

**St Michael and All Angels, Somerton**

**Annual Report and Accounts  
of the  
Parochial Church Council**

**for the year ended 31st December 2020**

**Priest in Charge**

**Rev. Alan Symonds**

**Registered Charity no 1168799**



# 2020 Report and Accounts for the Parochial Church Council of St Michael and All Angels, Somerton

## Aims and Purposes

St Michael's Parochial Church Council (PCC) primary purpose is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. It has the responsibility of cooperating with the Priest in Charge, the Reverend Alan Symonds in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the use and maintenance of the parish Church and its environs. The PCC is also responsible for making known and putting in to effect any provisions made by Diocesan or Deanery Synod and bringing to those synods notice any matters or advice which the council deems necessary.

## Objectives and activities

The PCC is committed to enabling as many people as possible to become Disciples of Christ and join our church family at St Michaels. We try to enable ordinary people to live out their faith as part of our church community through:

- Worship and prayer
- The provision of pastoral support for people living in the parish
- Children and Young People's work
- Specific outreach activities.
- Church Refurbishment
- Ecumenical relationships
- Charitable giving

## Achievements and performance

During 2020 the Covid-19 virus required the Country to be locked down for separate three periods, which forced a complete closure of the Church for a number of weeks, a cancellation of all activities outside of services and using the internet to host the services and meetings.

## *Worship and Prayer*

When permitted we try to offer a range of services each month on both Sundays and weekdays which benefit our community and provide spiritual input.

Up until 23<sup>rd</sup> March 2020 the Sunday services consisted of 8am communions each week and a mixture of Eucharistic and non-Eucharistic worship at 11am. During the week we held a weekly Communion service. Each Saturday morning there was a group who meet together to pray for the needs of the parish and the world. We also held fellowship groups which met regularly and provided bible study, teaching, prayer and discussion to build up our faith, and we encourage our members to be part of Prayer triplets.

During the Coronavirus pandemic from 23<sup>rd</sup> March 2020 until the end of the year, we maintained a mid week communion service and an 11am Sunday service which were all broadcast on the Zoom conferencing system and Free Conference Call telephone system and also when allowed took place at the same time live in Church with limited congregations.

All are welcome to attend our regular services. At present there are 120 Parishioners on the church electoral roll. The average weekly attendance counted through October was 50 down on last year and the membership has dropped to 65. This includes 4 new people but 41 dropped off during the year primarily because of the coronavirus lockdown situation.

As well as our regular services we like to enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for a life now complete in this world and to commend the person into God's keeping. With the restrictions in place we have celebrated 1 baptism, 1 wedding, and supported families through 28 funerals this year.

## *Pastoral Care*

At the beginning of the year up until 23<sup>rd</sup> March we provided monthly communion services for Parsonage Close, Wessex house and Laburnum Drive which are Warden assisted and residential Homes. We had teams of lay folk who provided communions in their own homes for those unable to get to church, who visited those in need, and who supported the bereaved. We also had the caring hands group who provided lifts to medical appointments or other needs and the shepherding scheme which provides pastoral care for those on the electoral roll. We ran tea and chat sessions in conjunction with the other churches in the Benefice for those who found it difficult to get out.

During the pandemic the shepherding scheme continued, and we introduced a phone a friend ministry, however the other ministries had to be suspended, as was clergy also visiting, home communions, and spending time with those preparing for baptisms, weddings or funerals.

## *Children and Young People's Work*

We work regularly with the King Ina C of E Academy, in both the Infant and Junior buildings. We provide collective worship through the clergy and the Open the Book Team, and foundation directors for the academy. We would normally welcome the schools into church for their Harvest, Christmas carol, Easter and leaver's services however this year those events were marked by recorded video worship.

## *Specific outreach activities*

During the year the social activities were severely curtailed as a result of Covid-19. Only one concert was held. However, during the Christmas period, we hosted an on-line Carol service for the town.

## *Church Refurbishment*

During the year we have had some minor maintenance work done to the building and are planning to rectify the issues identified in the Quinquennial report produced during the year.

## *Ecumenical Relationships*

The Church is part of Churches Together in Somerton whose regular activities include joint Lent groups, a walk of witness on Good Friday, a Dawn service on Easter Sunday, collecting during Christian Aid week, 24/7 prayer session, joint Benefice services on the fifth Sunday of each month and through the week of prayer for Christian unity. As part of Churches Together in Somerton (CTIS) we provide worship services at Wessex House, and a bi-monthly service for those with learning difficulties (Just4U).

## *Charitable Giving*

During 2020 we have supported Children's Society, Churches Together in Somerton (Arts Festival), Royal British Legion (Remembrance Day), Christian Aid, and The Salvation Army.

## Financial Review

2020 has been an unpredictable year and we are grateful to the congregation who made the effort to maintain their regular giving. It's not a surprise that for 2020 receipts were £73,330 against payments of £83,361 meaning that we are in a 2020 deficit position of £10,031. St Michaels is in a fortunate position that we have unrestricted reserves that have covered the 2020 deficit. The 2020 balance sheet now shows unrestricted reserves of £29,582 so we should be financially viable for at least the next two years, based on our current level of receipts/payments.

We are also extremely fortunate to have Church Lands Trust who for 2020 covered payments such as insurance/energy/repairs and maintenance to a total of £7,829.

## Reserves Policy

Our current reserves policy needs to be amended to coincide with the Diocese, it is their view that reserves should be set at 3 months expenditure. From our 2021 six-month budget that figure will be £17,585. Based on our current reserves (as at January 2021) if they drop to less than £12,000 we may be in a position to apply for support from the Diocese.

## Risk Management

Potential Risks to the Charity have been identified as: -

### 1. Damage to the Building

The building is insured, and there are other potential halls for hire in the vicinity to enable worship to continue whilst repairs are carried out.

### 2. Less Funding – fewer public donations

We are holding a regular giving review encouraging members to review their giving, we also hold fund raising events to support income.

### 3. Damage to Charity's reputation

We attempt to build our reputation by the excellence of service to our community, by advertising our activities and by ensuring thought is given to avoiding all potential safeguarding risks.



## Volunteers

We would like to thank all the volunteers who work so hard in so many different ways to make our Church community the exciting and welcoming place it is.

## Structure Governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure.

The church is a charity and registered with the Charity Commission, our charity number is 1168799

The method of appointment of PCC members is set out in the Church representation rules. At St Michaels the membership of the PCC consists of our Priest in Charge, the churchwardens and members who are elected by those who are on the electoral roll of the church. Other licensed clergy and our benefice reader are also entitled to attend and if they do so, have full voting rights. All those who attend church or are linked in some way to the church are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be used.

The full PCC met six times during the calendar year with an average attendance of 83%. Given its wide responsibilities the PCC has a number of committees which deal with particular aspects of church life. These committees are all responsible to the PCC and report back to it regularly. The Committees are

- Worship which supports the Incumbent in reflecting upon worship services held and helping to plan those in the future
- Social who are responsible for planning and organising social events for the fellowship.

## Administrative information

St Michael and All Angels Church is situated in the Market Square Somerton. It is part of the Benefice of Somerton, the Charltons and Kingsdon, the deanery of Ivelchester, the archdeaconry of Wells and Diocese of Bath and Wells within the Church of England. The

correspondence address is The Vicarage, Rosemount, Sutton Road Somerton TA11 6QP. Due to Covid-19 restrictions the annual meeting was not held until 26<sup>th</sup> October.

PCC members who have served at any time from 1st January 2020 until 31st December 2020,

Ex Officio members: -

Priest in Charge: The Reverend Alan Symonds (Chairman)

Wardens: Mrs MaryAnn Pike from 2<sup>nd</sup> December

Mrs Sue Cave

Mrs Jan Turner until 2<sup>nd</sup> December

Synod Members

Mr James Turner (Deanery Synod)

Elected Members

Mr Geoff Bryant

Mr Rodger Calderwood

Mrs Jacky Calderwood

Mrs Joy Rattenbury

Mr John Rattenbury until 26<sup>th</sup> October

Mr John Saunders

Mrs Pauline Saunders

Mr David Speed (PCC secretary)

Mrs Irene Stone (Safeguarding Officer and Treasurer)

Mr Graham Taylor

Mrs Jan Turner from 2<sup>nd</sup> December

Also entitled to attend

Reader: Mrs Jenny Gollop



Approved by the PCC on 1<sup>st</sup> March 2021

and signed on their behalf by the Reverend Alan Symonds (PCC Chairman)

A handwritten signature in cursive script, appearing to read 'Symonds', written in dark ink.



# **ST MICHAEL AND ALL ANGELS CHURCH, SOMERTON**

STATEMENT OF FINANCIAL ACTIVITIES									
For the year ending 31 December 2020									
	Note	Unrestricted Funds	Restricted Funds	Designated Funds	TOTAL 2020	Unrestricted Funds	Restricted Funds	Designated Funds	TOTAL
INCOMING RESOURCES									
Voluntary Income	2a	£ 67,104		£ 269	£ 67,373	£ 67,299	£ 14,561	£ 210	£ 82,070
Activities for generating funds	2b	£ 1,996	£ -	£ -	£ 1,996	£ 7,297	£ -	£ -	£ 7,297
Income from Investments	2c	£ 196	£ 519	£ -	£ 715	£ 278	£ 266		£ 544
Church Activities	2d	£ 4,034	£ -	£ -	£ 4,034	£ 6,179	£ -	£ -	£ 6,179
Rounding						-£ 1			-£ 1
<b>TOTAL INCOMING RESOURCES</b>		<b>£ 73,330</b>	<b>£ 519</b>	<b>£ 269</b>	<b>£ 74,118</b>	<b>£ 81,052</b>	<b>£ 14,827</b>	<b>£ 210</b>	<b>£ 96,089</b>
RESOURCES EXPENDED									
	3	£ 83,361	£ 12,852	£ 224	£ 96,437	£ 78,278	£ 14,741	£ 219	£ 93,238
<b>TOTAL RESOURCES EXPENDED</b>		<b>£ 83,361</b>	<b>£ 12,852</b>	<b>£ 224</b>	<b>£ 96,437</b>	<b>£ 78,278</b>	<b>£ 14,741</b>	<b>£ 219</b>	<b>£ 93,238</b>
<b>NET INCOME (EXPENDITURE)</b>		<b>-£ 10,031</b>	<b>£ 12,333</b>	<b>£ 45</b>	<b>£ 22,319</b>	<b>£ 2,774</b>	<b>£ 86</b>	<b>£ 9</b>	<b>£ 2,851</b>
<b>GAINS ON INVESTMENTS</b>			<b>£ 43,799</b>		<b>£ 43,799</b>		<b>£ 78,443</b>		<b>£ 78,443</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>-£ 10,031</b>	<b>£ 31,466</b>	<b>£ 45</b>	<b>£ 21,480</b>	<b>£ 2,774</b>	<b>£ 78,529</b>	<b>£ 9</b>	<b>£ 81,294</b>
Balances b/fwd 1 January 2020		£ 39,613	£ 469,359	£ 3,230	£ 472,589	£ 36,839	£ 390,830	£ 3,239	£ 430,908
Balances c/fwd 31 December 2020		£ 29,582	£ 500,825	£ 3,275	£ 494,069	£ 39,613	£ 469,359	£ 3,230	£ 512,202

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2020

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2019



**ST MICHAEL AND ALL ANGELS CHURCH, SOMERTON**

**BALANCE SHEET AT 31 DECEMBER 2020**

	Notes	2020	2019
<b>FIXED ASSETS</b>			
Investments	5	£ 471,905	£ 428,107
<b>CURRENT ASSETS</b>			
Stock		£ 52	£ 6
Debtors	6	£ 5,047	£ 5,502
Short Term Deposits		£ 42,088	£ 48,817
Cash at Bank		£ 22,883	£ 30,273
Cash in Hand		£ -	£ -
		<u>£ 70,070</u>	<u>£ 84,598</u>
<b>LIABILITIES</b>			
Creditors	7	£ 8,293	£ 503
		<u>£ 61,777</u>	<u>£ 84,095</u>
<b>TOTAL NET ASSETS</b>		<u>£ 533,682</u>	<u>£ 512,202</u>
<b>PARISH FUNDS</b>			
Unrestricted		£ 29,582	£ 39,613
Restricted	4	£ 500,825	£ 469,359
Designated	4	£ 3,275	£ 3,230
		<u>£ 533,682</u>	<u>£ 512,202</u>

Approved by the virtual Parochial Church Council on Monday 1st March 2021 and signed on their behalf by the Chairman, the Revd Alan Symonds.





## ST MICHAEL AND ALL ANGELS CHURCH, SOMERTON

### **NOTE 1 TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020**

#### **ACCOUNTING POLICIES**

##### Basis of Financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice on Accounting and Reporting by Charities (FRS 102)

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal groups or gatherings of church members.

##### Fund accounting

Restricted Funds comprise revenue donations or grants for a specific PCC activity intended by the donor.

Designated funds are general funds set aside by the PCC for use in the future.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Expenditure relating to the upkeep and maintenance of the Church building is covered by Church Lands Trust. The Diocesan Head of Finance suggested an alternative way of showing the costs reimbursed by Church Lands. It is the method adopted by the Diocese in their accounts and helps the layperson with the understanding as to what the overall expenditure would be if St Michaels were to cease to receive the Church Lands reimbursement.

St Michaels has elected the Church of England pension scheme Pension Builder 2014.

The pension provider issued a statement For the year ending December 2020 as follows:

"For the PB2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used.

There is no requirement for deficit payments at the current time."

##### Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources.

##### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.



# **ST MICHAEL AND ALL ANGELS CHURCH, SOMERTON**

## **2 INCOMING RESOURCES**

		Unrestricted Funds		Restricted Funds		Designated Funds		Total	Total
		2020	2019	2020	2019	2020	2019	2020	2019
		£	£	£	£	£	£	£	£
2.a	Voluntary income								
	Planned giving:								
	Bank Standing Orders	£ 38,415	£ 36,486					£ 38,415	£ 36,486
	Envelopes	£ 7,547	£ 8,301					£ 7,547	£ 8,301
	Tax recoverable	£ 9,999	£ 11,178					£ 9,999	£ 11,178
	Plate collections	£ 2,313	£ 5,669					£ 2,313	£ 5,669
	Wallbox	£ 176	£ 742					£ 176	£ 742
	Donations	£ 713	£ 4,109			£ 269	£ 210	£ 982	£ 4,319
	Legacies	£ 100	£ 812					£ 100	£ 812
	Grants from Church Lands Trust	£ 7,842	£ 13,941		£ 331			£ 7,842	£ 14,272
	Chibongo				£ 289			£ -	£ 289
	Sundry							£ -	£ -
		£ 67,104	£ 81,240	£ -	£ 620	£ 269	£ 210	£ 67,373	£ 82,070
2.b	Activities for generating funds								
	Events	£ 1,996	£ 7,297					£ 1,996	£ 7,297
		£ 1,996	£ 7,297	£ -	£ -	£ -	£ -	£ 1,996	£ 7,297
2.c.	Income from Investments								
	Bank interest	£ 122	£ 173					£ 122	£ 173
	NSIB interest	£ 73	£ 103	£ 262	£ 242			£ 335	£ 345
	C&BF Deposit Fund interest	£ 1	£ 2	£ 14	£ 25			£ 15	£ 27
	Somerset Savings			£ 243				£ 243	£ -
		£ 196	£ 278	£ 519	£ 266	£ -	£ -	£ 715	£ 544
2.d	Income from church activities								
	Fees for weddings & funerals	£ 1,615	£ 3,162					£ 1,615	£ 3,162
	Parish magazine sales	£ 610	£ 581					£ 610	£ 581
	Benefice contributions	£ 1,809	£ 1,911					£ 1,809	£ 1,911
	Hire fees		£ 525					£ -	£ 525
		£ 4,034	£ 6,179	£ -	£ -	£ -	£ -	£ 4,034	£ 6,179
	Total incoming resources	£ 73,331	£ 94,993	£ 519	£ 886	£ 269	£ 210	£ 74,119	£ 96,089

## **3 RESOURCES EXPENDED**

		Unrestricted Funds		Restricted Funds		Designated Funds		Total	Total
		2020	2019	2020	2019	2020	2019	2020	2019
		£	£	£	£	£	£	£	£
Church activities									
Diocesan parish share		£ 62,563	£ 61,100					£ 62,563	£ 61,100
Benefice expenses		£ 1,332	£ 3,897					£ 1,332	£ 3,897
Salaries(2 employees)		£ 10,057	£ 9,268					£ 10,057	£ 9,268
Pension/life cover Contributions		£ 256	£ 350					£ 256	£ 350
Gas & Electricity		£ 2,967	£ 5,516	£ 13				£ 2,954	£ 5,516
Insurance		£ 2,598	£ 2,660					£ 2,598	£ 2,660
Repairs & Maintenance		£ 1,559	£ 5,072	£ 6,988			£ 42	£ 8,547	£ 5,114
Churchyard upkeep		£ 766	£ 856					£ 766	£ 856
Cost of services		£ 183	£ 915			£ 185	£ 150	£ 368	£ 1,065
Events		£ 17	£ 1,671					£ 17	£ 1,671
Magazine printing			£ -					£ -	£ -
Stationery, advertising etc		£ 16	£ 10					£ 16	£ 10
Chibondo		£ 80	£ -	£ 5,877	£ 800			£ 5,957	£ 800
Bank Charges		£ 239	£ 296					£ 239	£ 296
Professional Fees / Services		£ 467	£ 256					£ 467	£ 256
Church Guides etc			£ 104					£ -	£ 104
Christmas Lights						£ 39	£ 27	£ 39	£ 27
School bibles		£ 262	£ 245					£ 262	£ 249
		£ 83,361	£ 92,219	£ 12,852	£ 800	£ 224	£ 219	£ 96,437	£ 93,238

Special collections were taken for the following charities:-

Receipts	
Childrens Society	£ 226
The Salvation Army	£ 560
	£ 786



#### 4. Movments in Restricted and Designated Funds

RESTRICTED	B/Fwd	Receipts	Payments	Revaluation	C/Fwd
Church yard	£ 1,022	£ 11			£ 1,033
Doris Cooper	£ 12,380	£ 251			£ 12,631
	-£ 1,650	£ 10			-£ 1,640
	£ 15,467	£ 243	£ 6,988		£ 8,722
Chibondo	£ 10,400		£ 5,877		£ 4,523
	£ 72	£ 4			£ 76
Fabric	£ 4,000				£ 4,000
Church Lands	-£ 438	£ 7,842	£ 7,829		-£ 425
	£ 41,253	£ 8,361	£ 20,694	£ -	£ 28,920

#### DESIGNATED

	B/Fwd	Receipts	Payments		C/Fwd
Bells/Tower maintenance	£ 2,398				£ 2,398
Music	£ 552				£ 552
Church Flowers	£ 269	£ 128	£ 185		£ 212
Christmas Lights	£ 11		£ 39		-£ 28
Tea & Chat	£ -	£ 141			£ 141
					£ -
	£ 3,230	£ 269	£ 224		£ 3,275

#### 5. Fixed Assets

##### Investments

	Market Value	Purchases	Disposals	Mkt Value Gain	Market value
Doris Cooper Request	31.01.20	£ -	£ -		£ 428,107
CBF Inv Fund Shares	31.12.20			£ 43,799	£ 471,906

#### 6. Current Assets

##### Debtors

	Total	Un Restricted	Restricted
Gift Aid - December	£ 2,499	£ 2,499	
Church Lands	£ 1,791		£ 1,791
Somerton Benefice Fees	£ 757	£ 757	
	£ 5,047	£ 3,256	£ 1,791

#### 7. Current liabilities

	Total	Un Restricted	Restricted
Creditors			
Opus Gas	£ 361		£ 361
Electric	£ 64		£ 64
Bath & Wells DBF	£ 7,820	£ 7,820	
Church Workers Pension	£ 48	£ 48	
	£ 8,293	£ 7,868	£ 425

#### 8. Trustee donations

During 2020 the total monies donated by the Trustees (i.e. PCC members) and included in the voluntary income (note 2a) equals £8,470





# Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

ST MICHAEL & ALL ANGELS

Parochial Church Council

On accounts for the year ended:

31 DECEMBER 2020

Charity Number (if applicable):

1168799

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of trustees and  
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**


In connection with my examination, no matter has come to my attention ~~(other than that disclosed below\*)~~ which gives me reasonable cause to believe that in, any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

13/03/2021

Name:

DEREK GEOFFREY LONG A.C.B.

**Relevant professional  
qualification(s) or body (if  
any):**

THE LONDON INSTITUTE OF BANKING  
& FINANCE

Address:

31 BEECH GROVE  
SOMERTON  
SOMERSET TA11 6LQ

