| Elderly Fund #2 | 800.00 | | (800.00) | 0.00 |
| Safeguarding/ First Aid training | 275.00 | | | 275.00 |
| | <u>2,387.00</u> | <u>0.00</u> | <u>(2,112.00)</u> | <u>275.00</u> |

Net Movement on restricted funds (2,112.00)

Reserves held at 31 December

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

RESERVES HELD AT 31 DECEMBER 2021

RESTRICTED

| | |
|----------------------------------|---------------|
| Safeguarding/ First Aid training | 275.00 |
| | <u>275.00</u> |

UNRESTRICTED

| | |
|---|------------------|
| Unrestricted balances at 31 December 2021 are | <u>52,229.10</u> |
| Of these there is a prudent reserve of | 10,000.00 |
| Other designated reserves: | |
| Disability access project | 17,000.00 |
| Carbon footprint project | 20,000.00 |
| Unallocated | 5,229.10 |
| | <u>52,229.10</u> |

Bank Reconciliation

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

Main Account

| | | | | |
|------------------------|------------------|--------------------|-------------|-------------------------|
| Opening Balance | | | | 36,370.42 |
| | Income | Expenses | | |
| January | 14.00 | (108.53) | (94.53) | 36,275.89 |
| February | 4,000.00 | (1,160.78) | 2,839.22 | 39,115.11 |
| March | 4,171.26 | (76.19) | 4,095.07 | 43,210.18 |
| April | 720.43 | (314.93) | 405.50 | 43,615.68 |
| May | 351.00 | (214.58) | 136.42 | 43,752.10 |
| June | 46.00 | (24,355.36) | (24,309.36) | 19,442.74 |
| July | 8,042.00 | (166.40) | 7,875.60 | 27,318.34 |
| August | 112.00 | (8,605.24) | (8,493.24) | 18,825.10 |
| September | 1,315.00 | (276.89) | 1,038.11 | 19,863.21 |
| October | 196.00 | (734.69) | (538.69) | 19,324.52 |
| November | 640.00 | (1,344.01) | (704.01) | 18,620.51 |
| December | 3,979.64 | (1,164.37) | 2,815.27 | 21,435.78 |
| Closing Balance | 23,587.33 | (38,521.97) | | <u>21,435.78</u> |

Independent examiner's report to the trustees of THE VILLAGE HALL, LITTLEMORE

(reg no. 1168882)

I report to the trustees on my examination of the accounts of The Village Hall, Littlemore for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

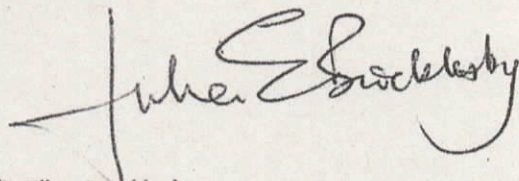
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Julia Ellen Brocklesby

Professional qualification: Association of Accounting Technicians (AAT)

Address: 29, Long Lane, Oxford OX4 3TN

Date: 29th September 2022

THE VILLAGE HALL, LITTLEMORE

England & Wales - Charity number 1168882

Accounts

The Village Hall, Littlemore Chairman's Annual Report for 2020

2020 has been a year like no other. When we held our AGM at this time last year we were looking forward to another busy year, continuing to build on the varied use of the hall, and developing our place in the community. Instead, we have been forced to see the building stand empty for long stretches of time, and even when open to permit only a small range of structured activities. Fortunately, government support for the leisure sector has enabled us to maintain a sound financial position.

Administration. The committee met as usual in January and February, but the scheduled March meeting was cancelled with the onset of coronavirus. Since then, lockdown regulations have not permitted face-to-face meetings. The committee remained in touch via email, and met on Zoom on three further occasions.

The new website was completed in May. It now showcases our facilities and activities in a clear and attractive manner.

Finance. Lockdown restrictions have hit both our usual sources of income this year. The hall remained closed throughout the first lockdown. From June, we were able to re-open for a limited range of activities, with strict social distancing and hygiene measures in place. We were fortunate in securing a new regular booking, from the Dynamix Dance Academy, which took the hall for nine hours a week through the autumn term.

Our fundraising/community activities have also been hit hard. We were unable to hold either of our major fundraising Fayres.

I am pleased to report that the Village Hall is now registered for Gift Aid - for any donations that we receive in future, we will be able to claim back the tax paid - a further 20%.

Less use of the hall has, of course, resulted in lower utility bills, and we have not had to pay business rates this year. Our financial position has been secured, however, by two government grants, £10,000 followed by a further £1,300 for November. With this addition to our finances we remain in a strong position.

Improvements. We have continued to work towards our two improvement projects, although progress has been slow, and neither has yet got beyond the design stage. Our planning application for the rear access was eventually considered and agreed in May. Since then, more work has gone into the fine detail of the access ramp. Design drawings for the ceiling project are also complete. It has proved surprisingly difficult to get estimates for the cost of this project, and we have yet to make a start on fundraising for it.

In the meantime, a number of minor roof repairs have been carried out.

Use of the Hall. As already indicated, use of the hall has been much restricted during the year. Many of our regular users, such as the New Life Church, the Friday bingo and the Woodturners, have not been able to return since the spring. There have also been no private parties since March. However, the Pilates classes resumed in the summer, and through the autumn we also had regular bookings from Dynamix Dance, Zuzanna Lalane, and John Hounam's string quartet.

Events. The Saturday morning community cafe ran for the first three months as usual. During the summer, we were able to host two alfresco cafes, in August and September, which proved popular, but no further events were possible. Neither the Spring Fayre nor the Autumn Fayre took place.

Volunteers. I would like to thank all our trustees and volunteers for the work they have put in this year. Especial thanks go to Maggie, for her work to re-open the hall, ensure that we kept to the coronavirus guidelines, and maximise bookings where possible, and to David and Nori, for their help with marking out the hall for socially distanced activities. I would also like to thank my garden watering team, who ensured the survival of our bee-friendly shrubs and new tree through a very warm and sunny season.

Claire Drinkwater
Chair of Trustees
March 2021

Balance Sheet

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

BALANCE SHEET
AS AT 31 DECEMBER 2020

| | 2020 | 2019 |
|-------------------------------------|------------------|------------------|
| Current Assets | | |
| Cash in hand | 60.30 | 36.00 |
| Lloyds TSB Account | 36,370.42 | 33,353.98 |
| | <u>36,430.72</u> | <u>33,389.98</u> |
| Represents: | | |
| Accumulated Funds: | | |
| Unrestricted | | |
| Balance Brought forward | 26,906.98 | 24,557.46 |
| Surplus/ (Deficit) for the period | 3,040.74 | (3,201.48) |
| Release from Restricted Funds | 4,096.00 | 5,551.00 |
| Balance carried forward | <u>34,043.72</u> | <u>26,906.98</u> |
| Restricted Funds: | | |
| Children and Youth Fund | 1,169.00 | 1,169.00 |
| Elderly Fund #1 | 143.00 | 143.00 |
| Elderly Fund #2 | 800.00 | 800.00 |
| Safeguarding/First Aid Training | 275.00 | 275.00 |
| Donations re improvements to access | 0.00 | 3,496.00 |
| Website Design | 0.00 | 600.00 |
| | <u>2,387.00</u> | <u>6,483.00</u> |
| | 0.00 | |

RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2020

| | |
|--------------------------------------|-----------------|
| Receipts | 17,670.27 |
| Payments | (14,629.53) |
| Surplus/(Deficit) | <u>3,040.74</u> |
| This represents: | |
| Unrestricted funds | 7,136.74 |
| Restricted Funds | |
| - Movement on other restricted funds | (4,096.00) |
| | <u>3,040.74</u> |

Income

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
 formerly Littlemore Village Hall

| INCOME: | 2020 | 2019 |
|--|------------------|------------------|
| | £ | £ |
| Non-recurrent hire: | | |
| One-off Hall Hire | 785.00 | 4,241.50 |
| Polling | 270.00 | 270.00 |
| Regular Hall Hire: | | |
| Village Band | 0.00 | 480.00 |
| Boxer Dogs | 0.00 | 288.00 |
| Little Professors | 330.00 | 1,254.00 |
| Bingo | 336.00 | 1,374.00 |
| Pilates | 822.00 | 1,594.00 |
| Isis Dogs | 0.00 | 54.00 |
| Move it or Lose it | 146.00 | 722.00 |
| Soundabout - disabled music class | 370.00 | 540.00 |
| Woodturning | 192.00 | 764.00 |
| NHS | 0.00 | 238.00 |
| OXFED (GP meetings) | 0.00 | 119.00 |
| New Life | 752.00 | 3,736.00 |
| Charities Aid | 0.00 | 20.90 |
| BCMY Ltd | 0.00 | 0.00 |
| Emmanuel Christian School | 0.00 | 104.00 |
| Zumba | 42.00 | 260.00 |
| Rethink | 0.00 | 145.00 |
| Hounam String Quartet | 204.00 | 0.00 |
| Yoga | 66.00 | 408.00 |
| Dance classes - Zuzanna | 154.00 | 0.00 |
| Dance classes - Dynamix | 1,361.25 | 0.00 |
| Storytellers | 0.00 | 220.00 |
| Ballroom Dancing | 0.00 | 352.00 |
| Littlemore SMSN church | 0.00 | 153.00 |
| Fundraising: | | |
| Fayres | 0.00 | 1,328.04 |
| Coffee Shop and Bakery | 460.52 | 732.81 |
| Little Chuggers - hall hire including final amount | 0.00 | 180.26 |
| Little Chuggers final adjustment from 2018 | 0.00 | 23.78 |
| OCC AP grant | 0.00 | 1,500.00 |
| Fundraising-cartridge recycling | 45.50 | |
| Council COVID-19 grants | 11,334.00 | |
| TOTAL HALL HIRE AND FUNDRAISING | 17,670.27 | 21,102.29 |

Expenditure

**THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall**

| | 2020 | 2019 |
|--|-----------------|-----------------|
| | £ | £ |
| Yearly Running Costs and Maintenance: | | |
| Insurance | 1,727.62 | 0.00 |
| Gas safety | 78.00 | 209.50 |
| Training | 0.00 | 0.00 |
| * Refuse disposal | 290.62 | 595.57 |
| Gas | 382.00 | 742.00 |
| Electricity | 167.88 | 295.80 |
| Business Rates | 0.00 | 302.40 |
| Water | 26.77 | 278.73 |
| Subscriptions | 75.00 | 75.00 |
| Cleaning Services | 854.00 | 1,865.00 |
| Cleaning consumables, caretaking supplies | 957.52 | 73.25 |
| Advertising | 0.00 | 0.00 |
| Bakery consumables and small equipment | 9.99 | 54.88 |
| Administrative expenses | 160.80 | 0.00 |
| Window Cleaning | 0.00 | 0.00 |
| Fire extinguishers- testing and replacement | 208.14 | 0.00 |
| Repair and maintenance – small | 173.89 | 622.46 |
| Kitchen and ceiling repairs | 1,375.00 | 2,348.48 |
| Grass cutting and gardening | 710.00 | 440.00 |
| Security | 407.26 | 0.00 |
| Piano tuning | 80.00 | 0.00 |
| | <u>7,684.49</u> | <u>7,903.07</u> |

Larger Projects:

| | | |
|--|-----------------|------------------|
| Legal fees re lease renewal | 0.00 | 3,696.00 |
| Window refurbishment (Front) | 0.00 | 7,225.00 |
| Architect- Manifest | 4,421.04 | 3,428.70 |
| Asbestos survey | 640.00 | 0.00 |
| Website development – funded partially via grant | 1,104.00 | 900.00 |
| Surveyor's fees | 780.00 | 0.00 |
| | <u>6,945.04</u> | <u>15,249.70</u> |

| | | |
|--------------------------------------|-------------|-----------------|
| Repayment to Little Chuggers - gross | <u>0.00</u> | <u>1,151.00</u> |
|--------------------------------------|-------------|-----------------|

| | | |
|-----------------------|------------------|------------------|
| TOTAL EXPENSES | <u>14,629.53</u> | <u>24,303.77</u> |
|-----------------------|------------------|------------------|

* Refuse disposal is subject to a refund from the Council due to the hall's enforced closure. This is still pending It should amount to no less than £154 but could be slightly more. Any refund will be netted off in 2021

Movement on Restricted Funds

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

MOVEMENTS ON RESTRICTED FUNDS 31 December 2020

| | B/wd | Movement in year | | C/fwd |
|--------------------------------------|-----------------|------------------|-------------------|-----------------|
| | | In | Out | |
| Children and Youth Fund | 1,169.00 | | | 1,169.00 |
| Elderly Fund #1 | 143.00 | | | 143.00 |
| Elderly Fund #2 | 800.00 | | | 800.00 |
| Safeguarding/ First Aid training | 275.00 | | | 275.00 |
| Improvements to access | 3,496.00 | | (3,496.00) | 0.00 |
| Website grant from Council | 600.00 | | (600.00) | - 0.00 |
| | <u>6,483.00</u> | <u>0.00</u> | <u>(4,096.00)</u> | <u>2,387.00</u> |
| Net Movement on restricted funds | | | <u>(4,096.00)</u> | |

Reserves held at 31 December

THE VILLAGE HALL, LITTLEMORE (Reg no: 1168882)
formerly Littlemore Village Hall

RESERVES HELD AT 31 DECEMBER 2020

RESTRICTED

| | |
|----------------------------------|-----------------|
| Children and Youth Fund | 1,169.00 |
| Elderly Fund #1 | 143.00 |
| Elderly Fund #2 | 800.00 |
| Safeguarding/ First Aid training | 275.00 |
| | <u>2,387.00</u> |

UNRESTRICTED

| | |
|---|------------------|
| Unrestricted balances at 31 December 2020 are | <u>34,043.72</u> |
| Of these there is a prudent reserve of | 10,000.00 |
| Other ear-marked reserves: | |
| Unallocated | 24,043.72 |
| | <u>34,043.72</u> |

Chris Dambuda
4/3/21