



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2024		31	March	2025

Section A

Reference and administration details

Charity name	All Saints Melbourn Community Hall
Other names charity is known by	All Saints Community Hall
Registered charity number (if any)	1168855
Charity's principal address	Station Road
	Melbourn
	Cambridgeshire
	Postcode SG8 6DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	Rev. Andrew Birks	Chairman & temporary treasurer/booking clerk	Treasurer and booking clerk 01/JAN/25-18/FEB/25	At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees
2	Mrs Jacey Stewart	Vice-Chair & treasurer/bookings clerk	Treasurer and booking clerk until 31/DEC/24	
3	Mrs Kimmi Crosby			
4	Mrs Margaret Howard			
5	Mrs Brenda Meliniotis			
6	Mr Terry Muncey	Operations Trustee		
7	Mr Ron Sutcliffe		From 22/OCT/24	
8	Mrs Val Barrett			
9	Mrs Irene Bloomfield			
10				
11				
12	Names of the trustees for the charity, if any, (for example, any custodian trustees)			
Name				
None			Dates acted if not for whole year	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer and booking clerk (from 18/FEB/25)	Kevin Wiles	Greenbanks, Melbourn

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution as on registration
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects are for the benefit of the inhabitants of Melbourne and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees manage and operate the All Saints Community Hall for the benefit of all people living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The Trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fundraising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The hall remains a popular choice for local hirers. We are fortunate to be able to provide use of our meeting room to a local therapist who favours our hall due to the quiet location and minimal distractions. We are also booking more Yoga classes in the hall too.

The trees we were allocated for Queen’s Green Canopy are growing and continuing to thrive in our garden.

We continue to hold the monthly social event which sees the attendees watching a movie and enjoying popcorn and a drink.

We replaced the defibrillator pads in 2024. The cost of these were covered by a generous donation from a local resident. The defibrillator remains on ‘The Circuit’ and is available for use 24/7. The battery is still in good working order and will be replaced in 2025.

The display screen equipment in the meeting room remains in a good working order and available for use by hirers of this room.

Our new sound system has been a success and the difference in sound it provides is noticeable.

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Due to the continuing rising cost of energy, software licenses, insurance and internet, The Trustees plan to review the hire rates in December 2025. We have been able to freeze the hire rates this year due to the successful monthly movie events.

Fund Raising

- Movie nights continue to be successful and every month the amount of attendees increases.

Donations received

- Pick and mix bags for the movie night

Improvement Projects completed in 2024/25:

- Maintenance carried out on the drainage system
- Keyless entry system
- Sanitary items in the toilets
- External walkways and guttering cleaned
- CCTV serviced
- Fire extinguishers serviced and two replaced
- Safety work carried out on the hallway lights

Future Projects under consideration or in progress:

- Treat the wooden fascias, soffits and bargeboards
- Improved lighting in the car park, porch and steps
- CCTV camera pointing towards the defibrillator

Section E

Financial review

Brief statement of the charity's policy on reserves

ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev. Andrew Birks	
Position (eg Secretary, Chair, etc)	Chairman	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
All Saints Melbourn Community Hall

1168855

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SALES RECEIPTS	20,199	0	0	20,199	21,548
DONATIONS	19	0	0	19	259
FUNDRAISING INCOME	2,820	0	0	2,820	3,740
INTEREST RECEIVED	373	0	0	373	240
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
Sub total (Gross income for AR)	23,411	0	0	23,411	25,787
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	23,411	-	-	23,411	25,787
A3 Payments					
RENT, RATES, INSURANCE	1,700	-	-	1,700	1,679
ADMIN EXPS INC WEBSITE, LICENCES & HONORARIUM	1,120	-	-	1,120	1,409
UTILITIES	7,451	-	-	7,451	6,164
CLEANING & COMSUMABLES	5,714	-	-	5,714	5,611
REPAIRS & MAINTENAMCE	1,453	-	-	1,453	5,477
CAPITAL EXPS	-	-	-	-	-
FUNDRAISING EXPS	677	-	-	677	608
MISC EXPS	8	-	-	8	309
BOOKING REFUNDS	-	-	-	-	599
Sub total	18,123	-	-	18,123	21,856
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,123	-	-	18,123	21,856
Net of receipts/(payments)	5,288	-	-	5,288	3,931
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,288	-	-	5,288	3,931

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	LLOYDS TRESURER A/C	1,826	-	-
	PETTY CASH	12	-	-
	CAMBRIDGE BUILDING SOCIETY	5,818	-	-
	LLOYDS DEPOSIT A/C	23,480	-	-
	Total cash funds	31,136	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	TANGIBLE ASSETS	CASH	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

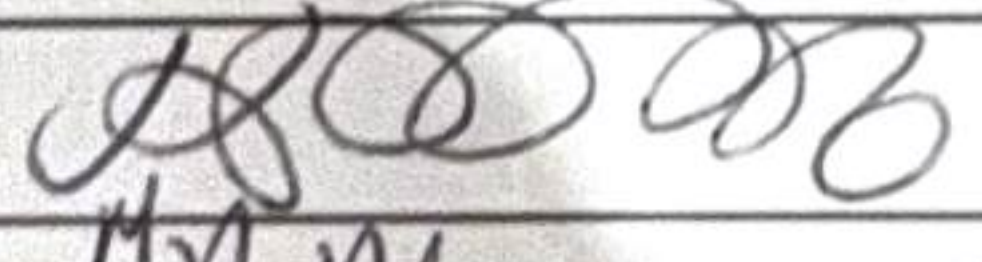
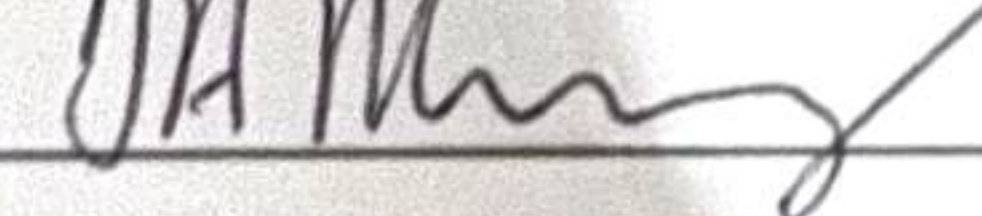
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

KIMMI CROSBY
TERRY MUNCEY

12/8/25
12.8-25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

St. Mary's Melbourn Community Hall

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1168855

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

12/8/2025

Name:

HUGH A. O'MALLEY

Relevant professional
qualification(s) or body

(if any):

Address:

9 DURY LANE
MELBOURN

SG8 6EP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

