



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|----|------|----|-----------------|----|------|
| | 01 | 01 | 2020 | | 31 | 12 | 2020 |

Section A Reference and administration details

Charity name EAST PENNARD VILLAGE HALL

Other names charity is known by EPVH

Registered charity number (if any) 1168849

Charity's principal address East Pennard Village Hall, Old Church Room

East Pennard

Shepton Mallet

Postcode BA4 6TU

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1 | Kim Beer | Acting Chairman | | |
| 2 | Lisa Britton | | | |
| 3 | Monica Cock | | | |
| 4 | Anthea Derby | Treasurer | | |
| 5 | Hilary Tripp | Secretary | | |
| 6 | Hugh Tripp | | | |
| 7 | Amy Page | | | |
| 8 | Anna Gifford | | | |
| 9 | Harry Gifford | | | |
| 10 | Adrian Pearse | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Constitution adopted 1 st August 2016 |
| How the charity is constituted (eg. trust, association, company) | CIO of 8 Trustees and 2 Appointed Trustees |
| Trustee selection methods (eg. appointed by, elected by) | Trustees are elected/re-elected/appointed/re-appointed annually at the AGM. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

EPVH is a member of the Community Council for Somerset which provides helpful advice and support.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of East Pennard the provision of facilities for recreation or other leisure time occupation and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This 2020 year was initially able to hold a fund raising event but was then affected by the Covid restrictions. During a brief period in September the restrictions eased so that an AGM could be held but then the Village Hall was effectively closed.

The size of the Hall, with the social distancing that was required, did not make any fund raising events viable. All Planning was put on hold until the Covid situation became clearer. Lockdown prevented any activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Any surplus funds which are not likely to be needed for day to day expenditure are placed in on Deposit to earn interest.

Summary of the main achievements of the charity during the year2020:

1 Trustee meeting was held, the others had to be cancelled

Hall Lettings:

6 meetings were able to be held. The local elections were cancelled so it was unable to be used as a polling station.

Activities:

None

Talks:

1 Talk was held before Lockdown

Fundraising:

All Fundraising activities were cancelled.

Maintenance:

Annual service Fire equipment and Smoke Alarms.

A general tidy up of the external hall, (Leaves, overgrown branches etc.), was undertaken by local residents.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at the bank of £8153 all of which is unrestricted funds. These funds are held to manage day-to-day expenditure and repairs. We hold approximately £12,010 in reserve on Deposit.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations, Lettings and Fund Raising events have covered the cost of running the Hall.

We continue to rely on the local community and Council for their much-valued support.

The Village Hall is grateful to the *Friends of the East Pennard Village Hall* for their support with the larger items of repair and maintenance.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Anthea Derby

Full name(s)

ANTHEA MARY DERBY

Position (eg Secretary, Chair, etc)

Hon. Treasurer

Date

25/11/2021

East Pennard Village Hall

Reg. No. 1168849

Financial Statement for year to date 31/12/2020

| | Total 2020 | 2019 | 2018 |
|---------------------------------|-----------------------|---------------------|--------------|
| | £ | £ | £ |
| Receipts | | | |
| Interest | - | - | 65 |
| Hire of Hall | 187 | 395 | 100 |
| Hire Table/Chair | - | 66 | |
| Fund Raising | 80 | 1,148 | 1,295 |
| Donations | 516 | 2,078 | 2,375 |
| | <hr/> 783 | <hr/> 3,687 | <hr/> 3,835 |
| Payments | | | |
| Transfer to Deposit A/c | - | 2,000 | - |
| Domain Name | - | 48 | 24 |
| Website | - | - | 240 |
| Planning Expenses | - | 1,553 | 256 |
| Insurance | 368 | 367 | 363 |
| Maintenance | 45 | 48 | 875 |
| Electricity | 325 | 647 | 698 |
| Sundries | - | - | 33 |
| Community Council | 100 | 100 | 100 |
| | <hr/> 838 | <hr/> 4,763 | <hr/> 2,589 |
| Summary | | | |
| Bank current Account 1st Jan. | 8,208 | 9,284 | 8,038 |
| Payments made | 838 | 4,763 | 2,589 |
| Receipts | 783 | 3,687 | 3,835 |
| Petty Cash 1st Jan | 11 | 11 | 11 |
| Petty Cash 31st Dec | 11 | 11 | 11 |
| Bank current Account 31st Dec. | 8,153 | 8,208 | 9,284 |
| ASSETS & LIABILITIES | | | |
| Cash Funds | | | |
| Lloyds Current Account | 8,153 | 8,208 | 9,284 |
| Lloyds Deposit Account | 12,010 | 12,007 | 10,002 |
| Petty Cash | 11 | 11 | 11 |
| | <hr/> 20,174 | <hr/> 20,226 | <hr/> 19,297 |
| Investment Assets | - | - | - |
| Liabilities | - | - | - |