



Trustees' Annual Report for the period

		Period start date			To	Period end date		
From		1	April	2023		31	March	2024

Section A

Reference and administration details

Charity name	All Saints Melbourn Community Hall
Other names charity is known by	All Saints Community Hall
Registered charity number (if any)	1168855
Charity's principal address	Station Road
	Melbourn
	Cambridgeshire
	Postcode SG8 6DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	Mr Peter Hills	Chairman	until 30/JAN/24	At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees
2	Rev. Andrew Birks	Chairman	From 30/JAN/24	
3	Mrs Jacey Stewart	Vice-Chair, treasurer and bookings clerk	Treasurer and booking clerk from 22/AUG/23	
4	Mrs Kimmi Crosby			
5	Mrs Margaret Howard			
6	Mrs Brenda Meliniotis	IT & Technical Trustee		
7	Mr Terry Muncey	Operations Trustee		
8	Mrs Val Barrett			
9	Mrs Irene Bloomfield			
10				
11				
12	Names of the trustees for the charity, if any, (for example, any custodian trustees)			
Name				
None			Dates acted if not for whole year	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document
(eg. trust deed, constitution)

Constitution as on registration

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects are for the benefit of the inhabitants of Melbourn and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees manage and operate the All Saints Community Hall for the benefit of all residents living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fund raising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Use of the hall is gradually increasing as members of the public are feeling more confident to socialise. We are fortunate to be able to provide use of our meeting room to a local therapist who favours our hall due to the quiet location and minimal distractions. We are also booking more Yoga classes in the hall too.

The trees we were allocated for Queen's Green Canopy are growing and continuing to thrive in our garden.

We held a fundraising event to celebrate the Kings Coronation. This was very popular and provided funds to go towards the running costs of the hall.

We have replaced the defibrillator pads. The cost of these were covered by a generous donation from a local resident. The defibrillator remains on 'The Circuit' and is available for use 24/7.

We also have new display screen equipment in the meeting room. This was also provided by a generous donation from another local resident.

Our sound system in the main hall has also been replaced with an up-to-date system.

Due to the continuing rising cost of energy, software licenses, insurance and internet, The Trustees had no other choice than to raise the hire rates again this year. The rise was as small as The Trustees could manage and was focussed on local businesses and ad-hoc use. As a result, we were able to keep the charity rate at the same level.

Fund Raising

- Cinema nights continue to be successful and every month the amount of attendees increases.
- Celebration of the Coronation of King Charles III and Queen Camilla.

Donations received

- Funds to cover the cost of new defibrillator pads
- New display screen equipment in the meeting room

Improvement Projects completed in 2023/24:

- Maintenance carried out on the drainage system
- 5-year electrical safety check
- Lighting near the key-safe pad
- New stereo system
- External walkways and guttering cleaned
- New car park barrier
- New Altro flooring in the entrance lobby

Future Projects under consideration or in progress:

Section D	Achievements and performance
	<ul style="list-style-type: none"> • Storage for the lawnmower • Keyless entry to the hall • Ceiling painted in the kitchen • Treat the wooden fascias, soffits and bargeboards • Lighting in the car park

Section E	Financial review
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Brief statement of the charity's policy on reserves

ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (Optional information)


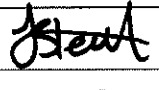
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F	Other optional information
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev. Andrew Birks	Mrs Jacey Stewart
Position (as Secretary)	CHAIRMAN	VICE CHAIR.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

All Saints Melbourn Community Hall

1168855

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SALES RECEIPTS	21,548	-	-	21,548	15008
DONATIONS	259	-	-	259	899
FUNDRAISING INCOME	3,740	-	-	3,740	4077
INTEREST RECEIVED	240	-	-	240	42
INSURANCE CLAIM (CAR PARK)	-	-	-	-	2496
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Sub total (Gross income for AR)	25,787	-	-	25,787	22,522
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	25,787			25,787	22,522
A3 Payments					
RENT, RATES, INSURANCE	1,679	-	-	1,679	1,852
ADMIN INC WEBSITE, LICENSES & HONORARIUM	1,409	-	-	1,409	2,166
UTILITIES	6,164	-	-	6,164	3,526
CLEANING & COMSUMABLES	5,611	-	-	5,611	5,627
REPAIRS & MAINTENANCE	5,477	-	-	5,477	8,902
CAPITAL EXPS		-	-	-	
FUNDRAISING EXPS	608	-	-	608	822
MISC EXPS	309	-	-	309	554
BOOKING REFUNDS	599	-	-	599	108
Sub total	21,856	-	-	21,856	23,557
A4 Asset and investment purchases, (see table)					
		-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	21,856	-	-	21,856	23,557
Net of receipts/(payments)	3,931	-	-	3,931	- 1,035
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,931	-	-	3,931	- 1,035

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	LLOYDS TREASURER A/C	4,915	-	-
	PETTY CASH	12	-	-
	CAMBRIDGE BUILDING SOCIETY	5,659	-	-
	LLOYDS DEPOSIT A/C	15,226	-	-
	Total cash funds	25,813	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	TANGIBLE ASSETS	CASH	-	
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

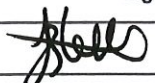
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

 2

JACEY STEWART



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ALL SAINTS MELBOURN COMMUNITY HALL

On accounts for the year
ended

31/3/2024

Charity no
(if any)

1168855

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27th June 2024

Name:

H. B. O'Malley

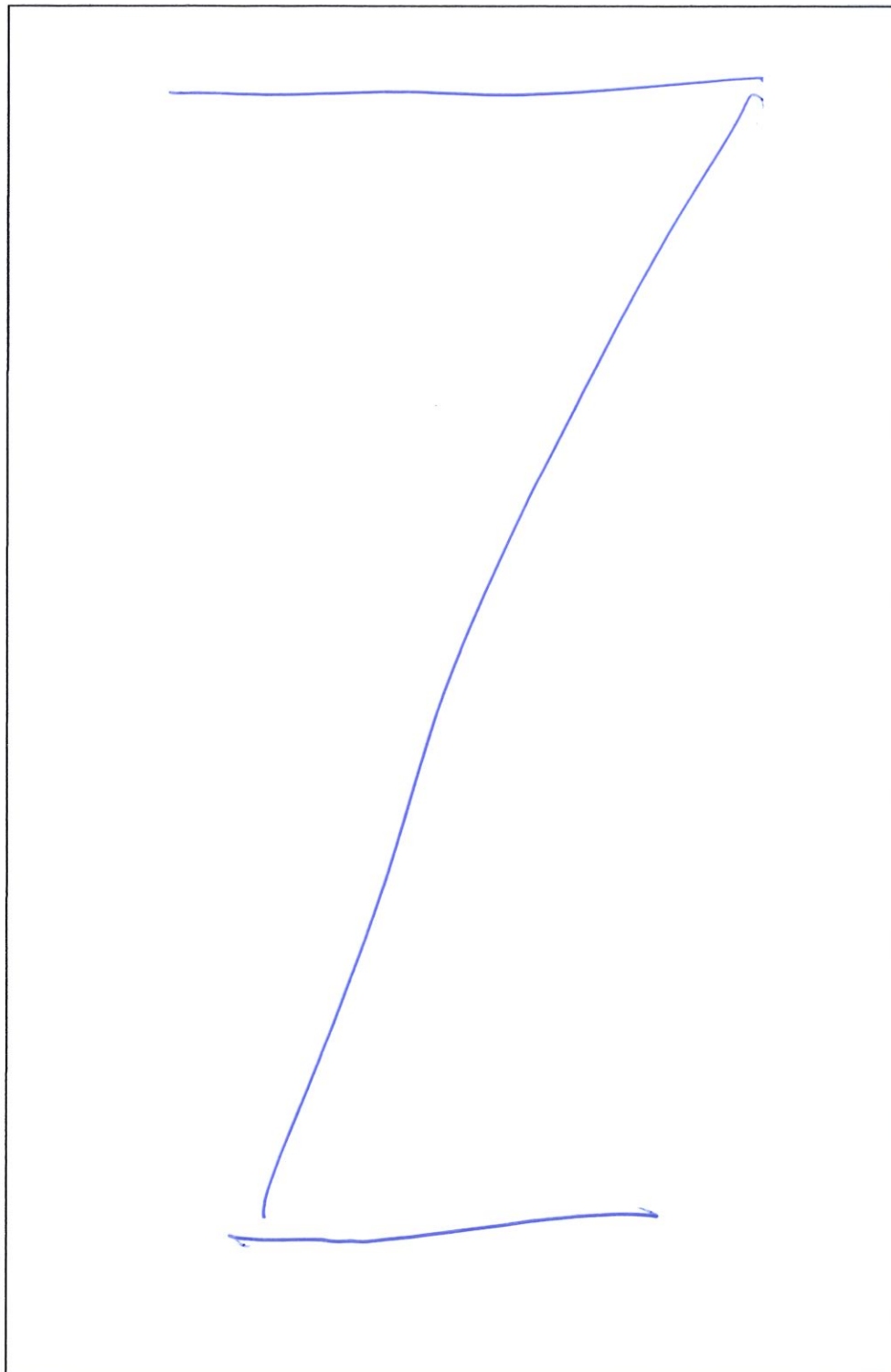
Relevant professional
qualification(s) or body
(if any):

Address:

9 DUNRY LANE
MELBOURN
SG8 6EP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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		-	-	-
		-	-	-
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			-	-
			-	-

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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

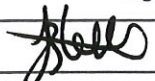
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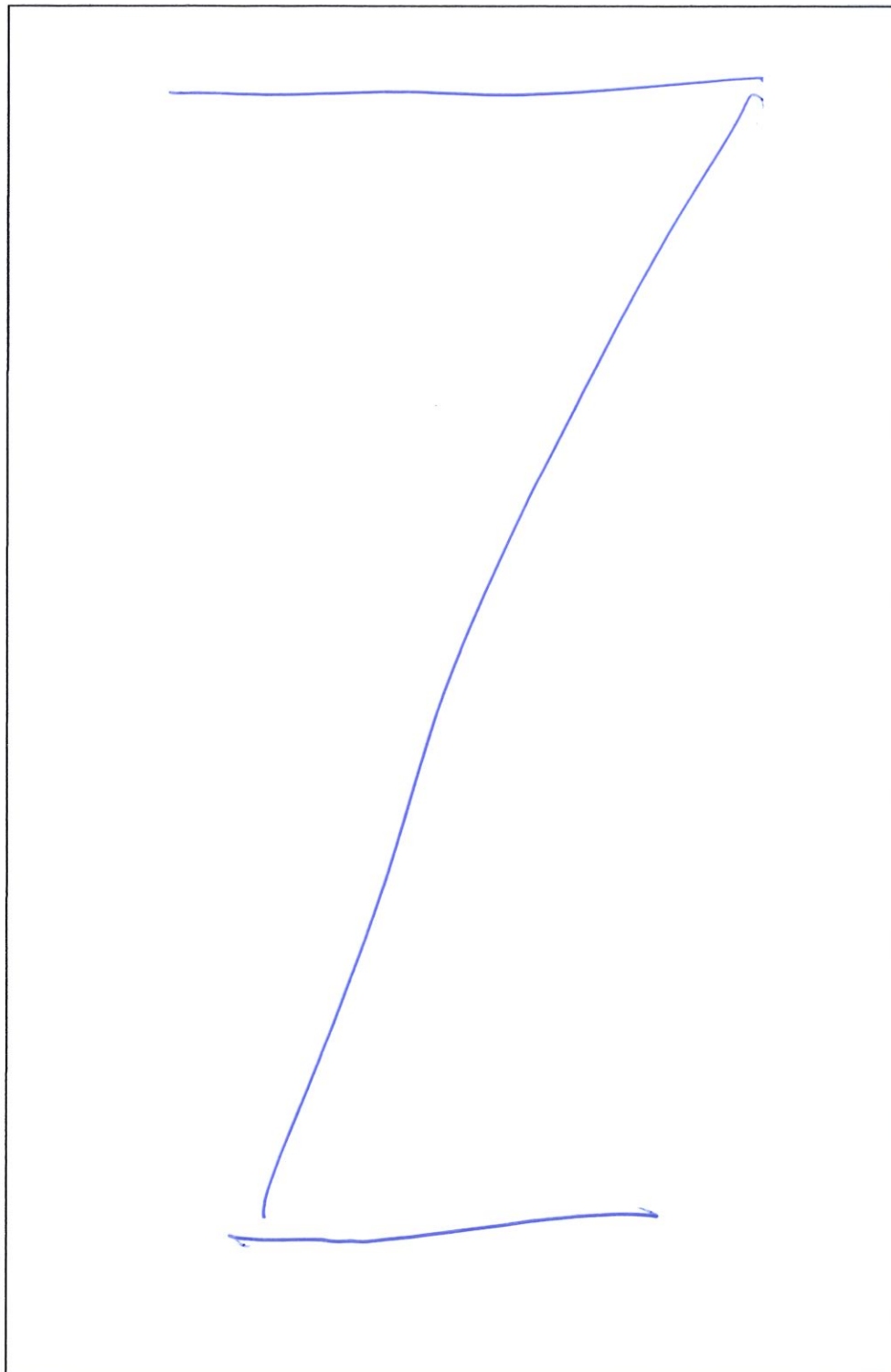
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