

# ALL SAINTS MELBOURN COMMUNITY HALL

England & Wales · Charity number 1168855

## Details

|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | ALL SAINTS COMMUNITY HALL                               |
| Status      | Registered                                              |
| Legal form  | CIO                                                     |
| Registered  | 2016-08-22                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                 |
|---------|---------------------------------------------------------------------------------|
| Address | All Saints Community Hall<br>Station Road<br>Melbourn<br>SG8 6DX                |
| Phone   | 07546339742                                                                     |
| Email   | <a href="mailto:aschtreasurer@outlook.com">aschtreasurer@outlook.com</a>        |
| Website | <a href="http://communityhallmelbourn.com">http://communityhallmelbourn.com</a> |

## Activities

**Objects:** THE CIO'S OBJECTS ARE FOR THE BENEFIT OF THE INHABITANTS OF MELBOURN AND THE SURROUNDING AREAS BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR THE RECREATION AND OTHER LEISURE TIME OCCUPATION OF THE SAID INHABITANTS IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECTIVE OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** Provision of a community hall for the benefit of the residents of Melbourn and surrounding area to promote leisure time, recreation and social welfare activities.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Cambridgeshire

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £23,411 | £18,123     | -      | -         |
| 2024-03-31 | £25,787 | £21,856     | -      | -         |
| 2023-03-31 | £22,521 | £23,556     | -      | -         |
| 2022-03-31 | £11,322 | £14,899     | -      | -         |
| 2021-03-31 | £0      | £8,446      | -      | -         |

## Trustees

| Name                     | Role | Appointed  |
|--------------------------|------|------------|
| BRENDA MELINIOTIS        |      | 2016-08-22 |
| Irene Bloomfield         |      | 2023-09-29 |
| Kevin Wiles              |      | 2025-10-30 |
| Kimmi Crosby             |      | 2016-08-22 |
| MARGARET HOWARD          |      | 2016-08-22 |
| Ronald Michael Sutcliffe |      | 2024-08-15 |
| Terry Alan Muncey        |      | 2022-07-08 |
| Valerie Morrison Barrett |      | 2022-07-08 |

---

# Accounts

---



## Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | 1                 | April | 2024 |    | 31              | March | 2025 |

### Section A

### Reference and administration details

|                                    |                                    |
|------------------------------------|------------------------------------|
| Charity name                       | All Saints Melbourn Community Hall |
| Other names charity is known by    | All Saints Community Hall          |
| Registered charity number (if any) | 1168855                            |
| Charity's principal address        | Station Road                       |
|                                    | Melbourn                           |
|                                    | Cambridgeshire                     |
|                                    | Postcode SG8 6DX                   |

### Names of the charity trustees who manage the charity

|      | Trustee name                                                                         | Office (if any)                              | Dates acted if not for whole year               | Name of person (or body) entitled to appoint trustee                                             |
|------|--------------------------------------------------------------------------------------|----------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1    | Rev. Andrew Birks                                                                    | Chairman & temporary treasurer/booking clerk | Treasurer and booking clerk 01/JAN/25-18/FEB/25 | At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees |
| 2    | Mrs Jacey Stewart                                                                    | Vice-Chair & treasurer/bookings clerk        | Treasurer and booking clerk until 31/DEC/24     |                                                                                                  |
| 3    | Mrs Kimmi Crosby                                                                     |                                              |                                                 |                                                                                                  |
| 4    | Mrs Margaret Howard                                                                  |                                              |                                                 |                                                                                                  |
| 5    | Mrs Brenda Meliniotis                                                                |                                              |                                                 |                                                                                                  |
| 6    | Mr Terry Muncey                                                                      | Operations Trustee                           |                                                 |                                                                                                  |
| 7    | Mr Ron Sutcliffe                                                                     |                                              | From 22/OCT/24                                  |                                                                                                  |
| 8    | Mrs Val Barrett                                                                      |                                              |                                                 |                                                                                                  |
| 9    | Mrs Irene Bloomfield                                                                 |                                              |                                                 |                                                                                                  |
| 10   |                                                                                      |                                              |                                                 |                                                                                                  |
| 11   |                                                                                      |                                              |                                                 |                                                                                                  |
| 12   | Names of the trustees for the charity, if any, (for example, any custodian trustees) |                                              |                                                 |                                                                                                  |
| Name |                                                                                      |                                              |                                                 |                                                                                                  |
| None |                                                                                      |                                              | Dates acted if not for whole year               |                                                                                                  |
|      |                                                                                      |                                              |                                                 |                                                                                                  |
|      |                                                                                      |                                              |                                                 |                                                                                                  |

**Names and addresses of advisers (Optional information)**

| Type of adviser                                 | Name        | Address              |
|-------------------------------------------------|-------------|----------------------|
| Treasurer and booking clerk<br>(from 18/FEB/25) | Kevin Wiles | Greenbanks, Melbourn |
|                                                 |             |                      |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B                      Structure, governance and management****Description of the charity's trusts**

|                                                                     |                                                                                                                                           |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution as on registration                                                                                                           |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)                                                                                                |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees. |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity's objects are for the benefit of the inhabitants of Melbourne and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees manage and operate the All Saints Community Hall for the benefit of all people living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The Trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fundraising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The hall remains a popular choice for local hirers. We are fortunate to be able to provide use of our meeting room to a local therapist who favours our hall due to the quiet location and minimal distractions. We are also booking more Yoga classes in the hall too.

The trees we were allocated for Queen’s Green Canopy are growing and continuing to thrive in our garden.

We continue to hold the monthly social event which sees the attendees watching a movie and enjoying popcorn and a drink.

We replaced the defibrillator pads in 2024. The cost of these were covered by a generous donation from a local resident. The defibrillator remains on ‘The Circuit’ and is available for use 24/7. The battery is still in good working order and will be replaced in 2025.

The display screen equipment in the meeting room remains in a good working order and available for use by hirers of this room.

Our new sound system has been a success and the difference in sound it provides is noticeable.

.  
Due to the continuing rising cost of energy, software licenses, insurance and internet, The Trustees plan to review the hire rates in December 2025. We have been able to freeze the hire rates this year due to the successful monthly movie events.

Fund Raising

- Movie nights continue to be successful and every month the amount of attendees increases.

Donations received

- Pick and mix bags for the movie night

Improvement Projects completed in 2024/25:

- Maintenance carried out on the drainage system
- Keyless entry system
- Sanitary items in the toilets
- External walkways and guttering cleaned
- CCTV serviced
- Fire extinguishers serviced and two replaced
- Safety work carried out on the hallway lights

Future Projects under consideration or in progress:

- Treat the wooden fascias, soffits and bargeboards
- Improved lighting in the car park, porch and steps
- CCTV camera pointing towards the defibrillator

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.

### Details of any funds materially in deficit

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                     |  |
|-------------------------------------|-------------------------------------------------------------------------------------|--|
| Signature(s)                        |  |  |
| Full name(s)                        | Rev. Andrew Birks                                                                   |  |
| Position (eg Secretary, Chair, etc) | Chairman                                                                            |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
All Saints Melbourn Community Hall

1168855

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2024

To

Period end date  
31/03/2025

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| SALES RECEIPTS                                        | 20,199                                       | 0                                       | 0                                      | 20,199                          | 21,548                        |
| DONATIONS                                             | 19                                           | 0                                       | 0                                      | 19                              | 259                           |
| FUNDRAISING INCOME                                    | 2,820                                        | 0                                       | 0                                      | 2,820                           | 3,740                         |
| INTEREST RECEIVED                                     | 373                                          | 0                                       | 0                                      | 373                             | 240                           |
|                                                       | 0                                            | 0                                       | 0                                      | 0                               |                               |
|                                                       | 0                                            | 0                                       | 0                                      | 0                               |                               |
|                                                       | 0                                            | 0                                       | 0                                      | 0                               |                               |
|                                                       | 0                                            | 0                                       | 0                                      | 0                               |                               |
| <b>Sub total (Gross income for AR)</b>                | <b>23,411</b>                                | <b>0</b>                                | <b>0</b>                               | <b>23,411</b>                   | <b>25,787</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       |                                              |                                         |                                        |                                 |                               |
|                                                       |                                              |                                         |                                        |                                 |                               |
| <b>Sub total</b>                                      |                                              |                                         |                                        |                                 |                               |
| <b>Total receipts</b>                                 | <b>23,411</b>                                | <b>-</b>                                | <b>-</b>                               | <b>23,411</b>                   | <b>25,787</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| RENT, RATES, INSURANCE                                | 1,700                                        | -                                       | -                                      | 1,700                           | 1,679                         |
| ADMIN EXPS INC WEBSITE, LICENCES & HONORARIUM         | 1,120                                        | -                                       | -                                      | 1,120                           | 1,409                         |
| UTILITIES                                             | 7,451                                        | -                                       | -                                      | 7,451                           | 6,164                         |
| CLEANING & COMSUMABLES                                | 5,714                                        | -                                       | -                                      | 5,714                           | 5,611                         |
| REPAIRS & MAINTENAMCE                                 | 1,453                                        | -                                       | -                                      | 1,453                           | 5,477                         |
| CAPITAL EXPS                                          | -                                            | -                                       | -                                      | -                               | -                             |
| FUNDRAISING EXPS                                      | 677                                          | -                                       | -                                      | 677                             | 608                           |
| MISC EXPS                                             | 8                                            | -                                       | -                                      | 8                               | 309                           |
| BOOKING REFUNDS                                       | -                                            | -                                       | -                                      | -                               | 599                           |
| <b>Sub total</b>                                      | <b>18,123</b>                                | <b>-</b>                                | <b>-</b>                               | <b>18,123</b>                   | <b>21,856</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>18,123</b>                                | <b>-</b>                                | <b>-</b>                               | <b>18,123</b>                   | <b>21,856</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>5,288</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>5,288</b>                    | <b>3,931</b>                  |
| A5 Transfers between funds                            | -                                            | -                                       | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Cash funds this year end</b>                       | <b>5,288</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>5,288</b>                    | <b>3,931</b>                  |

# Section B Statement of assets and liabilities at the end of the period

| Categories    | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | LLOYDS TRESURER A/C                                    | 1,826                              | -                                | -                               |
|               | PETTY CASH                                             | 12                                 | -                                | -                               |
|               | CAMBRIDGE BUILDING SOCIETY                             | 5,818                              | -                                | -                               |
|               | LLOYDS DEPOSIT A/C                                     | 23,480                             | -                                | -                               |
|               | <b>Total cash funds</b>                                | <b>31,136</b>                      | <b>-</b>                         | <b>-</b>                        |
|               | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |

|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         | -                           | -               | -                        |
|                      |         | -                           | -               | -                        |
|                      |         | -                           | -               | -                        |
|                      |         | -                           | -               | -                        |
|                      |         | -                           | -               | -                        |

|                                              | Details         | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------------------------------|-----------------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | TANGIBLE ASSETS | CASH                        | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |
|                                              |                 |                             | -               | -                        |

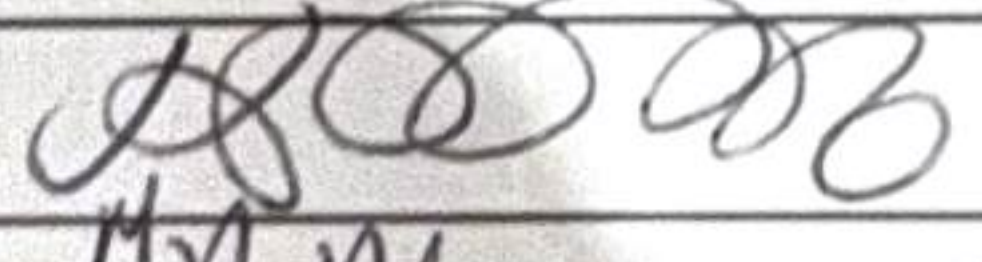
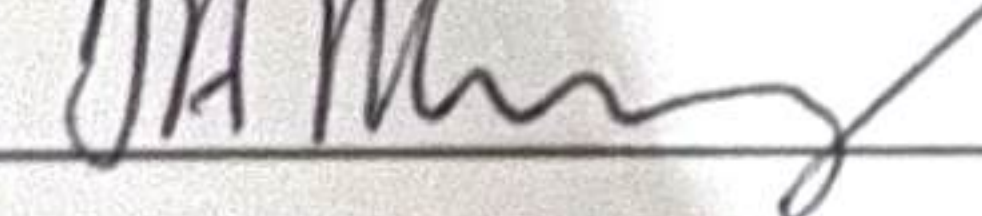
|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

KIMMI CROSBY  
TERRY MUNCEY

12/8/25  
12.8-25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees

Charity Name

St. Mary's Melbourn Community Hall

On accounts for the year  
ended

31st March 2025

Charity no  
(if any)

1168855

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

12/8/2025

Name:

HUGH A. O'MALLEY

Relevant professional  
qualification(s) or body

(if any):

Address:

9 DURY LANE  
MELBOURN

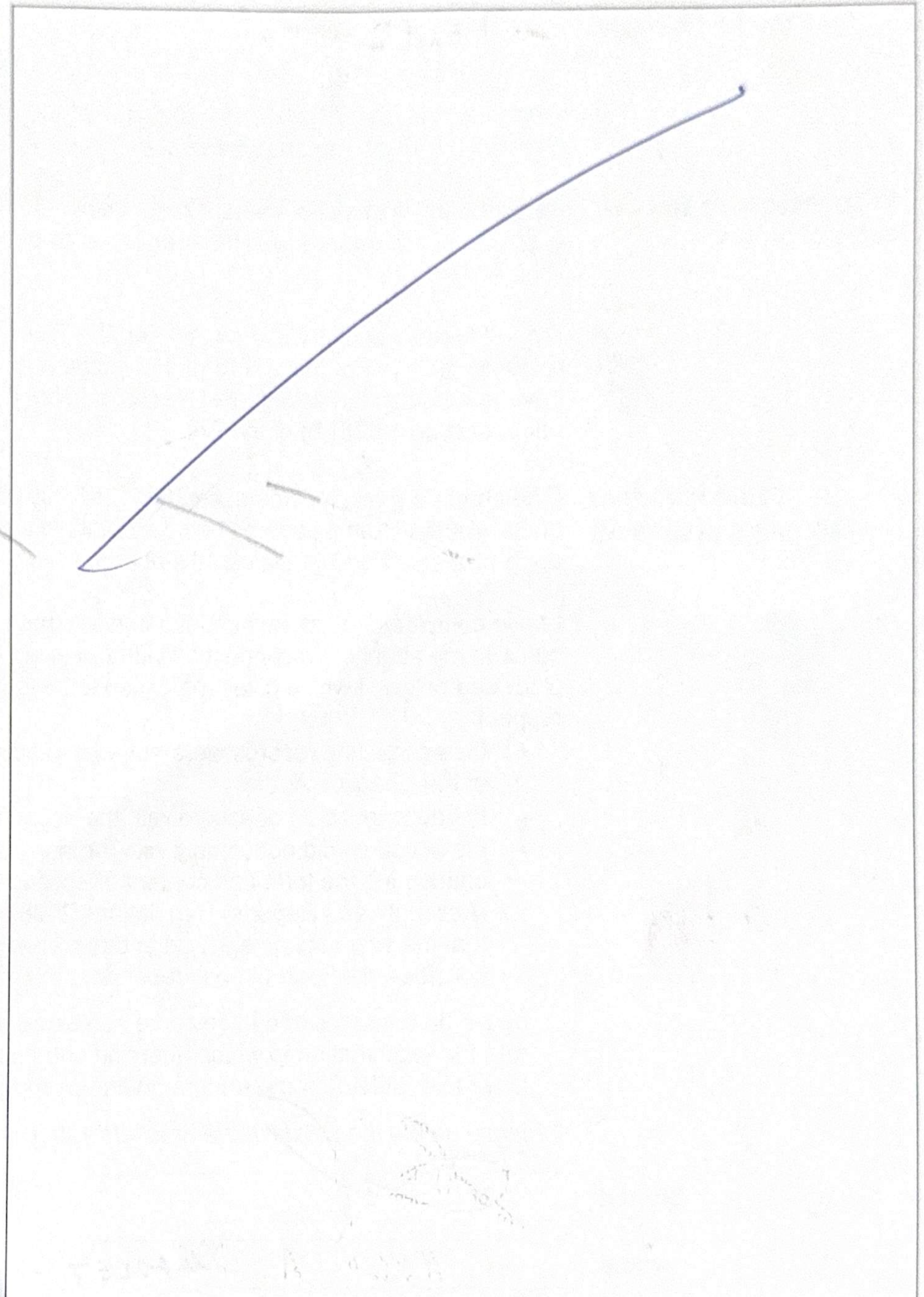
SG8 6EP

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



---

# Accounts

---



## Trustees' Annual Report for the period

|      |  | Period start date |       |      | To | Period end date |       |      |
|------|--|-------------------|-------|------|----|-----------------|-------|------|
| From |  | 1                 | April | 2023 |    | 31              | March | 2024 |

### Section A

### Reference and administration details

|                                    |                                    |
|------------------------------------|------------------------------------|
| Charity name                       | All Saints Melbourn Community Hall |
| Other names charity is known by    | All Saints Community Hall          |
| Registered charity number (if any) | 1168855                            |
| Charity's principal address        | Station Road                       |
|                                    | Melbourn                           |
|                                    | Cambridgeshire                     |
|                                    | Postcode SG8 6DX                   |

### Names of the charity trustees who manage the charity

|      | Trustee name                                                                         | Office (if any)                          | Dates acted if not for whole year          | Name of person (or body) entitled to appoint trustee                                             |
|------|--------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1    | Mr Peter Hills                                                                       | Chairman                                 | until 30/JAN/24                            | At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees |
| 2    | Rev. Andrew Birks                                                                    | Chairman                                 | From 30/JAN/24                             |                                                                                                  |
| 3    | Mrs Jacey Stewart                                                                    | Vice-Chair, treasurer and bookings clerk | Treasurer and booking clerk from 22/AUG/23 |                                                                                                  |
| 4    | Mrs Kimmi Crosby                                                                     |                                          |                                            |                                                                                                  |
| 5    | Mrs Margaret Howard                                                                  |                                          |                                            |                                                                                                  |
| 6    | Mrs Brenda Meliniotis                                                                | IT & Technical Trustee                   |                                            |                                                                                                  |
| 7    | Mr Terry Muncey                                                                      | Operations Trustee                       |                                            |                                                                                                  |
| 8    | Mrs Val Barrett                                                                      |                                          |                                            |                                                                                                  |
| 9    | Mrs Irene Bloomfield                                                                 |                                          |                                            |                                                                                                  |
| 10   |                                                                                      |                                          |                                            |                                                                                                  |
| 11   |                                                                                      |                                          |                                            |                                                                                                  |
| 12   | Names of the trustees for the charity, if any, (for example, any custodian trustees) |                                          |                                            |                                                                                                  |
| Name |                                                                                      |                                          |                                            |                                                                                                  |
| None |                                                                                      |                                          | Dates acted if not for whole year          |                                                                                                  |
|      |                                                                                      |                                          |                                            |                                                                                                  |
|      |                                                                                      |                                          |                                            |                                                                                                  |
|      |                                                                                      |                                          |                                            |                                                                                                  |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B      Structure, governance and management****Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution as on registration

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity's objects are for the benefit of the inhabitants of Melbourn and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees manage and operate the All Saints Community Hall for the benefit of all residents living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fund raising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Use of the hall is gradually increasing as members of the public are feeling more confident to socialise. We are fortunate to be able to provide use of our meeting room to a local therapist who favours our hall due to the quiet location and minimal distractions. We are also booking more Yoga classes in the hall too.

The trees we were allocated for Queen's Green Canopy are growing and continuing to thrive in our garden.

We held a fundraising event to celebrate the Kings Coronation. This was very popular and provided funds to go towards the running costs of the hall.

We have replaced the defibrillator pads. The cost of these were covered by a generous donation from a local resident. The defibrillator remains on 'The Circuit' and is available for use 24/7.

We also have new display screen equipment in the meeting room. This was also provided by a generous donation from another local resident.

Our sound system in the main hall has also been replaced with an up-to-date system.

Due to the continuing rising cost of energy, software licenses, insurance and internet, The Trustees had no other choice than to raise the hire rates again this year. The rise was as small as The Trustees could manage and was focussed on local businesses and ad-hoc use. As a result, we were able to keep the charity rate at the same level.

### Fund Raising

- Cinema nights continue to be successful and every month the amount of attendees increases.
- Celebration of the Coronation of King Charles III and Queen Camilla.

### Donations received

- Funds to cover the cost of new defibrillator pads
- New display screen equipment in the meeting room

### Improvement Projects completed in 2023/24:

- Maintenance carried out on the drainage system
- 5-year electrical safety check
- Lighting near the key-safe pad
- New stereo system
- External walkways and guttering cleaned
- New car park barrier
- New Altro flooring in the entrance lobby

### Future Projects under consideration or in progress:

| Section D | Achievements and performance                                                                                                                                                                                                                                  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <ul style="list-style-type: none"> <li>• Storage for the lawnmower</li> <li>• Keyless entry to the hall</li> <li>• Ceiling painted in the kitchen</li> <li>• Treat the wooden fascias, soffits and bargeboards</li> <li>• Lighting in the car park</li> </ul> |
|           |                                                                                                                                                                                                                                                               |

| Section E                                                  | Financial review                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Brief statement of the charity's policy on reserves</b> | ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances. |
| <b>Details of any funds materially in deficit</b>          | There are no funds in deficit.                                                                                                                                                                                                                                                                   |

**Further financial review details (Optional information)**

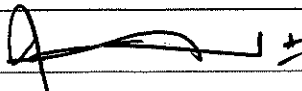
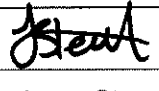
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

| Section F | Other optional information |
|-----------|----------------------------|
|           |                            |

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                         |                                                                                     |                                                                                       |
|-------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Signature(s)            |  |  |
| Full name(s)            | Rev. Andrew Birks                                                                   | Mrs Jacey Stewart                                                                     |
| Position (as Secretary) | CHAIRMAN                                                                            | VICE CHAIR.                                                                           |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

All Saints Melbourn Community Hall

1168855

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| SALES RECEIPTS                                        | 21,548                                       | -                                       | -                                      | 21,548                          | 15008                         |
| DONATIONS                                             | 259                                          | -                                       | -                                      | 259                             | 899                           |
| FUNDRAISING INCOME                                    | 3,740                                        | -                                       | -                                      | 3,740                           | 4077                          |
| INTEREST RECEIVED                                     | 240                                          | -                                       | -                                      | 240                             | 42                            |
| INSURANCE CLAIM (CAR PARK)                            | -                                            | -                                       | -                                      | -                               | 2496                          |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total (Gross income for AR)</b>                | <b>25,787</b>                                | <b>-</b>                                | <b>-</b>                               | <b>25,787</b>                   | <b>22,522</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       |                                              |                                         |                                        |                                 |                               |
|                                                       |                                              |                                         |                                        |                                 |                               |
| <b>Sub total</b>                                      |                                              |                                         |                                        |                                 |                               |
| <b>Total receipts</b>                                 | <b>25,787</b>                                |                                         |                                        | <b>25,787</b>                   | <b>22,522</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| RENT, RATES, INSURANCE                                | 1,679                                        | -                                       | -                                      | 1,679                           | 1,852                         |
| ADMIN INC WEBSITE, LICENSES & HONORARIUM              | 1,409                                        | -                                       | -                                      | 1,409                           | 2,166                         |
| UTILITIES                                             | 6,164                                        | -                                       | -                                      | 6,164                           | 3,526                         |
| CLEANING & COMSUMABLES                                | 5,611                                        | -                                       | -                                      | 5,611                           | 5,627                         |
| REPAIRS & MAINTENANCE                                 | 5,477                                        | -                                       | -                                      | 5,477                           | 8,902                         |
| CAPITAL EXPS                                          |                                              | -                                       | -                                      | -                               |                               |
| FUNDRAISING EXPS                                      | 608                                          | -                                       | -                                      | 608                             | 822                           |
| MISC EXPS                                             | 309                                          | -                                       | -                                      | 309                             | 554                           |
| BOOKING REFUNDS                                       | 599                                          | -                                       | -                                      | 599                             | 108                           |
| <b>Sub total</b>                                      | <b>21,856</b>                                | <b>-</b>                                | <b>-</b>                               | <b>21,856</b>                   | <b>23,557</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       |                                              | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>21,856</b>                                | <b>-</b>                                | <b>-</b>                               | <b>21,856</b>                   | <b>23,557</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>3,931</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>3,931</b>                    | <b>- 1,035</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>3,931</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>3,931</b>                    | <b>- 1,035</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | LLOYDS TREASURER A/C                                   | 4,915                              | -                                | -                               |
|                      | PETTY CASH                                             | 12                                 | -                                | -                               |
|                      | CAMBRIDGE BUILDING SOCIETY                             | 5,659                              | -                                | -                               |
|                      | LLOYDS DEPOSIT A/C                                     | 15,226                             | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>25,813</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | Agreement Error                    | OK                               | OK                              |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         |                                    | -                                | -                               |
|                                 |         |                                    | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|                                                     | Details         | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|-----------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | TANGIBLE ASSETS | CASH                        | -               |                          |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |

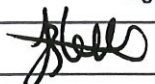
|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

 2

JACEY STEWART



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ALL SAINTS MELBOURN COMMUNITY HALL

On accounts for the year  
ended

31/3/2024

Charity no  
(if any)

1168855

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27th June 2024

Name:

H. B. O'Malley

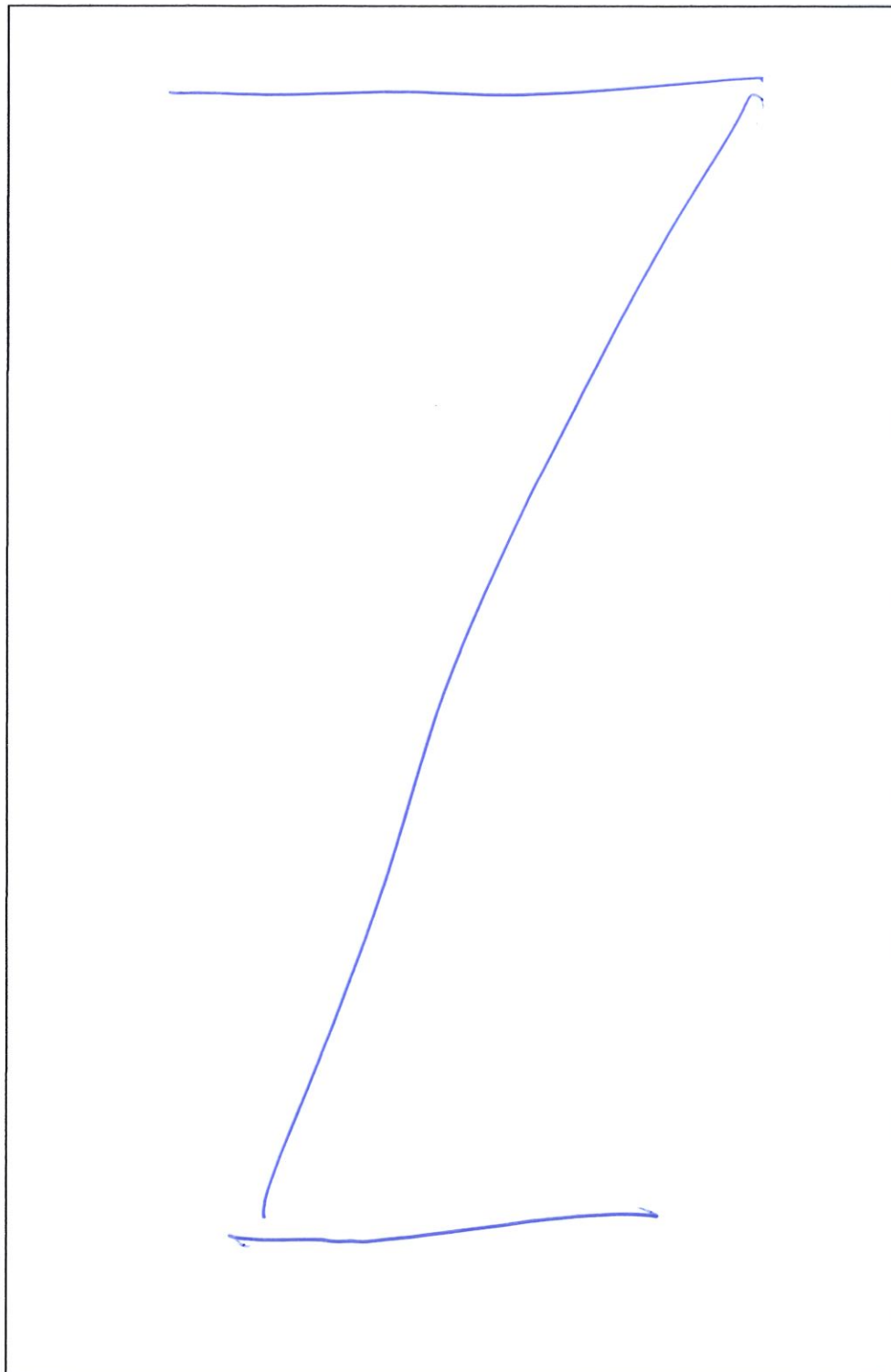
Relevant professional  
qualification(s) or body  
(if any):

Address:

9 DUNRY LANE  
MELBOURN  
SG8 6EP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box with a black border, intended for the examiner to provide details of items to be disclosed. Inside the box, there is a large, blue, handwritten letter 'Z' that spans most of the box's height and width.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

All Saints Melbourn Community Hall

1168855

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| SALES RECEIPTS                                        | 21,548                                 | -                                    | -                                   | 21,548                          | 15008                         |
| DONATIONS                                             | 259                                    | -                                    | -                                   | 259                             | 899                           |
| FUNDRAISING INCOME                                    | 3,740                                  | -                                    | -                                   | 3,740                           | 4077                          |
| INTEREST RECEIVED                                     | 240                                    | -                                    | -                                   | 240                             | 42                            |
| INSURANCE CLAIM (CAR PARK)                            | -                                      | -                                    | -                                   | -                               | 2496                          |
|                                                       | -                                      | -                                    | -                                   | -                               |                               |
|                                                       | -                                      | -                                    | -                                   | -                               |                               |
|                                                       | -                                      | -                                    | -                                   | -                               |                               |
| <b>Sub total (Gross income for AR)</b>                | <b>25,787</b>                          | <b>-</b>                             | <b>-</b>                            | <b>25,787</b>                   | <b>22,522</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       |                                        |                                      |                                     |                                 |                               |
|                                                       |                                        |                                      |                                     |                                 |                               |
| <b>Sub total</b>                                      |                                        |                                      |                                     |                                 |                               |
| <b>Total receipts</b>                                 | <b>25,787</b>                          |                                      |                                     | <b>25,787</b>                   | <b>22,522</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| RENT, RATES, INSURANCE                                | 1,679                                  | -                                    | -                                   | 1,679                           | 1,852                         |
| ADMIN INC WEBSITE, LICENSES & HONORARIUM              | 1,409                                  | -                                    | -                                   | 1,409                           | 2,166                         |
| UTILITIES                                             | 6,164                                  | -                                    | -                                   | 6,164                           | 3,526                         |
| CLEANING & COMSUMABLES                                | 5,611                                  | -                                    | -                                   | 5,611                           | 5,627                         |
| REPAIRS & MAINTENANCE                                 | 5,477                                  | -                                    | -                                   | 5,477                           | 8,902                         |
| CAPITAL EXPS                                          |                                        | -                                    | -                                   | -                               |                               |
| FUNDRAISING EXPS                                      | 608                                    | -                                    | -                                   | 608                             | 822                           |
| MISC EXPS                                             | 309                                    | -                                    | -                                   | 309                             | 554                           |
| BOOKING REFUNDS                                       | 599                                    | -                                    | -                                   | 599                             | 108                           |
| <b>Sub total</b>                                      | <b>21,856</b>                          | <b>-</b>                             | <b>-</b>                            | <b>21,856</b>                   | <b>23,557</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       |                                        | -                                    | -                                   | -                               |                               |
|                                                       | -                                      | -                                    | -                                   | -                               |                               |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>21,856</b>                          | <b>-</b>                             | <b>-</b>                            | <b>21,856</b>                   | <b>23,557</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>3,931</b>                           | <b>-</b>                             | <b>-</b>                            | <b>3,931</b>                    | <b>- 1,035</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>3,931</b>                           | <b>-</b>                             | <b>-</b>                            | <b>3,931</b>                    | <b>- 1,035</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | LLOYDS TREASURER A/C                                   | 4,915                              | -                                | -                               |
|                      | PETTY CASH                                             | 12                                 | -                                | -                               |
|                      | CAMBRIDGE BUILDING SOCIETY                             | 5,659                              | -                                | -                               |
|                      | LLOYDS DEPOSIT A/C                                     | 15,226                             | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>25,813</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | Agreement Error                    | OK                               | OK                              |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         |                                    | -                                | -                               |
|                                 |         |                                    | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|                                                     | Details         | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|-----------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | TANGIBLE ASSETS | CASH                        | -               |                          |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |
|                                                     |                 |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

 2

JACEY STEWART



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ALL SAINTS MELBOURN COMMUNITY HALL

On accounts for the year  
ended

31/3/2024

Charity no  
(if any)

1168855

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27th June 2024

Name:

H. B. O'Malley

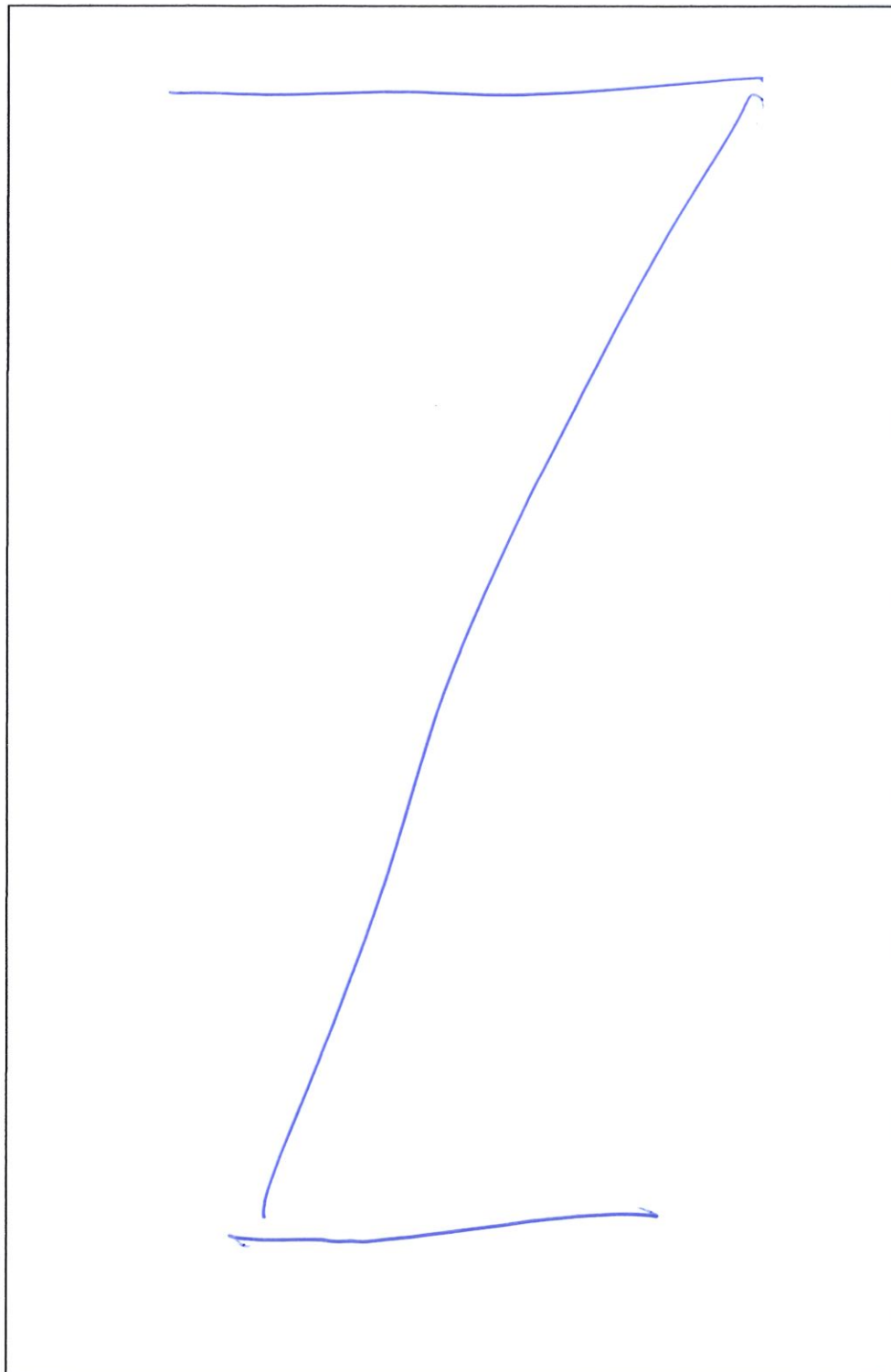
Relevant professional  
qualification(s) or body  
(if any):

Address:

9 DUNRY LANE  
MELBOURN  
SG8 6EP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box with a black border, intended for the examiner to provide details of any items they wish to disclose. Inside the box, there is a large, blue, handwritten letter 'Z' that spans most of the box's height and width.

---

# Accounts

---



## Trustees' Annual Report for the period

Period start date  
From 1 April 2022 To 31 March 2023  
Period end date

### Section A Reference and administration details

Charity name All Saints Melbourn Community Hall

Other names charity is known by All Saints Community Hall

Registered charity number (if any) 1168855

Charity's principal address Station Road

Melbourn

Cambridgeshire

Postcode SG8 6DX

#### Names of the charity trustees who manage the charity

| Trustee name                                                                            | Office (if any)        | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee                                             |
|-----------------------------------------------------------------------------------------|------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------|
| 1 Mr Peter Hills                                                                        | Chairman               |                                   | At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees |
| 2 Mrs Jacey Stewart                                                                     | Vice-Chair             |                                   |                                                                                                  |
| 3 Mrs Kimmi Crosby                                                                      |                        |                                   |                                                                                                  |
| 4 Mrs Margaret Howard                                                                   |                        |                                   |                                                                                                  |
| 5 Mrs Brenda Meliniotis                                                                 | IT & Technical Trustee |                                   |                                                                                                  |
| 6 Mr Terry Muncey                                                                       | Operations Trustee     |                                   |                                                                                                  |
| 7 Mrs Val Barrett                                                                       |                        |                                   |                                                                                                  |
| 8                                                                                       |                        |                                   |                                                                                                  |
| 9                                                                                       |                        |                                   |                                                                                                  |
| 10                                                                                      |                        |                                   |                                                                                                  |
| 11 Names of the trustees for the charity, if any, (for example, any custodian trustees) |                        |                                   |                                                                                                  |
| Name                                                                                    |                        |                                   |                                                                                                  |
| None                                                                                    |                        | Dates acted if not for whole year |                                                                                                  |
|                                                                                         |                        |                                   |                                                                                                  |
|                                                                                         |                        |                                   |                                                                                                  |
|                                                                                         |                        |                                   |                                                                                                  |

#### Names and addresses of advisers (Optional information)

| Type of adviser           | Name        | Address               |
|---------------------------|-------------|-----------------------|
| Treasurer with honorarium | Gaynor Beck | 60 The Moor, Melbourn |
|                           |             |                       |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution as on registration

How the charity is constituted

(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods

(eg. appointed by, elected by)

Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity's objects are for the benefit of the inhabitants of Melbourn and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees manage and operate the All Saints Community Hall for the benefit of all residents living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fund raising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users and for those who make payment in advance of hire. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Use of the hall is gradually increasing as members of the public are feeling more confident to socialise. We are fortunate to be able to provide use of our meeting room to private tutors who are working with children with identified Special Educational Needs. These SEN children cannot cope with mainstream school provision, so the tutors are continuing the child's learning as they await a place at a specialist school.

The trees we were allocated for Queen's Green Canopy are growing and continuing to thrive in our garden.

As part of the Queen's Platinum Jubilee the Trustees of All Saints Community Hall agreed it would be fitting to place a commemorative item at the hall to mark the Platinum Jubilee. After long discussions covering many ideas, we decided that a sundial would be ideal.

The Trustees were keen to find a bespoke piece made from English stone, ethically sourced and locally cut, prepared and set. Initial research made it evident that we could benefit from local council funding. We were fortunate to receive £500 from South Cambridgeshire Community Chest grants and £300 from Melbourn Parish Council. The balance of the funds were to be made via fundraising events at All Saints Community Hall over the Platinum Jubilee weekend.

The fundraising events at All Saints Community Hall were very well supported by our local community. We held a coffee morning on Thursday 2<sup>nd</sup> June and on Friday 3<sup>rd</sup> June we had a live music event, with light supper and raffle. The total raised across these events was £996! This gave us a generous budget of £1800.

We found a local stonemason, based in Ickleton, who was happy to take on our vision for the sundial project. He sourced an English sandstone boulder for the base and a sandstone disc for the inset piece with the sundial attached.

On Saturday 29<sup>th</sup> October we finally got the sundial installed and it is an excellent addition to the garden.

Due to the rising cost of energy, The Trustees had no other choice than to raise the hire rates. These have been at the same rate for many years so the slight increase will help with the costs associated with the hall without having a huge impact on the costs of our local groups hiring the hall.

### Fund Raising

- Cinema nights restarted in April 2022 and continue to be successful
- Celebration of the Coronation of King Charles III and Queen Camilla.

### Donations received

| Section D | Achievements and performance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <ul style="list-style-type: none"> <li>Funds to cover the cost of new defibrillator pads – funds ringfenced until required</li> </ul> <p><b>Improvement Projects completed in 2022/23:</b></p> <ul style="list-style-type: none"> <li>Maintenance carried out on toilet flushes and lights</li> <li>External walkways and guttering cleaned</li> <li>Commemorative Sundial installed in the garden</li> <li>CCTV updated</li> </ul> <p><b>Future Projects under consideration or in progress:</b></p> <ul style="list-style-type: none"> <li>Install low level buffers in the car park alongside the fence</li> <li>Keyless entry to the hall</li> <li>Extend the patio around the sundial and fire escape</li> <li>Treat the wooden fascias, soffits and bargeboards</li> <li>New altro flooring in the entrance lobby</li> </ul> |

| Section E                                                                                                                                                                                                                                                                                                                                                                                                                                         | Financial review                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Brief statement of the charity's policy on reserves</b></p>                                                                                                                                                                                                                                                                                                                                                                                 | <p>ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.</p> |
| <p><b>Details of any funds materially in deficit</b></p>                                                                                                                                                                                                                                                                                                                                                                                          | <p>There are no funds in deficit.</p>                                                                                                                                                                                                                                                                   |
| <p><b>Further financial review details (Optional information)</b></p> <p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul> |                                                                                                                                                                                                                                                                                                         |

| Section F | Other optional information |
|-----------|----------------------------|
|-----------|----------------------------|

|  |
|--|
|  |
|--|

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                     |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Mr Peter Hills                                                                    | Mrs Jacey Stewart                                                                   |
| Position (eg Secretary, Chair, etc) | Chairman                                                                          | Vice Chair                                                                          |
| Date                                | 04/JUL/2023                                                                       |                                                                                     |



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the  
trustees/directors/  
members of

All Saints Melbourn Community Hall

On accounts for the year  
ended

31/03/2023

Charity no.:

1168855

Company no.:

Set out on pages

1 to 4

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/03/2023.

**Responsibilities and  
basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent  
examiner's statement**

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

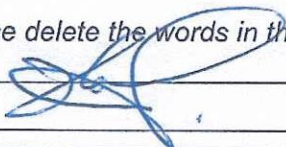
I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

07/07/23.

Name:

HUGH BRENDAN O'MALLEY

Relevant professional qualification(s) or body (if any):

Address:

9 TRURY LANE

MELBOURNE

SG8 6EP

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

All Saints Melbourn Community Hall

1168855

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2022

To

31/03/2023

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| SALES RECEIPTS                                        | 15,008                                       | -                                       | -                                      | 15,008                          | 10,104                        |
| DONATIONS                                             | 899                                          | -                                       | -                                      | 899                             | 1,170                         |
| FUNDRAISING INCOME                                    | 4,077                                        | -                                       | -                                      | 4,077                           | -                             |
| INTEREST RECEIVED                                     | 42                                           | -                                       | -                                      | 42                              | 48.11                         |
| INSURANCE CLAIM (CAR PARK)                            | 2,496                                        | -                                       | -                                      | 2,496                           | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>22,521</b>                                | <b>-</b>                                | <b>-</b>                               | <b>22,521</b>                   | <b>11,322</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>22,521</b>                                | <b>-</b>                                | <b>-</b>                               | <b>22,521</b>                   | <b>11,322</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| RENT, RATES, INSURANCE                                | 1,852                                        | -                                       | -                                      | 1,852                           | 1,690                         |
| ADMIN EXPS                                            | 2,166                                        | -                                       | -                                      | 2,166                           | 3,144                         |
| UTILITIES                                             | 3,526                                        | -                                       | -                                      | 3,526                           | 1,873                         |
| CLEANING & COMSUMABLES                                | 5,627                                        | -                                       | -                                      | 5,627                           | 2,846                         |
| REPAIRS & MAINTENAMCE                                 | 8,902                                        | -                                       | -                                      | 8,902                           | 2,690                         |
| CAPITAL EXPS                                          | -                                            | -                                       | -                                      | -                               | 2,449                         |
| FUNDRAISING EXPS                                      | 822                                          | -                                       | -                                      | 822                             | -                             |
| MISC EXPS                                             | 554                                          | -                                       | -                                      | 554                             | -                             |
| BOOKING REFUNDS                                       | 108                                          | -                                       | -                                      | 108                             | 206                           |
| <b>Sub total</b>                                      | <b>23,556</b>                                | <b>-</b>                                | <b>-</b>                               | <b>23,556</b>                   | <b>14,899</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>23,556</b>                                | <b>-</b>                                | <b>-</b>                               | <b>23,556</b>                   | <b>14,899</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 1,035</b>                               | <b>-</b>                                | <b>-</b>                               | <b>- 1,035</b>                  | <b>- 3,577</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>22,955</b>                                | <b>-</b>                                | <b>-</b>                               | <b>22,955</b>                   | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>21,920</b>                                | <b>-</b>                                | <b>-</b>                               | <b>21,920</b>                   | <b>- 3,577</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | LLOYDS TRESURER A/C                                    | 6,221                              | -                                | -                               |
|                                                     | PETTY CASH                                             | 12                                 | -                                | -                               |
|                                                     | CAMBRIDGE BUILDING SOCIETY                             | 5,553                              | -                                | -                               |
|                                                     | LLOYDS DEPOSIT A/C                                     | 10,134                             | -                                | -                               |
|                                                     | <b>Total cash funds</b>                                | <b>21,920</b>                      | <b>-</b>                         | <b>-</b>                        |
|                                                     | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |
|                                                     |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         |                                                        | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> |                                                        | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     | TANGIBLE ASSETS                                        | CASH                               | -                                | 4,877                           |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               |                                                        | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name      | Date of approval |
|-------------------------------------------------------------------------------------|-----------------|------------------|
|  | M. MAVIS HOWARD | 29-9-23          |
|  | T.A. MUNCIE     | 29.9.23          |

All Saints Melbourn Community Hall, Treasurers Account

Accounting for the period 1st April 2022 - 31 March 2023

Bank Reconciliation as per 31st March 2023

|                               |         |           |
|-------------------------------|---------|-----------|
| Balance per Accounts          |         | 6,220.53  |
| Less Unpresented Receipts     |         |           |
| Coffee Stop                   | 60.00   |           |
| Coffee Stop                   | 60.00   |           |
| Vicki O'Neill - private party | 50.00   |           |
| Film Night - less exps £41    | 270.00  |           |
| SOAS Quiz                     | 36.00   |           |
| SOAS Quiz                     | 40.00   |           |
| SOAS Greek Night              | 66.00   |           |
| SOAS Ukulele/ SOAS Meeting    | 46.00   |           |
| Coffee Stop                   | 54.00   |           |
| Coffee Stop                   | 72.00   |           |
| Johnson - private party       | 70.00   |           |
| Insurance claim - car park    | 2496.00 |           |
| Shingay MU                    | 42.00   |           |
| SOAS Meeting                  | 7.50    |           |
| Howard - private party        | 52.50   |           |
| Film Night - less exps £40    | 307.00  |           |
| Film Night - less exps £74    | 210.00  | -3,939.00 |

|                              |                 |
|------------------------------|-----------------|
| Bank Statement as @ 31 Mar23 | <u>2,281.53</u> |
|------------------------------|-----------------|

Bank Account 1 Jan to 31 Mar 2023

|             |           |
|-------------|-----------|
| B/F 1 Jan23 | 4,765.50  |
| Received    | 4,638.95  |
| Paid        | -7,122.92 |

|                                  |                 |
|----------------------------------|-----------------|
| Balance per Statement - 31 Mar23 | <u>2,281.53</u> |
|----------------------------------|-----------------|

Petty Cash

|             |       |
|-------------|-------|
| Opening Bal | 12.00 |
|-------------|-------|

|                                   |              |
|-----------------------------------|--------------|
| Balance per Petty Cash - 31 Mar23 | <u>12.00</u> |
|-----------------------------------|--------------|

|                          |                  |
|--------------------------|------------------|
| Business Deposit Account | 10,119.75        |
| Transfer to current a/c  | 0.00             |
| Interest Rec'd           | 14.26            |
| Balance 31 Mar23         | <u>10,134.01</u> |

|                            |                  |                 |
|----------------------------|------------------|-----------------|
| Cambridge Building Society | Balance 31 Mar23 | 5,536.21        |
|                            | Interest Rec'd   | 16.79           |
|                            | Balance 31 Mar23 | <u>5,553.00</u> |

## BOOKINGS

Since the last quarter, we do have another pupil receiving tutoring weekday mornings in the Meeting Room. We have a couple of enquiries for pilates etc. And booked a weekly pre-school arts and crafts class. Weekend parties have been reasonably consistent, but i see this as being only as far as the better weather ahead. Our increased prices seem to be inline with other Halls and whilst people are shopping around for best rate, ours do seem to be favourable.

# Profit and Loss Report

from 01/04/2022 to 31/03/2023

£

## Sales

|                                |                         |
|--------------------------------|-------------------------|
| Interest Received              | 41.51                   |
| Revenue - Class I weekly hire  | 10,471.39               |
| Revenue - Class I Monthly Hire | 1,213.00                |
| Revenue - Class 2 PCC Listed   | 229.25                  |
| Donations - Unrestricted       | 899.00                  |
| Fundraising Income             | 4,076.50                |
| Revenue - Class I Ad hoc hire  | 3,094.26                |
| Insurance Claims               | 2,496.00                |
| <b>Total Sales</b>             | <b><u>22,520.91</u></b> |

## Expenses

|                                                      |                         |
|------------------------------------------------------|-------------------------|
| Subscriptions                                        | 60.00                   |
| Website & Software Costs                             | 493.78                  |
| Accountancy Fees                                     | -1,500.00               |
| Housekeeping - consumables                           | 112.47                  |
| Housekeeping - Contract cleaning                     | 5,514.36                |
| Administration costs - Insurance                     | 1,566.16                |
| Administration costs - Licenses                      | 665.88                  |
| Utilities - Electricity                              | 1,910.24                |
| Utilities - Gas                                      | 825.55                  |
| Utilities - Broadband                                | 489.60                  |
| Utilities - Water                                    | 300.56                  |
| Ground rent & rates                                  | 286.29                  |
| Repairs & maintenance - Building fabric and services | 2,912.40                |
| Repairs & maintenance - Fire and safety equipment    | 2,108.10                |
| Repairs & maintenance - Furniture                    | 180.60                  |
| Repairs & maintenance - Garden and carpark           | 2,279.00                |
| Repairs & maintenance - Installed equipment          | 1,421.70                |
| Fundraising expenditure                              | 821.64                  |
| Refunds                                              | 108.00                  |
| Treasurer's Honorarium                               | 3,000.00                |
| <b>Total Expenses</b>                                | <b><u>23,556.33</u></b> |

**Net Loss** **-1,035.42**

# Balance Sheet Report on 31/03/2023

£

## Assets

|                                       |                         |
|---------------------------------------|-------------------------|
| Equipment                             | 4,439.78                |
| Equipment Accumulated Depreciation    | -1,109.95               |
| Capital Expenditure - Decoration 2020 | 1,547.50                |
| Cambridge Building Society            | 5,553.00                |
| Lloyds Business Instant Access        | 10,134.01               |
| Lloyds Treasurer Account              | 6,220.53                |
| Petty Cash                            | 12.00                   |
| <b>Total Assets:</b>                  | <b><u>26,796.87</u></b> |

## Liabilities

|                             |                         |
|-----------------------------|-------------------------|
| <b>Total Liabilities:</b>   | <b><u>-</u></b>         |
| <b>Assets - Liabilities</b> | <b><u>26,796.87</u></b> |

## Capital

|                       |                         |
|-----------------------|-------------------------|
| Capital               | 26,796.87               |
| <b>Total Capital:</b> | <b><u>26,796.87</u></b> |

*[Signature]* 01/07/23  
checked

---

# Accounts

---



# Trustees' Annual Report for the period

| Period start date |   | To | Period end date |       |      |
|-------------------|---|----|-----------------|-------|------|
| From              | 1 |    | 31              | March | 2022 |

## Section A Reference and administration details

|                                    |                                           |
|------------------------------------|-------------------------------------------|
| Charity name                       | <b>All Saints Melbourn Community Hall</b> |
| Other names charity is known by    | All Saints Community Hall                 |
| Registered charity number (if any) | 1168855                                   |
| Charity's principal address        | Station Road                              |
|                                    | Melbourn                                  |
|                                    | Cambridgeshire                            |
| Postcode                           | SG8 6DX                                   |

### Names of the charity trustees who manage the charity

|      | Trustee name                                                                         | Office (if any)        | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee                                             |
|------|--------------------------------------------------------------------------------------|------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------|
| 1    | Mr Peter Hills                                                                       | Chairman               |                                   | At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees |
| 2    | Mrs Jacey Stewart                                                                    | Vice-Chair             |                                   |                                                                                                  |
| 3    | Mrs Kimmi Crosby                                                                     |                        |                                   |                                                                                                  |
| 4    | Mrs Margaret Howard                                                                  |                        |                                   |                                                                                                  |
| 5    | Mrs Brenda Meliniotis                                                                | IT & Technical Trustee |                                   |                                                                                                  |
| 6    | Mr Gavin Stanley                                                                     | Operations Trustee     |                                   |                                                                                                  |
| 7    | Mr Chris Davison                                                                     | Operations Trustee     |                                   |                                                                                                  |
| 8    |                                                                                      |                        |                                   |                                                                                                  |
| 9    |                                                                                      |                        |                                   |                                                                                                  |
| 10   |                                                                                      |                        |                                   |                                                                                                  |
| 11   | Names of the trustees for the charity, if any, (for example, any custodian trustees) |                        |                                   |                                                                                                  |
| Name |                                                                                      |                        |                                   |                                                                                                  |
| None |                                                                                      |                        | Dates acted if not for whole year |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |

### Names and addresses of advisers (Optional information)

| Type of adviser           | Name        | Address               |
|---------------------------|-------------|-----------------------|
| Treasurer with honorarium | Gaynor Beck | 60 The Moor, Melbourn |
|                           |             |                       |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                                                           |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution as on registration                                                                                                           |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)                                                                                                |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity's Objects are for the benefit of the inhabitants of Melbourn and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees manage and operate the All Saints Community Hall for the benefit of all residents living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fund raising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users and for those who make payment in advance of hire. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following the closure of the hall during our last financial year, we were keen to re-open as soon as possible to start generating income. We were in a fortunate position that we had money in reserves to enable us to continue paying our regular bills whilst the hall was closed.

Following Government advice, we re-opened the hall on 17<sup>th</sup> May 2021. We welcomed back the majority of our regular hirers – whilst maintaining strict rules around cleaning and hygiene.

We also restarted our Defibrillator campaign and with thanks to a kind donation from a local resident we were able to install an SP1 ipad defibrillator in August. The defibrillator is linked to The Circuit and is available for public use 24/7.

We were fortunate to receive some trees as part of the Queen's Green Canopy and these have been planted in our garden

Hire Rates are determined from the likely future use and cost of provision based on the previous year results adjusted to account for likely price increases. The hire rates are approved by the committee in April of each year for application from the beginning of the following May. We are mindful of the increase in cost of living this year and although running costs are likely to rise in the coming year, it is anticipated that the CIO will be able to absorb the price increases.

### Fund Raising

- All fund raising is still on hold. We hope to restart the cinema nights in April 2022

### Donations received

- Funds to cover the cost of a defibrillator

### Improvement Projects completed in 2021/22:

- Defibrillator storage case installed on the wall to house the defibrillator
- Underfloor heating was flushed to make it more efficient
- Maintenance carried out on toilet flushes
- External walkways and guttering cleaned
- CO2 monitor installed inside the hall
- Extensive repairs carried out to the boiler

### Future Projects under consideration or in progress:

- Update the CCTV to enable remote viewing
- Install low level buffers in the car park alongside the fence
- Keyless entry to the hall
- Extend the patio
- Treat the wooden fascias, soffits and bargeboards
- Install a sundial to commemorate the Queen's Platinum Jubilee

## Section E Financial review

### Brief statement of the charity's policy on reserves

ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.

### Details of any funds materially in deficit

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                |                   |
|-------------------------------------|----------------|-------------------|
| Signature(s)                        |                |                   |
| Full name(s)                        | Mr Peter Hills | Mrs Jacey Stewart |
| Position (eg Secretary, Chair, etc) | Chairman       | Vice Chair        |
| Date                                | 23/MAY/2022    |                   |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
All Saints Melbourn Community Hall

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1168855

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/12/2022

Name:

HUGH B. O'MALLEY

Relevant professional  
qualification(s) or body  
(if any):

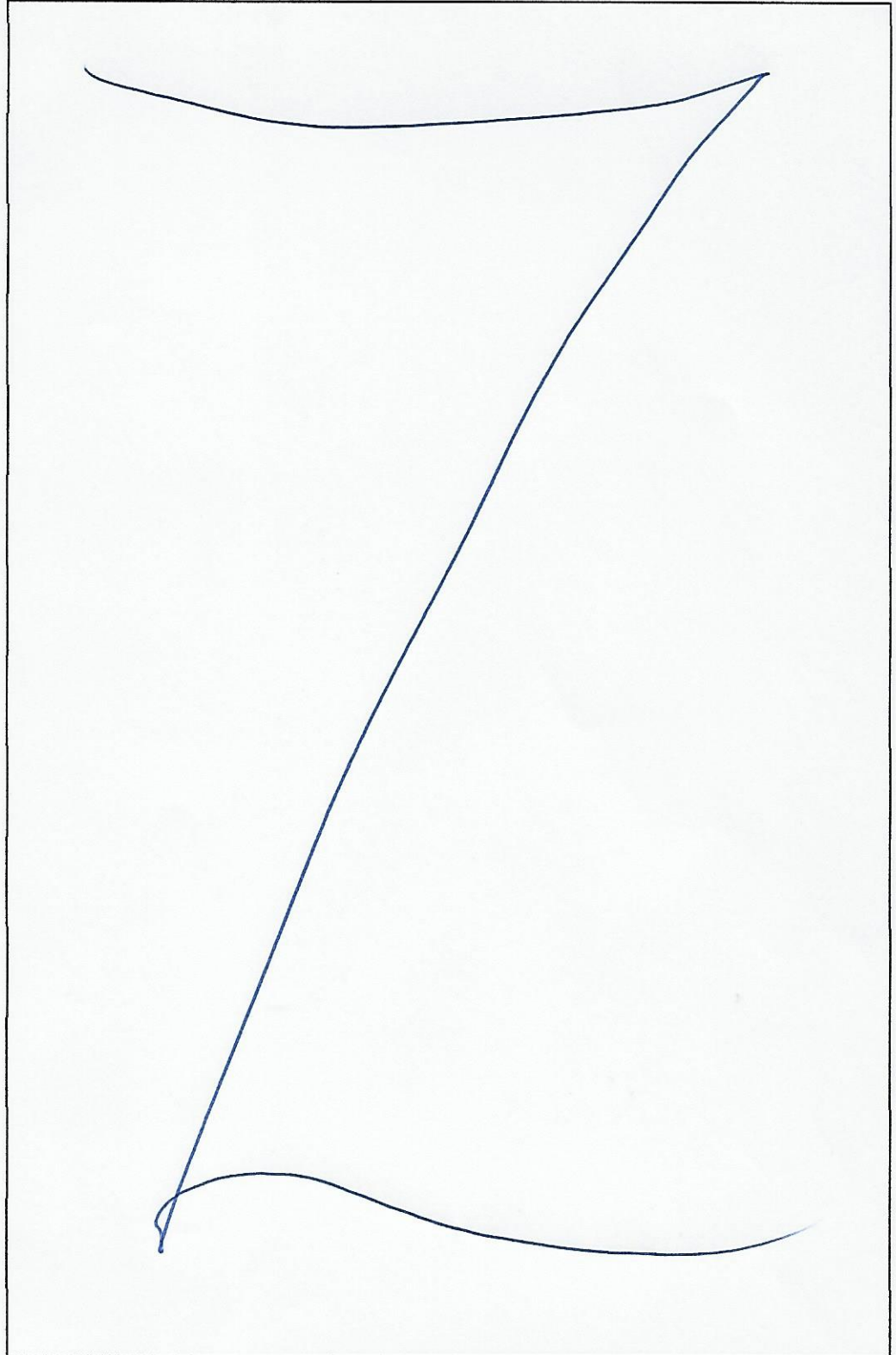
ACIB

Address:

9. DURY LANE  
MELBOURN  
SG8 6EP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box with a black border, intended for the examiner to provide details of items to be disclosed. Inside the box, a large, handwritten 'X' is drawn in blue ink, spanning from the top-left to the bottom-right and from the top-right to the bottom-left, indicating that no items are to be disclosed.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
ALL SAINTS MELBOURN COMMUNITY HALL

No (if any)  
1168855

## Receipts and payments accounts

CC16a

| For the period<br>from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
|                        | 01/04/2021        |    | 31/03/2022      |

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| SALES RECEIPTS                                        | 10,104                                       | -                                       | -                                      | 10,104                          | -                             |
| DONATIONS                                             | 1,170                                        | -                                       | -                                      | 1,170                           | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| INTEREST REC'D                                        | 48.11                                        | -                                       | -                                      | 48.11                           | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>11,322</b>                                | <b>-</b>                                | <b>-</b>                               | <b>11,322</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>11,322</b>                                | <b>-</b>                                | <b>-</b>                               | <b>11,322</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| RENT, RATES, INSURANCE                                | 1,690                                        | -                                       | -                                      | 1,690                           | 1,616                         |
| ADMIN EXPS                                            | 3,144                                        | -                                       | -                                      | 3,144                           | 2,088                         |
| UTILITIES                                             | 1,873                                        | -                                       | -                                      | 1,873                           | 2,296                         |
| CLEANING & COMSUMABLES                                | 2,846                                        | -                                       | -                                      | 2,846                           | 1,640                         |
| REPAIRS & MAINTENANCE                                 | 2,690                                        | -                                       | -                                      | 2,690                           | 906                           |
| CAPITAL EXPS                                          | 2,449                                        | -                                       | -                                      | 2,449                           | 931                           |
| FUNDRAISING EXPS                                      | -                                            | -                                       | -                                      | -                               | -                             |
| MISC EXPS                                             | -                                            | -                                       | -                                      | -                               | -                             |
| BOOKING REFUNDS                                       | 206                                          | -                                       | -                                      | 206                             | 44                            |
| <b>Sub total</b>                                      | <b>14,899</b>                                | <b>-</b>                                | <b>-</b>                               | <b>14,899</b>                   | <b>9,521</b>                  |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>14,899</b>                                | <b>-</b>                                | <b>-</b>                               | <b>14,899</b>                   | <b>9,521</b>                  |
| <b>Net of receipts/(payments)</b>                     | <b>- 3,577</b>                               | <b>-</b>                                | <b>-</b>                               | <b>- 3,577</b>                  | <b>- 9,521</b>                |
| <b>A5 Transfers between funds</b>                     |                                              |                                         |                                        |                                 |                               |
| <b>A6 Cash funds last year end</b>                    | <b>26,532</b>                                | <b>-</b>                                | <b>-</b>                               | <b>26,532</b>                   | <b>36,053</b>                 |
| <b>Cash funds this year end</b>                       | <b>22,955</b>                                | <b>-</b>                                | <b>-</b>                               | <b>22,955</b>                   | <b>26,532</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        | LLOYDS TRESURER A/C                                    | 7,297                              | -                                | -                               |
|                                                             | PETTY CASH                                             | 12                                 | -                                | -                               |
|                                                             | CAMBRIDGE BUILDING SOCIETY                             | 5,531                              |                                  |                                 |
|                                                             | LLOYDS DEPOSIT A/C                                     | 10,115                             | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | <b>22,955</b>                      | <b>-</b>                         | <b>-</b>                        |
|                                                             | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |
| <b>B2 Other monetary assets</b>                             | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             | TANGIBLE ASSETS                                        | CASH                               | -                                | 3,552                           |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                         | Date of approval                 |                                 |
|                                                             |                                                        |                                    |                                  |                                 |
|                                                             |                                                        |                                    |                                  |                                 |

---

# Accounts

---



# Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | 1                 | April | 2020 |    | 31              | March | 2021 |

## Section A Reference and administration details

|                                    |                                           |
|------------------------------------|-------------------------------------------|
| Charity name                       | <b>All Saints Melbourn Community Hall</b> |
| Other names charity is known by    | All Saints Community Hall                 |
| Registered charity number (if any) | 1168855                                   |
| Charity's principal address        | Station Road                              |
|                                    | Melbourn                                  |
|                                    | Cambridgeshire                            |
| Postcode                           | SG8 6DX                                   |

### Names of the charity trustees who manage the charity

|      | Trustee name                                                                         | Office (if any)        | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee                                             |
|------|--------------------------------------------------------------------------------------|------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------|
| 1    | Mr Peter Hills                                                                       | Chairman               |                                   | At the AGM or by appointment by majority vote at a constitutionally convened meeting of trustees |
| 2    | Mrs Jacey Stewart                                                                    | Vice-Chair             |                                   |                                                                                                  |
| 3    | Mrs Kimmi Crosby                                                                     |                        |                                   |                                                                                                  |
| 4    | Mrs Margaret Howard                                                                  |                        |                                   |                                                                                                  |
| 5    | Mrs Brenda Meliniotis                                                                | IT & Technical Trustee |                                   |                                                                                                  |
| 6    | Mrs Irene Bloomfield                                                                 |                        |                                   |                                                                                                  |
| 7    | Mr Chris Davison                                                                     | Operations Trustee     |                                   |                                                                                                  |
| 8    |                                                                                      |                        |                                   |                                                                                                  |
| 9    |                                                                                      |                        |                                   |                                                                                                  |
| 10   |                                                                                      |                        |                                   |                                                                                                  |
| 11   | Names of the trustees for the charity, if any, (for example, any custodian trustees) |                        |                                   |                                                                                                  |
| Name |                                                                                      |                        |                                   |                                                                                                  |
| None |                                                                                      |                        | Dates acted if not for whole year |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |
|      |                                                                                      |                        |                                   |                                                                                                  |

### Names and addresses of advisers (Optional information)

| Type of adviser           | Name        | Address                |
|---------------------------|-------------|------------------------|
| Treasurer with honorarium | Gaynor Beck | 60 The Moor, Melbourne |
|                           |             |                        |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                                                           |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution as on registration                                                                                                           |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation (CIO)                                                                                                |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Trustees are elected at the members AGM or appointed by the trustees by majority vote at a constitutionally convened meeting of trustees. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity's Objects are for the benefit of the inhabitants of Melbourn and the surrounding area by providing and assisting in the provision of facilities for the recreation and other leisure time occupation of the said inhabitants in the interests of social welfare and with the objective of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees manage and operate the All Saints Community Hall for the benefit of all residents living or working in or around Melbourn. This is achieved by providing and maintaining a Community Hall that is offered to the public to hire, using the space and facilities available for leisure time and community activities.

The trustees are all volunteers and do not receive remuneration or benefit for the time that they apply to the running of the hall. There are no employees and any requirement for a specialist trade is met (so far as is reasonable) by using local contractors, suppliers or other competent volunteers.

The use of the hall incurs costs for rent, rates, insurance, water, electricity and gas as well as cleaning, redecoration, repairs, replacements and other general maintenance operations. These costs are met in part by a hire charge made for all community led activities and partly by fund raising events organised by a trustee sub-committee. The fund raising income is primarily assigned to identified improvement projects with the hire charges covering the costs associated with the actual use of the hall by the community.

Hire rates are structured to favour local and regular users and for those who make payment in advance of hire. Special consideration is given to youth groups and other charitable organisations to keep the costs as low as possible.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Due to the Covid-19 pandemic, the Trustees took the decision to close the hall on 23.03.20. The hall remained closed whilst we followed the guidance from the Government and ACRE closely. We only re-opened when we felt it was safe and the correct amount of sanitiser stations and signage was in place.

We offered the hall to the NHS to be used as a vaccine centre, but the offer wasn't taken up due to more suitable venue being available in a local town.

Whilst the hall was closed the trustees took it in turns to check the hall on a daily basis to ensure everything was still in working order.

Hire Rates are determined from the likely future use and cost of provision based on the previous year results adjusted to account for likely price increases. The hire rates are approved by the committee in April of each year for application from the beginning of the following May. Although running costs are likely to rise in the coming year, it is anticipated that the CIO will be able to absorb the price increases.

#### Fund Raising

- All fund raising ceased during lockdown

#### Donations received

- No donations were received during lockdown

#### Improvement Projects completed in 2020/21:

- Hand sanitiser stations were installed throughout the hall

#### Future Projects under consideration or in progress:

- Update the CCTV to enable remote viewing
- Install low level buffers in the car park alongside the fence
- Keyless entry to the hall

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

ASCH aims to maintain as a minimum the equivalent of 3 months of average revenue income as an emergency fund that will provide cash for unexpected costs and charges. This fund will only be used to cover the cost of unplanned expense incurred due to unusual or unforeseeable circumstances.

**Details of any funds materially in deficit**

There are no funds in deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

|                                     |                |                   |
|-------------------------------------|----------------|-------------------|
| Signature(s)                        |                |                   |
| Full name(s)                        | Mr Peter Hills | Mrs Jacey Stewart |
| Position (eg Secretary, Chair, etc) | Chairman       | Vice Chair        |
| Date                                | 23/MAY/2022    |                   |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ALL SAINTS MERBURN COMMUNITY HALL

On accounts for the year  
ended

31 MARCH 2021

Charity no  
(if any)

1168855

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09.03.2022

Name:

Sarah Davy Proquer

Relevant professional  
qualification(s) or body

F.A.I.A.

(if any):

Address:

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The cash funds at y/end 31/3/21 £26533  
Due to rounding differences of £2.00  
df 1/4/21. £26531.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
ASCH Melbourn Community Hall

No (if any)  
1168855

## Receipts and payments accounts

CC16a

| For the period<br>from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
|                        | 01/04/2020        |    | 31/03/2021      |

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Refund                                                | - 44                                         | -                                       | -                                      | - 44                            | 14,426                        |
| donations                                             | -                                            | -                                       | -                                      | -                               | 70                            |
| fundraising receipts                                  | -                                            | -                                       | -                                      | -                               | 4,277                         |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | - 44                                         | -                                       | -                                      | - 44                            | 18,773                        |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | - 44                                         | -                                       | -                                      | - 44                            | 18,773                        |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| rent, rates, insurance                                | 1,616                                        | -                                       | -                                      | 1,616                           | 1,496                         |
| admin exps                                            | 1,913                                        | -                                       | -                                      | 1,913                           | 2,776                         |
| utilities                                             | 2,296                                        | -                                       | -                                      | 2,296                           | 2,469                         |
| cleaning and consumables                              | 1,670                                        | -                                       | -                                      | 1,670                           | 4,359                         |
| repairs and maintenance                               | 906                                          | -                                       | -                                      | 906                             | 1,830                         |
| capital exps                                          | 1,076                                        | -                                       | -                                      | 1,076                           | 4,008                         |
| fundraising exps                                      | -                                            | -                                       | -                                      | -                               | 769                           |
| misc exps                                             | -                                            | -                                       | -                                      | -                               | 129                           |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | 9,478                                        | -                                       | -                                      | 9,478                           | 17,836                        |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | 9,478                                        | -                                       | -                                      | 9,478                           | 17,836                        |
| <b>Net of receipts/(payments)</b>                     | - 9,522                                      | -                                       | -                                      | - 9,522                         | 937                           |
| <b>A5 Transfers between funds</b>                     | -                                            | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | 34,808                                       | 1,245                                   | -                                      | 36,053                          | 35,116                        |
| <b>Cash funds this year end</b>                       | 25,286                                       | 1,245                                   | -                                      | 26,531                          | 36,053                        |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Petty Cash                                             | 12                                 | -                                | -                               |
|                                                     | Lloyds Treasurer                                       | 923                                |                                  |                                 |
|                                                     | Lloyds Bus. Deposit                                    | 20,100                             | -                                | -                               |
|                                                     | Cambs Build Soc                                        | 5,497                              | -                                | -                               |
|                                                     | <b>Total cash funds</b>                                | <b>26,533</b>                      | <b>-</b>                         | <b>-</b>                        |
|                                                     | (agree balances with receipts and payments account(s)) | Agreement Error                    | Agreement Error                  | OK                              |
|                                                     |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     | Details                                                | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     | tangible assets                                        | cash                               | -                                | 1,076                           |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |

|                                                             |           |            |                  |
|-------------------------------------------------------------|-----------|------------|------------------|
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
|                                                             |           |            |                  |