



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	July	2020		30	June	2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
**Postcode**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Philip Roberts	Secretary		Membership
3	Alison Edwards			Membership
4	Huw Moseley			Membership
5	Jacqueline Kirby	Treasurer		Trustees
6				
7				
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15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity Commission 'Association Model' Constitution (August 2014)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Election by the membership or co-opted by the existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our principal partners are Redditch Borough Council, Rubicon Leisure & The Kingfisher Centre

We undertake a rigorous risk assessments & management for all our activities.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

- 1) To advance the arts for the public benefit in particular by acting as an umbrella body for arts organisations in Redditch and the surrounding area in order to facilitate greater public access to, and increased public participation in, the arts.
- 2) To advance the education of the public in the arts in particular by the award of grants.
- 3) To promote for the benefit of the inhabitants of Redditch and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of

social welfare and with the object of improving the condition of life of the said inhabitants.

**See Section D and elsewhere for details, but the main activities are as follows:**

- 1) Twice-yearly 'Pop-Up' galleries, to showcase local artists, and encourage interest and active participation in visual arts.
- 2) Management of the 'Bertie Crewe Gallery' in the Palace Theatre, Redditch, on behalf of Rubicon Leisure Ltd., the trading arm of Redditch Borough Council.
- 3) Initiating - and in some cases running - activities to increase peoples' awareness of and engagement in creative activities, for example, our U3A monthly Art Appreciation Group.
- 4) Providing grants to promote participation in creative activity (see 'Grant-making')
- 5) Promoting performances and other arts events staged by local arts organisations, through our website and social media platforms.
- 6) Working in partnership with other organisations to provide more opportunities for creative development in the town. In 2020/21 this included participation in a consortium bidding for funds under the re-activated Arts Council England Creative People and Places programme.

It is confirmed that in all these activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Grant-making** – our grant policies and procedures have been reviewed and we have managed to secure new funds that we can make available for our small grant scheme. The purpose of the scheme is to support *new* arts initiatives which would not otherwise get off the ground. In 2020/21, we awarded and paid out the following grants:

**From the Redditch School of Art Trust**, whose funds are administered by AIR:

- Redditch Borough Film Poem – a £500 grant paid to a local refugee support organisation, to help fund the creation of a film about the lives and experiences of new residents of the town (not just refugees)

**From Arts in Redditch's own funds:**

- JCT Summer Workshop August 2020 – £260 grant paid to Jestaminate Community Theatre. To overcome restrictions imposed as a result of Covid, JCT ran online workshops for children & young people, and engaged them in the creation of a film based on those workshops.

Two other projects were approved for funding by AIR in the year to 30<sup>th</sup> June 2021; payments will appear in the accounts for 2021/2022:

- Birmingham Jazz Festival event in the Kingfisher Shopping Centre: a financial guarantee was awarded, to ensure that this event was able to go ahead and establish a template for future performances in the town.
- John Bonham Legacy Stage: as part of a celebration of the life of John Bonham (Led Zeppelin drummer, born in Redditch) AIR is supporting a 'fringe' event to showcase local musicians.

**Volunteers** – all our activities to date have been undertaken by volunteers, including the Trustees, and this will continue for the foreseeable future. For each of the bi-annual Pop-Up Galleries, for example, every exhibiting artist undertakes approximately 6 hours of duty, supervising the event, talking to visitors, and dealing with sales. This amounts to some 300 hours of volunteer time for each Pop-Up Gallery. Some of those also volunteer as Duty Managers for each day. Artists, Members and other volunteers are also involved in other activities, such as manning our promotional gazebo at local community events.

In addition to the 4 Trustees, 4 other volunteers serve on our Steering Committee, which meets monthly to manage the activities of the charity. This is an increase on previous years, giving us more capacity to support our various activities.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

It has been another challenging year, due to the impact of the Coronavirus pandemic.

Neither of our twice-yearly Pop-Up Galleries, usually held in November and May, were able to go ahead, due to restrictions on non-essential retailing. This meant a significant loss of income which would normally have been received from commissions paid by artists on the sale of their work.

However, with the relaxation of restrictions, the last three months of the reporting period were devoted to preparing for a 10-day Pop-Up Gallery, which duly went ahead at the beginning of July 2021.

The Palace Theatre remained closed throughout the year, so the Bertie Crewe Gallery, located in The Palace and managed by AIR, was not accessible; this represented a further loss of income.

Arts in Redditch is part of the 'Reimagine Redditch' consortium, invited to bid for funds under Arts Council England's Creative People and Places programme. Following suspension of the programme in 2020 (due to the pandemic) a new programme was launched in April 2021. Although this offered reduced funding, for a shorter programme period, the consortium decided to submit a bid. Although based on the bid prepared for the 2020 round, significant extra work had to be undertaken before the bid was submitted in June. At the time of reporting, the consortium is waiting to hear if it will reach the next round of the process, in October.

During lockdown, the monthly U3A art appreciation sessions continued online via Zoom, usually attracting 12 – 15 participants.

During the reporting period, various community events in which AIR would normally participate – e.g. Morton Stanley Festival and the summer Bandstand Festival events – had not resumed.

The Grants Panel (a sub-committee established to consider applications from local arts organisations for grants or funding guarantees) considered several applications (see Section C). This work was done by e-mail exchange, rather than Face to Face or Zoom meetings.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We do not have a formal policy on reserves, but this remains under review in the context of our remit as a grant-awarding body.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our 2 main sources of funds are membership subscriptions (£6 a head for individuals, £12 for organisations) and commissions generated by sales from our pop-up galleries (see Section D).

In addition to the steps taken in 2019/20 to mitigate the loss of income caused by pandemic restrictions (increasing membership, securing Gift Aid status etc.) we set up other avenues to allow our Members to generate funds from online shopping:

- Amazon Smile
- Easy Fundraising
- Ebay/Paypal

During the period, we received a significant donation following the closure of another arts organisation. This money will be ring-fenced for grants to support visual arts projects which are not necessarily educational (a restriction which applies to funds from the Redditch School of Art Trust). In addition, one of our members is making regular donations, to be ring-fenced for performing arts projects; those donations will be increased by Gift Aid.

Expenditure is entirely devoted to expenses relating to the promotion of our objectives, including the making of grants to support other organisations with shared objectives.

## Section F

## Other optional information

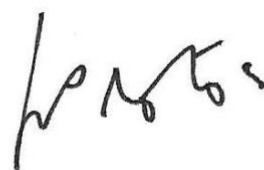
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



**Full name(s)**

Jacqueline Kirby

Philip Christian Roberts

**Position (eg Secretary, Chair, etc)**

Trustee & Treasurer

Trustee & Secretary

**Date**

7<sup>th</sup> October 2021



## Receipts and payments accounts

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For the period  
from

1st July 2020

To


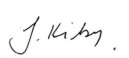
30th June 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership Fees	335	-	-	335	363
Barn Dances	-	-	-	-	171
Nov PopUp Gallery Sales	-	-	-	-	5,185
May PopUp Gallery Sales (July)	150	-	-	150	-
Picture Sales (BCG & other displays)	1,103	-	-	1,103	175
U3A Art Appreciation	-	-	-	-	218
Stand Rental RAC	156	-	-	156	214
Donations	-	-	-	-	1
Folk Choir Receipts	-	-	-	-	403
Redditch Community Lottery	214	-	-	214	-
Donation to Grant Fund	-	150	-	150	-
Donation from Redditch Art Circle	-	3,626	-	3,626	-
Amazon Donation	5	-	-	5	-
Miscellaneous	12	-	-	12	-
Bank Interest	0	-	-	0	-
<b>Sub total (Gross income for AR)</b>	<b>1,975</b>	<b>3,776</b>	<b>-</b>	<b>5,751</b>	<b>6,730</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,975</b>	<b>3,776</b>	<b>-</b>	<b>5,751</b>	<b>6,730</b>
<b>A3 Payments</b>					
Rooms Barn Dance	-	-	-	-	260
Nov PopUp Gallery Purchases	-	-	-	-	4,348
May PopUp Gallery Purchases (July)	-	-	-	-	-
Picture Purchases (BCG & other displays)	938	-	-	938	292
Room Hire U3A Art Appreciation	-	-	-	-	243
Room Hire Folk Choir	-	-	-	-	471
Room Hire Other	-	-	-	-	288
PL Insurance	207	-	-	207	207
PopUp Gallery Expenses	195	-	-	195	237
Creative People & Places Bid Review	-	-	-	-	250
BARN Membership	30	-	-	30	30
Internet/Web Expenses	122	-	-	122	121
Christmas Quiz Expenses	-	-	-	-	9
Stand & Equipment Purchase/Rental	312	-	-	312	-
Grants (Performing Arts)	-	260	-	260	-
<b>Sub total</b>	<b>1,805</b>	<b>260</b>	<b>-</b>	<b>2,065</b>	<b>6,756</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,805</b>	<b>260</b>	<b>-</b>	<b>2,065</b>	<b>6,756</b>
<b>Net of receipts/(payments)</b>	<b>171</b>	<b>3,516</b>	<b>-</b>	<b>3,687</b>	<b>26</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,681</b>	<b>500</b>	<b>-</b>	<b>6,181</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,852</b>	<b>4,016</b>	<b>-</b>	<b>9,867</b>	<b>26</b>

### Section B Statement of assets and liabilities at the end of the period



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Treasurers Account	4,061	-	-
	Lloyds Business Bank Instant Account	1,791	4,016	-
		-	-	-
	<b>Total cash funds</b>	<b>5,852</b>	<b>4,016</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
	Projector	300	-	-
	SumUp Card Reader	150	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Philip Roberts Jackie Kirby	07/10/2021  07/10/2021	