

# The Tatton

Report and financial statements

For the year ended 31<sup>st</sup> July 2020

# The Tatton

## Reference and administrative information

for the year ended 31 July 2020

**Charity number** 1168823

**Registered office and operational address** 172 Tatton Street, Ordsall, Salford, M5 3PS

### **Governing Document and Company Status**

The Tatton is a Charity and has been entered onto the Register of Charities with the Registered Charity Number 1168823.

We also note that prior to becoming a charity The Tatton was known as Ordsall Café Project Ltd and registered as a company limited by guarantee number 4893603 and governed by its Memorandum and Articles of Association. The Liability in respect of the guarantee as set out in the memorandum is limited to £1.00 per member.

**Trustees** Trustees who served during the year and up to the date of this report were as follows:

Samantha Hickey	Chair
Anthony Emojevbe Okparavero	Vice Chair
Terence Martin Leahy	Treasurer
Jonathan Dale	Secretary
David Hickey	Trustee
Elaine Sands	Trustee

No Trustees hold title to property

**Key management personnel** Debbie Butler (resigned Feb 2020) Project Leader

**Bankers** Unity Trust Bank  
4 Brindley Place, Birmingham, B1 2JB

**Independent Examiner** Jennifer Daniel FCCA DChA, Slade & Cooper Ltd  
Beehive Mill, Manchester, M4 6JG

The Tatton  
Trustees' annual report  
for the year ended 31 July 2020

The trustees present their report and the audited financial statements for the year ended 31<sup>st</sup> July 2020.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

## **Objectives and activities**

- To further or benefit the residents of Ordsall (Salford) and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objectives of improving the conditions of life for the residents.
- To develop the capacity and skills of the members of the socially and economically disadvantaged community of Ordsall (Salford) in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- In furtherance of this objects but not otherwise, the trustee shall have power; to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The Tatton is a Charitable Incorporated Organisation that provides a community hub based in Ordsall, Salford, Greater Manchester. The Tatton community centre was developed by the local community for the local community. Our Mission is to provide an accessible, friendly and safe resources and social centre to improve the quality of life for the community of Ordsall. Our vision is to build "A Cohesive and active community for Ordsall, with The Tatton at its centre as a sustainable, attractive, safe and well-resourced place at the heart of the community."

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**Our Aims**

- To promote justice and offer real opportunities to those at risk of being left behind.
- To provide low cost refreshments and food, with healthy options available.
- To provide an accessible, friendly resource and social centre open to the whole community.
- To provide opportunities for personal growth and advancement, improved health and wellbeing and a strengthened community in Ordsall.
- To bring together the community to share and exchange resources and develop trusted networks.
- To encourage a greater diversity of groups, developing a wider participation to grow.

We achieve our aims through the following activities

- Running a community café, providing local employment and volunteering
- Providing space and support for community businesses.
- Providing a fully equipped IT Suite for use by the Community
- Providing support for people moving into employment.
- Providing opportunities for life skills development, improved well-being and health, community safety and crime reduction.
- Providing access to food schemes.

The **trustees** review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The **trustees** report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the **trustees** ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The **trustees** have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's

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aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

### **Annual Review**

The year started out with great optimism with a number of events planned up to Christmas 2019. The new year brought the first news of a pandemic in China and quickly events changed with a full lockdown on the 23rd March 2020. This meant the building was closed and we furloughed our staff until June 30th 2020. We re-opened with a takeaway and Meals on Wheels service which proved a great success.

### **Salix Community Day**

On 20th August 2019, Salix Homes held a free Community event at The Tatton in an effort to bring the community together. There was a number of stalls where people could make a floral display, design a t-shirt, discuss youth activities in the area and even win a prize on the tombola. The Tatton also used this opportunity to fundraise by selling some of donated school bags, stationary and childrens umbrellas. Children could learn about farm animals at the local petting zoo came as well as having fun on the bouncy castle and having their face painted. The event was a success and was well attended by the community. We very much hope to run something similar in the future.

### **Manchester and Warrington Quaker Worker Fund**

The Trustees, staff and volunteers of The Tatton firstly would like to express their sincere thanks for the extremely generous grant which was provided to us by Manchester and Warrington Quaker Work Fund. The grant came at a time when we have been sadly let down by a professional fundraiser who had promised a great deal of assistance in funding application and ideas to enable the continuation of the project. Unfortunately we lost touch due to other commitments on her part. Her absence led to us to refocus on the strengths of the Trustees for future bids. Receiving the funding gave the trustees the opportunity to refocus, come up with a plan and indeed apply for further funding.

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**Incubation Hub**

The Tatton prides itself in helping small local businesses develop and provides rooms to hire on a long term basis. Last year we welcomed a new tenant, Paul Houghton Mosaics, a Salford lad whom creates mosaics and wall art based on local well known stars. Paul has been a great addition to The Tatton and hopes to create some artwork for us once we have refurbished our cafe area.

**Halloween Party and Haunted Walk**

Halloween is a popular event within our community. This year we held a community party whereby families came together to enjoy party food, games followed by a spooky walk around the "Crowther's Halloween Haunt". This event was thoroughly enjoyed by all who attended.

**Bonfire Night**

This year our staff asked if they could stay open for Bonfire Night and sell Potato Hash, Hotdogs, Toffee Apples and Hot Drinks. The idea was to hopefully bring the community together whilst they were out and about viewing the local fireworks. The event was a great success. Our Toffee Apples were sold out before the evening had started. Historically the community have always got together on Bonfire Night within the New Barracks estate so it was great to see this brought back.

**5\* Food Hygiene Rating Scheme**

The Tatton works to the highest standards of Food Hygiene and cleanliness. We were delighted to have this reaffirmed again this year. This is testament to our team as a whole as they work continuously to maintain our high standard.

***Christmas Lunches***

The Tatton enjoyed a full run on Christmas lunches from our close neighbours and supporters including:

HCC Solicitors (16)

Queen Alexandra Close (22)

Ordsall Health Surgery (12)

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**Breakfast with Santa**

Due to the popularity of our Breakfast with Santa events last year we decided to run this again over two sittings during December. This event again helped create lovely memories for the families that booked on. All who attended enjoyed a delicious breakfast, played party games, had the opportunity to write a last-minute letter to Santa, sing Christmas songs as well as meet Santa Claus.

**Christmas Markets**

Our Christmas Markets are an event created to bring the community together at Christmas time. A time when people can feel isolated but also a time where residents have the desire to come together; to be creative, have fun and celebrate which we believe will help strengthen community cohesion.

We aim to engage with local residents, schools, community groups, local business and agencies to encourage them to participate in both the planning and delivery of the Christmas Markets. We wanted to inspire interaction and offer an opportunity for residents to get to know each other as well as having fun.

Leading up to the event we held a number of workshops to help residents get creative and make festive items to sell at our crafts stall.

We offered an opportunity for local agencies to showcase what they have to offer and promote their services.

Children from the local school St Josephs' sang beautiful Christmas Hymns and we also had a visit from Santa, who provided every child with a small gift. There were lots of stalls selling festive items, tombola's, games and a number of hands on stalls allowing the customers to try their hand at arts and crafts.

Customers had the opportunity to get in the festive spirit and tuck into a delicious turkey and stuffing barm and a hot drink whilst browsing through our stalls.

Having run the Christmas Markets for a number of years we have decided that we would like to plan for a new, different event for our next year Christmas Activity and we will canvas our community for ideas.

**Project Leader**

The Project Leader resigned in February 2020, just before Lockdown. Due to the financial constraints at the time the committee decided not to reappoint for the position of Project Leader at this time. It was then decided that as a collective the Trustees would each become more hands on and support each other to deliver our aims and objectives whilst not having to fund an additional post.

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This was to avoid placing any further financial pressure at a time which was so uncertain. We will review this in the future when our financial position allows us to sustain this post.

## **COVID - 19**

On 23rd March 2020 we had to close the building and furlough our staff. As Trustees we were unable to meet in our usual manner and soon learnt how to Zoom. We completed our first years annual accounts as a charity, virtually and completed several funding bids, all but one were successful. Trading ceased completely for just over three months with the attendant loss of income during this period.

During our closure we did however provide the volunteer to enable The Bread and Butter Scheme to continue during what was a very difficult period for many families. We witnessed and increase in numbers and saw a wider range of customer demographics some from the professions which due to COVID had unfortunately lost their jobs or furloughed.

In June the Government announced that we could re-open provided we adhered to the guidelines. We had to do a deep clean of the premises with restrictive seating and remove anything that was unnecessary. We had to provide clear signage for entry and exit and maintain an effective track and trace. All staff and volunteers were provided with PPE and the necessary updated COVID training.

We received funding from Forever Manchester and The Strong Foundation which enabled us to provide a Meals on Wheels (delivered on foot) service for the elderly and vulnerable in our community who were shielding. We quickly adapted and found out that this service was highly needed and would be essential for some time.

## ***The Bread and Butter Thing***

The Bread and Butter Thing (TBBT) is a charity that makes life more affordable for people on a low income. Their mission is to create a fair solution for people in poverty and their long-term aim is to address the premiums that people in poverty pay for food, loans, energy and other everyday essentials simply because of their personal circumstances.

The Tatton helps to facilitate this scheme to ensure that as many members of our community can benefit as possible. Each Tuesday members receive a text



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asking if they would like to order shopping for that week (Thursday). Pre covid the shopping would be packed in our cafe area, however things had to quickly change to adapt to restrictions. The shopping is now packed in a warehouse and delivered direct to the cafe on a van where our volunteers distribute to the participants ensuring strict covid guidelines are adhered to. The food supplied can often include items they might not have been able to afford, or better-quality option than they would usually buy. We found that members enjoyed trying new projects and enjoyed sharing recipes with each other each week. We also found that by paying a small amount for their shopping, member retained a sense of dignity and independence rather than feeling that they were using a "food bank". We love that the scheme also uses food that may have short dates or otherwise would have gone to landfill.

TBBT helps to add support and strength to the fantastic work we already do to improve the general wellbeing and confidence of our community.

*How has this scheme helped our community?*

We saw an increase in membership since March 2020 following the onset of the pandemic. Ordsall is already recognised as a socially deprived area, with low income and high unemployment. Covid 19 has exacerbated all of these issues.

### ***Our Community Café***

The heart of our community centre is our café. For 16 years our community café has provided meals for the people of Ordsall. We aim to:

- Fight Food Poverty and Encouraging Healthy Eating– We try to make food available to people who couldn't afford to eat at a regular restaurant. No matter how little money you have you can always find a meal suitable. Obtaining food from Fareshare helps us to make our menu more affordable.
- Reduce Food Waste – Nearly five million tonnes of food goes to waste each year. Although we can't stop this on our own we can encourage our community to do their bit. The goals to fighting hunger and reducing food waste go hand in hand. We are members of the Fareshare community and regularly use perfectly good produce that would otherwise go to Landfill. We often hold cookery courses teaching people the differences between best before and use by and showing that there is nothing wrong with wonky fruit and veg. Feedback from our courses has shown that participants are now more thrifty with their food and less likely to waste.

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- Promote Community – we are more than just a café. We are a place where people from all walks of life can meet and talk over a meal. Share live experiences. Feel safe and above all feel part of our community.

Once we had ascertained that the cafe would be closed for some time after the announcement of the first lockdown in an effort to avoid food waste and to help local families, we produced several small food parcels. These parcels contained a variety of fresh, frozen and cupboard items which were greatly appreciated by those who received them.

### **Volunteers**

Our Community Café and the events that we run at The Tatton require support from volunteers. Our volunteers come in all shapes and sizes. Our oldest volunteer is over 80 and our youngest volunteer is just 5 years old. After picking up valuable skills and work experience at The Tatton many of volunteers have gone on to paid employment. Full training and support are given to all our volunteers.

*Why do people volunteer for at The Tatton?*

- *To increase confidence*
- *To try something new*
- *To get out of the house, meet new people and make friends*
- *To help the community*
- *To gain experience to allow them to apply for paid work*

*What volunteering opportunities do we have?*

- *Helping in the café – serving customers, preparing food and cleaning our café area.*
- *Helping in our office with administration*
- *Helping to back The Bread and Butter Food bags*

*Our volunteers have advised us that they love being a part of team café and that they now feel by volunteering and helping us to help the community they feel that they have accomplished something and now have a sense of pride and identity. Our staff and volunteers have met targets and worked together to*

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*reach an end goal with great teamwork and having fun, which in turn has created lasting friendships.*

Volunteering from March onwards was a very different process. Our Volunteers had to adapt very quickly to ensure that they kept themselves safe as well as ensuring that they kept our customers safe. All volunteers received Covid training and maintained a positive attitude to the challenges they faced trying to help our community through the pandemic.

### **Monitoring Information**

Visitors to The Tatton

MONTH	TOTAL
AUGUST	801
SEPTEMBER	784
OCTOBER	821
NOVEMBER	795
DECEMBER	938
JANUARY	447
FEBRUARY	403
MARCH	563
APRIL	350*
MAY	350*
JUNE	300*
JULY	389*
TOTAL FOR YEAR	6941

\*These figures reflect a period when our building was closed, but we provided volunteers to ensure the continuation of TBBT.

- We have continued to employ 4 people from the local community for the majority of this year.
- We have provided 8 regular volunteering opportunities and helped 2 of these volunteers move on to meaningful employment.
- We have packed numerous shopping bags for The Bread and Butter scheme up to 23rd March 2020.

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- Every Tuesday 12 vulnerable people come to our coffee mornings to discuss topics and have a chat up to 23rd March 2020.
- Every Friday 12 elderly residents take part in our prize bingo sessions and socialize for 1 hour up to 23rd March 2020.
- We have given away 8 Food Hampers to families struggling during the first Lockdown.

***Thanks & Acknowledgements***

The Trustees would like to take this opportunity to thank the following organisations for their support during the year. Our work would not be possible without them.

- The New Barracks Tenant Management Co-operative
- Salix Holmes
- Manchester and Warrington Quakers
- Forever Manchester
- Strong Foundation
- Greater Manchester Police
- Primrose Hill Primary School
- St Joseph's R.C. Primary School
- St Clements Church
- St Joseph's Church
- Salford CVS
- Salford Lads and Girls Club
- The Health Improvement Team
- Queen Alexandra Court (Sheltered Accommodation)
- Ordsall Community Arts
- Ordsall Health Centre

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- Salford City Council
- The Dickinson Charity
- The Bread and Butter Thing
- Fareshare
- Coffee 4 Craig
- The Bingo Group
- Slade and Cooper

## **Financial review**

This year has resulted in a deficit for the year of £827.00. In view of the past year in which The Tatton was closed from 23rd March 2020 until 1st July 2020 we consider this as a satisfactory outcome during a very testing time due to the pandemic. We also applied for a number of grants and were successful and these will be reflected in the accounts for year ended 31st July 2021.

### ***Investment Policy***

We do not currently have an investment policy.

## **Reserves policy**

We have no restricted funds at present, but it is our intention to open a reserve account to cover any future funding which requires this. We aim to have the Reserve account open by the end of the year and we will call a meeting to draw up and ratify a reserves policy.

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## **Plans for the future**

### **Activities**

At the time of reporting, the government has started to ease the restrictions allowing us to re-open the cafe but with limited numbers. The facility has been opened as a takeaway and meals on wheels service from 1st July 2020. It is very uncertain at this stage what facilities we will be able to open up in the next few months.

Current government guidelines are constantly altering and it is unlikely that we will be able to provide the type of activities we provided to the year end 31st December 2019. However if circumstances allow we hope to hold our annual Halloween party and Christmas meals and fundraising activities.

### **Fundraising**

During the covid pandemic The Tatton was unable to generate the normal levels of income and this is likely to continue until year end 31st July 2021. Our trustees have had to concentrate the efforts on grant applications these include:-

- Salford Council Community Fund
- Forever Manchester
- Strong Foundation
- Booths Charities
- Central Government Job Retention Scheme

During these austere times we have recognised the need to look more closely and monitor all our regular outgoings and intend to contact our main suppliers to review tariffs and charges to ensure The Tatton is receiving the most cost efficient packages in particular our utilities.

Our continued aspirations include:

- To bridge the gap between grants and income generated. We want to be in a strong position in case the grants don't come in.

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- The Cafe area to be repainted, new floor fitted and new furniture to bring a fresh, vibrant atmosphere.
- New windows and front door
- New outdoor signage and a general tidy up of the outside of the property.
- Computer Room to be made available to run courses in computer literacy, online safety and employment applications/CV preparation, consumer advice.
- We have had the solar panels for several years now, we would like to go ahead with LED lights and a heat source pump.
- To change our takeaway containers to ones which are environmentally friendly. To also introduce a reduced price for tea/coffee if customers bring their own reusable cup.
- Widening our Trustee base
- Increasing our bank of volunteers
- Setting up a "Friends of The Tatton"
- Contacting local businesses/organisation for charitable donations
- Writing to Trusts for charitable donations
- Fitness Challenge Fundraising

## **Structure, governance and management**

### **Recruitment and Appointment of Trustees**

The Management Committee consisting of members of our community, serve alongside the Charity Trustees.

The Tatton may be ordinary resolution at an AGM or extraordinary general meeting appoint any person willing to Act as a Trustee of the Charity subject to the Charity Commission regulations. We invite members of the local community to serve on our management committee panel, but generally ask for members of the management committee to serve for a period of 1 year before becoming a Trustee.

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**Risk Management**

The Tatton has a number of policies in place including:-

- Health and Safety
- Safeguarding for vulnerable adults and children
- Code of Conduct
- Data Protection and GDPR
- Conflict of Interest
- Risk Management
- Volunteering
- Complaints Handling
- Equality and Diversity Policy

**Organisational Structure**

Board of Trustees

The Trustees are responsible for fundraising, financial viability and staffing of The Tatton. Meeting of the management committee take place monthly.

Staff

The staff comprise of: Project Leader (resigned February 2020), Café Supervisor, Café Assistant and Cleaner.

The Project Leader is responsible for the day to day running of the centre including the café management, accounts, administration and business development. These roles have now been administered by the Trustees but it is our intention to appoint an administrator to assist the board when viable.

The Café Supervisor and Assistant are responsible for the day to day running of the café including health and safety and the supervision of volunteers.

The organisation is an charitable incorporated organisation, registered as a charity on 18th August 2016 in England and Wales.

The charity is constituted under a constitution. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.



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All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

Related parties and relationships with other organisations

The Trustees would like to declare the following related parties: -

- Samantha Lousie Hickey (Chairperson) is married to David Lee Hickey (Trustee), whom both are related to Debbie Butler (Project Leader) and Lorraine Smyth (Cleaner).
- Terence Martin Leahy (Trustee) and Una Christina Leahy (Management Committee)

This has been disclosed and approved by the Trustees and The Charity Commission.

#### Remuneration policy for key management personnel

Debbie Butler was the Project Leader of The Tatton (until February 2020), the Trustees consider her to be our Key Management Personnel. The hourly rate for her position is £8.21 over 25 hours per week.

We have no company vehicle and journeys made for business purposes are paid in expenses to cover petrol costs. These include payments made to Debbie Butler and Samantha Hickey.

#### Risk management

The Trustees have given consideration to financial risks exposed to The Tatton and are satisfied that such risks have been evaluated and regularly reviewed and monitored. The long term viability of The Tatton is an ongoing risk and we are fully aware of our statutory obligations in this event.

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**Statement of responsibilities of the trustees**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on 17th May 2021 and signed on their behalf by

Name

Title

Independent examiner's report  
to the members of  
The Tatton

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> July 2020 which are set out on pages 20 to 32.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jennifer Daniel FCCA DChA

Slade & Cooper Limited, Chartered Certified Accountants  
Beehive Mill  
Manchester, M4 6JG

Date 18th May 2021

The Tatton  
Statement of Financial Activities  
for the year ended 31 July 2020

	Note	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations and legacies	3	5,000	-	5,000	25,037
Charitable activities: Optional subheading	4	21,675	-	21,675	23,750
Other trading activities	5	18,617	-	18,617	28,740
<b>Total income</b>		<b>45,292</b>	<b>-</b>	<b>45,292</b>	<b>77,527</b>
<b>Expenditure on:</b>					
Raising funds	6	7,369	-	7,369	10,415
Charitable activities: Optional subheading	7	38,750	-	38,750	46,706
<b>Total expenditure</b>		<b>46,119</b>	<b>-</b>	<b>46,119</b>	<b>57,121</b>
<b>Net income/(expenditure) for the year</b>	8	<b>(827)</b>	<b>-</b>	<b>(827)</b>	<b>20,406</b>
Transfer between funds		-	-	-	-
<b>Net movement in funds for the year</b>		<b>(827)</b>	<b>-</b>	<b>(827)</b>	<b>20,406</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		20,406	-	20,406	-
<b>Total funds carried forward</b>		<b>19,579</b>	<b>-</b>	<b>19,579</b>	<b>20,406</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

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Balance Sheet  
as at 31 July 2020

	Note	2020	2019
		£	£
<b>Current assets</b>			
Debtors	12	2,983	1,356
Cash at bank and in hand		19,146	21,925
<b>Total current assets</b>		<b>22,129</b>	<b>23,281</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	13	(2,550)	(2,875)
<b>Net current assets</b>		<b>19,579</b>	<b>20,406</b>
<b>Net assets</b>		<b>19,579</b>	<b>20,406</b>
<b>Funds of the charity:</b>			
Restricted income funds		-	-
Unrestricted income funds	14	19,579	20,406
<b>Total charity funds</b>		<b>19,579</b>	<b>20,406</b>

The notes on pages 22 to 32 form part of these accounts.

Approved by the trustees on 17/05/2020 and signed on their behalf by:

\_\_\_\_\_  
Samantha Hickey (Chair)

Terrence Martin Leahy (Treasurer)

# The Tatton

## Notes to the accounts for the year ended 31 July 2020

### **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The charity has applied the exemption available to small charities in the Charities SORP (FRS 102) and does not include a Statement of Cash Flows in these Financial Statements.

The accounts (financial statements) have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019, rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Tatton meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **b Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

No Key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### **c Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

### **d Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### **e Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

## The Tatton

### Notes to the accounts for the year ended 31 July 2020 (continued)

#### **f Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

#### **g Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of café expenses and their associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **h Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.



## The Tatton

### Notes to the accounts for the year ended 31 July 2020 (continued)

#### **i Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **j Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### **k Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **l Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### m Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 9. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within expenditure on charitable activities.

### 2 Legal status of the charity

The charity is a charitable incorporated organisation, registered as a charity in England & Wales.

### 3 Income from donations and legacies

<b>Current reporting period</b>	Unrestricted £	Restricted £	Total 2020 £
Donations	5,000	-	5,000
<b>Total</b>	5,000	-	5,000
<b>Previous reporting period</b>	Unrestricted £	Restricted £	Total 2019 £
Donations from dissolved company	22,517	-	22,517
Other donations	2,520	-	2,520
<b>Total</b>	25,037	-	25,037

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### 4 Income from charitable activities

<b>Current reporting period</b>	Unrestricted £	Restricted £	Total 2020 £
Small business Government Grant	10,000	-	10,000
Furlough Grant	4,750	-	4,750
Forever Manchester	4,675	-	4,675
Dickason's Charity	250	-	250
Manchester & Warrington Quaker	2,000	-	2,000
	<hr/>	<hr/>	<hr/>
<b>Total</b>	21,675	-	21,675
	<hr/>	<hr/>	<hr/>
<b>Previous reporting period</b>	Unrestricted £	Restricted £	Total 2019 £
Salix Springboard	1,000	-	1,000
Big Lottery	9,500	-	9,500
The Zochonis Charitable Trust	3,000	-	3,000
Dickason's Charity	250	-	250
Trusthouse Charitable Foundation	10,000	-	10,000
	<hr/>	<hr/>	<hr/>
<b>Total</b>	23,750	-	23,750
	<hr/>	<hr/>	<hr/>

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### 5 Income from other trading activities

	2020 £	2019 £
Sale of Donated Goods	878	1,498
Cafe Income	15,369	23,765
Room Hire Income	1,560	1,550
Other income	810	1,927
	<hr/>	<hr/>
	18,617	28,740
	<hr/>	<hr/>

All income from other trading activities is unrestricted.

### 6 Cost of raising funds

	2020 £	2019 £
Café expenses	5,845	8,848
Fundraising events	1,524	1,567
	<hr/>	<hr/>
	7,369	10,415
	<hr/>	<hr/>

All expenditure on cost of raising funds is unrestricted.

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### 7 Analysis of expenditure on charitable activities

<b>Current reporting period</b>	<b>Total 2020</b>	
	<b>£</b>	
Staff costs	26,879	
Premises	7,452	
Administration	3,219	
Governance costs (Accountancy fee)	1,200	
	<hr/>	
	38,750	
	<hr/>	
<b>Previous reporting period</b>	<b>Total 2019</b>	
	<b>£</b>	
Staff costs	30,884	
Premises	9,501	
Administration	5,121	
Governance costs (Accountancy Fee)	1,200	
	<hr/>	
	46,706	
	<hr/>	
	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Restricted expenditure	-	-
Unrestricted expenditure	38,750	46,706
	<hr/>	<hr/>
	38,750	46,706
	<hr/>	<hr/>

### 8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Auditor's remuneration - payroll bureau fees	580	437
Independent examiner's fees	1,200	1,200
	<hr/>	<hr/>

## The Tatton

### Notes to the accounts for the year ended 31 July 2020 (continued)

#### 9 Staff costs

Staff costs during the year were as follows:

	2020 £	2019 £
Wages and salaries	26,606	32,294
Social security costs	-	755
Pension costs	448	517
	<hr/>	<hr/>
	27,054	33,566
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2019: nil).

The average number of staff employed during the period was 4 (2019: 4).

The key management personnel of the charity comprise the trustees. The total employee benefits of the key management personnel of the charity were £nil (2019: £nil).

#### 10 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2019: nil).

No members of the management committee received travel and subsistence expenses during the year (2019: £nil).

Aggregate donations with conditions from related parties were £nil (2019: £nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2019: nil).

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### 11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 12 Debtors

	2020 £	2019 £
Trade debtors	2,983	1,356
	<hr/>	<hr/>
	2,983	1,356
	<hr/> <hr/>	<hr/> <hr/>

### 13 Creditors: amounts falling due within one year

	2020 £	2019 £
Short term compensated absences (holiday pay)	-	-
Other creditors and accruals	2,550	2,869
Taxation and social security costs	-	6
	<hr/>	<hr/>
	2,550	2,875
	<hr/> <hr/>	<hr/> <hr/>

# The Tatton

## Notes to the accounts for the year ended 31 July 2020 (continued)

### 14 Analysis of movement in unrestricted funds

<b>Current reporting period</b>	Balance at 1 August 2019 £	Income £	Expenditure £	Transfers £	As at 31 July 2020 £
General fund	20,406	45,292	(46,119)	-	19,579
	<u>20,406</u>	<u>45,292</u>	<u>(46,119)</u>	<u>-</u>	<u>19,579</u>
<b>Previous reporting period</b>	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	As at 01 August 2019 £
General fund	-	77,527	(57,121)	-	20,406
	<u>-</u>	<u>77,527</u>	<u>(57,121)</u>	<u>-</u>	<u>20,406</u>
<b>Name of</b>	<b>Description, nature and purposes of the fund</b>				
General fund	The free reserves after allowing for all designated funds				

### 15 Analysis of net assets between funds

<b>Current Reporting Period</b>	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-	-
Other net current assets/(liabilities)	19,579	-	-	19,579
	<u>19,579</u>	<u>-</u>	<u>-</u>	<u>19,579</u>
Total	<u>19,579</u>	<u>-</u>	<u>-</u>	<u>19,579</u>