



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2024		31	12	2024

Section A

Reference and administration details

Charity name

EAST PENNARD VILLAGE HALL

Other names charity is known by

EPVH

Registered charity number (if any)

1168849

Charity's principal address

East Pennard Village Hall, Old Church Room

East Pennard

Shepton Mallet

Postcode

BA4 6TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Harry Gifford			
2	Lisa Britton			
3	Lisa Letchford			
4	Anthea Derby	Treasurer		
5	Cerys Ross-Evans			
6	Hugh Tripp			
7	Amy Page			
8	Anna Gifford			
9	Catherine Bryant			
10	Adrian Pearse			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution adopted 1 st August 2016
How the charity is constituted	CIO of 6 Trustees and 4 Appointed Trustees
Trustee selection methods	Trustees are elected/re-elected/appointed/re-appointed annually at the AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

EPVH is a member of the Community Council for Somerset which provides helpful advice and support.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of East Pennard the provision of facilities for recreation or other leisure time occupation and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The external light on the corner of the Hall was renewed.

The repairs to the porch roof porch roof and repainting the entrance door have been completed.

The secondary glazing for the windows in the Hall and kitchen was started in November and with a break over Christmas would be completed in the new year.

Repairs to the Chimney and pointing around the new external light were completed.

Additional details of objectives and activities (Optional information)

Any surplus funds which are not likely to be needed for day to day expenditure are placed in on Deposit to earn interest.

Section D

Summary of the Main Achievements during the year

2024:

4 Trustee meetings were held.

Hall Lettings:

12 lettings were achieved.

Activities:

Weekly Community Coffee Mornings were being planned for next year, starting in January.

Audit:

The Accounts from 2024 were audited, with no problems found.

Fundraising:

A Christmas coffee morning (and Raffle) was held.

A talk on Farming in the 1930's was held in February. A talk on Historic Moments Around East Pennard was held in November.

Maintenance:

Annual service Fire equipment and Smoke Alarms. A general tidy up of the external hall, (Leaves, overgrown branches etc.), was undertaken by local residents.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at the bank of £8,435 all of which is unrestricted funds. These funds are held to manage day-to-day expenditure and repairs. We hold approximately £32,630 in reserve on Deposit.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations, Lettings and Fund Raising events have covered the cost of running the Hall.

We continue to rely on the local community and Council for their much-valued support.

The Village Hall is grateful to the *Friends of the School Room* for transferring £6807.23 into the Village Hall Deposit Account. The Friends of the School Room Account is now closed

The Accounts are presented for an annual Audit which is open to the public.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature(s)

A.V. Pearse

Full name(s)

ADRIAN VOKES PEARSE

Position (eg Secretary, Chair, etc)

CHAIRMAN

Date

30th. OCT. 2025

East Pennard Village Hall

as at 11/1/25

Reg. No. 1168849

Financial Statement for year to date 31/12/2024

	Total 2024	2023	2022	2021	2020
	£	£	£	£	£
Receipts					
Interest	-	-	-	-	-
Hire of Hall	450	300	285	150	187
Hire Table/Chair		4	21	10	-
Fund					
Raising	715	1,154	465	728	80
Donations	574	2,025	8,336	1,507	516
Transfer from Friends	6,807	2,000			
Transfer from Deposit	18,000				
Glast. Fest.			14,450		
	26,546	5,483	23,557	2,395	783
Payments					
Transfer to Deposit A/c	6,807	2,000	13,920	-	-
Domain Name		53	-	48	-
Planning Expenses	-	-	-	-	-
Insurance	432	411	371	370	368
Fireshield Maintenance	50	103	50	73	45
Repairs	2,574	1,500	7,776		
Electricity	887	200	261	740	325
Charity party		174			
EICR Report	-	-	-	354	
Electric Maint	823	-	-	978	-
Secondary Glazing	14,956				
Sundries	65	114		55	-
Community Council	110	100	100	100	100
Auditor for 2023	60	555			
Glastonbury Admin			530		
	26,764	5,210	23,008	2,718	838
Summary					
Bank current Account 1st Jan	8,653	8,380	7,831	8,154	8,208
Payments made	26,764	5,210	23,008	2,718	838
Receipts	26,546	5,483	23,557	2,395	783
Petty Cash 1st Jan	11	11	11	11	11
Petty Cash 31st Dec	11	11	11	11	11
Bank current Account 31st De	8,435	8,653	8,380	7,831	8,153
ASSETS & LIABILITIES					
Cash Funds					
Lloyds Current Account	8,435	8,653	8,380	7,831	8,153
Lloyds Deposit Account	32,630	43,264	25,941	12,011	12,010
Petty Cash	11	11	11	11	11
	41,076	51,928	34,332	19,853	20,174
Investment Assets	-	-	-	-	-
Liabilities	-	-	-	-	-

20 August 2025

To: The Treasurer

East Pennard Village Hall and the Friends of the East Pennard Village Hall (also known as the School Room)

I write with reference to our meeting on 13 August 2025 in the Village Hall, during which, as requested, I undertook audit work, open to public inspection, on the accounting records of East Pennard Village Hall and the Friends of the East Pennard Village Hall for the calendar year 2024.

For each entity, transactions for the year were checked to individual vouchers, invoices and other supporting documentation as necessary, and traced through accounting ledger sheets, bank reconciliations, bank statements and cheque books.

As part of this process, a small number of specific queries were raised. Satisfactory clarifications and explanations for these queries were provided in each case.

(signed)

Martin Mogg